

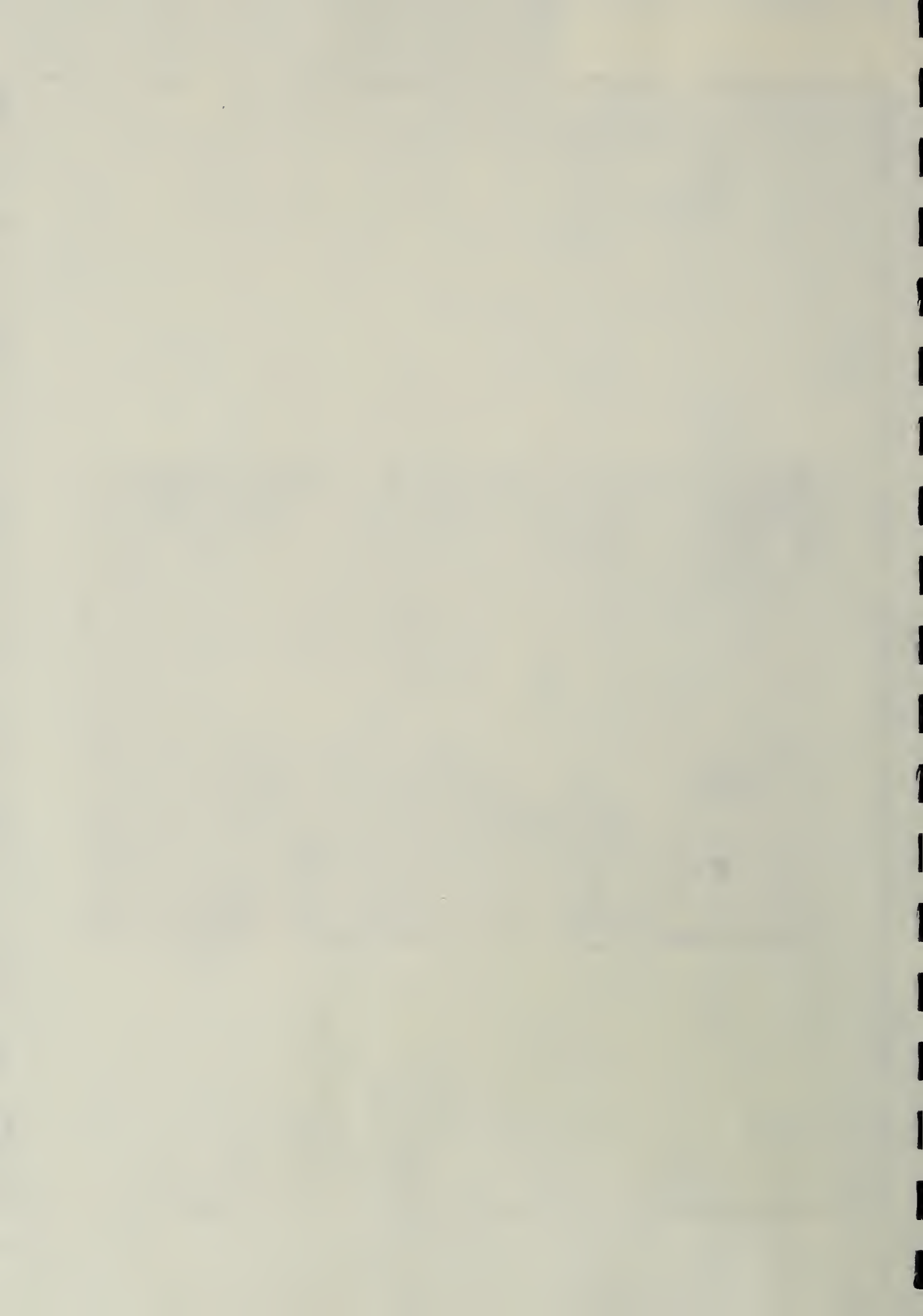
FOR REFERENCE

Do Not Take From This Room

ANDOVER MASSACHUSETTS



1998
ANNUAL REPORT



TOWN OF ANDOVER

1998 ANNUAL REPORT



PREPARED BY THE TOWN MANAGER
PURSUANT TO THE PROVISIONS OF CHAPTER 40,
SECTION 49 OF THE GENERAL LAWS OF THE
COMMONWEALTH OF MASSACHUSETTS AND
ARTICLE II, SECTION 4 OF THE GENERAL BY-LAWS OF
THE TOWN OF ANDOVER

COVER PHOTO TAKEN AT ANDOVER COMMUNITY SKATE PARK
COURTESY OF ANDOVER RESIDENT SUZIE CLARKE

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TOWN OF ANDOVER

MASSACHUSETTS



Town Offices
36 Bartlet Street
Andover, MA 01810
(508) 623-8200

To the Honorable Board of Selectmen and Citizens of Andover:

In 1998 the Town of Andover witnessed a changing of the guard on several fronts: Jerry Silverman retired from the Board of Selectmen and was replaced by Lori Becker, Richard E. Neal retired as Superintendent of Schools and was replaced by Dr. Claudia Bach, James L. Bamford retired as Superintendent of Parks, Grounds, Cemetery and Forestry and was replaced by John D. O'Donnell, Jr. and James F. Johnson retired as Chief of Police and was replaced by Brian J. Pattullo. Congratulations to Lori, Claudia, Jack and Brian!

The \$29.M Andover High School Addition and Renovation Project was completed in May. The facility is the centerpiece of a state-of-the-art educational and community resource and campus. It is used seven days a week by students and residents alike. The school has the capacity to accommodate 1,700 students in a fully modern and renovated 300,000 square foot building.

Highlights of this building include:

- A new Science wing and enlarged Media/Library area, a new field house, a new lobby and additional specialized classrooms.
- In the original 1967 building, new windows have been installed and lighting, ceilings and flooring replaced.
- A new Fine Arts area and new labs for language arts, computers and the sciences.
- New and renovated play fields, a new varsity baseball diamond and last but not least, at Lovely Field a renovated running track and two new pressboxes.

Many important infrastructure and building projects were in the design/development, engineering or study phase during 1998.

- The sewer expansion program in the South Main Street, Ballardvale Road and Rogers Brook areas was engineered and designed with the goal of construction starting in 1999.
- The Public Safety Center was subject of an architectural feasibility study and it was determined that it was not feasible to do an addition and renovation to the existing facility. The architect recommended the demolition of the existing 23,000 square foot building and the construction of a new 46,000 square foot facility on the same site on North Main Street, that would better serve the needs of the Police and Fire Departments in the years to come.

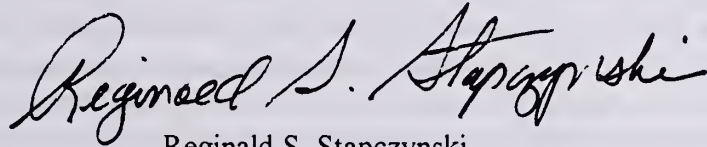
- The School Committee undertook a review of their plan to build a new middle school and reconfigure the grade structure for the elementary and middle schools grades. After a six month study period they voted not to change the grade structure and to build a 564 student elementary school and a new 450 student middle school on the available land in West Andover at Cross Street and High Plain Road.
- The Council on Aging and their committees were active during the year working on the site selection process for a new Senior Citizen Center. Proposals were requested for potential sites, several were received and studied and after much analysis, the Council on Aging selected Williams Hall on the Phillips Academy campus. The Friends of the Andover Senior Center have started a fundraising campaign to raise the money necessary to fund the renovation and addition work necessary to turn Williams Hall into a senior facility.
- The Town applied for and received a \$2.5M Urban Systems Grant from the Massachusetts Highway Department to improve pedestrian and vehicular safety along Main Street in downtown Andover. The consulting engineer designed the improvements which included new sidewalks, handicapped accessible curbcuts, drainage, curbs, repaving, coordinated traffic signalization, etc. These plans were presented to the Town in November. At year's end, they were submitted to the Massachusetts Highway Department for their review. Also, the Annual Town Meeting in April approved \$400,000 to begin a sidewalk restoration program in the downtown, Ballardvale and Shawsheen neighborhoods.

In the Spring, the Youth Services, School Department and Plant and Facilities Department worked together to construct a Skate Park on the tennis courts behind the West Middle School. The Park was open on a temporary basis for eight weeks during the Summer. It was an overwhelming success! With this in mind, the School Department and the Town worked together to permanently keep the Skate Park on that site. Modifications to the site were started in the Fall and after they are completed the Park will be re-opened in 1999.

The Planning Board's consultant presented their long-awaited study entitled "An Evaluation of the Fiscal Impact of Residential Development in the Town of Andover". Their results indicated that there was no correlation between residential development and the tax levies in the Town. They did find, however, that residential parcels cost the Town \$1.06 for every dollar they pay in real estate taxes while commercial and industrial parcels cost 70¢ for every dollar they pay in real estate taxes and open space costs 40¢ for every dollar they pay in real estate taxes. They recommend that the Town improve data organization. To that end, the Town embarked on a Geographic Information Systems (GIS) Project. The GIS project is an information management tool to manage, collect, analyze and share geographic-based information across all Town departments via the computer. One of the greatest benefits of this project will be the ability of Town departments to better serve the public through improved access to geographic-based information.

As you have read, the Town of Andover and its various boards and departments were active during the year of 1998 planning for major infrastructure and building improvements for the future. The Annual Town Meeting is the place where the future of Andover is decided. Please plan to participate in the Annual Town Election on March 23rd and at the Annual Town Meeting on April 26th and 27th which will take place at the Field House and on May 10th and 11th which take place at the Collins Center all on the campus of Andover High School.

Respectfully submitted,



Reginald S. Stapczynski
Town Manager

VISION STATEMENT

The Town of Andover, more than a place to live, is a way of life. Its legacy of democracy shall be preserved. Each citizen should experience the treasure of nature, history, individual respect, neighborhood and learning. As resources and energy allow, each of these gifts from the past will be enriched in the present for those yet to be.

Andover Board of Selectmen



TOWN OF ANDOVER

MASSACHUSETTS

Town Offices
36 Bartlet Street
Andover, MA 01810
(508) 623-8200

Dear Citizens of Andover:

The Town Election in March of 1998 resulted in John Hess being welcomed back as a member of the Board of Selectmen. Lori Becker was also elected and became the newest member of the board. On behalf of the board, I would like to thank the outgoing member, Jerry Silverman, for his many years of faithful and dedicated service to the Town of Andover.

One of the first important actions during 1998 was the replacement of Police Chief James Johnson who retired after 18 years as Chief. The Town was fortunate to have the Board of Selectmen approve the appointment of Brian J. Pattullo, a long-term member of the Andover Police Department, as Police Chief. Many residents, employees and officials came to the swearing-in ceremony, at Old Town Hall, to celebrate with the new Chief.

The Town also saw the retirement of several other long-term employees: William Douty (45 years), Richard Merola (36 years), Joseph Hastings (34 years), John Milne (32 years), John O'Leary (31 years), Aime Reming (28 years), Virginia Caswell (28 years), John Lewis (27 years), John Houlihan (27 years), Steven Avery (27 years), James Bamford (25 years), John Aulson (19 years), Robert Mason (18 years), Judith Melanson (15 years), and Emmanouel Tsiknopoulos (14 years). These men and women should be recognized for their years of dedicated service to the Town.

The official business of the Town was conducted at the Annual Town Meeting in April at the new Andover High School Field House. Another year has passed, fiscal year 1998 is behind us and fiscal year 1999 is quickly approaching. Over the past year, the board has actively pursued and accomplished many of its commitments to the Town and its citizens. Andover residents are now able to, once again, enjoy the Collins Center and its cultural events. The major renovations to the High School were completed, along with the construction of a new field house. There are still many projects to tackle in 1999.

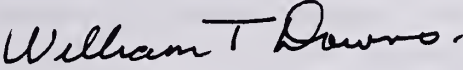
Each year, board members have been involved in many workshops and seminars in order to keep abreast of the latest developments in the many facets of local government. These workshops, together with all the other duties and responsibilities of members of the board, are extremely time consuming. I would like to commend the other members of the board for their unselfish commitment. This commitment, along with the diversity present on the current board, has made the Board of Selectmen successful in dealing with the challenges it has faced during 1998.

Town employees, along with the volunteers on the many Town boards, have also provided unselfish commitment in their duties. The residents can reap the benefits of having a diversified and talented group of individuals who keep the Town operational on a day-to-day basis. The many functions of local government proceed successfully because of this dedicated workforce.

Lastly, the residents themselves should be commended for their interest in and support of the Town of Andover and its local government. Like the members of the board and other Town employees, the residents of Andover are a very diverse group of people with many varied, and sometimes conflicting, interests. Although it is sometimes a challenge to try to represent all interests, it is the interaction, involvement, participation and cooperation between the citizens and Town government that help make Andover a truly great place to live.

As this year's Chairman of the Andover Board of Selectmen, it is an honor to represent this Town and its citizens, and to submit this letter for the 1998 Annual Report.

Respectfully submitted,


William T. Downs
Chairman, Board of Selectmen



TOWN OF ANDOVER

MASSACHUSETTS

MEMORANDUM

Town Offices
36 Bartlet Street
Andover, MA 01810
(508) 623-8200

TO: Board of Selectmen
FROM: Reginald S. Stapczynski, Town Manager
SUBJ: Accomplishments for 1998
DATE: December 31, 1998

This memo highlights some of the major accomplishments of each department for calendar year 1998. The items described represent a sampling of what we consider to be the most significant achievements of the year.

Finance and Accounting

- Finance and Accounting Software. All Town and School finance staff worked on selecting new Finance and Accounting Software Application. Prepared payroll data for conversion to new software package.
- Bond Issue. Issued over \$11 million in debt at one of the lowest interest rates in history at 3.8%. Moody's continued Andover's Aa1 bond rating, the second highest rating possible. Only 14 cities and towns in Massachusetts have a bond rating of Aa1 or higher.
- Pension Fund Returns. The retirement system earnings were 24.48% on investments versus a statewide average of 18.69% ranking Andover as 8 out of 107 retirement systems in the state.
- Year 2000 Project. Coordinated interdepartmental Year 2000 Compliance project. After educating ourselves as to the scope of the problem an inventory of computer systems and other equipment with potential Year 2000 problems was completed. Final phase now underway to evaluate all critical systems and bring failing systems into compliance prior to January 1, 2000.
- Information Systems:
 - ▶ Established wide-area network which connects personal computers in Police Department, Fire Department, Library, Public Works and Town Offices and provides email and Internet capability.
 - ▶ Improved and expanded Town Web Site. New material includes Selectmen agenda, Town Meeting information, including the Warrant, and updates to the Assessor and Town Clerk pages.
 - ▶ Upgraded PCs for Y2K compliance.
- Assessor's database. Assessor's office implemented updated software and hardware system to provide improved public access to information. Touch screen computers were installed at counters.
- Past due taxes. Treasurer's office significantly reduced tax title past due real estate taxes.

Conservation Division

- Purchased 28 acres of land and accepted gift of 12 acres of land in the Sunset Rock Road area (Jenkins Estate).
- Purchased 68 acres of land surrounding Foster's Pond for conservation.

Planning Division

- Completed Geographic Information System (GIS) needs analysis and pilot project. Commenced Base Map update and development of town-wide GIS system.
- Completed Open Space & Recreation Plan update and received written conditional approval from Executive Office of Environmental Affairs.
- Completed the first comprehensive rewrite of zoning by-law for earth work regulations in more than 20 years. The new by-law was adopted at the 1998 Annual Town Meeting.
- Developed first comprehensive zoning by-law for Wireless Communications Facilities such as cellular towers. This by-law was also adopted at the 1998 Annual Town Meeting.
- Planning staff spent considerable time and effort reviewing three proposed hotel developments all of which were subsequently approved by the Planning Board.
- Drafted and adopted major amendments to Subdivision Rules and Regulations dealing with private ways, paper streets, and plan requirements.

Health Division

- Implemented personnel reorganization plan
- Expanded Hepatitis B immunization program to High School seniors.
- Inspected each licensed food service facility at least twice in 1998 for the first time in three years.
- Created computerized data base for tracking Title V (septic system) inspections, repairs, and replacements.

Building Division

- Christopher Clemente was appointed in October as the Local Building Inspector.
- 1,167 building permits were issued in comparison to 1,178 last year.
 - ▶ 140 commercial/industrial building permits were issued which was the same as last year.
 - ▶ 68 single family home building permits were issued in comparison to 78 issued last year.

Town Clerk

- Successfully planned and carried out State election, Town Election, an Annual Town Meeting and a State Primary that included a sticker campaign.
- Created computerized forms for issuing vital records and a data base for licensing information.
- Developed several database reports which allows for a more efficient response to requests for census and voter registration information.
- Microfilmed historic Town Clerk records for preservation and helped set up microfilm programs in the Treasurer's Office and Accounting Department.
- Prepared written guidelines to help new committees understand how to organize as a public committee and to clarify their responsibilities with regard to the Open Meeting Law.

Division of Community Services

- Offered a variety of new year-round recreational and educational programs. Over 200 classes were offered to over 1,900 individuals - 107 classes were at full capacity enrollment. The most popular adult program was Swing Dance.
- More than 1,500 people were enrolled in sports programs during any one season. During the summer months, more than 1,400 children participated in a DCS program every week.
- Revenues from youth sports programs and activities exceeded \$200,000 which included a new after-school swim and play program.
- Expanded the concession menu at Poms Pond due to the purchase of a new oven. Poms Pond is now handicapped accessible with two sand wheelchairs and parking lot improvements.
- Partnered with other Town departments to develop programs with the Police Department, Memorial Hall Library and Town Clerk.
- Served over 1,500 pancake breakfasts at the annual July 4th Celebration in the Park.

Youth Services

- Andover Community Skate Park. On July 11, 1998, history was made in Andover with the opening of one of the finest skate parks in the nation, the Andover Community Skate Park. The AYS organized skateboarders and helped them secure funding for the park through Town Meeting and was responsible for the construction, maintenance, and daily operation of the park. In seven weeks, from midday to sunset, over 1,400 skaters soared, ollied, and enjoyed an opportunity to pursue the sport they love. People of all ages came down to the park to watch the skaters, listen to bands, talk about the weather, and enjoy the atmosphere at the park.
- Venture Out Summer Program. Over a thousand young people participated in diverse and challenging activities. The eight-week program offered a wide variety of trips, adventures, and services that attracted the interest of middle school students.
- After-School Programs. Youth Services provided many after school opportunities for middle school students that included: rock climbing, street hockey, mountain biking, skate trips, outing club trips, and a basketball clinic.
- Lacrosse. Youth Services continued to expand the sport of lacrosse in Andover by implementing a winter lacrosse clinic and five teams into competitive play during the spring season. Friends of Andover Youth Lacrosse was established and raised \$15,000 to provide the foundation for Andover High's first lacrosse team next spring.
- Winter Activities - The White Mountain Snowboard Camp premiered in 1998 offering middle school students an opportunity to improve their skills through instruction by sponsored riders.

Division of Elder Services

- Received national acclaim for the innovative "Aging is an Adventure" program which is a joint project with Andover High School.
- Successful transition of the food/nutrition program from the School Lunch Program operated by the School Department to the Senior Center Nutrition Program operated in-house.
- Staff installed a computerized In-take Program to better track seniors in need of services.
- Several partnerships were started - one with the Andover High School SPED Program and the other with Merrimack College. The SPED Program students shopped and provided community services to the elderly. The Merrimack College partnership involved participation in college courses.

- Created an innovative English is a Second Language program with Jewish Family Services focusing on recent Russian/Eastern European immigrants.
- The Council continued to work on the planning and development of a new Senior Center.

Memorial Hall Library

- Completed major technology initiatives, including rewiring the entire library, designing and implementing an NT network, installing a customized public menuing system, setting up PC based email and connecting to the Town via the I-Net.
- Greatly expanded Internet and CD-ROM/DVD information services to the public.
 - ▶ Configured our network and computers for fast Internet access via MediaOne.
 - ▶ Installed new PC workstations with Internet connections in the Library.
 - ▶ Expanded Internet access to include the Children's Room, including CR home page.
 - ▶ Provided Internet access to seniors by upgrading 6 PCs in the Senior Center Drop-in Center at Old Town Hall.
 - ▶ Improved remote access services to library users by creating online capability to reserve library items across library home page.
- Strengthened cooperative relationships with schools by producing reading lists for the elementary and middle school students, planning young adult programs with the middle school PAC and initiating a Young Adult Advisory Board for planning activities for middle school students.
- Started collection of English as a Second Language materials for library users who are working to improve their English skills. The Friends of the Library carried out a second year of "English as a Second Language Conversational Groups."

Department of Plant and Facilities

School Projects

- High School construction punch list and close out completed.
- New High School track, press boxes and bleacher seating upgrade projects bid and completed.
- New fuel tanks installed at Shawsheen and West Elementary Schools.
- Two new modular classrooms installed at Sanborn School.
- HVAC upgrades completed at Bancroft, West Elementary, Doherty and Sanborn Schools.
- Rebuilt chimney at West Middle School. Removed old chimney at West Elementary School.
- Carpet and flooring replacements completed at Collins Center, West Elementary, West Middle and South Elementary Schools.
- ADA upgrade and compliance projects completed at multiple locations.
- Oversaw construction of new irrigation systems for the play fields at South and Sanborn Schools.
- Renovated old SHED modular classrooms at Shawsheen School.

Town Projects

- Skate Park constructed.
- Roof replacements completed for sections of the Memorial Hall Library and School Administration Buildings.
- Rebuilt exterior stairs and pavers at the Memorial Hall Library, Townhouse and Town Offices
- HVAC upgrades for parts of the Town Offices and Town House were completed.
- New wood flooring installed at Town House function hall.
- New carpet installed at Memorial Hall Library.
- ADA compliance projects completed at Town Offices, Memorial Hall Library and Public Safety Buildings.

- Ballardvale Green irrigation system installed.
- Town-wide tree survey and Downtown tree inventory completed.
- Year 2000 compliance inventory completed. Assessment of inventoried systems underway.
- Senior Center flooring and kitchen upgrade projects completed.
- Town-wide water treatment systems repaired.
- Town Yard fuel monitoring system installed.
- Updated computerized work order and energy management systems.
- Jack O'Donnell was hired to replace the retiring Jim Bamford as Superintendent of Parks, Grounds, Cemetery and Forestry.

Department of Public Works

Water Division

- EPA and Department of Environmental Protection (DEP) water quality monitoring was completed in accordance with the requirements of the Safe Drinking Water Act (SDWA) with no violations.
- The laboratory staff scored 100% in the SW041 performance evaluation administered by the United States Environmental Protection Agency. This evaluation is based upon the qualifications of personnel and its performance in on-site inspections.

Engineering Division

- Work was completed to estimate, quantify and prepare documents for the reconstruction and resurfacing of 57 Town roads totaling 16.3 miles in length.
- 2,490 feet of new sewer mains were designed and constructed on Reservation Road, Mayflower Drive, Standish Circle and Miles Circle. Survey and design work was performed for future sewers on Balmoral Street and Rock O'Dundee Road. Preliminary design work was also completed for the planned sewer extensions for the South Main Street Area, Ballardvale Road Area and Rogers Brook Area.
- 3,970 feet of exiting sidewalks were designed and reconstructed on Center Street, Oak Street, Marland Street, and Moraine Street.
- 3,000 feet of new water mains installed.
- The design, construction layout and inspections were performed for the installation or repair of 3,870 feet of storm drains at the following locations: Livingston Cir., Montclair Ave., Governors Dr., Virginia Rd., Bradley Cir., Jenkins Rd., Center St., Langley Lane, Chestnut St., Rogers Brook West, River St., and Larchmont Circle.
- Inspections and tests were performed on 15 new subdivisions and site developments including: 6,000 feet of sewer mains; 17,121 feet of water mains; 10,547 feet of drain lines; 2.6 miles of new roadway; 4,370 feet of new sidewalks; 10,955 feet of granite curb and berms; 88 new Gas Co. excavations including 3875 feet of new mains on Juliette St., Wolcott Ave., Walnut Ave., High St., and Frontage Rd.
- Work was also performed to complete and accept the following streets: David Drive, Colonial Drive and Patriot Drive.

<u>FY1998 Recycling Statistics:</u>	<u>Material</u>	<u>Tons Collected</u>
	Steel/tin containers	7
	Glass	431
	Paper	2,213
	Plastics # 1 and #2	39
	Aluminum	5

Fire Department

- Developed and implemented an accountability system for firefighter safety in accordance with the National Incident Command System. This system enables command staff to track and direct every individual involved in a fire or other incident. Andover's system is being used as a model by other fire departments in the region.
- Fire Prevention Division moved entirely into Town Office to enhance one stop permit process.
- Trained Firefighters in the use of the following newly acquired equipment:
 - ▶ New ladder tower truck
 - ▶ Large diameter hose and hydrant assist valves
 - ▶ Automatic Heart Defibrillators
 - ▶ Epi-pens have been placed on all ambulances.
- Continued fire safety education in both the public and private grammar schools with emphasis during Fire Prevention Week culminating in its annual Open House in October.

Police Department

- Brian J. Pattullo was appointed Chief of Police in March and he made changes to the command structure and specialty assignments following four additional retirements including former Chief of Police James F. Johnson.
- Community Outreach. Three new community outreach programs were established this year as part of an ongoing effort to create a closer bond between Andover residents and the Police Department. A two officer bicycle patrol was well received during the warmer months of the year. An Explorer program was developed uniting the youth in the community with various members of the Department. A citizen police academy was established to help residents become more familiar with the Police Department.
- Grant awards. The Police Department received several grants this year. \$60,000 in Community Policing funds were awarded to upgrade computer equipment and investigative equipment. An extension of a Fast Cops grant provided \$15,000 to offset part of one officer's salary. The Governor's Highway Safety Bureau awarded the Town \$5,000 for enforcement of motor vehicle laws regarding speeding, seatbelt and operating under the influence.
- Technology Upgrades. The internal computer network was expanded allowing Internet access and email exchange with other Town departments. A computerized accounts payable system was implemented allowing greater information sharing among members of the Department for budgeting purposes. An additional speed monitoring and tracking unit has been acquired to aid in traffic enforcement.
- Traffic Calming. The Department has utilized various traffic calming techniques in an effort to maintain the quality of life in town neighborhoods.

Board of Selectmen.

- And last but not least, Jerry Silverman retired after 18 years of service to the Town and Lori Becker was elected to replace him!

RSS/pjs

FINANCE & BUDGET DEPARTMENT

The mission of the Finance Department is to build and reinforce confidence in Town financial management by managing and planning all financial functions in an efficient, cost effective and responsive manner, and, through a collaboration of team efforts, provide departments and the public with the necessary information to assure accuracy, accountability and justification.

FINANCE ADMINISTRATION

The Town Manager's Recommended Fiscal Year 1999 Budget was released on February 6, 1998. During the months of February, March, and April approximately twenty meetings were held with the Board of Selectmen, Finance Committee and department heads to review the budget and warrant article requests and prepare recommendations for the Annual Town Meeting.

On April 16, 1998 the Finance Committee Report was mailed to over 11,300 households. The Annual Town Meeting was held on April 27, 1998 and the Fiscal Year 1999 operating budget (Article 4) was adopted in the amount of \$79,932,208. This budget was an increase of 6.1% from the fiscal year 1998 operating budget of \$75,305,961.

Some of the department's major accomplishments for 1998 are as follows:

- Town and School staff worked together on selecting a new finance and accounting software system. As 1998 drew to a close, Town and School employee payroll information was converted for the new payroll system effective January, 1999.
- With the approval of the Board of Selectmen the department prepared a bond issue of over \$11 million for various capital projects. Moody's Investors Service continued Andover's Aa1 bond rating (the second highest rating possible). Only 14 Massachusetts municipalities have a bond rating of Aa1 or higher. The lowest competition bid on the bond issue was awarded at 3.8% interest rate, the lowest interest rate in recent history.
- The Department coordinated the interdepartmental Year 2000 Compliance project. Educational workshops were held with staff to explain the potential problems; a town-wide inventory was compiled of computer and embedded systems; vendors were contacted; and corrective actions have begun and continue.
- The Information Systems division established a +100 user local-area and wide-area network which connects personal computers in Police, Fire, Library, Public Works and Town Offices and provides e-mail, file sharing and Internet access.
- Town's web site: www.town.andover.ma.us expanded. New material included listing of all public meetings; Board of Selectmen agenda; 1998 Town Meeting Warrant; Community Services Winter 1998 Course catalogue; Frequently Asked Questions; and Town Clerk and Assessor's special information pages.

- Staff performed evaluation of the Town's options regarding the purchase of electricity in the newly deregulated electric market. The Board of Selectmen approved the recommended supplier in the Fall. First year savings are estimated to be in excess of \$70,000.
- The Assessor's office implemented an updated software and hardware system to provide improved public access to property information. Touch-screen public access terminals were installed at the counter for our residents' use.
- The Collector/Treasurer's office continues to significantly reduce tax titles past due real estate taxes. On June 30, 1995, approximately \$2.7 million was outstanding in tax titles. As of June 30, 1998, this delinquent amount had been reduced to approximately \$1.6 million and as 1998 drew to a close, has dropped to approximately \$1 million. In addition, the Collector/Treasurer became a Certified Massachusetts Municipal Treasurer after passing a comprehensive examination.
- The Purchasing office initiated new forms to assist departments in soliciting price quotations, emergency purchases and sole source procurement. In addition, the Purchasing Agent passed a series of examinations and was awarded her certification in Design and Construction Contracting.

ASSESSOR

The Board of Assessors is responsible for the valuation of all real estate and personal property items in the Town. The Board hears appeals in these two categories along with motor vehicle excise. The Assessors are also responsible for the awarding of nearly 350 property tax exemptions on an annual basis. Major exemption groups include senior citizens, disabled veterans, widows and widowers, and individuals classified as blind.

The Board of Assessors also conducts revaluations of all property on a triennial (every three years) basis. The Board is responsible for meeting all Massachusetts Department of Revenue guidelines for property valuations, reporting of valuations and tax billing.

The Assessor's Division gathers vast amounts of property and ownership related information that is available to the general public. More than 1,000 requests for public records and information are received and processed on an annual basis. Some of the highlights for 1998 are as follows:

CENTRAL PURCHASING

In 1998 the Central Purchasing Division processed approximately 1,898 purchase orders and 6,988 requests for payments for the Town, and 3,975 purchase orders for the School Department. During this period there were approximately 67 bids and 12 requests for proposals which were advertised and officially opened. The continued utilization of the State bid contracts available to cities and towns has provided numerous benefits to the taxpayers of Andover.

Throughout 1998 Andover has initiated a number of Cooperative Bids as well as participated in a number of these bids with other communities. Under Massachusetts General Laws, two or more

in a number of these bids with other communities. Under Massachusetts General Laws, two or more political subdivisions may jointly purchase goods or services through the bidding process. Some of the items purchased were: paper products for copy machines, police vehicles, road salt, chemicals, fuel oils, vehicle fuels, elevator services, electrical services, office supplies equipment & furniture, and school athletic and student voluntary insurance.

Some of the major requests for proposals and bids solicited in 1998 were:

- Computer Assisted Mass Appraisal System (CAMA)
- Highway Rock Salt, Solar Salt and Liquid Calcium Chloride 32%
- Geographic Information Systems-Needs Analysis and Implementation Plan
- Purchase and/or Lease of Refurbished and/or New Modular Classrooms
- Repair and Improvement of Stage Rigging System - Collins Center
- Miscellaneous Road Materials
- Athletic Equipment
- Cafeteria Paper Products
- Hardwood Flooring & Carpeting - Andover Town House
- Video Modulation Processing Equipment
- Stair Renovations - Andover Town Offices
- Erecting of Press Boxes at Andover High School
- Water Chiller Replacement at Old Town House
- Library Delivery Services
- Vehicle Gasoline & Diesel Fuel
- Roadway & Sidewalk Reconstruction - Center Street
- Computer Equipment for Town of Andover
- Carpeting for Memorial Hall Library
- Granite Stair Repair - Memorial Hall Library
- Fire Hose for Andover Fire Department
- Janitorial Supplies
- Television & VCR Equipment for Andover Public Schools
- Bleacher Plank Replacement - Andover High School Lovely Field
- Complete Floating Dock System for Poms Pond
- Removal & Replacement of Portions of Roofing at Library and School Administration Offices
- Addition to Plant Facilities Shop at Red Spring Road
- New Generator at Doherty Middle School
- Boiler Controls Upgrade for Bancroft Elementary School
- AHU Controls Upgrade for Town Administration Building
- One Forestry Bucket Truck

The Office of Central Purchasing is also responsible for administering the contract compliance of Andover's Affirmative Action Plan as well as the insurance coordination and risk management for all Town and School Departments. Health and personal insurance, however, is handled by the Human Resources Department. Central Purchasing handled numerous casualty and property claims over the year. Approximately 19 claims were handled resulting in \$62,257.79 being recovered for the Town.

COLLECTOR/TREASURER

The Collector/Treasurer's Division is responsible for the collection, investment and disbursement of all Town monies. Some of the highlights for 1998 are as follows:

- Collected and processed several old outstanding tax title accounts.
- Successfully processed over 50,000 real estate and personal property bills and payments as well as 30,000 excise tax bills and payments.
- Borrowed \$11,200,000 at a record low rate of 3.9331%.
- Helped to maintain Andover's high bond rating of Aa1.

INFORMATION SYSTEMS

The Information Systems Division is responsible for hardware, software and computerized data used in municipal operations including financial records, word processing documents, electronic transmission and other varied electronic files. This division supports all users of the network and strives to meet the many diversified needs of town government. Highlights for 1998 include:

- Upgraded PCs for Y2K compliance.
- Established wide-area network which connects personal computers in Police Department, Fire Department, Library, Public Works and Town Offices and provides email and Internet capability.
- Improved and expanded Town Web Site. New material includes Selectmen agenda, Town Meeting information, including the Warrant, and updates to the Assessor and Town Clerk pages.
- Purchased and began implementation of new Financial Management Software and participated in associated training.

VETERANS SERVICES

The Veterans Services Division provides or coordinates financial, administrative, medical and logistical assistance to Andover's over 3,000 veterans and their families. Since July 1, 1998 the Veterans Office has responded to inquiries or requests from over 400 local veterans and has provided direct financial assistance for fuel, food, burials, medical and personal needs to twelve families. The Town receives reimbursement from the State for 75% of the funds provided to local veterans under Massachusetts General Laws Chapter 115.

In addition, the Office also plans and coordinates all patriotic observances on Veterans Day and Memorial Day and annually places over 2,000 flags on veterans' graves in Andover. Band concerts and other civic commemorations are also handled by the Veterans Services Office.

Statistically, forty-three (43) Andover veterans died during 1998; thirty (30) were World War II Veterans, eight (8) Korean Veterans, and five (5) Vietnam Veterans.

TOWN OF ANDOVER

FISCAL YEAR 1999

ANNUAL PROPERTY VALUATIONS

PROPERTY TYPE	FISCAL 1999		FISCAL 1998		FISCAL 1997	
	#ACCOUNTS	ASSESSMENT	#ACCOUNTS	ASSESSMENT	#ACCOUNTS	ASSESSMENT
Single Family	8,144	\$2,319,521,250	8,100	\$2,131,037,500	8,051	\$2,097,830,800
Condominiums	923	\$83,313,500	923	\$78,127,100	921	\$77,918,400
Multi-Family	381	\$127,390,300	389	\$120,503,400	393	\$124,232,100
Vacant Land	625	\$44,289,900	671	\$46,259,600	752	\$50,889,700
Other Residential	134	\$12,710,650	132	\$11,284,800	134	\$11,519,900
Commercial	258	\$283,628,027	262	\$210,993,647	249	\$199,866,092
Industrial	142	\$280,834,100	147	\$264,225,700	156	\$269,810,300
Mixed Use	191	\$253,707,800	197	\$228,654,100	184	\$201,173,500
Personal Property	367	\$67,487,130	356	\$65,035,210	348	\$58,689,120
Total Taxable	11,165	\$3,472,882,657	11,177	\$3,156,121,057	11,188	\$3,091,929,912
Total Exempt	895	\$349,735,800	896	\$312,965,800	900	\$306,534,200
Total All Property	12,060	\$3,822,618,457	12,073	\$3,469,086,857	12,088	\$3,398,464,112

ANNUAL MOTOR VEHICLE EXCISE TOTALS

CATEGORY	1998 (1)	1997	1996	1995	1994
# Commitments	7	10	10	10	8
# Bills Issued	31,214	31,259	30,624	29,429	30,623
Total Excise Tax	\$3,739,780	\$3,439,963	\$3,135,663	\$2,903,930	\$2,603,788

(1) 1998 figures as of 3-1-1999

ANNUAL EXEMPTION TOTALS

TYPE	FISCAL 1998		FISCAL 1997		FISCAL 1996	
	# ISSUED	AMOUNT	# ISSUED	AMOUNT	# ISSUED	AMOUNT
Widows/Widowers	69	\$20,006	66	\$18,997	68	\$21,672
Veterans	179	\$84,713	184	\$73,311	188	\$78,909
Blind	21	\$14,495	25	\$18,094	19	\$16,349
Seniors	65	\$50,057	65	\$49,286	64	\$50,542
Deferrals	5	\$13,009	9	\$25,985	9	\$23,403
Hardship	1	\$1,026	1	\$1,004	1	\$1,013
Total Exemptions	340	\$183,306	350	\$186,677	349	\$191,888

ANNUAL ABATEMENT REQUESTS

FISCAL YEAR	# REQUESTS	NOTES
1995	238	
1996	230	
1997	437	(revaluation year)
1998	117	
1999	169	

**TOWN OF ANDOVER
FISCAL YEAR 1999**

TEN TOP TAXPAYERS

TAXPAYER NAME	PROPERTY TYPE	TOTAL TAXABLE	TOTAL TAXABLE	TOTAL TAXABLE	TOTAL TAX	PERCENT OF
		REAL PROPERTY	PERSONAL PROPERTY	REAL ESTATE	ASSESSED	TOTAL LEVY
1) Andover Mills Realty Ltd. Partnership	Commercial	\$64,149,500	\$0	\$64,149,500	\$1,391,947.97	2.397%
2) Raytheon	Industrial	\$49,160,300	\$1,000,000	\$50,160,300	\$1,088,444.94	1.874%
3) Hewlett-Packard Company	Industrial	\$43,349,300	\$0	\$43,349,300	\$942,413.78	1.623%
4) Genetics Institute, Inc.	Industrial	\$32,010,500	\$0	\$32,010,500	\$695,908.27	1.198%
5) Lincoln Andover LLC (Putnam Investments)	Commercial	\$27,853,100	\$0	\$27,853,100	\$605,078.32	1.042%
6) Gillette Company	Industrial	\$26,760,500	\$0	\$26,760,500	\$581,773.27	1.002%
7) Massachusetts Electric Co.	Ind/Utility	\$1,560,900	\$22,957,060	\$24,517,960	\$526,873.56	0.907%
8) Eisai Research Institute	Office/Ind	\$23,308,300	\$0	\$23,308,300	\$506,722.44	0.872%
9) C A Investment Trust	Resd/Comm	\$27,044,300	\$337,850	\$27,382,150	\$499,731.89	0.860%
10) New England Tel. & Tel.	Ind/Utility	\$7,253,900	\$14,407,900	\$21,661,800	\$470,927.53	0.811%
Total		\$302,450,600	\$38,702,810	\$341,153,410	\$7,309,822	12.585%
Grand Value		\$341,153,410				

FIVE ADDITIONAL TOP TAXPAYERS

TAXPAYER NAME	PROPERTY TYPE	TOTAL TAXABLE	TOTAL TAXABLE	TOTAL TAXABLE	TOTAL TAX	PERCENT OF
		REAL PROPERTY	PERSONAL PROPERTY	REAL ESTATE	ASSESSED	TOTAL LEVY
Interstate/GCL Partners LP (Andover Marriott)	Commercial	\$18,246,100	\$1,039,230	\$19,285,330	\$419,263.07	0.722%
Digital Equipment Corp.	Industrial	\$17,308,949	\$0	\$17,308,949	\$376,296.55	0.648%
Vicor Corp.	Industrial	\$16,372,700	\$0	\$16,372,700	\$355,942.50	0.613%
One Hundred Minuteman LP	Commercial	\$14,972,200	\$0	\$14,972,200	\$325,495.63	0.560%
Merrimack Mutual Fire Insurance Co.	Commercial	\$13,829,600	\$490,000	\$14,319,600	\$311,308.10	0.536%
Total		\$80,729,549	\$1,529,230	\$82,258,779	\$1,788,306	3.079%
Grand Value		\$82,258,779				

FIFTEEN TOP REAL ESTATE ASSESSMENTS

TAXPAYER NAME	PROPERTY TYPE	TOTAL TAXABLE	PERCENT OF	TOTAL TAXABLE	TOTAL TAX	PERCENT OF
		REAL PROPERTY	TOTAL VALUE	REAL ESTATE	ASSESSED	TOTAL LEVY
1) Andover Mills Realty Ltd. Partnership (Bnckstone)	Office	\$63,651,600	1.833%	\$63,651,600	\$1,328,189.67	2.287%
2) Hewlett-Packard Company	Industrial	\$42,795,700	1.232%	\$42,795,700	\$980,021.53	1.687%
3) Genetics Institute, Inc.	Industrial	\$31,614,100	0.910%	\$31,614,100	\$723,962.89	1.246%
4) Lincoln Andover LLC (Putnam Investments)	Office	\$27,853,100	0.802%	\$27,853,100	\$618,496.50	1.065%
5) Raytheon Co.	Industrial	\$27,003,700	0.778%	\$27,003,700	\$618,384.73	1.065%
6) Gillette Company	Industrial	\$26,730,000	0.770%	\$26,730,000	\$555,250.84	0.956%
7) Bolger, David F Rev. Tr (Raytheon)	Industrial	\$21,854,500	0.629%	\$21,854,500	\$498,831.18	0.859%
8) Interstone/CGL Partners (Andover Marriott)	Hotel	\$18,246,100	0.525%	\$18,246,100	\$417,835.69	0.719%
9) Eisai Research Institute	Office	\$17,872,500	0.515%	\$17,872,500	\$409,280.25	0.705%
10) Digital Equipment Corp.	Industrial	\$15,601,826	0.449%	\$15,601,826	\$357,281.82	0.615%
11) One Hundred Minuteman LP	Industrial	\$14,972,200	0.431%	\$14,972,200	\$236,860.20	0.408%
12) Merrimack Mutual Fire Insurance	Office	\$13,289,600	0.383%	\$13,289,600	\$303,268.67	0.522%
13) Fifty Minuteman LP	Office	\$12,849,600	0.370%	\$12,849,600	\$293,227.87	0.505%
14) Brookside Estates LP	Apartments	\$12,849,600	0.370%	\$12,849,600	\$203,280.67	0.350%
15) Two Hundred Minuteman LP	Office	\$12,545,700	0.361%	\$12,545,700	\$287,296.53	0.495%
Totals		\$359,729,826	10.358%		\$7,831,469.04	13.484%

TAX RATE RECAP

	BUDGET FY1996	BUDGET FY1997	BUDGET FY1998	BUDGET FY1999
EXPENDITURES				
Appropriations & Articles	\$66,410,333	\$71,609,767	\$75,772,606	\$84,013,091
Other Local Expenditures:				
Tax Title Purposes	40,000	40,000	40,000	40,000
Final Court Judgements	40,492	115,000	0	0
Overlay/ Other Deficits	543,401	1,135,896	588,013	222,026
Revenue Offsets/Cherry Sheet	<u>66,663</u>	<u>68,758</u>	<u>64,552</u>	<u>60,847</u>
Total Local Expenditures	690,556	1,359,654	692,565	322,873
State and County Charges	1,059,262	999,101	1,020,557	953,160
Overlay Reserve for Abatements	<u>735,201</u>	<u>819,112</u>	<u>926,191</u>	<u>916,444</u>
TOTAL EXPENDITURES	\$68,895,352	\$74,787,634	\$78,411,919	\$86,205,568
EST. RECEIPTS & OTHER REVENUE				
Estimated Receipts from State:				
Cherry Sheet Estimated Receipts	\$4,651,052	\$5,713,130	\$7,794,113	\$8,508,402
Cherry Sheet Estimated Charges	<u>63,099</u>	<u>39,631</u>	<u>5,837</u>	<u>5,390</u>
Total from State	4,714,151	5,752,761	7,799,950	8,513,792
Estimated Local Receipts:				
Local Estimated Receipts	4,733,000	5,032,000	5,945,000	6,281,000
Offset Receipts	634,163	699,000	980,451	1,181,725
Enterprise Funds	7,357,947	7,653,620	7,726,937	8,001,185
Revolving Funds (53e 1/2)	<u>345,000</u>	<u>400,000</u>	<u>0</u>	<u>0</u>
Total Local Receipts	13,070,110	13,784,620	14,652,388	15,463,910
Free Cash and Other Revenue:				
Free Cash - Articles	180,000	715,834	465,645	1,828,435
Other Available Funds	<u>346,683</u>	<u>369,133</u>	<u>233,732</u>	<u>2,017,957</u>
Total Other Appropriations	526,683	1,084,967	699,377	3,846,392
Free Cash - Operating Budget	300,000	1,500,000	300,000	300,000
Total Estimated Receipts	18,610,944	22,122,348	23,451,715	28,124,094
Total Property Taxes	<u>50,284,408</u>	<u>52,665,286</u>	<u>54,960,204</u>	<u>58,081,474</u>
TOTAL REVENUES	\$68,895,352	\$74,787,634	\$78,411,919	\$86,205,568

VALUATIONS AND TAX RATES

	FY1996	FY1997	FY1998	FY1999
TOTAL VALUATION (IN THOUSANDS)	\$2,777,252	\$3,091,930	\$3,156,121	\$3,472,883
RESIDENTIAL TAX RATE	16.41	15.48	15.82	15.17
COMM, IND, PER PROP TAX RATE	23.99	22.57	22.90	21.74
EQUALIZED TAX RATE	18.11	17.03	17.41	16.72

WHERE REVENUES COME FROM

	FY1996	FY1997	FY1998	FY1999
STATE AID	6.84%	7.69%	9.95%	9.88%
LOCAL REVENUE	18.97%	18.43%	18.69%	17.94%
OTHER FUNDS	0.50%	0.49%	0.30%	2.34%
FREE CASH	0.70%	2.96%	0.98%	2.47%
PROPERTY TAXES	<u>72.99%</u>	<u>70.42%</u>	<u>70.09%</u>	<u>67.38%</u>
	100.00%	100.00%	100.00%	100.00%

WATER AND SEWER ENTERPRISE FUNDS

Statement of Revenues, Expense and Changes in Fund Balance

	<u>Water Enterprise</u>	<u>Sewer Enterprise</u>
<u>OPERATING REVENUES</u>		
Charges for Services	\$5,881,179	\$2,342,805
<u>OPERATING EXPENSES</u>		
Cost of Services and Administration	2,343,070	1,167,718
Debt Service	<u>2,280,136</u>	<u>520,653</u>
TOTAL OPERATING EXPENSES	4,623,206	1,688,371
OPERATING INCOME (LOSS)	1,257,973	654,434
<u>NONOPERATING REVENUES</u>		
Investment Income	48,363	12,239
NET INCOME BEFORE TRANSFERS	1,306,336	666,673
<u>TRANSFERS</u>		
Transfers out		(40,000)
Indirect costs transfer out	<u>(709,660)</u>	<u>(207,525)</u>
TOTAL OPERATING TRANSFERS	(709,660)	(247,525)
NET INCOME(LOSS)	596,676	419,148
RETAINED EARNINGS/FUND BALANCES		
Beginning of Fiscal Year	\$609,540	\$122,754
RETAINED EARNINGS/FUND BALANCES		
End of Fiscal Year	\$1,206,216	\$541,902

From Town of Andover Annual Audit Report for Fiscal Year ending June 30, 1998 (Powers and Sullivan, CPA)

**WATER AND SEWER ANNUAL REPORT
DEBT SERVICE ---FY 1998**

PRINCIPAL INTEREST

SEWER

ART 21, 1984 PUMPING STATION

and

ART 26, 1985 LOWELL STREET(Advance Refunding)

253,000.00

0.00

ART 21, 1984 PUMPING STATION

and

ART 26, 1985 LOWELL STREET(Advance Refunding)

94,760.00

ART 18, 1985 SANITARY SEWER

34,000.00

5,474.00

ART 28, 1989 SANITARY SEWER(Advance Refunding)

60,350.00

12,939.94

ART 28, 1989 SANITARY SEWER(Advance Refunding)

16,973.00

ART 33, 1989 NORTH STREET

5,000.00

235.00

ART 41, 1991 NORTH STREET

25,000.00

8,810.00

ART 32, 1997 PILGRIM/PIONEER CIRCLE

4,110.81

TOTAL

377,350.00

143,302.75

WATER

ART 52, 1983 WATER BONDS

100,000.00

4,125.00

ART 37, 1987 WATER MAINS

20,000.00

1,950.00

ART 1A, 1987 TREATMENT PLANT

155,000.00

15,112.00

ART 1A, 1987 TREATMENT PLANT(Advance Refunding)

232,500.00

37,432.00

ART 1A, 1987 TREATMENT PLANT(Advance Refunding)

54,250.00

11,641.14

ART 37, 1987 WATER MAINS

35,000.00

12,900.00

ART 46, 1992 WATER MAINS

180,000.00

58,435.00

ART 53, 1992 PUMPING STATION

55,000.00

16,582.50

ART 1A, 1997 TREATMENT PLANT

10,000.00

1,375.00

ART 46, 1992 WATER MAINS

40,000.00

11,585.00

ART 53, 1992 BANCROFT PUMPING STATION

65,000.00

12,390.00

ART 1A, 1987 TREATMENT PLANT(Advance Refunding)

36,000.00

110,635.00

ART 1A, 1987 TREATMENT PLANT(Advance Refunding)

326,000.00

82,591.00

ART 1A, 1987 TREATMENT PLANT(Advance Refunding)

23,401.00

ART 37, 1987 WATER MAINS

40,000.00

47,443.00

ART 46, 1992 WATER MAINS

14,000.00

15,897.76

ART 53, 1994 WATER MAINS

40,000.00

5,150.00

ART 32, 1995 WATER PLANT IMPROVEMENTS

50,000.00

19,875.00

ART 33, 1995 WATER MAINS

55,000.00

49,857.50

ART 31, 1995 FISH BROOK IMPROVEMENTS

25,000.00

16,300.00

ART 46, 1992 WATER MAINS

15,000.00

8,507.50

ART 46, 1993 PUMPING STATION REPAIR

10,000.00

6,520.00

ART 32, 1995 WATER TREATMENT PLANT

50,000.00

24,000.00

ART 24, 1996 WATER MAINS

39,176.00

ART 46, 1992 WATER MAINS

28,000.00

11,505.00

TOTAL

1,635,750.00

644,386.40

ANNUAL REPORT
WATER AND SEWER ENTERPRISE

FY98
SEWER

FY98
WATER

REVENUES	FY98	FY98
	SEWER	WATER
Rate Collections	2,192,818	5,660,992
Water Service Lines		68,644
Water Connection Fee		65,078
Water Testing Fees		5,040
Meter Installation Fee		10,100
Liens Added To Taxes	47,195	83,105
Betterment Assessments	111,759	2,997
Investment income	12,239	48,363
Refunds	(8,967)	(14,777)
TOTAL REVENUES	2,355,044	5,929,542
EXPENDITURES		
Direct Costs:		
Personal services	155,960	1,025,340
Ordinary Maint.	98,776	1,317,730
Sewer Assessment	912,982	0
TOTAL DIRECT COSTS	1,167,718	2,343,070
Indirect Costs:		
Vehicle Maint.	23,588	58,035
DPW Admin.	14,425	68,521
Gen Admin. and Fin.	35,210	167,243
Maint. Admin	4,431	11,078
Motor Vehicle Ins.	3,150	9,690
Comprehensive/Liability Ins.	3,070	47,709
Workmen's Comp.	12,303	28,709
Retirement	55,815	195,560
Health Ins.	16,711	59,438
Engineering	38,822	63,677
TOTAL INDIRECT COSTS	207,525	709,660
Debt Service:		
Loan Interest	143,303	644,386
Loan Principal	377,350	1,635,750
BAN Interest/Issue expense	0	0
TOTAL DEBT SERVICE	520,653	2,280,136
TOTAL EXPENDITURES	1,895,896	5,332,866
SURPLUS/(DEFICIT)	459,148	596,676

TOWN COUNSEL

During 1998, Town Counsel made numerous appearances before State Courts and Administrative Boards. Formal legal opinions were researched and rendered to Town officials. Court challenges to decisions by the Town's boards and commissions were defended by Town Counsel.

Numerous matters were generated by the Planning Board including issues relating to the adoption of a wireless facility zoning bylaw. Town Meeting adopted a general bylaw to prohibit the sale of stink bombs, smoke bombs and silly string.

Town Counsel had conferences with the Town Manager and other Town officials on almost a daily basis. Town Counsel reviewed all Articles of the Warrant and attended all Town Meetings. During the period covered by this report, contracts were drawn and reviewed and numerous deeds, easements, releases and agreements were drafted and recorded.

Special legislation authorized by Town Meeting for an Agreement with Phillips Academy and the Greater Lawrence Regional Vocational Technical High School regarding easements and conveyances of land on River Road was drafted and submitted to the Legislature.

COMMUNITY DEVELOPMENT & PLANNING

BUILDING DIVISION

The Building Division is charged with the enforcement of The Commonwealth of Massachusetts Building Code, 780 CMR, Architectural Access Board Rules and Regulations, 521 CMR, The Zoning Act, Chapter 40 A of Massachusetts General Laws, Andover Zoning By-law, Article VIII, Section 33, Demolition of Historically Significant Buildings, Section 36, Ballardvale Historic District By-law and Section 37, Chimneys, of Article XII of the Town of Andover Code of By-laws, as well as other applicable Town and State laws and regulations. The Building Division reviews all documentation (plans and specifications) submitted with applications for permits and issues all permits required for construction and other applicable activities for which permits are required by law. The Division performs all required site inspections as well as Code mandated safety inspections. The Building Division responds to customer inquiries, complaints and emergencies. Finally, the Building Division assists other Divisions of the Department of Community Development and Planning, as needed, in their permit processing and enforcement and attends, when necessary, Zoning Appeals Board, Planning Board and other Commission meetings.

BUILDING DIVISION STATISTICAL INFORMATION

	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>
New Dwellings	67	95	78	68
Additions/Alterations to Single Family Dwellings	576	681	722	699
New Multi-Family Dwellings	0	0	0	1
Additions/Alterations to Multi-Family Dwellings	34	21	12	13
New Commercial and Industrial Buildings	1	4	8	1
Additions/Alterations to Commercial and Industrial Buildings	113	105	132	138
Schools/Public Buildings	23	24	42	32
Swimming Pools	20	33	29	26
Signs, Chimneys, Woodburning Stoves, Raze Permits	265	156	134	128
Certificates of Inspection	34	109	21	35
Total Fees Collected	\$420,807	\$575,692	\$658,594	\$458,506
Total Estimated Value	\$78,654,000	\$75,121,942	\$89,706,007	\$59,998,444

ELECTRICAL

The purpose of the Massachusetts Electrical Code is safeguarding the general public and property from the hazards arising from the use of electricity. The Electrical Inspector is responsible for reviewing and granting permits and scheduling inspections on a daily basis for residential, commercial and industrial jobs, assisting the Police and Fire Departments in the investigation of accidents and fires. Electrical work includes, but is not limited to, wiring for lighting, power, fire-alarms, security alarms, telephone and other similar devices, installation of equipment for emergency power, generators, transformers, switch gear equipment, panel boards and similar equipment. The Electrical Inspector also reviews violations of the Electrical Code and inspects the corrective work for protection of the users and cooperates with the various electric companies that service the area.

	<u>1996</u>	<u>1997</u>	<u>1998</u>
ELECTRICAL PERMITS:	1,118	1,137	1,178
FEEES COLLECTED	\$76,975.25	\$78,285.06	\$66,244.00

PLUMBING AND GAS FITTING

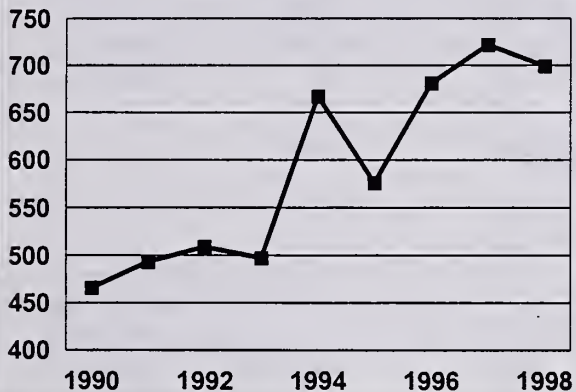
All plumbing and gas fitting installations are controlled through enforcement of the Commonwealth of Massachusetts State Uniform Plumbing and Gas Code, formulated by the Board of State Examiners of Plumbers and Gas Fitters under Massachusetts General Laws, Chapter 142.

The Plumbing and Gas Inspector issues permits for the installation of gas piping, plumbing and sewer installations and repairs. Inspections are conducted as necessary to ensure compliance with State Codes. Complaints and violations are also investigated and corrected or reported to the proper authorities.

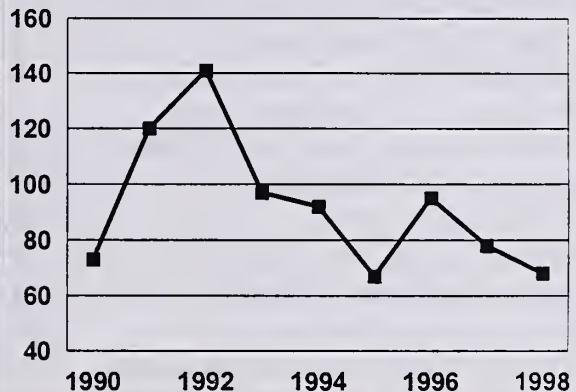
	<u>1996</u>	<u>1997</u>	<u>1998</u>
PLUMBING PERMITS	648	767	850
FEEES COLLECTED	\$32,1818	\$38,707	\$32,443
GAS FITTING PERMITS	544	510	605
FEEES COLLECTED	\$13,810	\$14,706	\$13,810

BUILDING DIVISION STATISTICS

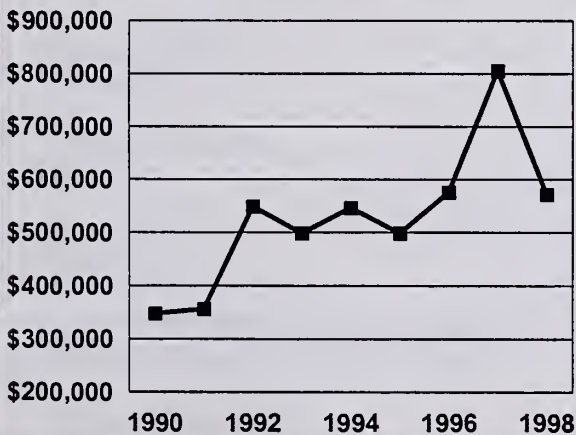
SINGLE FAMILY ADDITIONS & ALTERATIONS



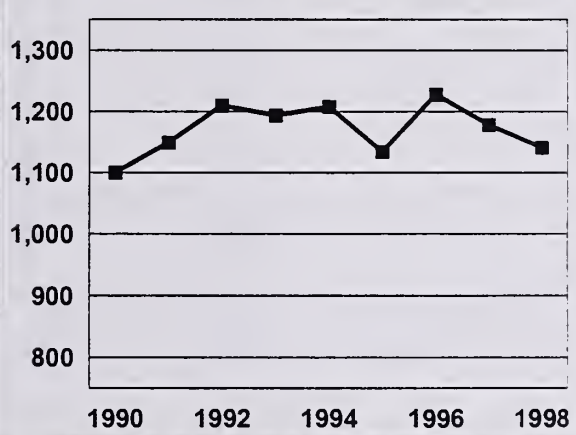
SINGLE FAMILY NEW DWELLINGS



PERMIT FEES



TOTAL # OF PERMITS



CONSERVATION DIVISION

The mission of the Conservation Commission is to protect Andover's natural resources and to act as trustees in perpetuity of the Town's conservation land.

The Conservation Commission accepted the gift of 8.5 acres of land located at 400 Bullfinch Drive from Andover Business Park, Inc. for conservation purposes. In total there is approximately 1,669 acres of land under the control and custody of the commission for conservation purposes.

	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>
Conservation Commission Meetings	23	23	24	22
Public Hearings & Meetings	182	270	339	374
Orders of Conditions Issued	14	33	30	40
Amended Orders of Conditions Issued	9	11	6	7
Certificates of Compliance Issued	36	40	36	23
Determinations of Applicability Issued	81	123	168	153
Notification of Satisfactory Completion of Work	N/A	11	21	44
Findings of Significance Issued	30	28	34	68
Enforcement Orders Issued	11	7	8	9
Emergency Certifications	7	2	4	6
Acres of Conservation Land Acquired	10.62	3.0	60	8.5
Conservation Restrictions Established	1	0	1	0
Wetland Filing Fees Collected	\$8,800	\$11,090	\$13,217	\$14,389
Expenditures from Conservation Fund by Fiscal Year	\$92,005	\$86,000	\$1,360,000	0

HEALTH DIVISION

The mission of the Andover Board of Health is to promote and protect the public health including the physical, mental, emotional and social wellness of all the people.

The Health Division encompasses all phases of health administration, including planning, evaluation, budgeting, enforcement, inspection and pseudo adjudicatory proceedings. The Sanitarians supervise the inspection and public health education programs in matters dealing with State Sanitary Code and the State Environmental Code. The Public Health Nurse is primarily responsible for all medical clinical administrative matters. The Director of Public Health assumes primary responsibility for coordination among the various boards in permit granting and proper land use, specifically in the area of environmental protection issues (i.e. septic system design, wetland pollution, water quality protection). The Director designs programs and implements policies as proposed by the Andover Board of Health to meet the health needs of the community. The Board of Health consists of three volunteer members appointed by the Town Manager for staggered three year terms.

ACTIVITY REPORT

	<u>1996</u>	<u>1997</u>	<u>1998</u>
Board of Health Meetings	12	12	11
Plan Reviews	267	312	287
Restaurant Inspections	160	290	232
Complaints & Investigations	193	283	245
Administrative Hearings	2	2	6
Court Actions	3	2	4
Fees Collected	\$64,017	\$71,907	\$95,162

CLINIC REPORT

	<u>1996</u>	<u>1997</u>	<u>1998</u>
Outreach Clinics	34	33	34
Attendance	390	351	372
Senior Center Clinics	48	47	50
Attendance	720	699	687
Office Visits	70	243	99
Home Visits	5	5	4
Influenza Immunization Clinic Attendance	1312	1269	1324
Pneumonia Immunization Attendance	41	32	51
Cholesterol Screening Clinics	9	9	9
Attendance	125	131	120
Glucose Screening Clinics	1	1	0
Attendance	9	6	0

CLINIC REPORT (CONTINUED)

	<u>1996</u>	<u>1997</u>	<u>1998</u>
Mantoux Tuberculin testing Attendance	129	117	96
Positive Reactor Follow Up	46	41	13
T.B. Clinic Case History, Appointments & Follow Up	20	16	9
Hepatitis B Immunization Clinics - Hepatitis B Vaccine			
Doherty Middle School		499	265
West Middle School		412	218
Andover High School		-	89

NON-COMMUNICABLE REPORTABLE DISEASES

	<u>1996</u>	<u>1997</u>	<u>1998</u>
Other Mycobacteria	2	0	*1
*A Typical Mycobacteria Avium			

COMMUNICABLE DISEASES

	<u>1996</u>	<u>1997</u>	<u>1998</u>
Animal Bites	32	38	33
Bacteremia	0	0	0
Chicken Pox	23	142	15
Campylobacter	8	3	7
Cyclospora	0	1	0
E.coli 0157.H7	4	0	1
Giardia	5	0	3
Hepatitis B	6	4	5
Hepatitis C	1	0	1
Listeriosis	0	0	0
Lyme Disease	0	2	3
Pertussis	1	1	3
Measles (Rubeola)	0	7	0
Meningitis (Bacterial)	0	0	4
Meningitis (Viral)	0	4	4
Salmonella	3	7	4
Shigella	2	0	0
Strep Pneumonia	0	0	1
Tuberculosis	2	1	0
Legionella	1	0	1
Yersinia Enterocolitica	1	0	1

HEALTHY COMMUNITIES TOBACCO AWARENESS PROGRAM

The Healthy Communities Tobacco Awareness Program is a program conducted in collaboration with the Boards of Health in five communities (Dracut, Methuen, Middleton, North Andover and Topsfield). The Program works to educate community residents about the health risks of smoking; eliminate youth access to tobacco; promote the health of residents, particularly children, by reducing public exposure to secondhand smoke; and provide free quit smoking classes.

The Program staff, which consists of a Program Director and two Health Educators, is available to provide training and education, technical assistance around policy development, implementation and enforcement and free smoking cessation services. The Program is funded by the Massachusetts Department of Public Health's Tobacco Control Program with the 25 cent excise tax on cigarettes. Since the inception of the Massachusetts Tobacco Control Program in 1991, trends show a decline in smoking, smokers smoking less and more people seeking out assistance in their attempts to quit smoking.

- Per capita cigarette consumption in Massachusetts for adults has fallen 30% from 117 packs in 1992 to 82 packs in the first half of 1998. This is a decrease nearly triple the decrease for the rest of the nation.
- Average lifetime smoking, current smoking (last 30 days) and daily smoking rates among 8th, 10th and 12th graders from 1993 to 1996 leveled off or increased at lower rates than the rest of the nation.
- Illegal sales of tobacco products to minors in Massachusetts has fallen from 48% (March to May 1994) to 8% (April to June 1997).
- The number of private worksites in Massachusetts with indoor smoking bans has increased from 53% in 1993 to 66.6% in 1997.
- The number of Massachusetts adults who live in smoke-free households has increased 36% from 40.7% in 1993 to 55.4% in 1997.

ENFORCEMENT OF REGULATION ENFORCEMENT OF REGULATIONS RESTRICTING THE SALE OF TOBACCO PRODUCTS TO MINORS

The following is an overview of monitoring activities by Healthy Communities Tobacco Awareness Program throughout the 6 communities of its service area to ensure that retailers are not selling tobacco products to minors.

	Sept. 1994	April 1995	Dec. 1995	April 1996	Jan. 1997	Jan. 1998	June 1998	Fall 1998
# Vendors Inspected	84	102	130	107	128	114	114	76
# Illegal Sales *	53	20	2	6	5	1	0	11
% Compliance	37%	80%	98%	94%	96%	99%	100%	86%

*Denotes the number of sales which were made to minors.

Due to the decreased level in 1998 of compliance among retailers who sell tobacco products, Healthy Communities will concentrate its efforts in 1999 on improving compliance among retailers. Activities planned include retailer education, distribution of educational materials and a public information campaign.

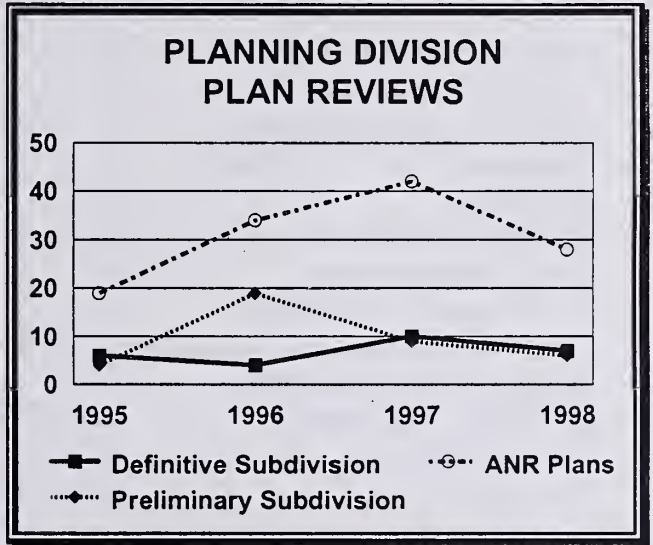
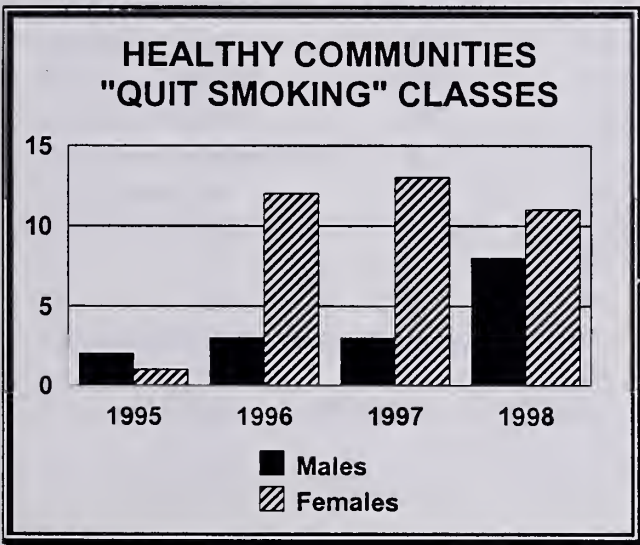
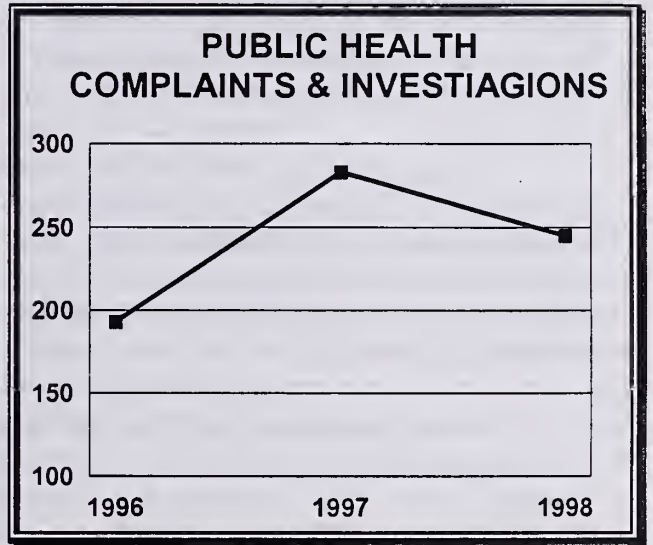
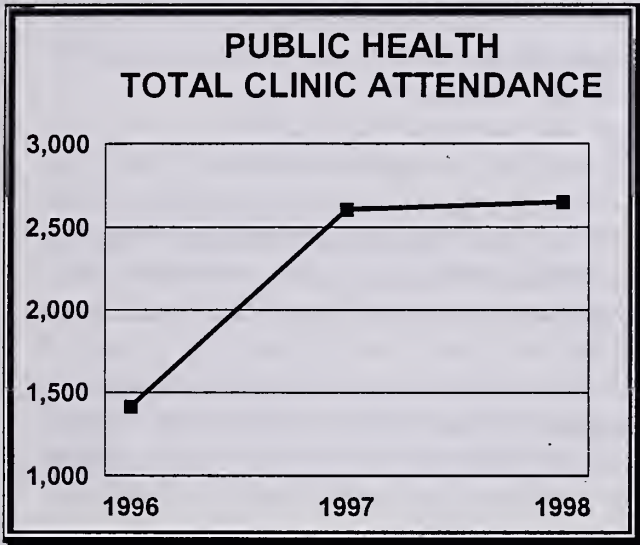
QUIT SMOKING CLASSES

The Healthy Communities Program provides free classes to assist persons attempting to quit smoking. The classes consist of four weekly sessions.

In 1998, 78 individuals participated in the Stop Smoking classes. Of the participants, 65 completed the class (attended at least three of the four sessions). Six months after completion of the class, the 65 participants were surveyed by Healthy Communities - 28 people responded as follows:

- 16 individuals reported being smoke-free
- 27 participants reported that the cessation classes were helpful - 19 participants ranked the classes as very helpful

PUBLIC HEALTH AND PLANNING STATISTICS



PLANNING DIVISION

The mission of the Planning Division is to ensure the orderly growth and development of the Town through sound planning practices and through the implementation of the recommendations of the Master Plan.

In 1998 the Planning Division saw a shift in focus from residential and commercial development activity to projects associated with downtown revitalization and major transportation system improvements. Staff began coordinating a 2.5 million dollar Main Street project and continued work on transportation projects such as River Road, Dascomb Road, and Burt Road. Staff also worked on improving the parking facilities at the two Andover MBTA stations. A new Downtown Planner came on board to assist in business district improvement strategies and the Planning Board began a series of public forums on downtown issues.

Planning Division activities began to bear fruit in the downtown retail district with the construction of the new plaza on Park Street and the commencement of construction on a new office building on the former Krinski property. The division staff took major strides toward developing a sophisticated Geographic Information System (GIS) which, when implemented, will take us into the next century with a significantly enhanced record keeping and retrieval system for our land use and infrastructure data.

Development activities in the industrial areas, which had experienced a sharp increase in the previous year, began to level off during 1998. Construction commenced on several buildings which were part of the 1.5 million square feet of new space allowed for under special permits issued by the Planning Board in 1997.

	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>
Planning Board Meetings	23	23	25	26
Public Hearings Held	75	57	131	70
Definitive Subdivision Plans	6	4	10	7
Preliminary Subdivision Plans	4	19	9	6
ANR Plans	19	34	42	28
Site Plan Reviews	3	1	7	7
Special Permits issued	23	23	36	22
Lot Releases and Clearance Certificates issued	76	78	103	72
Warrant Articles Reported	35	40	32	39
Subdivision Guarantees	\$479,529	\$596,882	\$493,420	\$242,264
Street Acceptances	12	7	9	7
Fees Collected	\$52,079	\$65,867	\$273,554	\$182,976

ZONING BOARD OF APPEALS

The Andover Zoning Board of Appeals is authorized to function under the General Laws of the Commonwealth of Massachusetts, Chapter 40A, applicable sections of Chapter 40B and the Town Zoning By-law. The Board meets on the first Thursday of each month in Memorial Hall Library, Memorial Hall, Elm Square. Five regular members and four associate members are appointed by the Board of Selectmen. The public hearings by the Board are the result of applications in the following areas:

- A variance from the requirements of the Zoning By-law
- A special permit under the Zoning By-Law
- A person aggrieved by the decision of the Inspector of Buildings or other Administrative Official
- Permission to construct low or moderate income housing within the Town of Andover (Comprehensive Permit)

Prior to the hearings, applications are reviewed and pertinent plans and sketches are requested, legal advertisements are published and abutters are notified as required by law. The public hearings are conducted by the Chairman in conformity with the Board of Appeals Rules and Regulations. Following the hearings, the members of the Board, when deemed necessary, view each property in question and hold a deliberation meeting thereafter. Based on the evidence presented at the hearing, and the applicable laws, a decision is rendered, signed and filed with the Town Clerk and the Registry of Deeds.

	<u>1994</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>
Number of Regular Meetings	12	13	12	13	13
Deliberations Meetings	13	15	12	13	16
Petitions Filed	78	73	63	122/128*	110/120*
Petitions Granted	58	47	55	101	103
Petitions Denied	10	11	6	17	15
Petitions Withdrawn or Dismissed	10	15	2	10	10
Fees Collected	N/A	N/A	\$7,975	\$15,494	\$19,075

* Some petitions contained requests for both variances and special permits.

COMMUNITY SERVICES

The Department of Community Services and The Andover Youth Services strive to provide the residents of Andover a myriad of social, educational, cultural and recreational opportunities embracing diversity and accessibility for all by reading the pulse of the community and incorporating ideas into valued programs for its citizens now and in the future.

Community Services offers year round recreational, enrichment and cultural programs for residents of all ages. The majority of the programs are held at the public schools, Recreation Park, Poms Pond, The Park, Senior Center, Greater Lawrence Regional, Vocational, Technical High School and other in-town facilities. Community Services continues to transfuse residents' ideas into valued programs. A vigorous departmental effort continually improves service to our community. Healthy enrollment is attributed to a repertoire of community-based instructors, streamlined registration including fax, VISA/MasterCard, overnight mailbox and increased identification with the DCS booklet publication. The new look to the program booklet continues with layout improvements making the document much easier for residents to read. Enrollments have increased within the children's and youth programming categories attributed to the offerings of one week skills clinics.

Instructors come from all segments of the community. Professionals, specialists, hobby enthusiasts, homemakers, student interns and retired individuals comprise the teaching and leadership staff. This varied instructor base allows the department the ability to offer diverse programs. The majority of its instructional staff reside within the Town; however, some reside in our neighboring Towns. In several instances DCS is able to bring in quality programs from outside the region (science workshops, jump roping clinic and soccer). Andona babysitting, sports clinics, junior golf, basketball, rope skipping, french, book club and soccer were the most popular children's programs. Top adult picks are dog obedience, photography, swing dancing, yoga, golf, family gingerbread house workshops and computer classes. Evening adult education classes returned to the Andover High School after a three year absence due to the school renovation project. More than 1500 people are enrolled in the DCS sports programs during any one season. Over the summer months the DCS serves over 800 children a week in the multiple camp and enrichment programs offered. The ever popular 4th of July celebration in the Park with the Horribles Parade attracted thousands of residents with 1500 residents coming out for the Pancake Breakfast. Below is a sample listing of popular programs, the revenue they produced and the number of participants.

<u>PROGRAM</u>	<u>REVENUE</u>	<u>PARTICIPANTS</u>
Youth Basketball	\$12,480.00	260
Youth Baseball/Softball	\$ 5,200.00	150
Bradford Ski	\$30,000.00	300
Rope Skipping Clinic	\$ 2,000.00	80
Swim & Play	\$17,500.00	140
School Vacation Camps	\$ 6,400.00	350
All Day Discovery	\$39,600.00	240
Drop In Playground	\$24,650.00	290
John Smith Soccer	\$15,630.00	149
Jump To It	\$ 9,500.00	80

<u>PROGRAM</u>	<u>REVENUE</u>	<u>PARTICIPANTS</u>
Skyhawks Programs	\$ 7,000.00	80
Golf Camps	\$24,000.00	125
Coed Softball League	\$25,000.00	600
Basketball League	\$ 2,800.00	120
Ballroom Dancing	\$ 5,600.00	200

Andover Youth Services has continued to create new programs and improve upon the offerings from last year. The Andover Community Skate Park made history on July 11 with the opening of one of the finest skate parks in the nation. The AYS organized skateboarders and helped them secure funding for the park through Town Meeting and was responsible for the construction, maintenance, and daily operation for the park. Over 1400 skaters soared, ollied, and enjoyed an opportunity to pursue the sport they love. People of all ages came down to the park to watch the skaters, and listen to bands. Other special events included Subliminal Madness and Laxapolooza. The Venture Out summer program offered a wide variety of trips, adventures, and services that attracted the interest of one thousand middle school students. Middle school students participated in rock climbing, street hockey, mountain biking, skate trips, outing club trips, basketball clinics after school.

Lacrosse continued to expand by implementing a winter lacrosse clinic and five teams into competitive play during the spring season. Friends of Andover Youth Lacrosse was established and raised \$15,000 to provide the foundation for Andover High's first lacrosse team next spring. An all new Keep It Wild Fashion Show was held at the Town House with 110 high school aged designers participating in this successful event.

The revolving account continues to assist the Department in the ability to sponsor a variety of activities. School vacation, Children's Studio for the Arts, children's golf and literacy programs are examples of programs that were funded through the this account. The account has also allowed the DCS to run trips to Ireland, Las Vegas, Europe, and all Andover Youth Services programs.

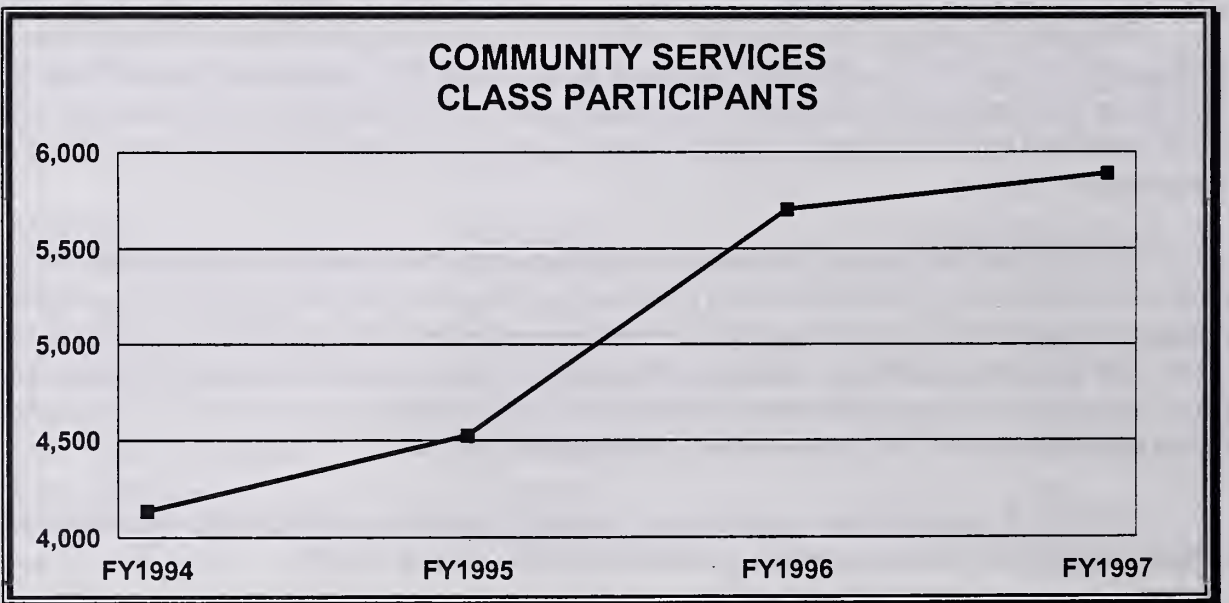
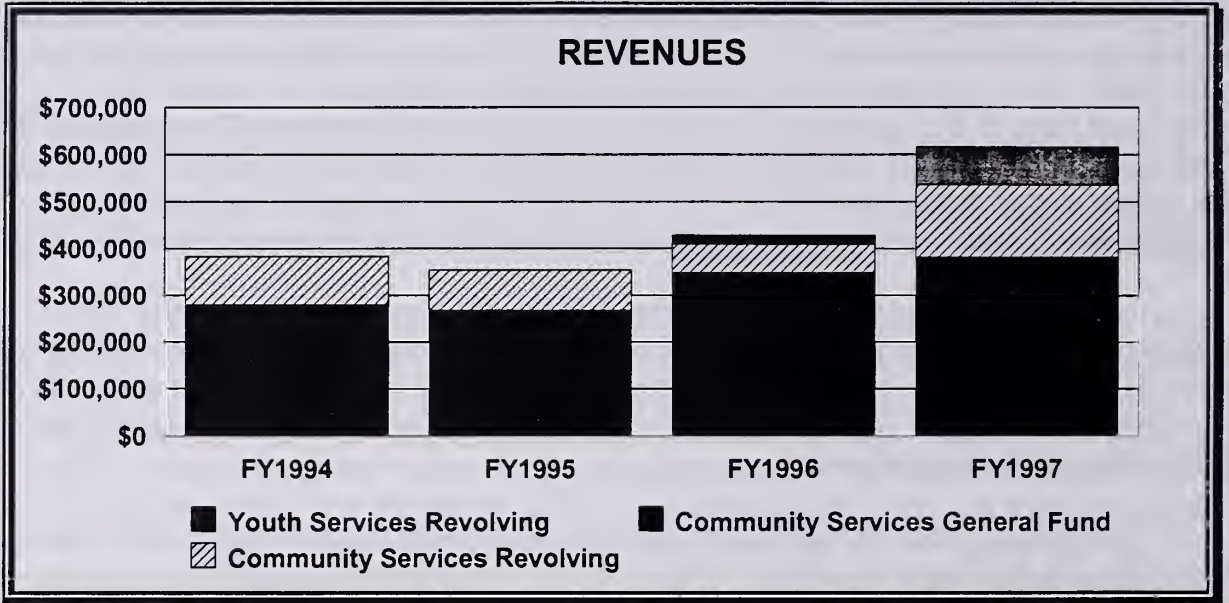
Programs developed in conjunction with other agencies included Memorial Hall Library, Andover Historical Society, Alternative Leisure, Kaplan, and The French and Spanish Saturday School. Several Tax Voucher volunteers worked in the DCS office to assist with registration, general office duties and after school and evening programming as well as individuals from the Alternative Sentencing Program.

Improvements to Pumps Pond acquired from Annual Town Meeting included upgrading the dock system and handicapped accessibility to the water. The new dock system should be in place for opening day June 1999. Two ballooned tire wheelchairs will assist wheelchair bound individuals and others who would have difficulty walking on the sand from the parking lot to the waters' edge. The menu selection at the concession stand expanded with the purchase of a new oven to crisp up the french fries and to serve up a better tasting hamburger and hot dog.

DCS/AYS looks forward to continuing to provide citizens of all ages with quality social, cultural, educational and recreational opportunities in the new year ahead.

COMMUNITY SERVICES / YOUTH SERVICES STATISTICS

	FY1994	FY1995	FY1996	FY1997	FY1998
Community Services General Fund Offset Receipts	\$272,113	\$280,009	\$268,766	\$348,812	\$382,952
Community Services Revolving Account	\$67,466	\$103,637	\$85,556	\$61,166	\$152,911
Youth Services Revolving Account	\$0	\$0	\$0	\$18,403	\$80,948
Community Services Class Participants		4,136	4,524	5,705	5,890



TOWN CLERK

The mission of the Town Clerk's Office is to uphold the integrity of the Town's democratic process, to maintain and preserve public records, and to act in the best interest of the community and the State by providing innovative, efficient, quality service.

In 1998, the Town Clerk's office oversaw one Town Election, two State Elections and a Town Meeting with a Warrant of 104 articles. The State Primary Election in September was a major challenge due to the sticker campaign undertaken by those candidates running for the Democratic State Representative seat in the Seventeenth Essex District as no name appeared on the official ballot.

Working with other departments, an extensive amount of microfilming was completed in the Treasurer's office, Accounting office and Clerk's office to preserve and insure better management of the Town records.

DEPARTMENT STATISTICS:

The following chart shows the voter turnout for all of the elections in 1998:

Election	Date	# Voted	% of Voters
Town Election	March 24	3,212	17%
State Primary	September 15	5,449	29%
State Election	November 3	11,969	63%

In January, the Town Census was mailed to 11,074 households. The population at the completion of the census was 30,226.

The year ended with 19,287 registered voters in the Town's eight precincts as follows:

Precinct 1 - 2147	Precinct 3 - 2265	Precinct 5 - 2627	Precinct 7 - 2290
Precinct 2 - 2524	Precinct 4 - 2460	Precinct 6 - 2478	Precinct 8 - 2496

	<u>1996</u>	<u>1997</u>	<u>1998</u>
Births Recorded	365	341	312
Marriages Recorded	187	189	174
Deaths Recorded	260	251	258
Dog Licenses Sold	2022	2204	2041
Fishing and Hunting Licenses Sold	566	630	560
Business Certificates	106	126	112
UCC Filings	452	462	514
Registered Voters	3428	991	1689

FEES COLLECTED:

	<u>1996</u>	<u>1997</u>	<u>1998</u>
Marriage Licenses	2,850.00	2,850.00	2,655.00
Certified Copies	10,265.00	10,851.00	11,313.50
Uniform Commercial Code Filings	6,258.00	6,249.32	5,861.00
Miscellaneous Licenses Income	12,365.00	11,250.00	11,955.00
Liquor Licenses Income	99,930.00	97,905.00	97,345.00
Business Certificate Filings	2,795.00	3,045.00	2,630.00
Miscellaneous Income	4,654.81	5,829.05	5,861.00
Dog Licenses	16,062.00	17,954.00	14,469.00
Non Criminal Violations	1,025.00	1,925.00	790.00
Copy of Public Records	N/A	105.80	543.20
Fishing and Hunting Licenses	<u>16,013.20*</u>	<u>13,479.55**</u>	<u>12,880.20***</u>
TOTAL	\$172,218.01	\$171,443.72	\$166,550.45

* \$15,751.40 in fees were sent to the State Division of Fisheries and Wildlife and \$261.80 was retained by the Town of Andover.

** \$13,247.75 in fees were sent to the State Division of Fisheries and Wildlife and \$231.80 was retained by the Town of Andover.

*** \$12,658.75 in fees was sent to the State Division of Fisheries and Wildlife and \$221.45 was retained by the Town of Andover.

DIVISION OF ELDER SERVICES

The mission of the Division of Elder Services is to identify, develop, implement and advocate for programs and services designed to enhance the quality of life and independence of elders in the community, and to provide a focal point in the community where these programs and services can be easily accessed by elders and their families.

THE COMMUNITY OF ELDERS

Another year of programs and services at the Senior Center demonstrated the growing needs of the 5,100 members of the "Andover Community of Elders." Within this report charts and graphs document the Division's activities and services. Most categories of service continued to show significant increases. Space allocation and internal coordination efforts proved to be a frustrating challenge and, in many cases, impossible. New methods of data collection and accounting were researched and developed. In order to accommodate the increases in the number and types of programs and the number of participants major changes in scheduling were undertaken.

Creative programming continued to draw the interest of an increasing number of elders, as did volunteer opportunities. For example, the number of special events nearly doubled over the previous year. Volunteers drove 8,000 miles in 1997 to bring seniors to medical appointments. In 1998, the number of miles increased to nearly 13,000. These increases had a substantial effect on the administrative coordination of programs and volunteerism.

Changes outside the Division also had a dramatic effect on services and administration. The effect of cuts and changes in federal and state funded services provided to elders by other agencies resulted in increased requests for Outreach and Social Services and a decrease in the use of the Social Day Services. There was a significant increase in the number of home visits, rising from 99 in 1997 to 120 in 1998. Opened cases increased from 507 to 550 in the same period. While so-called "no-cut Medicare cuts" resulted in increased demands for services at the local level it also caused elders to choose in-home services over attendance in the Social Day Program.

The Division responded in several ways to try to alleviate the problems caused by these cuts. Staff engaged in discussions with other agencies, including local schools of nursing, in order to develop programs that will ensure access to the services elders need at low or no cost to the Division. The Social Day staff developed a plan to increase outreach to elders, employers and the community and developed creative ways for elders to participate in the program part-time.

HEALTH, WELLNESS, NUTRITION AND ADVOCACY

The Senior Center sponsored an educational conference in cooperation with four agencies entitled "Advocacy for You and Your Health." Over 60 elders and health care providers participated. Workshops on Hospice, Alternative Medicine, Medicare benefits and how to advocate for services and benefits were offered. Representative Marty Meehan was the keynote speaker. Continuing Education Units were offered for professionals. More than twenty seniors signed up to be part of an "Advocacy Hotline," the first step in developing a significant advocacy effort at the Center.

This was a landmark year at the Senior Center in the area of Nutrition. The School Department turned the lunch program over to the Division in March. After much discussion and negotiation with the Commonwealth of Massachusetts a formal contract was signed in October making the program a full-fledged Title III project under the Older Americans Act. While this had a negative effect on the anticipated revenues for the year, it did provide certain protections for elders who use the program and offered some stability to this important service. Nevertheless, the program made a successful transition from School Department to the Division and customers are pleased with the program.

INTERGENERATIONAL/EDUCATIONAL

In cooperation with the Community Service Program of Andover High School, Division staff developed the model program "Aging is an Adventure". The ½ credit High School course offered a unique opportunity for students and seniors to learn about each other and the various aspects of aging. Each week focused on a different topic including art, literature, music, the myths of aging, and how to age well. The course was selected by the Massachusetts Association of Councils on Aging and Senior Centers for presentation at its Fall 1998 statewide conference. This model program can be replicated in other communities and will make the national circuit in 1999 as an innovative model project.

GOALS & OBJECTIVES

The Staff and Council on Aging analyze statistical data annually, raise questions about effective service delivery, and plan for the future, continuously seeking to identify new needs and improve service delivery.

Continuing goals and objectives focus on improving social services, programs, intergenerational opportunities, education, volunteer opportunities and various administrative operations. New goals and objectives for the year 2000 include a reorganization that will incorporate all related services into a comprehensive Center for Health, Wellness & Nutrition. Advocacy efforts will be strengthened and special emphasis will be placed on improving transportation.

COUNCIL ON AGING AND THE CAMPAIGN FOR A NEW SENIOR CENTER

The Council on Aging sponsored a joint meeting of the Council, The Friends of the Andover Senior Center, Inc. and the Senior Center Building Committee to develop a coordinated plan to ensure the advancement of the building project. The Council conducted a Public Hearing at which over 140 citizens voiced their support for locating the new Center on the Phillips Academy campus. The Council, with the recommendation of the Building Committee, cooperation of the Friends, Inc. and the input received at the Public Hearing, then voted to advocate for the signing of a lease offered by Phillips Academy for a site for the new center. A private Warrant Article was developed for the 1999 Town Meeting.

DIVISION OF ELDER SERVICES STATISTICS

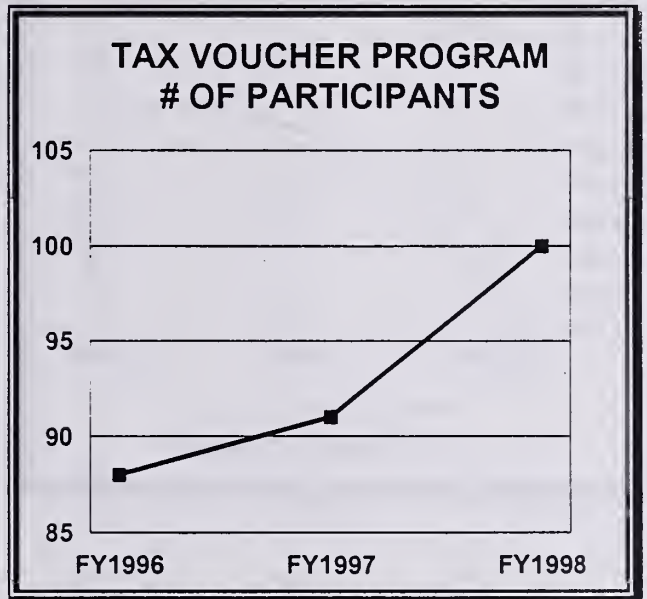
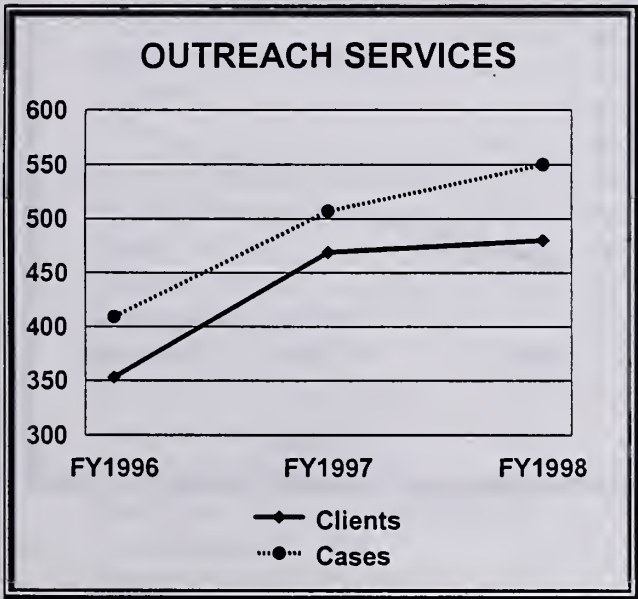
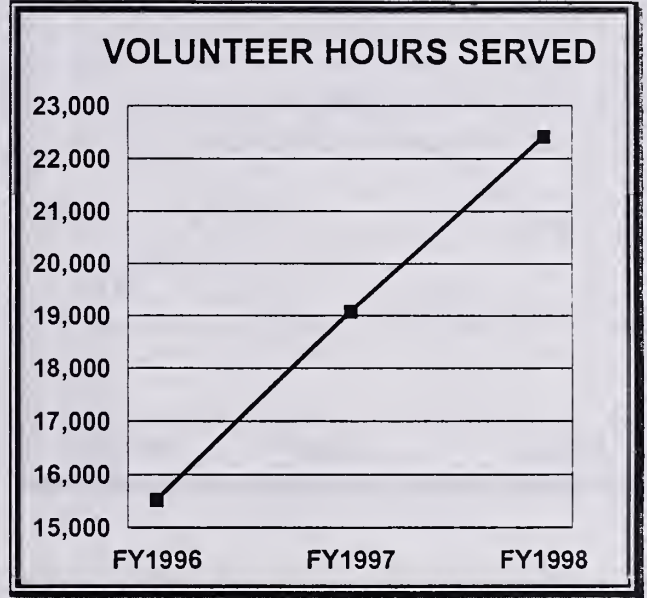
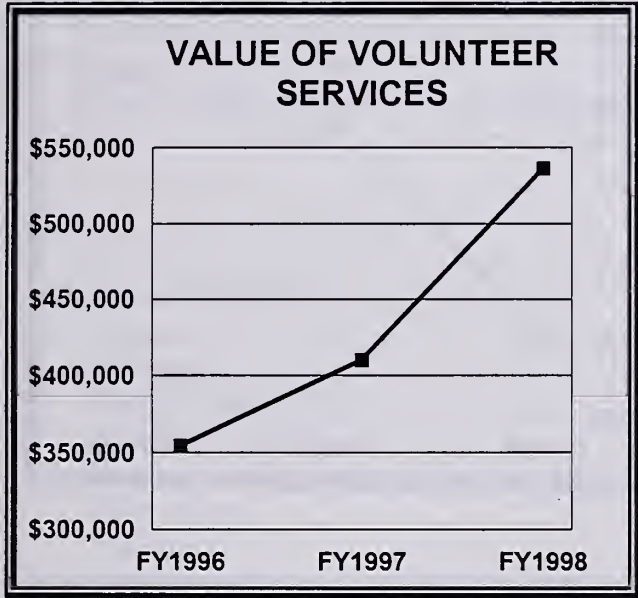
DESCRIPTION	FY1996	FY1997	FY1998
SOCIAL DAY PROGRAM			
Number of Individual Clients	40	47	37
Total Days Used	3,434	3,067	2,591
INSTRUCTIONAL CLASSES			
Number of Unduplicated Elders	212	480	550
LECTURES & SEMINARS			
Lectures & Seminars	36	36	32
Number of Attendees	810	969	1,043
NUTRITION			
Meals-on-Wheels Served	13,072	13,092	8,725
Number of MOW Clients	99	120	105
On-site Lunches Served	6,009	10,400	11,469
Lunch Site Attendees		1,034	
Total # Meals Served	19,180	23,612	20,299
SOCIAL & RECREATION			
Supper Club Attendees	30	90	100
Number of Special Events	15	10	25
Total Number Bingo Games	47	47	45
Total Bingo Attendees	3,272	3,024	2,678
MEDICAL TRANSPORTATION			
Number of Miles Driven	7,917	8,000	12,720
Number of Rides	500	550	1,100
Number of Riders	102	109	150
Number of Drivers	18	18	26
FRIENDLY VISITOR PROGRAM			
Number of Clients	27	42	65
Number of Visitors	20	42	90
Value of Program			\$65,520
VOLUNTEER SERVICES			
Senior Center Volunteers*	124	141	149
Number of Hours Served	15,519	19,079	22,417
Value to Senior Center	\$217,266	\$267,106	\$313,838

DIVISION OF ELDER SERVICES STATISTICS

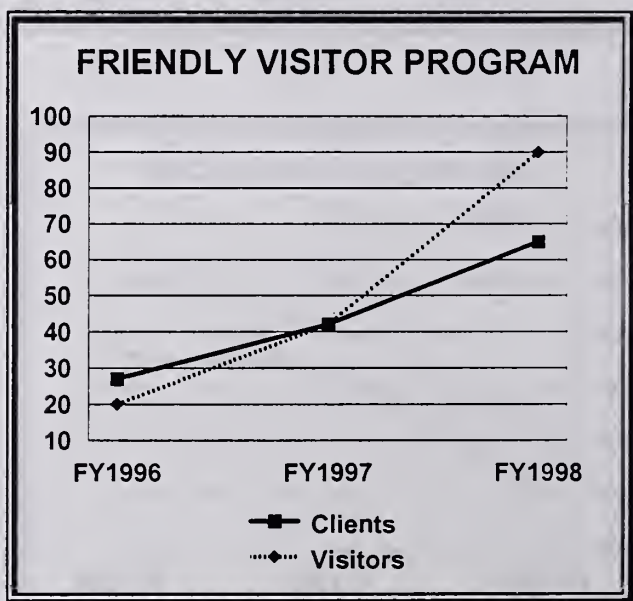
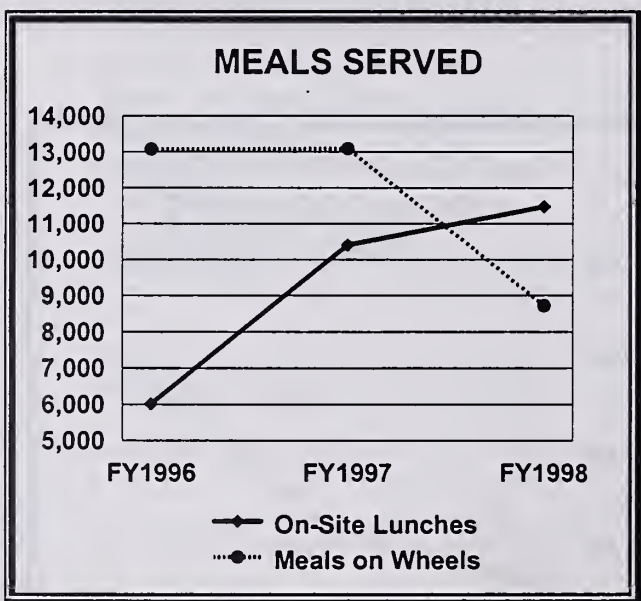
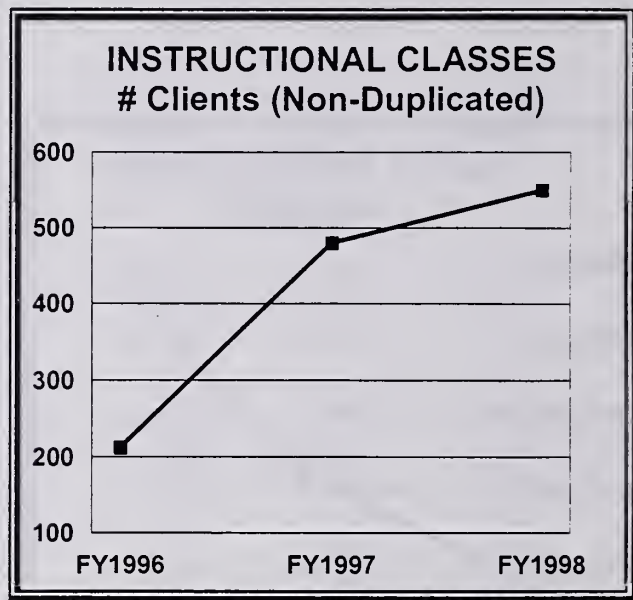
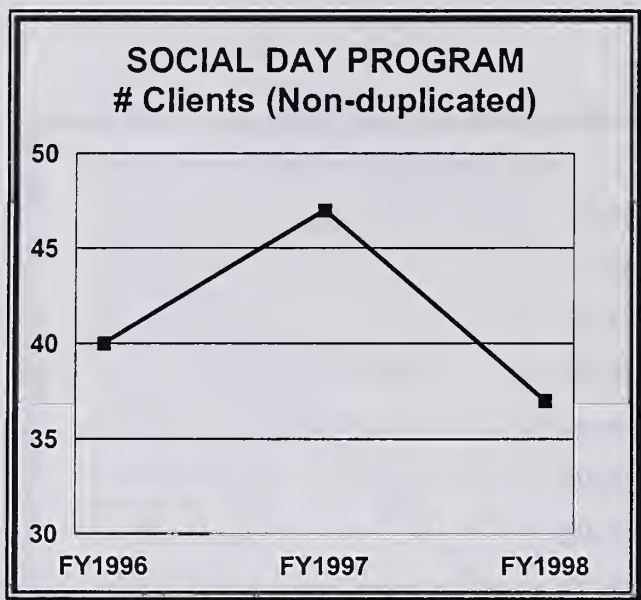
DESCRIPTION	FY1996	FY1997	FY1998
TAX VOUCHER PROGRAM			
# Tax Voucher Volunteers	88	91	100
# Hours Served	8,800	9,100	10,000
Value to Town Offices	\$123,200	\$119,320	\$97,340
Value to Senior Center	\$14,000	\$23,550	\$59,660
Total Value Tax Voucher	\$137,200	\$142,870	\$157,000
Total Value All Volunteer Service	\$354,466	\$409,976	\$513,498
ELDERLY HEALTH CLINICS			
Blood Pressure (wkly.)	801	739	693
Flu Shots (2/yr.)	731	136	835
Pneumonia Shots	41	n/a	26
OUTREACH SERVICES			
Number Clients	353	469	480
Number of Cases	409	507	550
Home Visits	92	99	120
Hospital Visits	4	5	2
Office Visits	125	120	180
S.H.I.N.E.	62	80	100
Other	272	300	400
Services Provided by Other Agencies			
<u>Elder Services of Merrimack Valley</u>			
Unduplicated Clients	452	318	259
Proportionate Cost of Services	\$356,124	\$306,061	\$340,966
<u>Family Services of Greater Lawrence</u>			
Number of Cases	93	159	100
Number Clients	40	73	80
Total Contacts	417	448	448
<u>Visiting Nurses Association</u>			
Total # Clients	525	536	500

*incorrectly reported as 241 in 1997

ELDER SERVICES STATISTICS



ELDER SERVICES STATISTICS



FIRE DEPARTMENT

The mission of the Andover Fire Department is to proudly protect lives and property by providing prompt, skillful, cost-effective fire protection and life safety services to the residents of Andover.

To achieve its mission, the Fire Department strives to prevent loss to property from fire or fire-related activities through inspections, training and maintaining its fire alarm system; loss of life through prompt professional delivery of emergency medical services using both fire and ambulance vehicles. The Department provides programs to increase fire safety awareness among area citizens annually in all schools and whenever requested by private organizations, industries and businesses.

	<u>1996</u>	<u>1997</u>	<u>1998</u>
<u>TOTAL INCIDENTS:</u>	5410	5491	5703
Fires	239	293	245
Rescues	12	14	8
Miscellaneous Alarms	174	140	278
Accidental Alarms	633	809	243
Mutual Aid (Fire Calls)	17	25	19
False Alarms	180	70	195
Violations	8	2	1
Ambulance Emergency Calls	2105	2009	2022
Ambulance Mutual Aid Calls	227	171	174
Fire Prevention Activities	1767	1757	1864
In-Service Calls	3	12	428
Motor Vehicle Accidents	39	168	181
Training	6	21	45
<u>PERMITS/LICENSES ISSUED:</u>	1745	2152	2048
Smoke Detectors	665	666	764
Report Copies	67	68	61
Blasting Permits	8	14	16
Cutting/Welding Permits	17	28	15
Dumpster Permits	111	117	69
Fireworks Display Permits	1	2	1
Gunpowder Storage Permits	0	0	1
Liquid Gas Storage Permits	39	53	53
Flammable. Liquid Storage Permits	3	2	4
Miscellaneous Permits	3	2	11
Open Air Burning Permits	523	791	679
Oil Burner Install Permits	117	154	166
Reinspection Fees	14	0	0
Commercial Fire Alarm Systems	9	1	28

	<u>1996</u>	<u>1997</u>	<u>1998</u>
<u>PERMITS/LICENSES ISSUED (Cont.):</u>			
Special Suppression System Permits	1	0	5
Sprinkler Install Permits	39	64	58
Tentage Permits	19	1	1
Underground Tank Recertification	3	4	16
Underground Tank Removals	107	72	99
Underground Tank Install Permits	0	2	2
Master Fire Alarm Boxes	129	132	138

FACILITIES:

Central Station
32 North Main Street

West Station
Greenwood & Chandler Roads

Ballardvale Station
Clark & Andover Streets

APPARATUS/EQUIPMENT:

3 ambulances, 1 ladder truck,
1 pumper, 1 boat, 3 sedans,
1 Command vehicle and 1 brush truck

2 pumpers, 1 fire alarm truck,
1 boat, 1 brush truck and
1 Ladder Tower

1 pumper and 1 boat

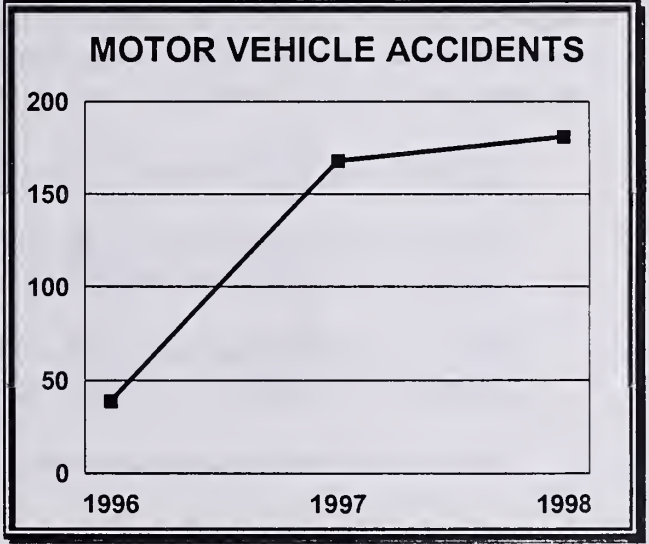
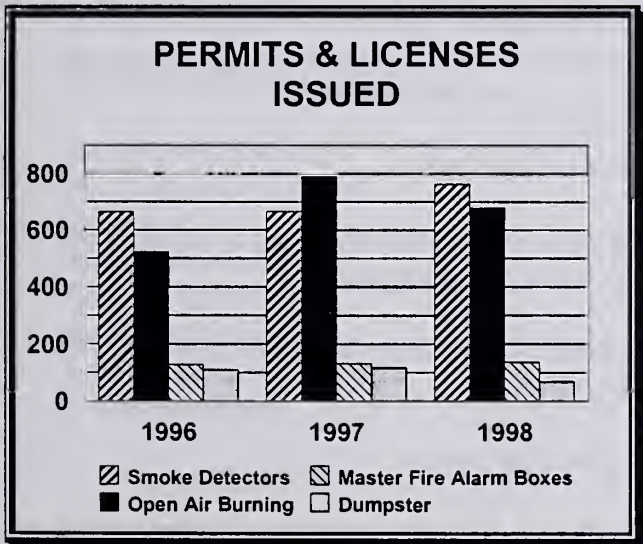
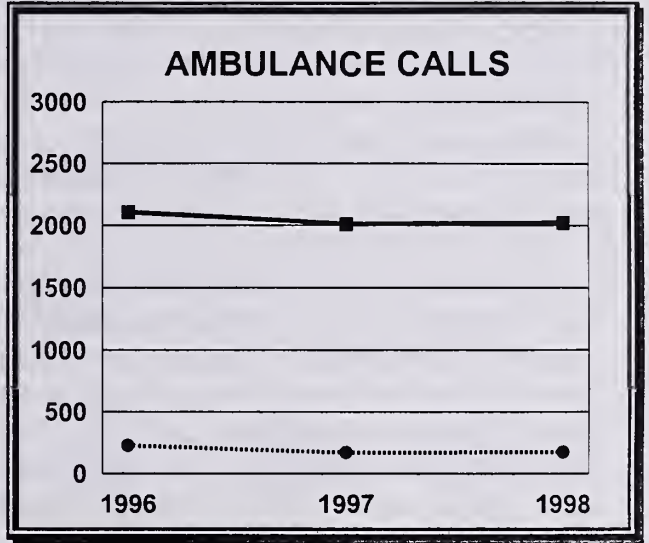
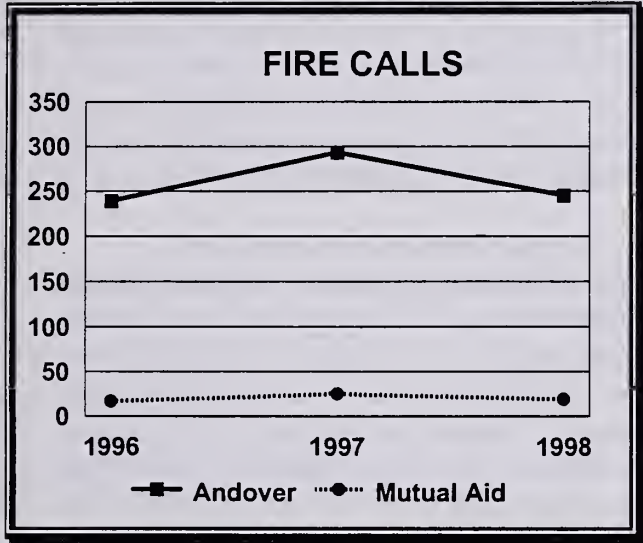
PERSONNEL:

<u>1996</u>	<u>1997</u>	<u>1998</u>
68.7	68.7	68.7

FEES COLLECTED:

Ambulance Fees	\$314,069	\$358,186	\$368,660
Permits/Licenses	25,500	32,210	32,105
Fire Alarm Box Fees	18,750	20,250	20,700

FIRE DEPARTMENT STATISTICS



MEMORIAL HALL LIBRARY

The mission of the Memorial Hall Library is to make available a broad range of library materials, to provide up-to-date and accurate information, to offer services and programs desired by the community of Andover, and to actively seek to make townspeople and organizations aware of library resources and services.

Memorial Hall Library continues to serve its reading, listening, and viewing clientele with an ever growing collection of new books, periodicals, compact disks, and videotapes. The Children's Library continues to provide materials and programs that prepare children for reading and stimulates the interests of those already reading. Although attendance in the library and at programs remained higher than ever, there was a small, but noticeable, drop in the number of Children's books checked out this past year. As the number of non-print materials circulated increased, this may be an indication of one CD-ROM being checked out in place of several books. We will continue to analyze these figure to see if the pattern continues.

The use of the Internet and other electronic information resources provided through Memorial Hall Library is not fully documented by the statistics that accompany this report. We are currently tracking ways to measure new uses of the Library and we will include those statistics in future reports. Each day, library users sit down at the 14 computers in the Reference area to look up some information critical to their lives. The Reference Librarian must be not only a master of how to look up information in books, but also a navigator of the Internet and a teacher of how to use electronic resources. Over the past year, countless individual instruction sessions occurred as the librarians sat with users and explained to them how to search for useful sites on the Web. As these resources continually change, it will be necessary for the library's reference staff to keep themselves current on what information is out there on the Web and to help library users find the sites they need. Group instruction sessions on the subject of the Internet and other electronic resources available through the library are now offered at the library on a regular schedule. The library staff welcomes your participation in these sessions as well as your individual requests for help.

The following achievements were accomplished during 1998:

- Installed 14 PC work stations in the Reference Area with a menu front end to integrate the numerous web, CD-ROM and DVD-ROM electronic reference products.
- Rewired the entire library to support 10/100 Base T networking functions with over 140 drops providing network access throughout the library.
- Implemented MediaOne Internet access throughout the library.
- In conjunction with the Council Aging, installed four PC work stations with access to the Internet at the Drop-in Center located in the Old Town Hall.

- In addition to the full complement of story hours, clubs, class visits and films, the Children's Room activities featured performance by Jim Weiss(Storyteller), the Reed Sisters(duo pianists), a one person show portraying Laura Ingalls Wilder, a writing workshop, a science show and a magic show.
- Carried out preliminary planning for expansion of Children's Room and Young Adult area.
- Provided back-up regional reference services for more than 200 libraries in Northeast Massachusetts Regional Library System answering 1,409 questions, visiting 50 member library sites, presenting four workshops and providing tours.
- A monthly series of speakers on Wednesday mornings and Sunday concerts celebrating the heritage of Andover's residents.
- Trustee purchase of David Sullivan's painting "After Cezanne."

The success of the library depends upon the support of the community, the interest and dedication of the Library Trustees, and the hard work of the library staff and volunteers. We are most fortunate to have all of these qualities in abundance.

CIRCULATION:

	<u>1996</u>	<u>1997</u>	<u>1998</u>
Adult Books & Periodicals	228,620	215,307	215,735
Children's Books & Periodicals	176,802	190,558	178,217
Adult Non-Print	74,338	81,015	86,192
Children's Non-Print	<u>21,148</u>	<u>23,346</u>	<u>26,576</u>
TOTAL	490,293	500,908	507,320

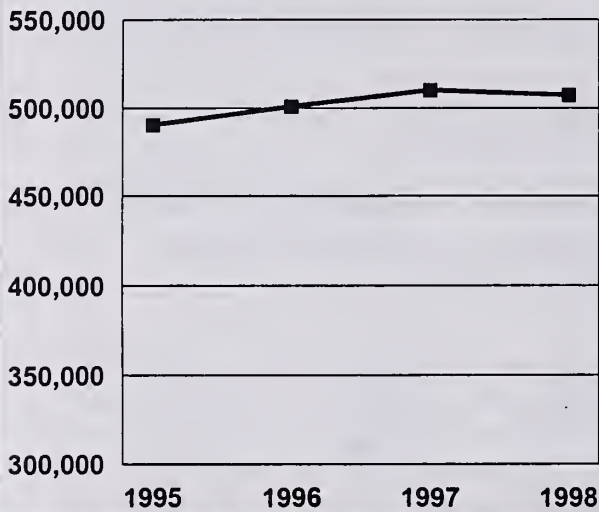
OTHER LIBRARY STATISTICS:

Reference Questions	39,122	43,834	40,327
PC & Internet Sessions	2,079	7,742	10,343
Programs	269	402	306
Program Attendance	8,169	9,408	11,171
Meeting Room Use	504	439	530
Reserves Placed	10,264	10,383	10,118
Interlibrary Loan Requests	4,094	4,732	4,240
Volunteer Hours	1,412	1,372	2,159

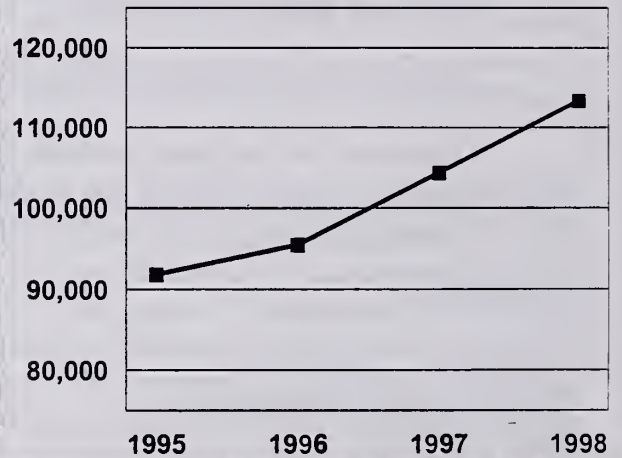
LIBRARY DEPARTMENT STATISTICS

	1995	1996	1997	1998
Total Circulation	490,293	500,908	510,226	507,320
Non-Print Circulation	91,833	95,486	104,361	113,368
Children's Circulation	195,782	197,950	213,904	204,793
PC and Internet Use	0	2,079	7,742	10,343
Reference Questions	35,448	39,122	43,834	40,327

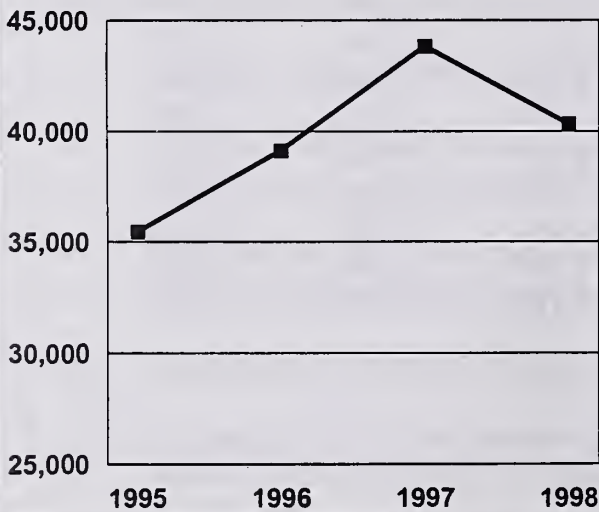
TOTAL CIRCULATION



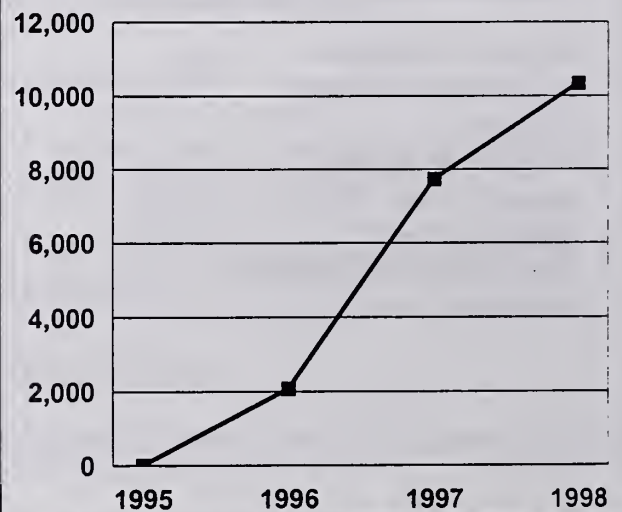
NON-PRINT CIRCULATION



REFERENCE QUESTIONS



PC & INTERNET USE



POLICE DEPARTMENT

The mission of the Andover Police Department is to protect our future and the quality of life in Andover. We are empowered to protect life and property, but, with the changing times of increasing social programs, our agency has become more service-oriented to the community. To continue our mission, we will maintain an open door policy to the community, working with their suggestions, needs and thoughts so that we may preserve the way of life that we all enjoy in Andover.

The Andover Police Department is committed to providing the highest level of public safety and service to the citizens and business people within the community. The members of the Department are empowered to enforce the laws of the Commonwealth of Massachusetts and the By-laws of the Town of Andover to ensure that the peace and tranquility of our neighborhoods are maintained and that crime and the fear of crime are reduced. We emphasize integrity, honesty, impartiality and professionalism from our members in order to create an environment that values differences and fosters fairness and flexibility in our mission. We encourage citizen input and interaction that will assist us in developing sound partnerships between the community and the police. Working together we can protect our future and enhance the quality of life for everyone within the Town.

OPERATIONS DIVISION

The Police Department had four officers retire in 1998 including Chief James F. Johnson, Lieutenants John P. Houlihan and Steven Avery, Detective Joseph Hastings and Patrolman John W. Milne. In March new Chief of Police Brian J. Pattullo was chosen to lead the Department into the next millennium. During the year Chief Pattullo implemented several new programs including a Mountain Bike Patrol, a new Explorers Program as well as restructuring of entire Department, its personnel and their duties.

The total number of incidents for 1998 was down 9.09% from 1997 and up 9.14% from the year 1996. Adult arrests were up 8.75% from '97 and juvenile arrests were up 40.74% from both '96 and '97. There were only two reported incidents of rape in 1998 (down from four in '97) while assaults were down by 22.08% for the same period.

The Town experienced an 8.90% increase in thefts from 1997 but this was still a decrease of 23.39% from the previous year. Stolen motor vehicles increased by 7.81% from 1997 but this was also a decrease from 1996 of 25.80%. The total number of house breaks was also down by 8.79% from 1997 and down 31.40% from 1996. The Town experienced only one motor vehicular fatality in 1998, down from three in 1997 and two in 1996, however, the total of motor vehicle accidents in 1998 was up from the previous two years.

The total number of motor vehicle citations, parking tickets and, mileage that the cruisers were driven and gasoline consumption were all down from both 1996 and 1997. This was expected as the Department was short staffed by six officers for almost the entire year.

The Department hired six new officers in June and they graduated from the Lowell Police Academy in late October. After completing an extensive in-house training period, the six officers joined the Patrol force the last week of December.

The Police Department continued to work with other departments and agencies throughout the year. The Department also participated in numerous events including the Christmas and Memorial Day Parades, the Fourth of July celebrations, Safety Saturday, Bazaar Days, Know Your Town, the Feaster Five Road Race on Thanksgiving Day as well as numerous other road races held during the year. The Department also implemented a strong emphasis on enforcement of seat belt usage in an attempt to reduce deaths and major injuries incurred in motor vehicle accidents.

RECORDS DIVISION

The Records Division provides support services to the entire Police Department. This support service enables information to flow efficiently throughout the department as well as to the entire community. An additional employee was hired for the division to provide personal computer application support in accounts payable. With the addition of this new position, a computerized accounts payable tracking system was implemented.

Through the use of the FY98 Community Policing Grant, Internet access was provided to all of the personal computers throughout the Public Safety Center. Preliminary development was done to the Police Department's web site and Internet e-mail was instituted. In addition, an NT server network was installed, additional personal computers were purchased and Windows training was provided to many of the department's personnel.

Additional grants were awarded in several different areas. A \$60,000 Community Policing Grant was received for the purpose of computer upgrades, traffic monitoring and new community policing efforts. A \$25,000 COPs Fast grant was awarded to partially supplement the salary of the officer hired under the COPs Fast grant four years ago. A \$5,000 grant sponsored by the Governor's Highway Safety Bureau was awarded in an effort to increase seatbelt use, decrease drunk driving and lower traffic speeds.

The Court Section of the division processed a total of 448 arrests, 454 summonses and 605 hearings. This included tracking all Police Department cases from inception to disposition and coordinating officers appearances in court. In addition, this section also assists in tracking District Court cases for other Town departments (Health Division, Building Division, etc.).

DETECTIVE DIVISION

The Detective Division continued to be actively involved in follow-up investigations throughout the year. The Division focused primarily on residential and business breaks as well as robberies and serious thefts and assaults. The Division was instrumental in solving

and identifying the perpetrators of numerous serious crimes as well as following the cases through the judicial system.

The Detective Division followed up and investigated 32 commercial breaks (down from 34 in 1997 and 60 in 1996) and 49 residential breaks (up from 45 in 1997 and down from 66 in 1996). The number of reported robberies has remained constant at four for each of the past three years.

The Division continued to receive and process Pistol Permit applications, the printing and photographing of prisoners and the processing of all crime scenes. The investigation of check and credit card schemes continued to account for a large part of the Division's manpower hours.

The Division was also successful in solving and prosecuting several prominent vandalism incidents involving school buildings.

One area of concern that arose during 1998 was the increase and seriousness of child pornography incidents on the Internet. The Department recognizes this new aspect of pornography as a major problem to all communities and cautions all parents and residents of the Town to be vigilant of this increasing problem.

ANIMAL CONTROL

All categories of calls for the Animal Control Officer in 1998 continued the three year trend of decreasing. It is apparent that strong enforcement of existing animal laws has increased both public awareness and greater compliance with the Town's By-laws relating to domesticated animals.

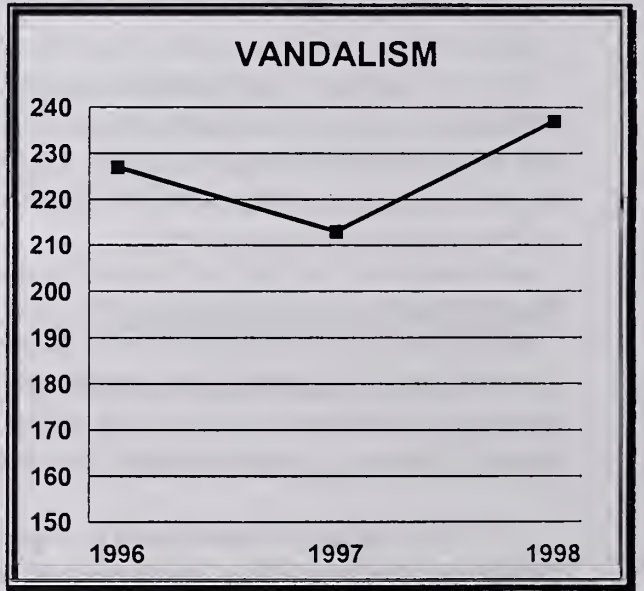
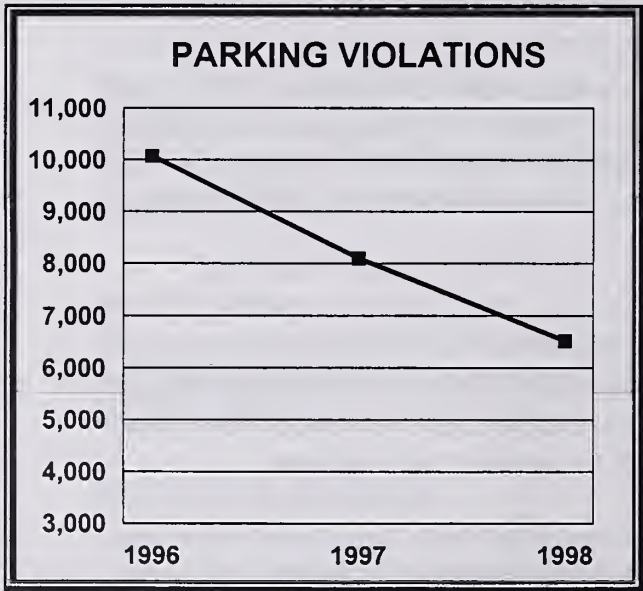
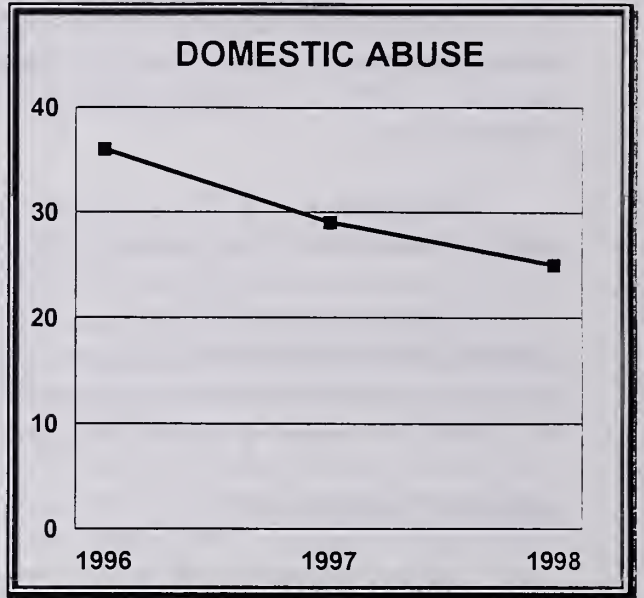
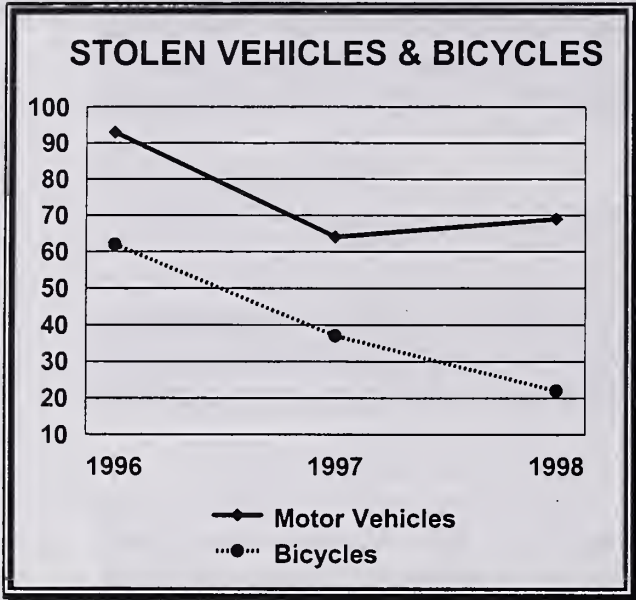
The Animal Control Officer continued to emphasize public awareness of rabies and the hidden dangers of attempting to feed sick or injured wildlife. The Animal Control Officer also began to stress public awareness of the growing and troublesome problem of the feral coyote population within the Town. Both of these issues are expected to continue to be a major problem in the years ahead.

EMERGENCY MANAGEMENT

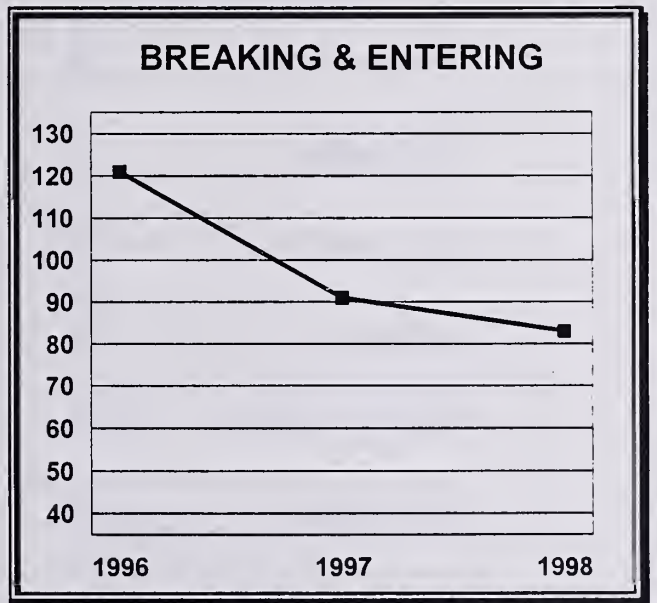
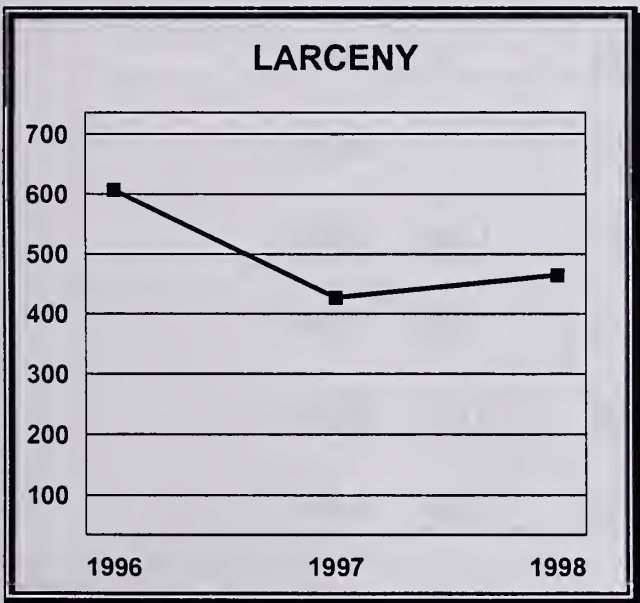
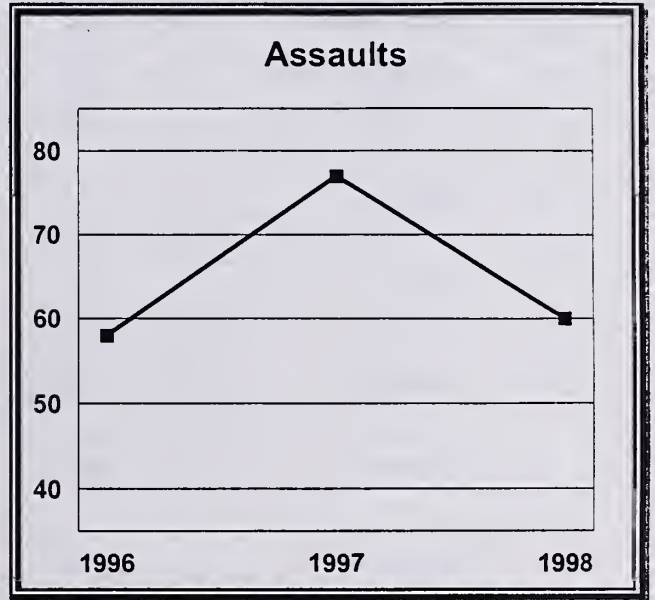
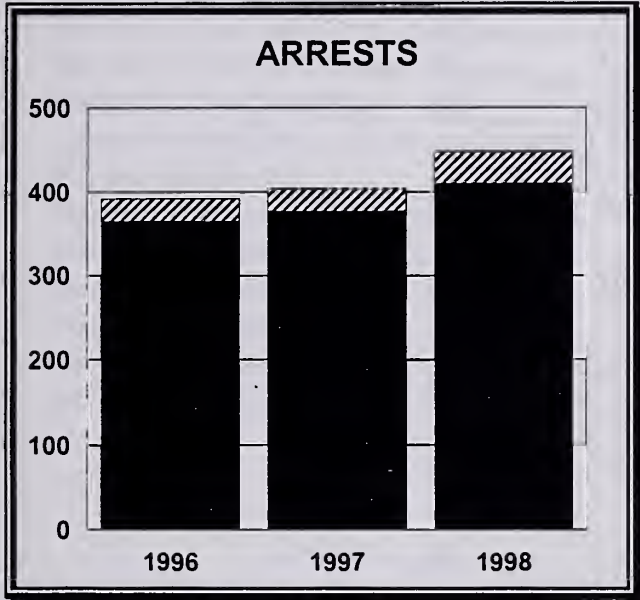
The Emergency Management Division serves as the local link to the Federal and State Emergency Management Agencies (FEMA/MEMA) and includes a network of HAM radio operators that are on standby should the need arise for auxiliary radio services.

The Auxiliary Police assisted the regular officers of the Police Department many times throughout the year. They are particularly active during the holidays and on Halloween. They are a very dedicated group of volunteers and the Town is fortunate to have their services as a resource.

POLICE DEPARTMENT STATISTICS



POLICE DEPARTMENT STATISTICS



Andover Police Department 3 Year Summary

	1996	1997	1998	3yr Diff.
Total Incidents	25,501	30,873	28,066	10.06%
Adult Arrest	365	377	410	12.33%
Juvenile Arrests	27	27	38	40.74%
Total Arrests	392	404	448	14.29%
Rape	1	4	2	100.00%
B & E	121	91	83	-31.40%
Assault	58	77	60	3.45%
Larceny	607	427	465	-23.39%
Stolen MV	93	64	69	-25.81%
Stolen Bicycles	62	37	22	-64.52%
Domestic Abuse	36	29	25	-30.56%
MV Fatalities	2	3	1	-50.00%
MV Accidents	1,318	1,225	1,351	2.50%
Vandalism	227	213	237	4.41%
Parking Violations	10,074	8,099	6,524	-35.24%
MV Citations	3,578	4,194	3,238	-9.50%
Mileage	400,263	395,546	327,083	-18.28%
Gasoline	36,020	37,207	32,528	-9.69%

ANIMAL INSPECTION

	<u>1996</u>	<u>1997</u>	<u>1998</u>
Number of dogs quarantined for biting	24	37	24
Number of animals tested for Rabies	68	17	18
Number of cats quarantined for Rabies			157
Number of barns inspected	21	21	19
Number of beef cattle over two years	72	54	58
Number of beef cattle under two years	0	10	20
Number of beef steers	11	3	0
Number of beef herds (one animal constitutes a herd)	2	2	3
Number of donkeys	0	2	3
Number of horses (includes work & saddle horses)	52	55	55
Number of ponies	19	19	15
Number of goats	24	1	11
Number of sheep	4	4	1
Number of swine	102	92	121
Number of swine herds (one animal constitutes a herd)	2	2	3

PLANT & FACILITIES DEPARTMENT

The mission of the Plant and Facilities Department is to provide responsive and cost effective maintenance services to all Town and School buildings, parks and grounds, vehicle maintenance, cemetery, forestry and other areas within their responsibility.

The Plant and Facilities Department provides scheduled and routine maintenance services to all Town and School buildings, parks and grounds, cemetery, forestry and vehicle operations. Additionally, the Department is responsible for the following:

- Implementation of all major buildings and grounds capital projects including new building construction projects.
- Managing the Town's fuel depot.
- Spring Grove Cemetery operations.
- Compliance with environmental, health and safety regulations.
- Custodial services in all Town buildings.
- Traffic lights
- Trash pickup at Town and School buildings
- Town-owned street lighting.
- Town switchboard operations.
- Bald Hill leaf composting facility.

ADMINISTRATION

The Plant and Facilities Department is managed by a Director who is supported by three superintendents, an administrative assistant, a temporary construction project manager, a vehicle maintenance foreman, a work control center coordinator, a purchasing/inventory coordinator, an accounts payable clerk, part-time telephone operators and a diverse group of maintenance workers, grounds and trees workers, custodians and vehicle mechanics.

ACCOMPLISHMENTS

- Upgraded maintenance management system software
- Supported Andover High School construction close out
- Completed survey of all Plant & Facilities equipment and systems Town-wide for Y2K compliance
- Updated Town-wide Americans with Disabilities Act (ADA) policy
- Andover High School track construction oversight

MAJOR CAPITAL PROJECTS

Provided support to preliminary design studies which were completed on the following projects:

- Public Safety Center
- New Middle and Elementary School
- Senior Center

BUILDING MAINTENANCE AND MECHANICAL/ELECTRICAL DIVISIONS

The Building Maintenance and Mechanical/Electrical Divisions are supervised by two superintendents and provide all maintenance services including electrical, mechanical, plumbing, carpentry, painting and security to all Town and School buildings which total in excess of a million square feet. Additionally, they provide custodial services to Town buildings, maintain traffic signals and exterior Town-owned light poles and manage all building-related capital projects.

During 1998 these two divisions completed 3,710 work orders.

	<u>1996</u>	<u>1997</u>	<u>1998</u>
Town	1,108	1,325	1,158
School	1,813	2,626	2,552

MECHANICAL/ELECTRICAL DIVISION ACCOMPLISHMENTS

- Rebuilt chimney West Middle School and removed old chimney at West Elementary
- Installed Town-wide water treatment systems (heating and cooling)
- Installed backflow device Town Office building
- Installed cafeteria paddle fans and new exhaust fans at Doherty Middle School
- Installed energy management system at West Elementary School
- West Elementary School fire alarm system and emergency lighting upgraded
- Bancroft School HVAC upgrades - replaced eight exhaust fans, new underground piping, CO² sensors and controls
- Upgraded elevators town wide for ADA compliance
- Y2K surveys and upgrades for HVAC systems, generators, traffic lights and fire alarm systems
- Sanborn School air handler controls upgrade
- Installed new air conditioning system at the Town House
- Upgraded HVAC system at Town Office Building Phase I
- Installed new A/C systems at West Elementary School, computer rooms and School Administration Building MDF Room
- Upgraded life safety system at Andover High School
- Andover High School construction punch list
- Sanborn School air handler controls upgrade
- Conducted an electrical power evaluation of the Town Office Building

BUILDING MAINTENANCE ACCOMPLISHMENTS

- New fuel tanks at Shawsheen and West Elementary Schools
- Two new modular classrooms at Sanborn School
- Shawsheen School modular classroom renovations
- ADA upgrades at multiple locations - ramps, automatic doors signage, door hardware
- Roof replacements at Memorial Hall Library and School Administration Building
- New wood flooring at the Town House function room
- New carpeting at Memorial Hall Library

- Senior Center flooring and kitchen upgrade
- Rebuild exterior stairs at Memorial Hall Library and Town Offices and pavers at the Town House
- New press boxes and bleacher seating at Andover High School Lovely Field
- New carpeting at the Collins Center
- Andover High School Field House shades
- New flooring in seven classrooms at West Middle School
- Replaced five sections of wood fencing at Wood Park
- New lock system Public Safety Center
- Installed masonry wall Sanborn School playground
- Sound proofing Doherty Middle School Music Room
- Town Yard Fuel Depot - new fuel pumps and tank monitoring system installed
- Sanborn School media room wall
- Replaced West Middle School auditorium fire curtain
- New carpeting West Elementary School pods
- Andover High School construction punch list
- Bancroft School rain shelter
- South School flooring in teacher's room
- Enlarged overhead door at West Fire Station
- Exterior painting and signage Town and School Administration Buildings
- Modifications to Human Resources Office and File Room
- Poms Pond roof
- Installed window and stairwell guards at Andover High School

PARKS AND GROUNDS DIVISION

The three Parks and Grounds Divisions (Parks and Grounds, Cemetery and Forestry) are independent and interdependent. They all operate under the supervision of one superintendent. They share certain pieces of equipment and work together on special projects. As with any public agency with manpower, special equipment and vehicles in its inventory, the three divisions perform many tasks seemingly unrelated to their principal horticultural maintenance duties such as providing support to parades and other holiday events, litter control, trash removal, recycling, flagpole maintenance, fence/gate/backstop repairs, drainage connections, ice control, snow removal and moving extraordinarily heavy objects such as the whiskey barrels used as planters in the downtown area.

PARKS

This division maintains 2.75 million square feet of ballfields and 1.4 million square feet of lawn areas. Ballfields are located on all school grounds and other areas such as Recreation Park, Ballardvale Playground, upper and lower Shawsheen, the Bowling Green and the Deyermund Field. Lawn areas include the grounds of all Town and School buildings, parks, playgrounds and designated islands, triangles and other parcels throughout the Town. Ballfields are prepared (groomed and lined) for all secondary school athletic events. Turf maintenance consists of mowing, aerating, watering, overseeding, liming, fertilizing and controlling weeds and insects. Pesticide operations are conducted by trained and licensed personnel using approved pesticides and methods. This division also maintains small trees, shrubs and shrub beds on Town property and cuts back brush encroaching upon ballfields and recreation areas.

PARKS & GROUNDS ACCOMPLISHMENTS

- Ballardvale Green irrigation system
- Andover High School punch list - plantings and re-seeding
- Coordinated installation of new irrigation systems at South & Sanborn Schools
- Implemented new field maintenance program
- Implemented new snow removal program for Town buildings

CEMETERY

Spring Grove Cemetery on Abbot Street is owned and operated by the Town of Andover. The cemetery contains approximately sixty acres and is approximately 75% developed. During 1998, there were 84 burials, mowing, trimming, turf care, pruning of shrubs and small trees, leaf pickup, Town-wide snow removal, care of its own facilities and equipment and other tasks such as trash in Recreation Park and drainage and construction work at other Town facilities.

CEMETERY ACCOMPLISHMENTS

- Implemented new grounds maintenance program
- 84 burials and cremation internments performed

FORESTRY

The Forestry Division is responsible for the maintenance of trees along the roadside, on School property and other Town-owned land. The majority of their time is spent pruning trees, clearing storm damage, flatclearing areas of undesirable vegetation and removing obstructions at intersections and curves for improved visibility. The Forestry Division also mows roadsides throughout the Town and maintains the Bald Hill compost site.

FORESTRY ACCOMPLISHMENTS

- Conducted a Town-wide tree survey
- Conducted a downtown area tree inventory
- Skateboard Park construction
- Planted 29 new trees

VEHICLE MAINTENANCE DIVISION

The Vehicle Maintenance Division is supervised by a working foreman and provides maintenance to all Town vehicles and major pieces of equipment including fire apparatus, police cruisers, DPW trucks and equipment, Plant and Facilities trucks and equipment and other support vehicles. This division processed 969 work orders in 1998.*

* The reduction in work order from the prior year reflects the new PM program (more work is performed each time a vehicle comes in for maintenance).

VEHICLE MAINTENANCE DIVISION ACCOMPLISHMENT

- Implemented new expanded preventative maintenance system

MUNICIPAL BUILDINGS

This division of the Department of Municipal Maintenance is responsible for scheduling and renting school facilities during after school hours, as well as scheduling and renting school and town athletic fields, Recreation Park, and the Town House function facility on Main Street.

TOWN HOUSE ACCOMPLISHMENTS

- Installed a new computerized tracking system
- Implemented a more equitable scheduling structure for Town and School field rentals
- Established quarterly meetings with the Parks & Grounds Superintendent and representatives of Andover Youth Leagues which resulted in private funding for three school field irrigation systems

SCHOOLS

The overall number of school rentals and uses during FY 98 was up 25 % from the year before, which reflects the growing enrollment and space needs for the youth sports leagues, the availability of Andover High School space that were not available the year before due to the addition and renovation project. Overall, gymnasium spaces continued to comprise the majority of the rental and scheduling contracts, with use of the auditoriums, cafeterias and other spaces making up the remainder of the scheduled uses. Figures below do not included rentals or uses of the Andover High School athletic fields, gymnasium, field house or Collins Center, which are scheduled through the school athletic and administration offices.

	<u>1997</u>	<u>1998</u>
Permits Issued:	4,190	5,264
Dept. of Community Services	36.3%	43.2%
Private Rentals	39.7%	39.3%
School Events	24%	17.5%

FIELDS

School and Town playing fields continued to be rented to capacity in 1998 due to the growing number of participants in youth and adult sports leagues, the Town's Department of Community Service's and Andover Youth Services' sports programs.

The overall number of scheduled uses was up 30 %, from 2,323 uses in 1997 to 3,106 uses in 1998. This number includes the placement of makeshift smaller practice fields in open spaces between established fields as well as the growing number of participants in DCS, AYS and youth league sports. Youth athletic leagues such as the Little League and Andover Soccer Association continued to comprise the majority of field rentals with scheduling for youth football, girls softball, adult sports leagues, Town-sponsored recreation programs and very few private rentals making up the remainder of uses.

FIELDS (Cont.)

	<u>1997</u>	<u>1998</u>
Permits Issued:	2,323	3,016
Youth Leagues	81.2%	81.8%
Dept. of Community Services/ Andover Youth Services	12.5%	14.8%
Private Rentals/Adult Leagues	6.3%	3.4%

REC PARK

Recreation Park is available for private rentals on weekends from May to October. During weekday evenings, the Park's softball field and tennis courts are scheduled for Department of Community Services tennis classes, recreational programs and a co-ed softball league. The total number of scheduled uses was down 15 % in 1998. This represents the drop from 17 youth league Rec Park uses in 1997 to 9 uses in 1998 when more school ball fields became available following the completion of the South School and Sanborn School additions.

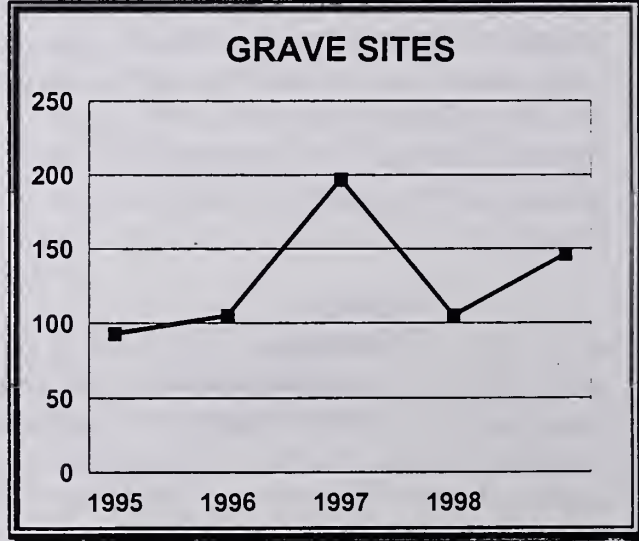
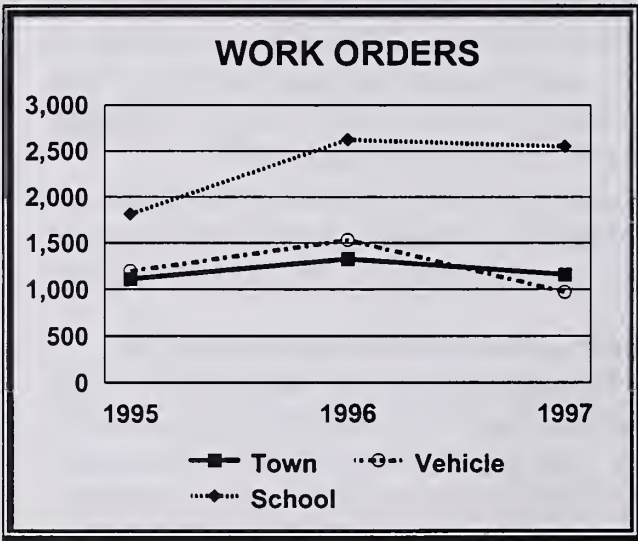
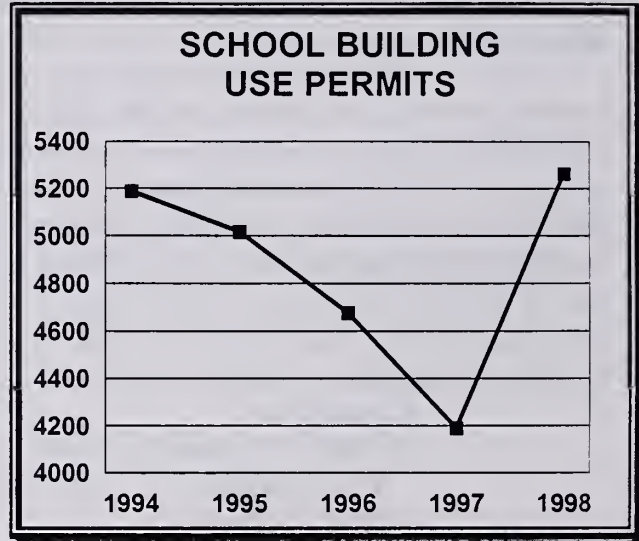
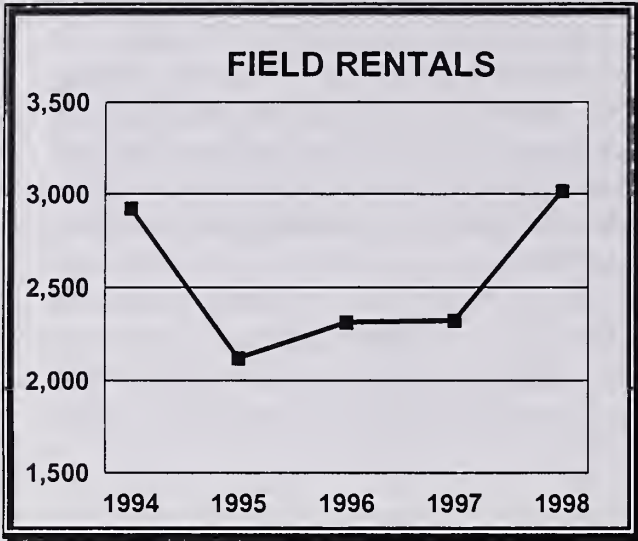
	<u>1997</u>	<u>1998</u>
Rentals/Uses:	191	166
Dept. of Community Services	134	119
Youth Leagues	17	9
Private Renters	40	38

OLD TOWN HALL

The function hall at the Andover Town House has been available to rent by municipal/school groups, residents and non-residents for special events since February 1990. The total number of events scheduled, including Town and School day time usage as well as evening and weekend rentals was down slightly compared to 1997, however, the income generated in 1998 was up 8.75 % over the past fiscal year. This is due mainly to the fee increases implemented July 1, 1997.

	<u>1997</u>	<u>1998</u>
Rentals:	92	70
Residents	47	44
School/Municipal	35	24
Non-Residents	10	2

PLANT & FACILITIES STATISTICS



DEPARTMENT OF PUBLIC WORKS

The mission of the Department of Public Works is to continuously improve our quality of life by providing the finest potable water, state-of-the-art disposal of our wastes (water and solids) and provide safe travel on our road network.

ENGINEERING

The Engineering Division prepared construction plans, cost estimates, specifications and bids, performed field layouts, inspections and construction supervision on projects such as: Sewer Construction on Mayflower Road, Standish Circle, Reservation Road and Miles Circle; the completion of new water mains on Tewksbury Street, Marland Street and Oak Street; roadway reconstruction on Center Street; the reconstruction of sidewalks on Center Street, Oak Street, Marland Street, and Moraine Street; the replacement of old guardrail on portions of the Lowell Street, High Street, Dascomb Road, River Road, Woburn Street, Shawsheen Road, Ballardvale Road, and twelve other various streets; and the installation and repair of storm drains on Livingston Circle, Center Street, Chestnut Street, Larchmont Circle and nine other various locations. The division also performed field surveys and final designs to prepare for upcoming construction projects such as the sidewalk reconstruction on Locke Street, High Street and William Street and Sewer Construction on Balmoral Street and Rock O'Dundee Road.

Preliminary work was performed with the Town's consultant for the design of the future sewer extensions for the South Main Street Area, Ballardvale Road Area and Rogers Brook Area. Staff members also assisted and coordinated with consultants on the design of other construction projects such as the Main Street Corridor Improvements; Brook Street and Chestnut Street Relief Sewers; Drainage Improvements off River Street and repairs to the Husseys Pond Dam, River Street Bridge and Harold Parker Road Bridge.

Planning and estimating for the resurfacing of fifty-seven Town streets was prepared in 1998 while assistance was given to the Highway Division during the actual work performed on fifty-two of these streets.

Preliminary and Definitive Subdivision Plans and Site Plans were reviewed for the Planning Board checking for design conformance, traffic safety, layout and adequacy of proposed roads and utilities. All roads and utilities in new subdivisions such as Regency Heights, Pine Cone Lane, Steeple Court, Minuteman Park and numerous other sites were inspected and tested to insure compliance with Town construction standards. Plans and repairs for street acceptance were completed on Colonial Drive, Patriot Drive and David Drive. Performance Bond amounts were also calculated as requested by the Planning Board.

Street opening permits for the installation and repair of various underground utilities, including many such excavations by the Bay State Gas Company, Bell Atlantic, Mass Electric and Media One contractors, were issued through this division and the necessary utility markouts and inspections were carried out.

The Engineering Division updated the Town Assessor's maps and printed the necessary copies for other Town Departments. The staff also provided and maintained records of various utilities, street excavations, residential and industrial site development, street layouts and road maintenance.

	<u>1996</u>	<u>1997</u>	<u>1998</u>
Storm Drain Design & Construction (ft.)	4,774	2,232	3,870
Sewer Main Design & Construction (ft.)	0	1,990	2,490
Sidewalk Design & Construction (ft.)	0	0	3,970
Water Main Design & Construction (ft.)	681	20,550	1,950
Guardrail Replaced/installed (ft.)	0	0	19,200
Streets Resurfaced (miles)	18.2	12.3	16.3
Street Opening Permits Issued & Inspected	483	278	198
Sewer Connections reviewed for Board of Health	74	67	47
Assessors Maps updated	63	71	59
Subdivision/Site Plans reviewed (# plans / # lots)	20/183	26/97	26/146
Performance Bonds figured for Planning Board	14	12	8
Streets Reviewed for Town Acceptance	11	15	14
Subdivision Construction Inspections/Tests:			
Water mains (ft.)	14,309	18,211	17,121
Sewer mains (ft.)	5,414	7,000	6,000
Drain lines (ft.)	2,589	3,421	10,547
Sidewalks (ft.)	3,935	5,301	4,370
Roads Paved:			
Binder coarse (ft.)	4,103	5,208	7,112
Top coarse (ft.)	8,256	9,270	6,587

HIGHWAY

The Highway Division is responsible for the road maintenance, including rebuilding and resurfacing, of two hundred and fifty plus miles of existing roads. During the Spring and Summer, two sweepers are kept busy in continuous cleaning of all streets after winter sanding. Both sweepers start each morning at 5:00 a.m.. The Highway Division assists the Engineering Division in its inspection of the conditions of new streets before they are accepted as public ways. The Highway Division also provides men and equipment for all other divisions when needed, and is responsible for the maintenance and replacement of all Town drainage systems, including catch basins, storm drains and Town brooks. The Highway Division with the help and cooperation of all other divisions of the Public Works Department and Department of Plant & Facilities, is also responsible for snow removal, ice control and flood control for all Town roads.

	<u>1996</u>	<u>1997</u>	<u>1998</u>
Number of streets resurfaced 60	57	37	52
Miles of roads resurfaced	18.2	12.3	16.3
Feet of berms constructed	4,370	1,335	6,075

	<u>1996</u>	<u>1997</u>	<u>1998</u>
Catch basins cleaned	1,477	528	957
Storm drains cleaned	10	12	17
Catch basins repaired	27	46	31
Storm drains repaired	2	2	3

SOLID WASTE

Andover, being a member of the North East Solid Waste Committee (NESWC), has its refuse transported and processed at the Regional Waste-to-Energy Plant in North Andover, where the refuse is incinerated to generate electricity. The Solid Waste Division oversees the mandatory curbside recycling program for newspapers/magazines, junk mail, paper board metal containers, glass, and the voluntary drop-off program collecting #1, #2 plastics and aluminum materials. The Town also maintains a leaf and grass clippings compost site on High Plain Road, near Bald Hill, with the compost material being available to Town residents.

	<u>1996</u>	<u>1997</u>	<u>1998</u>
Tons of residential refuse collected	10,720	11,586	11,753
Tons of newspapers/magazines recycled	2,157	2,300	2,213
Tons of glass recycled	458	484	431
Tons of steel/tin containers recycled	7	8	7
Tons of leaves & grass clippings composted	1,337	2,000	2,200
Tons of #1 & 2 plastics	37	40	39
Tons of aluminum materials	5	4	5

WATER

The Water Division is responsible for water supply, treatment, meter reading, billing and distribution of safe drinking water to the community. The water system consists of a 24 million gallon per day treatment facility, two pumping stations and six distribution storage tanks. Over two billion gallons of water was processed in 1998.

During the year the water division worked to ensure the quality of drinking water and its compliance with all state and federal regulations. The standards for organic contaminants, inorganic chemicals and radioactivity are very stringent. We are pleased to report that Andover's supply complies with all standards specified by the Safe Drinking Water Act and the Department of Environmental Protection at the State and Federal levels.

The Water Treatment Plant staff operates and maintains water treatment and the ozonation facility on an average of ten hours per day off peak and twenty-four hours a day during high demand. Other responsibilities include monitoring of the fifteen million gallon per day Fishbrook Pumping Station, Bancroft Station, and the Shawsheen waste water collection/pumping system. Our certified laboratory staff ensures testing and monitoring techniques to maintain system compliance. The treatment facilities operate 365 days per year.

	<u>1996</u>	<u>1997</u>	<u>1998</u>
Hydrants Repaired	58	34	36
Hydrants Replaced	8	1	0
Hydrants Flushed	9	7	1
Water Main Breaks Repaired	26	16	19
House Service Leaks Repaired	14	30	18
House Services Renewed	10	12	3
Water Main Taps	4	10	4
New Water Meters Installed	118	160	134
Old Water Meters Replaced	114	138	121
Water Meters Repaired	3	12	5
Water Shut Offs/Turn On	181	224	188
Gate Boxes Adjusted	58	55	46
Gallons of water treated (in millions)	1,952	2,074	2,075
Average daily gallons pumped (in million gallons)	4.941	5.093	5.004
Maximum day (in million gallons)	11.232	10.430	13.949

SEWER

The Sewer Division is responsible for the operation and maintenance of the wastewater pumping stations on Dale Street in Ballardvale, Bridle Path, Osgood St., West Elementary School, Shawsheen Village, and the entire system of sanitary sewers. The sewerage system includes 70 miles of sanitary sewers and 5,062 connections. The raw sewage discharge from Shawsheen Village Pumping Station is collected and transported by means of a force main through the City of Lawrence and treated by the Greater Lawrence Sanitary District's regional wastewater treatment plant.

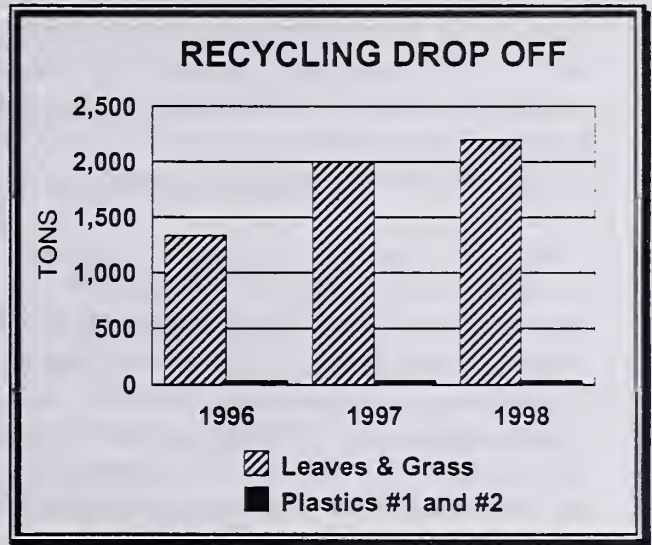
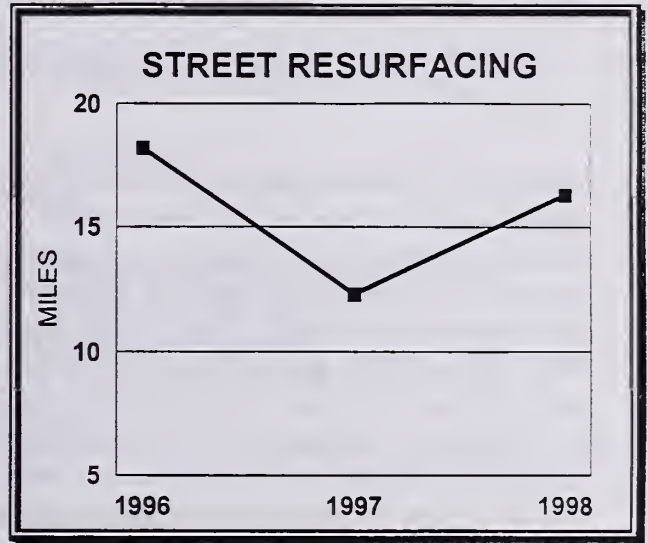
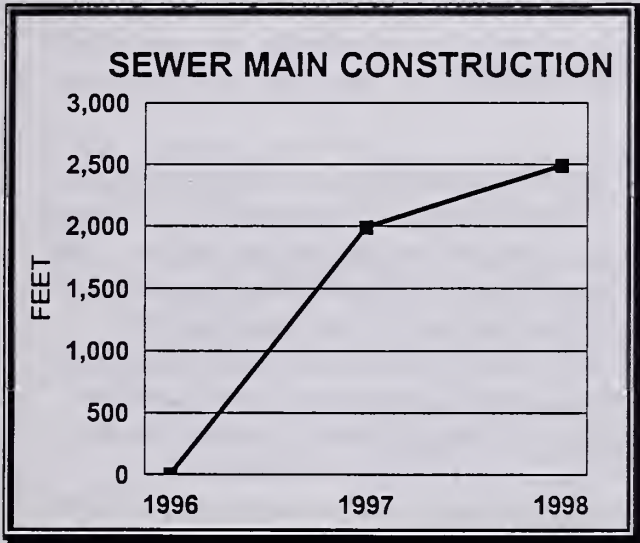
	<u>1996</u>	<u>1997</u>	<u>1998</u>
Sewer Main Blocks Cleared	43	39	47
Sewer Main Rodded - Maintenance	10	12	8
Sewer Mains Repaired	2	5	2
Sewer Services Cleared	16	15	13

GREATER LAWRENCE SANITARY DISTRICT

The Greater Lawrence Sanitary District Wastewater Treatment Facility continued to provide service to residential, commercial and industrial users. Since its initial operation in April 1977, the facility has treated 248 billion gallons of wastewater that was previously discharged, untreated, into the Merrimack River. The plant is currently staffed by 44 people. The operation is continuous 24 hours per day and 365 days per year. The District Commission meets monthly to address policy matters.

	<u>1996</u>	<u>1997</u>	<u>1998</u>
Andover's daily average flow to the Sanitary District (in millions of gallons)	3.565	3.660	3.786

PUBLIC WORKS STATISTICS





ANDOVER PUBLIC SCHOOLS

36 Bartlet Street
Andover, Massachusetts 01810
(978) 623-8501
FAX (978) 623-8505

SCHOOL COMMITTEE:

Eric J. Nadworny, Chairman
Frank M. Eccles, Secretary
Richard J. Collins
Tina B. Girdwood
Timothy M. McCarron

CLAUDIA L. BACH, Ed.D.
Superintendent of Schools

ANNUAL REPORT

1998

Andover School Department

During 1998, student population in the Andover Public Schools continued to rise with the total student count on October 1 at 5698, which was 70 students higher than the October, 1997 report at 5628. In turn, the 1997 report was higher by 127 students than the year before, October, 1996. Populations at the high school were higher than projected at 1478. The middle schools actually saw a decrease from 1408 down to 1394, but the elementary school numbers rose from 2816 to 2826. The students, along with more than 600 professional and support staff continued to be housed in one 9-12 high school, two 6-8 middle schools, four K-5 elementary schools, and one K-2 controlled choice school. The five elected School Committee members who establish the policy of the school system meet at least twice monthly. The FY'98 appropriation of \$33,537,152 permitted the school department to move forward in several areas described below. The professional staff continued to provide a high quality educational experience to the students of the Andover Public Schools.

During 1998 the comprehensive construction project at the high school was completed, and in the fall, 1998, classes, athletics and all other programs for students and staff at the high school were in full operation in a facility not undergoing construction. The Collins Center was the site for several performances sponsored by the schools and by various organizations in the Town. A manager, to be employed by the school system, will oversee operations and a drama program in 1999.

The School Committee voted to withdraw the warrant from Town Meeting for funding for construction of a new 5-8 middle school in West Andover. In late spring the School Committee created a Space Needs Task Force, comprised of two School Committee members, two Finance Committee members, two Selectman, Town Project Manager, Superintendent, Assistant Superintendent, and Business Administrator. The Task Force met during the summer and fall, and during that period contracted the services of three groups or individuals for long term (five to ten-year) enrollment projections, determined the capacities for the middle and elementary schools, and held open forums to solicit public input. In the fall, the Task Force presented to the School Committee its report which included seven options which would meet the space needs for the next 5 or so years. On November 10 the School Committee voted to build two new schools, an elementary school for 564 students and a middle school for 450 students both to be located on Cross Street in West Andover.

School Committee and Central Administration

With the announcement by Richard Neal that he would retire, effective June 30, 1998, the School Committee conducted a search for a new superintendent. The search process included input and participation from a wide spectrum of the school community and the community-at-large. The new Superintendent, Dr. Claudia L. Bach, was selected by the School Committee in March and began her duties on July 1, 1998.

Following the annual meeting in March, the Andover School Committee welcomed Mr. Richard Collins as a new member and Ms. Tina Girdwood as a re-elected member. At its first meeting, Eric Nadworny was elected Chairperson and Mr. Frank Eccles was elected Secretary of the Committee.

In the summer, after the arrival of the new superintendent, the Committee and administration developed the **Goals and Objectives for the 1998-99** school year. They are as follows:

Over-riding Goal: Ensure exemplary schools for our children

Working Goals: Keep it simple. Make it inspired.

Goal 1: Base all decisions under the basic assumption that each child is a constant learner

Objective 1 Create an atmosphere where children are eager to learn

Objective 2 Ensure that all students are challenged and engaged

Goal 2: Make schools exemplary in areas of curriculum, instruction, assessment, and support services, exceeding state standards where possible

Objective 1 Continue to develop the High School courses standards and benchmarks in the major disciplines

Objective 2 Evaluate and revise the K-8 standards and benchmarks

Objective 3 Ensure that technology focuses on improving teaching and learning

Objective 4 Develop ways to improve and demonstrate accountability among all staff

Objective 5 Review class size policy

Objective 6 Review levels of student/administrative support services

Objective 7 Align professional development program with Ed Reform Act

Goal 3: Commit to developing and maintaining exemplary facilities

Objective 1 Eliminate overcrowding

Objective 2 Provide the best learning environments at every school

Objective 3 Strive for equitable facilities

Goal 4: Promote positive and productive working relationships among all members of the school community.

Objective 1 Promote respect among all parties and encourage civility

Objective 2 Promote professionalism throughout the school community

Objective 3 Improve the working relationship among members of the Andover Education Association, administrators, and the School Committee

Objective 4 Increase teacher/community interaction

Objective 5 Encourage shared site-based decision-making

Goal 5: Continue to improve community confidence in our school system

Objective 1 Raise community awareness of overall goals and objectives,

Objective 2 Focus community attention on schools

Objective 3 Encourage more public participation

Objective 4 Promote civility

In addition to a new superintendent, the school department brought on board Mr. Larry Robinson to replace Ms. Ellen Parker as Andover High School principal. Ms. Parker resigned in the spring to accept a position as high school principal in Methuen. Also new at the high school was Assistant Principal, Ms. Marilyn Jordan, who replaced Mr. Peter Lueke who resigned in early summer. With the resignation of Mary French, Pupil Personnel Director, the district hired Dr. Cheri Webb in the spring. Assistant principal positions were added at Bancroft Elementary School and South Elementary School, filled by Ms. Brenda O'Brien and Mr. Stephen Jankauskas respectively.

During this past year several initiatives were started or continued which are worthy of note. The School Committee adopted the "Andover Curriculum Standards and Benchmarks" for grades kindergarten through grade nine in the areas of English/language arts, mathematics, and science and technology. The standards and benchmarks were developed by eighty-two teachers, three assistant principals, the high school program advisors, and the elementary and middle school principals during the past two years. This outstanding curriculum initiative delineates what Andover students should know and be able to do and is based on Andover expectations for learning and the Massachusetts Curriculum Frameworks. A pilot assessment program in mathematics and science also was implemented as a means to measure each student against these grade level performance benchmarks. Other curriculum improvements included the implementation of a new math program in grades two, seven, and eight; the adoption and implementation of a formalized penmanship program for the elementary schools; and the implementation of the final physical science unit at the fifth grade.

Andover students in grades four, eight, and ten took the first Massachusetts Comprehensive Assessment System (MCAS) exams in English, mathematics, and science and technology. The intent of the assessments is to raise academic standards across the Commonwealth and to make schools and students accountable. This first administration of the examination was based on the curriculum frameworks developed by the state and with which the Andover Public Schools have been working in order to align local curriculum and instruction to state standards. Since schools in Andover are just beginning to integrate the curriculum frameworks in the local curriculum, we must view this year's scores as a benchmark by which we can measure future improvement year by year, student by student, and school by school.

The baseline test scores reveal that many Andover student scores are generally above the state average in all three subject areas: English, mathematics, and science and technology. We also had a number of students who scored in the "needs improvement" category and some in the "failing" category. Overall, Andover ranked 18th in the state on the first MCAS tests. The MCAS results provided much data to be analyzed. Andover expects to use the MCAS results in three ways: (1) analyze the results for implications regarding individual students, to guide further the district's curriculum and instruction, and to develop policies and programs for additional student support.

The School Committee initiated a series of workshops which were for the purpose of having more in-depth information and in-depth discussion on areas of importance. Two of these were held in 1998, immediately following school committee meetings. One was to explore the possibility of creating additional After School Programs, and the other was an informational workshop to provide the community with materials and data on the MCAS test. The After Schools Program workshop resulted in the creation of a committee, made up of representatives from various organizations currently providing after schools programs and activities for children and other interested individuals.

Business Office

The primary responsibility of the Business Office is development and oversight of the Annual School Budget. This includes such things as monitoring expenditures, administering the financial provisions of labor contracts, purchasing, preparation of a five year financial forecast, development of a five year Capital Improvement Program and tracking grant awards and disbursements. In addition to financial oversight, the Business Office is responsible for facilities management, system-wide data processing, student transportation and food services.

The Business Office is also engaged in several projects of note:

- Upgrading the technological capabilities of the Business Office. New equipment was purchased in 1997 and new financial management software was purchased in 1998. The payroll system has been converted and accounts payable will be converted in early 1999. This conversion to new financial management software is being conducted with the Town.
- Elementary and Middle School Facilities Expansion. The Business Office provides valuable data (enrollment projections, etc.) to the School Committee, the Superintendent of Schools and town personnel which assists in the planning to address existing overcrowded schools and provide adequate student space in the future.
- Building Maintenance. A five year capital and extraordinary maintenance plan is annually updated. In conjunction with the Department of Plant and Facilities, priorities are set and cost estimates established. Major items are included as part of the town's annual Capital Improvement Plan.
- Upgrading Student Management Software. The Information Systems (formally, data processing) adjunct of the Business Office continues to coordinate the review and evaluation of new student management software. All building managers and guidance personnel were involved. New software has been installed at the high school and is continually being evaluated. It is anticipated that this same software will be installed at the other schools in the near future.

Human Resource Office

Below are the highlights of 1998 in the Human Resource Department:

- Added Human Resource Secretary to our staff to assist with the ever increasing volume of work in the office.
- Recruited and hired approximately 184 people for the school department and 36 for the town departments. Notable new hires for the school department include Superintendent of Schools, new High School principal and assistant principal, Director of Pupil Personnel Services, new elementary assistant principals, new system-wide health coordinator, new program advisor in the high school math department and 58 new teachers. Other hires included instructional assistants, secretaries, custodians, food service workers, and substitute teachers. Among the notable new hires for the Town of Andover were the Superintendent of Parks and Grounds, a Management/Financial Analyst, a Veteran's Agent, an Assistant Health Director, three firefighters, one police officer and other key support personnel throughout the organization.
- Completed work on a two-year classification and compensation study for all positions in town government, including a comprehensive review and rewrite of all town job descriptions and position classifications within the plan.
- Continued to provide town and school training on a number of important topics including: Drug and Alcohol Abuse with respect to the Town's Drug and Alcohol Testing Policy for supervisors and employees with commercial driver's licenses; employee wellness training in the area stress management; management training in the areas of: understanding and

improving communication skills, employee performance evaluations, and in identifying appropriate interventions for problem employees; and training co-hosted with the Andover Teachers Association on the issue of teacher recertification.

- In concert with the Town of Andover's Americans with Disability Action Team (Joe Piantedosi, Ken Parker, Dave Harding, Kaija Gilmore and Bernie Tuttle) reviewed, rewrote, and produced the ADA Policy and Procedural Guidelines with respect to a variety of ADA related issues.
- As a member community in Personnel Administrators for Affirmative Action Collaboration, represented PAC for Affirmative Action at recruitment fairs held in New York City and Boston whose goal is to enhance the number of minority teachers in our applicant pools.
- Assisted the School Committee and Superintendent with the collective bargaining process for school contracts.
- Put on-line with the new software system, MUNIS, and e-mail.
- As always, we are indebted to our Tax Voucher Volunteer Barbara Haefling for her enormous contribution to the work in our department.

School Reports

Andover High School

- **Counseling Department**

The Counseling Department launched several new initiatives for the 1998-99 academic year: orientation night for parents of eighth graders, group counseling programs for new and at-risk students, smoking cessation group, peer mediation program and after school discussion group for boys. The successful Choice, Not Chance college planning program for juniors continued.

- **Social Studies Department**

The Social Studies Department continued to align the curriculum with the Massachusetts State Frameworks. The department wrote the ninth grade curriculum guide. Members of the department participated in the following professional development programs: Native American Studies, Peer Mentoring, The Skillful Teacher, Curriculum Development, NERC (Northeast Regional Social Studies Conference) as presenters and participants. Other activities included: Mock Trial & Amnesty International, Merrimack College teaching program, and enrichment opportunities such as house field trip to hear author/historian Howard Zinn.

- **The English Department**

Now fully in line with the Massachusetts Curriculum Frameworks, the new 9th grade curriculum formed the first part of a two year sequence leading directly to the MCAS. Over the summer, another small group met to put together a new 10th grade curriculum which aligns itself with both the Massachusetts Curriculum Frameworks and the new history curriculum, also delineated in the Frameworks. The English Curriculum for 10th grade will be complete by June. This year we also launched a new course entitled, "Diverse Views as Seen Through Literature" which deals with different cultural voices not usually heard in the English classroom.

- **World Language Department**

The World Language Department will introduce two new courses next year: an introductory Latin class and Latin IV. Department members continue to perfect their skills in the use of the language lab. We recently had a computer installed in the lab.

- **The Mathematics Department**

This year the Math Department has incorporated two new math courses into its curriculum. The Math Curriculum Council is putting together an assessment system K-12 to replicate the MCAS. An Advanced Placement Statistics course which will enable our students who have successfully completed Algebra II, level 1, to receive college credit for Statistics by taking Advanced

Placement Exam in the spring. An introductory course in Programming C++ that will lead to a course in Advanced Placement C++ which will begin next year. The high school sub-committee is working on improvements on the Geometry Pilot Exam that was given last spring. They also developed an Algebra II Pilot Exam that was given at the end of Semester 1. In the fall we administered the Mathematics League Massachusetts Olympiad round 1 Exam to all of our advanced mathematics sophomores, juniors and seniors. In February the advanced mathematics juniors and seniors participated in the AMHSME (American High School Math Exam).

- **The Science Department**

Biology and chemistry classes have implemented the updated versions of the computer simulation software series from Logal, and probeware from Vernier. The updated versions include class networking capabilities and the use of student portfolios. The A.H.S. Science team is currently ranked fourth in the North Shore Science League. The team consists of science students from grades 9-12 who compete against students from approximately 40 schools in events ranging from basic scientific knowledge to sophisticated problem solving. Eight students from Chet Orban's Oceanography and Marine Biology class prepared to compete in the Ocean Bowl on February 27, 1999. This competition sponsored by the New England Aquarium, tests teams on their knowledge of topics in Oceanography, and Marine Biology.

Doherty Middle School

During the past year, we sought to enhance instruction at Doherty Middle School. Our intent was to provide Doherty's students with the best possible preparation of the district's curriculum frameworks in anticipation of MCAS testing. At the team level, the teachers looked to increase their use of the double-period option, which allows for more interdisciplinary work and greater in-depth instruction. At the department level the teachers received the MCAS results and focused on skill areas that were shown to need improvement. In anticipation of this year's test, all of Doherty's teachers received training in the LINKS Program. In addition, many of our teachers participated in the John Collins seminars to improve writing skills. The 1998 MCAS test results showed that Doherty Middle School ranked in the top two percent of all the middle schools in Massachusetts.

Performance-based education, being a fundamental part of middle school instruction, we sought to increase the number of opportunities for students to publicly demonstrate their learning. The following is a partial list of the demonstration events that have occurred at Doherty this past year: Biography Day, the Boston Tea Party, Hero Day, Text-Image-Text, Wind Car Contest, Traditions Day, Pre-Columbian Art Day, Grade 6 Science Fair, Sports Interviews, Mystery Games, "How To" Book Reports, Mythology Skits, Bio-Cell Demonstration, Poetry in the Park, Academic Fair, Habitat Fair, Bridge Design and Construction, Mini Olympics (Countries on Display), Animals-Myths and Monsters, Medieval Fair, Winter and Spring Concerts, Integrated Arts Night, Spring Open-House.

West Middle School

This year's focus brought an increase and expansion of School-Community Connections at West Middle School. A wide variety of programs offered within the school day afford our students with exposure to businesses and resources within the community.

- West students continue to teach elementary age youngsters appreciation of differences and disability awareness, with our "Kids on the Block" puppets program.
- Twenty-five grade 8 young women will attend the Women in Science Conference at the University of Lowell, accompanied by Mrs. Barbara Neal.

- Konjoian's Greenhouse has again opened its doors to our grade 6 student gardeners. Funded by a grant from the Massachusetts Agricultural Society's Agriculture in the Classroom program.
- The Museum of Science awarded the grade 8 teaching team of Barbara Neal, Dolores Laughlin, Becky Franks, Todd Fawcett and John Heidenrich the honor of becoming instructors at the museum.
- Archeological techniques were a focus for grade 8 students as they receive training through Phillips Andover School's Peabody Museum outreach program.
- Twenty grade 8 Western Warrior students visited Channel 68 television station as a part of Critical Viewers Week in March, sponsored by The National Academy of Television Arts and Sciences.
- Forty grade 7 and 8 Future Scientists and Engineers benefited from the mentorship of real life engineers from TASC, Inc. in Reading.
- Our community service students regularly offered time and services as book buddies at Sanborn and West Elementary schools, and as assistants at Wingate and the Children's Handicapped Center.
- As participants in the PALMS sponsored workshop on portfolio assessment students on the grade 6 Discovery Team and grade 8 Western Warriors team had a chance to have their work graded by teachers from the surrounding area.
- The grade 8 Western Warriors team adopted the Somerville "Short Stop Homeless Shelter" at the holiday season.
- Discovery Team and A Team cooperated with EDC Educational Services in Newton to field test. The Knowledge Navigator program was implemented as students created research papers in social science classes.
- Grade 7 team teachers John Fawcett, Joan Zenofsky, Bennie Ebersole, Les Taylor and Rene Drueke were selected by the Tsongas Center to participate in a summer program developing curriculum using project based techniques of instruction. The Amigos team students studied the nature of adolescence in early industrialized American society, using primary source materials from both the Lowell Mills and Sturbridge Village Historical Society.
- The Salem Historical Society invited Discovery Team teacher Sue Rogers to create middle school curricula as part of a two day workshop opportunity.
- Grade 8 classes visited the Saugus Ironworks for the second year, as a part of their study of the Industrial Revolution and Simple Machines science unit.

Bancroft Elementary School

Our theme for this school year was, "Expanding Our Horizons Through Communications" We brought this theme to life through: Curriculum/ Professional Development Lighthouse Technology Grant -

Once again this year we received a Lighthouse Technology Grant, an award of thirty thousand dollars. We were able to purchase three more classroom sets of Alpha -Smarts. We targeted grades three, four and five.

Notable achievements due to this grant were:

- Eleven of our fourth grade students had their poems selected for publication in an anthology entitled A Celebration of New England's Young Poets.
- The Lighthouse team selected to mentor Triton Regional and Woburn Schools.

This team was created to analyze our M.C.A.S. results and develop an action plan to address areas indicating where improvement is needed and to recognize programs now in place that

contribute to our successes. The team is comprised of teachers at each grade level and learning specialist, assistant principal and principal.

We made a big push to have all of our staff on the same page in terms of the parameters of teaching and the evaluation process. We had a total of twenty-one teachers who participated in this course.

We had some wonderful sharing during our staff meetings:

- Irene Crane presented on M.C.A.S. Irene was a scorer for this assessment
- Deb Hall, Donna Lubarsky and Barbara Noga presented their booklet, Every Child Can Learn on classroom modifications
- Tech team presented on the use of the Alpha-Smarts across the curriculum
- Rick Irving presented on conferencing strategies.

Each staff member was provided with a professional portfolio at the first meeting of the year. It included many professional resources.

Our biggest successes this year were:

- Our first annual Title One Family Pizza Night
- Opening of our Parent Information Center
- Family Science Night
- Math-Technology Family night
- Before school program, A.C.E. (Academically Challenging Curriculum) sponsored and presented by parents.

Air quality was monitored regularly. New vents were placed in spaces converted to meet our growing staff needs.

Henry C. Sanborn Elementary School

All decisions at Sanborn School are made with the school's values in mind: respect, responsibility, resourcefulness and reflection, and always in terms of what's best for children. Staffing and the deployment of space are examples of this. The Sanborn School provided education to 486 students in 1998. In order to keep class size within School Committee guidelines and provide for optimal learning conditions, all classrooms were used for regular education instruction, as well as two modular classrooms and the staff room. All classes fell within School Committee guidelines for class size, though grade three classes were large at 26:1. The staff consisted of 21 regular and 2 special education classroom teachers as well as additional full or part-time art, music, technology, physical education, media, English as a Second Language and learning disabilities specialists. A partition was built to divide one large space and the staff shared another space to allow for dedicated music and art rooms, areas we find essential for exemplary instruction.

In order to meet the diverse learning needs of our students, regular, special needs and reading support in the form of paraprofessionals was increased slightly. Contact time with students was maximized through careful scheduling. The faculty and staff received inservice training for new programs including some science units, handwriting instruction and the new technology integration program. Additional coursework included training in areas concerned with meeting the various needs of students in inclusive classrooms and training in raising achievement by setting criteria.

In honor of 1998 being declared the International Year of the Ocean by the United Nations, the Sanborn School followed suit and developed the year-long theme, Dive Into Learning; It's Oceans of Fun. Through vocabulary development, research opportunities, reading incentives, and art and music activities, the students learned about the ocean as an ecosystem, the diversity of life within the oceans and the endangered ocean life. Our theme added additional excitement and challenge to the curriculum.

Our students continued to do well according to all indicators of success. State test scores at grade three indicated that 92% of our students scored within the proficient or advanced reading categories (37% at advanced). Students in fourth grade did well on the MCAS tests compared to the state averages, scoring in the top twenty-five fourth grades across the state. A great deal of time was expended by the faculty in analyzing our students' strengths and weaknesses according to the test results and making plans for adjusting our instruction and curriculum.

School spirit was high amongst students, teachers and parents. Over 200 parents volunteered in some capacity or another helping the faculty and staff offer the kind of programming we feel is so important for young children. One social fund raiser alone allowed the parents to purchase and install a communications sign board for the school as well as a new play structure for the students.

- 1998-wide curriculum stressed the school values respect, responsibility, resourcefulness and reflection through the theme Dive Into Learning; It's Oceans of Fun.
- School receives \$8000 to explore Dr. William Glasser's Choice Theory.
- School installs computerized weather station.
- Overcrowding required the installation of two modular classrooms and the use of the staff room as a classroom.
- One room was partitioned and another shared with the staff to allow for dedicated music and art space.
- Parents continued to play significant role in and out of the classroom. One fundraiser raised funds to install a communication sign and a new play structure.
- Initial participation in Odyssey of the Mind yielded six teams.
- Active Student Council involved all students in grades four and five in supporting Bolivian child through Child Reach as well as other civic projects.
- Other community projects included Harvest Festival (elderly outreach), UNICEF (children's fund) and Jump Rope for Heart (heart research).

Shawsheen Elementary School

This year Shawsheen's school-wide theme was space exploration. Space related riddles of the week were aired on Channel 10 to encourage family involvement. STARLAB, a traveling planetarium, provided children the opportunity to view a simulated night sky and learn to recognize stars and constellations. NASA astronaut, Dr. Janice Voss, a scientist who had orbited the earth 251 times, shared her experiences which included scientific experiments and a rendezvous with the Russian space station Mir. In June, the second graders presented an operatic tale Comet, The Cleanser of the Universe, at the Collins Center. This delightful production enhanced their learning and reinforced their knowledge of the solar system.

Children had their own books published and first graders read them to their parents at the Author's Tea. A grant of color printers from Hewlett-Packard and an Andover Fund for Education grant to buy Easy Book Deluxe enhanced the publishing center. In addition, an Andover Education Improvement Grant submitted by Shawsheen's teachers provided wooden

blocks and storage cabinets for all Andover kindergarten classrooms. Jerry Silverman coordinated the project with help from the Greater Lawrence Vocational School.

All classroom teachers participated in staff development during the summer and the Tech Works Program in the fall. A year long course entitled Positive Discipline and Effective Class Meetings guided teachers in the implementation of classroom meetings which helped children solve problems and become better citizens.

An additional kindergarten class was added in the fall to accommodate increased enrollment at that level. The Capital Improvement Plan provided lighting retrofits for the classrooms, corridors and offices in the building. The lights are much brighter but less costly.

When the Shawsheen Extended Daycare Program moved to Phillips Academy, the portable building they vacated was remodeled to accommodate three special needs preschool classes. The first floor classroom, which had housed preschoolers, became an attractive Media Center for the school.

South Elementary School

The 1997-98 South School year began with our school theme, "Who I am Makes a Difference." Each child and faculty member received a blue ribbon with our theme embossed on it. We had many discussions and writing activities incorporating our school theme. Several new teachers joined the staff, and the student population was 618. Our school beliefs of respect, responsibility, diversity and lifelong learning continued to be our guiding values.

Collegiality remained a strong element in the South School culture. Teachers throughout the year continued to research best practices. Supported by the Andover Staff Development Commission and the PTO staff development allocation, staff were afforded opportunities to attend workshops and conferences and to visit other classrooms across the state. Professional development included assessment, literacy, technology, open-ended questions, and skillful teaching technique workshops. Teachers are constantly looking for effective strategies to add to their teaching repertoires.

We thank the Andover School Committee for supporting our staffing initiatives. We added Beth Kennedy as our technology resource teacher, Steve Jankauskas as our assistant principal, and one more instructional assistant. Our goal was to continue to advocate a strong school culture that leads to high achievement, strong relationships among students and teachers, and mutual respect for individual differences. Evidence of the culture at South included: the holiday gift giving, the food drive, Sub Supper, Curriculum Night, Budding Authors Week, Sock Hop, Community Read-along, Teacher Appreciation Day, Children's Book Week, Ice Cream Festival, Celebration of Learning Day, and musical presentations at every grade level.

We were bursting with pride in the achievement of first place by our South Side Singers at the All State Music Conference under the direction of Linda O'Donnell; our Odyssey of the Mind team winning the regionals and competing in the state competition; and our 35-member Math Olympiad team, under the direction of Steve Jankauskas, competing in five Olympiads. Our school principal received the Thomas Passios Award/National Distinguished Principal honor from the state of Massachusetts. This was an honor celebrated by the South School Community. Our students' writing continued to be recognized by the Boston Herald, Environmental Protection Agency, Boston College, and the Lawrence Eager Tribune.

The strong contribution of \$21,500 from the South PTO and over 400 parent volunteers continued to make a great difference at South for the staff and children. Parents were involved in every aspect of our school community.

In its second year, the ARC project integrated part of Andover's fifth grade core curriculum with authentic learning strategies. By using partnerships between the school and the community institutions, students participated in research conducted by those organizations. Initially, the Andover Village Improvement Society, the Audubon Society, Genetics Institute, and the Peabody Museum of Phillips Academy provided support for teachers and adult mentors to assist small groups of students to research meaningful self-selected topics relevant to the curriculum topics of Ecosystems, Microworlds, and Archaeology. We believe that this model improved independent learning while developing a wide range of academic skills. A summer teacher workshop was held, and the development of a web site will lay the groundwork for the potential future expansion of ARC to the other schools.

A special thank you to the Andover Community for supporting our initiatives throughout the year. We are all very grateful. South is a wonderful place to be each day, whether teaching or learning.

West Elementary School

Enrollment at West on December 31, 1998 was 847 for grades K-5, which was an increase of nine students from the start of school in the fall and a decrease of seven from the previous year. West added two classrooms in grade five and reduced the number of first grade classrooms by one.

The West Elementary Student Council members were involved in many public service activities during the year. Among them were:

- Collected donations of goods and food for the People's Pantry
- Volunteered their time to work at the People's Pantry
- Organized school-wide clean-up of grounds
- Raised \$325.00 for charity by holding bake sale

The second annual WERAWC, West Elementary Readers' and Writers' Conference was held during regular school hours in March. Highlights of this week-long celebration of the written and spoken word are listed below:

- Eight storytellers, published authors, and illustrations made appearance at each grade level
- Twelve member teacher committee worked to organize the event
- Almost 85% of the parent population attended some part of the WERAWC
- Students read their own works during publishing parties

Other school-wide activities in which students participated were:

- Jump rope for Heart raised program \$1,381.85
- Easter Seals Shoot Out raised \$1,242.35
- Maintained cleanliness of grounds through "Trash Detectors" program
- Supported school-wide theme of "Sail the 4 Cs"
- Student-run school store profits provided scholarships for Outdoor Education
- The Math Olympiad team placed among the top 10% in the world for the fourth straight year, competing against teams that included sixth graders
- Continued the grade 5/Kindergarten buddy program

- Senior citizens worked in the school as part of the tax voucher program

Other highlights for the year were:

- Twenty-two staff members participated in the course Imagemaking in the Writing Process, held in August
- Three staff members presented at the Northeast Conference on Social Studies, held this year in Boston
- Seven new staff members were added in 1998
- More than 270 parent volunteers participated in school activities
- Hosted Community Read-A-Thon in November

School District Department Reports

Pupil Personnel Department

The Office of Pupil Personnel had responsibility for the design, implementation, and evaluation of staff and services in the following areas:

- Special Needs
- English as a Second Language (ESL)
- Health Care Services
- Related Service Providers such as: Adjustment Counselors, Psychologists, Speech and Language Pathologists, Occupational and Physical Therapists, Adaptive P.E. Teachers, Vision Therapist, and a Consultant for Hearing Impaired.

All of the above were part of the complex program/staff required to meet the increasing demands of students found eligible for services as set forth in Chapter 766 of the Massachusetts State Regulations. There were 705 students receiving special needs services, which represented 12.4 % of the school population. This was 4.6% below the state average of 17%.

Youngsters received a wide range of services that ran along a continuum from mildly to significantly involved. For example, some required minimal speech and language therapy while others required services from special needs teachers and multiple therapists. Every attempt was made to provide for and keep students in their home school district, however, the more significantly involved student required a type of program not available in the Andover Public School system and the 766 TEAM at times decided to place that student in an out-of-system facility to maximize the student's educational opportunity. As of January, 1999, 63 students attended school out of the district.

Presenting issues in the field included, but were not limited to the advances in medical technology that have made it possible to save many babies who would not have survived a few years ago. These "Medically Fragile" children are frequently complex and make up a portion of the growing population of children entering our schools today requiring considerable assistance from teachers, therapists, and nurses.

Technology utilization in both the assessment and instructional components of educational plans are now mandated by both federal and state laws requiring acquisition of both hardware and software and teacher training. This is no longer a luxury, but a necessity.

Specific growth in the area of children identified with Autism and/or Pervasive Developmental Disorder (PDD), and Aspergers Syndrome also placed demands on staff for training and suggested a shift in educational paradigms.

The number of students K-12 who had experienced significant trauma continued and impacted their ability to be successful, further taxing the resource of the adjustment counselors. Some of these students required placement out of the district in a therapeutic educational environment while others were successful in the newly developed alternative middle and high school programs, boasting five graduates this June.

In summary, 705 out of 5680 (12.4%) students received some form of special education services from the Andover Public Schools. Sixty-three of these students were in out-of-system placements. The total number of identified students continued to be well below the state average of 17%. Andover Public Schools' highly committed staff was largely responsible for keeping these numbers at a reasonable level. They strove to provide the best possible educational environment for students while recognizing the need to be fiscally responsible.

Health Education Department

The Andover Health Education Department provided comprehensive health instruction to the students of Andover to increase each students mental, physical, emotional, and social well being. Curriculum benchmarks that are concurrent with the State Curriculum Framework Learning Standards were taught in Grades K-9, and 11-12 Health Education Programs to promote positive, healthy lifestyles. The health program begins at the very earliest age in the building of positive self concepts and decision making techniques in The Great Body Shop Program. Secondary students are given accurate, clearly defined, and current health knowledge so that they may achieve their highest potential for well-being. The program is designed to provide a sequential curriculum with varying strategies and materials to enhance the students quality of life.

The following were key programs or events occurring in 1998:

The Department of Health Education administered the Center for Disease Control Youth Risk Behavior Survey to all middle and high school students with parental permission. Behaviors related to tobacco, alcohol and illegal drug use, sexuality, diet, exercise, violence and mental health issues were reported. A forum hosted by Andover's Community Health Advisory Team in conjunction with C.A.R.E.S. (Community Advocates for Resources, Education, and Support) reported the results of the survey and introduced to the public town agencies and school organizations that work with the prevention of and intervention with risky behaviors in the community.

Parent-to-Parent sponsored speakers, workshops, and parenting education classes on a variety of health topics. Carol Plotkin and Dr. David Treadway spoke of "Talking with Your Kids About Sexuality", Dr. David Sadker and Phyllis Lerner presented "Failing at Fairness" and a number of "Effective Parenting" workshops and lectures took place.

In March, a day long interactive conference for all seventh graders and their parents was held at Merrimack College. The conference featured workshops on communication and decision making skills which were facilitated by high school peer leaders and professionals from the fields of adolescent development.

In December, the Aids Quilt was brought to Andover High. A section of the quilt which represented a variety of youth victims of aids was exhibited in the high school library. A person

living with HIV spoke to the student body and two high school students designed quilt sections in memory of loved ones.

Ninety Andover High School girls participated in the strategies for safe living program "Model Mugging". This program teaches solutions for safe living as students are taught practical skills to enhance their safety. Sixty Andover High School students attended the Essex County Correctional Facility as guests of their "Scared Straight" Program.

Student Club for West and Doherty Middle Schools participated in a number of health related activities. Throughout the year club members raised money for Cancer Awareness Week, acquired clothing to donate to Lazarus House, designed health bulletin boards, and raised tobacco addiction awareness in cartoons, song, and infomercials.

Arts Department

Performing Arts:

Over 800 students Grades 3-12 pursued instrumental study. Instrumental and vocal students continue to participate through the audition process for district and state ensembles with the following success:

Four AHS students All-State	1 vocal, 3 instrumental
Eleven student Senior District	4 vocal, 7 instrumental
Seventeen students Junior District	14 vocal, 3 instrumental

Andover High School Drama Production "The Miracle Worker" was presented to audiences at both middle schools in addition to the community. Andover High School '98 musical was "Grease" which was performed to sold out houses both evenings.

Visual Arts:

Andover High School student art work was submitted to the Boston Globe with the following success:

- 2 Gold Keys
- 2 Silver Keys
- 6 Honorable Mentions

All Andover High School art courses were expanded and revised to fit the Statewide Frameworks benchmarks and current curriculum models. All but two courses will be offered as full year, 1 credit courses.

Notable Accomplishments:

South School Chorus was chosen to perform at the '98 Massachusetts Music Educators All-State Conference in Danvers. One Andover High School student was chosen to perform in the Massachusetts Music Educators All-Eastern Chorus in New York City. Andover High School Marching Band received a Gold Medal at the New England Scholastic Band Association Finals. Mallets and Palettes" Fine Arts Festival was a visual and performing arts all day Saturday event attended by over fifteen hundred people. Performances and workshops were presented by students and teachers at all grade levels.

Educational Technology Department

The following was accomplished and in place in fulfillment of the district's long range technology plan:

- *TechWorks* technology curriculum support materials acquired and distributed to classrooms.
- *TechWorks* teacher inservice training conducted for classroom implementation.
- Over 12,000 seat hours of Teacher inservice training in the use and implementation of technology in the curriculum was offered in 1998.
- Cable Television (CATV) Institutional system (I-loop) completed.
- Wide Area Computer Network (WAN) installed using CATV I-loop.
- All schools and central administration office connected to WAN.
- Local Area Networks (LAN) setup in all schools.
- NT 4.0 Client servers installed and operational at each school.
- Upgrade of all Windows95 computers to Windows NT Workstation 4.0.
- Implementation of Andover Public Schools Web page – www.andoverpublicschools.com.
- MediaOne Internet Express installed allowing all schools all classrooms access to the Internet.
- 1050 computers setup for LAN/WAN network services, the Internet, and e-mail.
- Upgrade of all the Media Center's Winnebago Circulation and Catalog to Winnebago Spectrum.
- Full operation of Andover High School Television Studio – all periods scheduled for TV production classes.
- Installation of CATV system that allows for only selected CATV channels to be cablecast via the I-loop to Andover Public Schools classrooms.
- Televisions, VCRs, and Video Storage Cabinets installed in all classrooms that enables teachers to:
 - Select appropriate educational programming to enhance the curriculum.
 - Connect their classroom computer(s) to the television in their classroom to provide large group instruction.
 - Connect to the CATV system to access the satellite dish educational programming.
 - Videotape student's computer generated projects.
 - Video tape educational programming for time-shift playback.
 - Access to District calendar of events broadcast on the I-loop CATV network.
 - Access to District Training Channel cablecast on the I-loop CATV network.
 - View in school produced programming.

Physical Education Department

Physical Education Department instruction focuses on human development, physical fitness, the acquisition of gross and fine motor skills and specific activity skills. Hopefully, students will be motivated to plan and pursue an active and healthy lifestyle throughout their lives. It is the pursuit of this department to provide students with a foundation of information and knowledge that will cultivate and facilitate such a lifestyle. This program is organized and implemented through the medium of various physical activities.

Curriculum/Program

- The reorganized high school program completed the second year of a new format in which students selected their physical education course. This format enabled the department to establish class sizes that were appropriate for the specific course.
- The new fitness room provided the opportunity to deliver a comprehensive fitness and wellness course. Approximately thirty percent of the student body was enrolled in the course this year. Students had the opportunity to connect the cognitive domain of fitness and wellness with practical lab experiences.

- The Project Challenge course continued to be a successful component of the program. Two additional stations were added to the outdoor course last spring giving the course a variety of high element challenges for the students.
- The high school physical education standards, benchmarks and assessments were completed last spring.

Noteworthy Recognition's

- The Physical Education program continued to receive recognition for quality programs. The high school staff presented our program at the state conference last spring.
- Andover high school was selected to host an all day workshop for secondary physical education teachers. Approximately seventy teachers representing twenty-three communities attended this successful day. The high school staff presented the Personal Fitness course during one of the sessions.

Activities

- The new high school fitness room was available to all students each day after school until 4:00 p.m.
- Intramurals were offered at different times throughout the year at each elementary and middle school.

Facilities

- The new fitness/wellness room was equipped this past summer with fourteen selectorized Nautilus strength training machines and fourteen cardiovascular machines. This room added a new dimension to the physical education and interscholastic athletic programs. Students and staff were most appreciative of this new facility.

Athletic Department

- Renovations of Lovely field completed including a new six lane all weather track and new press boxes.
- New scoreboard installed at Lovely field which was donated by the Pepsi Cola company of Bradford, MA.
- New fitness room opened in Dunn Gymnasium for fall. Room has twenty-eight new fitness machines from the Nautilus company.
- Girls' basketball team played in the state championship game at the Worcester Centrum.
- Participation levels were at an all time high with over 1400 roster spots filled.
- Director of athletics received District "A" Athletic Director of the Year award.
- Varsity teams recorded an overall record of 233-115-5. Third best in the state.
- Senior citizens continued to make a valuable contribution by means of the tax voucher program.

GREATER LAWRENCE TECHNICAL SCHOOL

The Annual Report for fiscal year 1998, covering the period from July 1, 1997 through June 30, 1998, was accepted and approved at a regularly scheduled meeting of the Greater Lawrence Regional Vocational Technical High School District Committee held on October 27, 1998. The report is prepared each year in conformity with the terms of the Agreement to Establish a Regional School District. Participating communities in the district are the City of Lawrence and the Towns of Andover, North Andover and Methuen.

	<u>1995-96</u>	<u>1996-97</u>	<u>1997-98</u>
Enrollment	1,384	1,380	1,351
Andover students	12	12	16
Placement of graduates/employment	80%	81%	82%
Business Firms with Coop. Work Agreements	2,023	2,075	2,115

The following courses were offered during the 1997-98 school year:

Allied Health Technician	Autobody	Automotive
CAD/Machine/Drafting	Construction & Building	Carpentry
Cosmetology	Distributive Education	Culinary Arts
Electrical	Electronics	Graphics
Food Tech. Management/Clothing	Industrial Electronics	Metal Fabrication
Office Technology	Plumbing/HVAC	Power Mechanics

1998 HIGHLIGHTS

- * Daniel R. O'Connell was hired as new Principal.
- * Completion of the Tenney Gate House Restoration Project.
- * Building Expansion Project was approved by the State and school's four communities.
- * Freshman Academy Program completed its first year with focus on improving Math, Science and Communication Skills.
- * Super Bowl Champions in football for the first time in the history of the school.
- * Football Coach Robert Rosmarino elected *Eagle Tribune* Man-of-the-Year.
- * Marketing plan underway with a new School video and viewbook and the Reggie Video Magazine TV show.
- * MCAS Remediation Plan created by Curriculum Coordinator.
- * Developed a recycling program and completed an energy audit.
- * Three-year school year improvement plan was enacted.
- * Several community service projects were completed.
- * Increased student involvement in the School to Career Program.
- * Established a Future Teachers Club of America.
- * Autobody became NETEF certified.
- * Pre and Post testing of grade 9 students with the IOWA Test of Basic Skills was done.
- * New school philosophy, update of various school policies and District Committee mission statement were developed in preparation for the NEASC reaccreditation visit.

ANDOVER PRESERVATION COMMISSION

The Andover Preservation Commission endeavors to fulfill its mission to advise the Town concerning the preservation of its historic and archeological resources.

Demolition Delay Bylaw

The Commission heard demolition requests for three properties. All were approved - two with conditions.

Local Historic Districts

The Ballard Vale Local Historic District Commission continues its work in hearing proposals and advising residents about the design of historically sensitive changes to buildings in the district. Dennis Ingram, Chairman, is the Preservation Commission's representative to this Board.

The Shawsheen Village Historic District Study Committee, Ray Flynn, Chairman, has completed its study of the feasibility of creating a local historic district, written a preliminary report with defined boundaries for the potential new district and submitted a warrant article for the 1999 Annual Town Meeting recommending the enactment of an historic district bylaw.

Heritage Education

The Andover Preservation Awards were held in May 28, 1998 at Memorial Hall Library in cooperation with the Andover Historical Society to recognize outstanding examples of preservation in the community.

Other Projects of Note

- Will Hall, Phillips Academy: The APC voted to continue to support the reuse of this former dormitory as a Senior Center for the Town
- 66 Poor Street: Renovation continues on the 1820 Joseph Poor House with advise from the Commission.
- A joint meeting was held with members of the Ballardvale Historic District Commission, Shawsheen Village Historic District Study Committee and Design Advisory Group to discuss with Town officials how to improve issues regarding enforcement of the regulations administered by these boards.
- Essex Heritage Commission Signage: Norma Gammon coordinated signage options and placement of signs designating four areas of historical importance in Andover.

- West Parish Chapel: Jim Batchelder, representative to the West Parish Garden Cemetery Committee, reported the scope of fundraising required for the renovation of the chapel, approximately \$400,000, and its scheduled completion date sometime this winter. The APC voted to write letters of support for funding and work with the committee in that effort.
- Central Street National Register Historic District: The Commission expressed concern regarding significant development intrusion into this district.

BALLARD VALE HISTORIC DISTRICT COMMISSION

The purpose of the Commission is to ensure that changes and additions are harmonious to the District and to prevent changes that might detract from the aesthetic and historic values of the District.

The Ballard Vale Historic Commission completed its third year conducting twelve regular meetings and two public hearings.

There were ten applications (three commercial/seven residential) submitted to the Commission during the year. The applications ranged from new building construction/additions to repair and renovation of existing buildings.

The Commission is staffed by seven residents of the District and an architect who also serves on the Andover Preservation Commission. The Commission would like to thank Kevin Byrne, whose term expired during the last year, for the many hours of service to the Commission over the last several years. In November of this year, Edward Morrissey was appointed by the Board of Selectmen to serve as an alternate member on the Commission.

Looking toward the coming year, the Commission is working with the Andover Preservation Commission and the Andover Patriotic Committee to make several improvements to the Ballard Vale Commons as well as the development of a street signage program for the District.

ANDOVER HOUSING AUTHORITY

The Andover Housing Authority was organized in June, 1948. The regular meetings of the Board of Commissioners are held on the second Thursday of every month at the Stowe Court Community Room. Board Members are as follows:

Ronald Hajj	-	Chairperson
Norma Villarrel	-	Vice Chairman
Hartley Burnham	-	Governor's Appointee
James Cuticchia	-	Treasurer
Jason Fox	-	Asst. Treasurer
Christine Metzemaekers	-	Executive Director

The Andover Housing Authority manages 218 units of state-aided elder/disabled housing, 56 units of state-aided family housing, 7 leased housing units under the Massachusetts Rental Voucher Program, 10 units under the state-aided Alternative Housing Voucher Program and 8 units of housing under the Chapter 689 program. In addition, the Authority administers 58 Section 8 Certificates and 68 Section 8 Vouchers which are federally funded through the Department of Housing and Urban Development.

STATE FUNDED PROGRAMS: Income Limits

1 person	\$31,700	4 people	\$45,300	7 people	\$56,150
2 people	\$36,250	5 people	\$48,900	8 people	\$59,800
3 people	\$40,750	6 people	\$52,550		

Apartment turnover 1998: 48 Elder/Disabled units 14 Family units
Average rent: \$241 Elder/Disabled Program \$334 Family Program

FEDERALLY FUNDED PROGRAMS: Section 8 Rent Assistance Income Limits

1 person	\$19,850	4 people	\$28,350	7 people	\$35,150
2 people	\$22,700	5 people	\$30,600	8 people	\$37,400
3 people	\$25,500	6 people	\$32,900		

STATE-FUNDED MODERNIZATION WORK: Completed 1998

- \$800,000 Heating and Hot Water Tank replacement - Memorial Circle - 56 units

STATE-FUNDED MODERNIZATION GRANTS: Applied for and awarded in 1998

- \$713 to de-lead Memorial Circle
- \$172,000 to upgrade Fire Alarm System - Grandview Terrace and Frye Circle
- \$100,000 for site work at Grandview Terrace
- \$83,000 for slanted roof and gutter replacement at Frye Circle

FEDERALLY FUNDED GRANTS RECEIVED:

Section 8 Family Self Sufficiency Program - \$45,000

MARGARET G. TOWLE FUND

Under the terms of her will, the late Margaret G. Towle, long-time resident of Andover, bequeathed the residue of her estate to the Town of Andover, to be held and administered by it as a permanent trust fund. This trust is now known as the Margaret G. Towle Fund. Mrs. Towle stipulated in her will that the income from this fund "be devoted to the assistance of the procurement of assistance for worthy persons residing in the Town of Andover who may be in need of aid, comfort or support on account of old age, disability or unemployment."

The Fund is administered by a group of three Trustees, chosen by the Town Manager with the approval of the Board of Selectmen, which has disbursed the income from the Fund in accordance with the terms of Mrs. Towle's will. The cases are referred to the Trustees by private charitable groups and organizations, the Clergy and interested individuals.

During the twelve month period, the Trustees acted on twenty-six (20) cases, disbursing \$26,081.48 on approved cases. Only the income of the Fund is available. The principal of \$345,825.50 and a substantial portion of the current income is invested under the direction of the Trustees. All disbursements are made by the Town Treasurer upon vouchers approved by the Trustees.

Balance of Income as of Dec. 31, 1997	\$146,365.60
Receipts - 1998	<u>27,191.10</u>
	\$173,556.70
Disbursements - 1998	<u>26,081.48</u>
Balance of Income as of Dec. 31, 1998	\$147,475.22

JOHN CORNELL FUEL ASSISTANCE FUND

The John Cornell Fuel Assistance Fund was established by Article 17 of the 1893 Annual Town Meeting. Five thousand dollars was left to the Town to be used for the needy and poor to purchase wood or coal. In 1995 the trust documents were modified by the Probate Court of Massachusetts to permit the use of all types of fuel for heating, cooking or electrical purposes. Three Trustees, chosen on a staggered basis, by vote at the Annual Town Meeting, administer the funds. The Trustees approved three applications in the amount of \$596.64 during the year.

Balance on hand 6/30/97	\$38,966.37
Income - FY-1998	2,096.88
Expenditures - FY-1998	<u>596.64</u>
Balance as of 6/30/98	\$40,466.61

TRUSTEES OF PUNCHARD FREE SCHOOL
ANDOVER, MASSACHUSETTS

STATEMENT FOR THE YEAR ENDING DECEMBER 31, 1998

CAPITAL ACCOUNT
SUMMARY OF TRANSACTIONS

	1/1/98	PRINCIPAL FUND		12/31/98	
Money Market Fund	\$4,161.88	-Gain/(Loss) - Sale of Securities	\$441.29	Money Market Fund	\$7,181.99
Securities @ Book	249,160.23	-Brokerage Fees/Tax	(10.00)	Securities @ Book	252,731.78
		-Reinvest Mutual Fd. Cap.Gains	3,130.26		
		-Transfers from Reserve Fund	3,030.11		
	<u>\$253,322.11</u>	Increase	<u>\$6,591.66</u>		<u>\$259,913.77</u>

OPERATING ACCOUNTS

(RESERVE FUND & CASH ACCOUNT)

INCOME

Savings Account	\$5,654.18	Dividends Received	\$6,885.18	Savings Account	\$5,993.36
Checking Account	2,712.98	Interest Received-Bonds/Notes	5,259.40	Checking Account	3,517.14
Money Market Fund	181.36	Capital Gain Distributions	10,103.42	Money Market Fund	11,790.02
	<u>\$8,548.52</u>	Interest Received-Other	788.87		<u>\$21,300.52</u>
		Income Total	<u>\$23,036.87</u>		

EXPENSES

Andover High School Projects	\$5,813.33
Misc. Operating Expenses	833.53
Library Plaque of Mr. Punchard	607.90
Expense Total	<u>\$7,254.76</u>
Net Income	\$15,782.11

TRANSFERS TO PRINCIPAL:

-10% of Income (1/1-12/31/98)	2,304.00
-Unexpended School Proj. Funds	726.11 (7/1/97 - 6/30/98)
Increase	<u>\$12,752.00</u>

<u>\$261,870.63</u>	TOTAL PRINCIPAL AND OPERATING ACCOUNTS	<u>\$281,214.29</u>
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TRUSTEES OF PUNCHARD FREE SCHOOL
ANDOVER, MASSACHUSETTS

FUNDS ANALYSIS AS OF DECEMBER 31, 1998
CAPITAL ACCOUNT

PRINCIPAL FUND	BOOK VALUE	MARKET VALUE	MARKET VALUE OVER/(UNDER) BOOK VALUE
CASH			
CASH/MONEY MARKET FUND	\$7,181.99	\$7,181.99	\$0.00
MUTUAL FUNDS			
3,137.710 Shs. Delaware Decater Income Fund, CI B	67,077.00	57,137.70	(9,939.30)
4,215.852 Shs. Federated High Income Bond Fund, CI B	50,000.00	47,091.07	(2,908.93)
4,367.471 Shs. Franklin Utilities Fund, CI II	44,954.66	48,347.90	3,393.24
1,173.834 Shs. Pioneer Growth Fund, CI. B	21,501.78	23,101.05	1,599.27
675.204 Shs. Seligman Comm. & Info Fund, CI B	15,226.69	19,412.12	4,185.43
TOTAL MUTAL FUNDS	\$198,760.13	\$195,089.84	(\$3,670.29)
SECURITIES - BONDS/NOTES			
\$15,000 U.S. Treasury Note, 6.375%, Due 8/15/02	14,412.90	15,820.35	1,407.45
\$10,000 Pepsico Inc. Note, 6.250%, Due 9/1/99	9,740.00	10,071.10	331.10
\$10,000 IBM Note, 7.250%, Due 11/1/02	9,874.35	10,650.00	775.65
\$20,000 Wachovia Corp. Note, 6.375%, Due 4/15/03	19,944.40	20,642.40	698.00
TOTAL BONDS/NOTES	\$53,971.65	\$57,183.85	\$3,212.20
TOTAL SECURITIES	\$252,731.78	\$252,273.69	(\$458.09)
TOTAL PRINCIPAL FUND	\$259,913.77	\$259,455.68	(\$458.09)
RESERVE FUND			
ANDOVER BANK CD ACCOUNT	\$5,993.36		
MONEY MARKET CASH FUND	11,790.02		
TOTAL RESERVE FUND	\$17,783.38	\$17,783.38	\$0.00
CASH FUND			
CHECKING ACCOUNT - BankBoston	\$3,517.14	\$3,517.14	\$0.00
TOTAL FUNDS	\$281,214.29	\$280,756.20	(\$458.09)
INCREASE IN MARKET VALUE FROM 1/1/98		\$16,391.86	

TRUSTEES OF PUNCHARD FREE SCHOOL
ANDOVER, MASSACHUSETTS

STATEMENT FOR THE YEAR ENDING: DECEMBER 31,1998

SCHOLARSHIPS AND SPECIAL FUNDS

	BALANCE 1/1/98	ADDITIONS TO PRINCIPAL	CURRENT YEAR NET INCOME	SUB TOTAL	LESS AWARDS	BALANCE 12/31/98
H.W. & M.P. BARNARD	\$2,452.36		\$222.66	\$2,675.02	\$0.00	\$2,675.02
J.W. BARNARD	8,343.18		769.18	9,112.36	200.00	8,912.36
ALICE M. BELL	1,272.50		117.39	1,389.89	45.00	1,344.89
THOMAS BLACK	16,782.95		1,348.36	18,131.31	1,000.00	17,131.31
EDNA G. CHAPIN	2,910.10		268.45	3,178.55	100.00	3,078.55
FRED W. DOYLE	12,561.68		1,150.50	13,712.18	500.00	13,212.18
WARREN F. DRAPER	1,883.00		173.54	2,056.54	70.00	1,986.54
WILLIAM G. GOLDSMITH	2,598.08		241.01	2,839.09	0.00	2,839.09
ELIZABETH T. GUTTERSON	1,282.65		120.88	1,403.53	45.00	1,358.53
MYRON E. GUTTERSON	1,429.84		132.54	1,562.38	0.00	1,562.38
ANDOVER GRANGE	3,147.29		290.74	3,438.03	100.00	3,338.03
NATHAN C. HAMBLIN	20,465.16		1,180.64	21,645.80	1,000.00	20,645.80
MARGARET F. HINCHCLIFFE	37,516.55		3,460.12	40,976.67	2,000.00	38,976.67
PUNCHARD TRUSTEES	11,980.88		1,100.20	13,081.08	440.00	12,641.08
ANDOVER SERVICEMEN	32,248.83		2,971.36	35,220.19	2,000.00	33,220.19
HENRY WYATT	7,541.63	1,326.73 -A)	723.69	9,592.05	500.00	9,092.05
A.F.B. & W.A. TROW	85,490.06		3,996.91	89,486.97	4,500.00	84,986.97
	<u>\$249,906.74</u>	<u>\$1,326.73</u>	<u>\$18,268.17</u>	<u>\$269,501.64</u>	<u>\$12,500.00</u>	<u>\$257,001.64</u>

SUMMARY-INCOME/(EXPENSE)

INTEREST INCOME	\$6,695.88	(A- Add'l funds contributed by Town Employees- 7/98)
DIVIDEND INCOME	2,391.82	
CAPITAL GAIN DISTRIBUTIONS	9,171.32	
GAIN (LOSS) ON SALE OF SECURITIES	14.15	
BROKERAGE FEES/TAXES	(5.00)	
<u>NET INCOME</u>	<u>\$18,268.17</u>	

FUNDS HELD	MARKET VALUE	BOOK VALUE
ANDOVER BANK CD'S (2)	\$28,433.10	\$28,433.10
SUNAMERICA MONEY MARKET FUND	10,399.14	10,399.14
1,414.534 Shs. DELAWARE DECATUR INCOME FUND	25,758.66	29,822.20
1,251.043 Shs. FEDERATED HIGH INCOME BOND FUND	13,974.15	15,000.00
1,067.808 Shs. TEMPLETON GROWTH FUND	17,202.39	20,164.20
SUNAMERICA MONEY MARKET TROW FUND	4,289.88	4,289.88
1,654.533 Shs. PIONEER EQUITY INCOME/TROW FUND	48,180.00	31,593.39
1,571.820 Shs. PIONEER CAPITAL GROWTH/TROW FUND	29,062.95	29,367.29
1,796.294 Shs. PIONEER SMALL COMPANY//TROW FUND	19,040.72	19,736.41
\$25,000 U.S. TREASURY NOTE, 6.25%, 4/30/01	25,882.75	24,969.25
\$10,000 U.S. TREASURY NOTE, 6.125%, 7/31/00	10,218.80	9,990.63
\$5,000 U.S. TREASURY NOTE, 6.375%, 8/15/02	5,273.45	4,804.30
\$20,000 U.S. TREASURY NOTE, 6.25%, 2/15/03	21,137.60	18,600.00
\$5,000 IBM NOTE, 7.250%, 11/1/02	5,325.00	4,961.85
\$5,000 PEPSICO INC. NOTE, 6.250%, 9/1/99	5,035.55	4,870.00
<u>TOTAL</u>	<u>\$269,214.14</u>	<u>\$257,001.64</u>

TRUSTEES OF PUNCHARD FREE SCHOOL
ANDOVER, MASSACHUSETTS

CAPITAL ACCOUNT

SECURITIES BOUGHT AND SOLD
TWELVE MONTHS ENDED : DECEMBER 31, 1998

	PROCEEDS	COST	GAIN/(LOSS)
<u>STOCKS & MUTUAL FUNDS</u>			
BEGINNING BOOK VALUE - 1/1/98		\$165,629.87	
LESS: STOCKS SOLD			
NONE			0.00
TOTAL SOLD	0.00	0.00	0.00
ADD: STOCKS & MUTAL FUNDS ACQUIRED			
2/26/98 831.486 Shs. Pioneer Growth Fund, Cl B @ 18.04		15,000.00	
11/10/98 473.261 Shs. Delaware Decatur Income Fund, Cl. B @21.13		10,000.00	
11/10/98 259.605 Shs. Pioneer Growth Fund, Cl. B @19.36		5,000.00	
11/25/98 9.425 Shs. Seligman Comm. Fund, Cl. B @ 24.37 (Reinvest Cap. Gain)		226.69	
12/03/98 128.605 Shs. Franklin Utilities, Cl: II @ 10.90 (Reinvest Cap. Gain)		1,401.79	
12/18/98 82.743 Shs. Pioneer Growth Fund, Cl. B @18.15 (Reinvest Cap. Gain)		1,501.78	
TOTAL ACQUIRED		33,130.26	
BOOK VALUE - 12/31/98		\$198,760.13	
<u>BONDS/NOTES</u>			
BEGINNING BOOK VALUE - 1/1/98		\$83,530.36	
LESS: BONDS SOLD/MATURED/REDEEMED			
02/17/98 U.S. Treasury Note-8.125%, 2/15/98	\$15,000.00	14,680.58	\$319.42
10/15/98 U.S. Treasury Note-7.125%, 10/15/98	15,000.00	14,878.13	121.87
TOTAL MATURED	30,000.00	29,558.71	441.29
BOOK VALUE - 12/31/98		\$53,971.65	
TOTAL SECURITIES AT BOOK VALUE - 12/31/98		\$252,731.78	
CECKING ACCT. & CASH RESERVES		9,510.50	
BROKER/ MONEY MARKET FUNDS		18,972.01	
TOTAL BOOK VALUE OF ASSETS - 12/31/98		\$281,214.29	

TRUSTEES OF PUNCHARD FREE SCHOOL

CAPITAL ACCOUNT
DETAILS OF MISC. OPERATING EXPENSE

	YEAR ENDED 12/31/98	YEAR ENDED 12/31/97	VARIANCE
Copying Costs	\$25.13	\$32.77	-7.64
Postage	36.76	60.32	-23.56
Office Supplies			0.00
- Computer paper (1/2)	0.00	20.34	-20.34
- 500 - #10 & 100 - 9 X 12 Envelopes	15.58	0.00	15.58
- 1,000 Labels - ("Supported by Punchard Trustees")	62.06	0.00	62.06
- Printer cartridge (1/2)	11.75	0.00	11.75
- Return address stamp	0.00	12.85	-12.85
Fidelity Insurance	80.00	80.00	0.00
Service Charges - Bank Boston	102.25	82.79	19.46
Treasurer's Honorarium	500.00	500.00	0.00
TOTAL	\$833.53	\$789.07	\$44.46

TRUSTEES OF PUNCHARD FREE SCHOOL
ANDOVER, MASSACHUSETTS

SCHOLARSHIP ACCOUNT

SECURITIES BOUGHT AND SOLD

TWELVE MONTHS ENDED: December 31, 1998

	PROCEEDS	COST	GAIN/(LOSS)
<u>STOCKS & MUTUAL FUNDS</u>			
BEGINNING BOOK VALUE - 1/1/98		\$124,104.55	
LESS: STOCKS/MUTUAL FUNDS SOLD			
NONE			0.00
			0.00
			0.00
TOTAL SOLD	0.00	0.00	0.00
ADD: STOCKS & MUTUAL FUNDS ACQUIRED			
1/13/98 1,251.043 Shs. Federated High Income Bond Fund, Cl. B		15,000.00	
6/30/98 3,528 Shs. Pioneer Equity Income Fund, Cl. B /Trow (Reinvest Div.)		99.06	
10/22/98 124,349 Shs. Templeton Growth Fund, Cl. II (Reinvest Cap. Gain)		1,919.94	
12/23/98 69,236 Shs. Pioneer Small Co. Fund/Trow, Cl. B (Reinvest Cap. Gain)		698.59	
12/24/98 215,357 Shs. Delaware Decatur Inc. Fund, Cl B (Reinvest Cap. Gain)		3,861.35	
TOTAL ACQUIRED		21,578.94	
BOOK VALUE - 12/31/98		\$145,683.49	
<u>BONDS/NOTES</u>			
BEGINNING BOOK VALUE - 1/1/98		\$73,181.88	
LESS: BONDS/NOTES SOLD/MATURED			
3/31/98 U. S. Treasury Note, 5.125%, 3/31/98	\$5,000.00	4,985.85	\$14.15
			0.00
TOTAL REDEEMED	5,000.00	4,985.85	14.15
BOOK VALUE - 12/31/98		\$68,196.03	
TOTAL SECURITIES AT BOOK VALUE - 12/31/98		\$213,879.52	
BROKER M/M FUND & CHECKING ACCT.		10,399.14	
ANDOVER BANK CD'S (2)		28,433.10	
SUNAMERICA MONEY MKT. FUND/TROW		4,289.88	
TOTAL BOOK VALUE OF ASSETS - 12/31/98		\$257,001.64	

TOWN OF ANDOVER, MASSACHUSETTS
BALANCE SHEET
JUNE 30, 1998

	Governmental Fund Types		Proprietary Fund Type		Fiduciary Fund Type		Account Group		Total (MEMORANDUM) Only
	General Fund	Capital Project	Special Revenue	Water Enterprise	Water Enterprise	Trust And Agency	General Long Term Dept		
ASSETS									
Cash and Equivalents	9,974,672.00	5,044,291.80	1,375,121.84	1,206,216.38	511,669.78	7,032,369.81			25,144,341.61
Other Investments									0.00
Accounts Receivables:									
Property Taxes	1,111,969.36								1,111,969.36
Excise Taxes	482,124.81								482,124.81
Water & Sewer Charges	1,656,299.59			1,335,206.70	594,867.28				1,930,073.98
Tax Liens	75,128.38								75,128.38
Deferred Tax	199,147.90								199,147.90
Departmental Revenue	190,510.29								190,510.29
Tax Foreclosure	7,379.58			29,267.19	392,881.64				429,528.41
Special Assessments	3,768.95		482,853.63						486,622.58
Due from other Governments			1,857,975.47	2,570,690.27	1,499,418.70	7,032,369.81	0.00		31,705,746.91
Total Cash & Receivables	13,701,000.86	5,044,291.80	1,857,975.47	2,570,690.27	1,499,418.70	7,032,369.81	0.00		
Other Assets									
Due from Other Funds	70,000.00								528,666.05
Deposits									378,660.00
Amounts to be Provided for:									
Bond Anticipation Notes Payable		3,700,000.00							3,700,000.00
Long Term Obligations		8,744,291.80	1,857,975.47	2,570,690.27	1,499,418.70	7,869,685.86	61,941,550.00		61,941,550.00
Total Assets	13,771,000.86	8,744,291.80	1,857,975.47	2,570,690.27	1,499,418.70	7,869,685.86	61,941,550.00		98,254,612.96
LIABILITIES AND RESERVES									
Accrued Payroll Withholdings	(63,409.12)								(63,409.12)
Reserve for Abatements	963,130.93								963,130.93
Deferred Revenue	2,494,197.93		482,853.63	1,364,473.89	987,748.92				5,329,274.37
Due to Other Governments	(1,25)								(1,25)
Due to Other Funds	458,656.05					70,000.00			528,656.05
Unclaimed Items	15,748.68								15,748.68
Guarantee Deposits	27,502.74								27,502.74
Bond Anticipation Notes		3,700,000.00							3,700,000.00
Repayment of Long Term Debt									
Bonds Payable									
Lease Obligations									
Bonds Payable-Special Legislation									
Other Notes Payable						107,252.60			107,252.60
Total Liabilities	3,895,825.96	3,700,000.00	482,853.63	1,364,473.89	987,748.92	177,252.60	61,941,550.00		72,549,705.00
Fund Balances									
Unreserved	6,686,127.86		1,344,335.30	992,469.98	297,644.49	7,692,433.26			17,013,010.89
Reserved for:									
Continued Appropriations	973,989.77	4,630,627.14							5,604,616.91
Encumbrances	2,109,200.07	447,035.30	30,786.54	213,746.40	214,025.29				3,014,793.60
Reserve for Expenditures	300,000.00								300,000.00
Designated for:									
Over/Under Assessments	(16,519.00)								(16,519.00)
Appropriation Deficits	(175,623.80)								(33,370.64)
Unprovided for Abates & Exempts	9,875,174.90	5,044,291.80	1,375,121.84	1,206,216.38	511,669.78	7,692,433.26	0.00		25,704,907.96
Total Fund Balances	13,771,000.86	8,744,291.80	1,857,975.47	2,570,690.27	1,499,418.70	7,869,685.86	61,941,550.00		98,254,612.96
Total Liab. & Fund Balance									

Town of Andover, Massachusetts
 Combined Statement of Revenues, Expenditures
 and Changes in Fund Balances
 All Governmental Fund Types and Expendable Trust Funds
 June 30, 1998

	Governmental Fund Type			Proprietary Fund Type		Fiduciary Fund Type	Total (Memorandum Only)
	General	Capital Projects	Special Revenue	Water Enterprise	Sewer Enterprise	Expendable Trust	
Revenues.							
Real Estate	52,476,815.79						52,476,815.79
Personal Property	1,758,838.79						1,758,838.79
Tax Title Redemptions	577,215.36						
Motor Vehicle Excise	4,005,525.17						4,005,525.17
Intergovernmental	7,836,938.23						7,836,938.23
Other Excise	731,506.00						731,506.00
Penalties and Interest	311,999.31						311,999.31
Payments in Lieu of Taxes	2,016.00						2,016.00
Charges for Services - Water				5,878,181.56			5,878,181.56
Charges for Services - Sewer					2,231,044.56		2,231,044.56
Fees	506,116.32		204,338.24				710,454.56
DMM Facilities Rental	69,472.14		10,522.00				79,994.14
Departmental Revenue - Schools	69,679.00	167,071.52	3,491,711.12				3,728,461.64
Departmental Revenue - Libraries	49,542.00						49,542.00
Departmental Revenue - Cemeteries			200,493.90				200,493.90
Departmental Revenue- Recreation	382,951.83		233,859.63				616,811.46
Departmental Revenue- Ambulance	368,660.24						368,660.24
Other Departmental Revenue			1,055,370.85				1,055,370.85
Licenses and Permits	797,276.00						797,276.00
Special Assessments	2,607.06			2,997.47	111,759.50		117,364.03
Fines and Forfeits	272,344.81						272,344.81
Investment Income	853,988.82			48,363.73	12,239.61		914,592.16
Other	172,547.35					2,137,693.34	2,310,240.69
							0.00
Total Revenues	71,246,040.22	167,071.52	5,196,295.74	5,929,542.76	2,355,043.67	2,137,693.34	86,454,471.89
Expenditures							
General Government	2,529,894.50		28,585.85				2,558,480.35
Community Development	1,113,862.60	2,080,387.69	257,731.27				3,451,981.56
Community Service	1,059,204.52	102,374.75	283,796.33				1,445,375.60
Municipal Maintenance	4,076,533.25	1,194.50	30,640.22				4,108,367.97
Public Safety	8,998,934.19	19,317.35	1,080,762.93				10,099,014.47
Water Enterprises		2,102,555.18		2,337,166.51			4,439,721.69
Sewer Enterprise		168,743.08			1,195,736.56		1,364,479.64
Public Works	4,310,150.02	715,535.51	626,783.04				5,652,468.57
Library	2,058,863.66		22,819.54				2,081,683.20
School	31,110,640.97	5,478,416.24	1,968,887.44				38,557,944.65
GLRVTHS	104,544.00						104,544.00
Fixed							0.00
Insurance	415,797.17						415,797.17
Debt Service	6,668,499.72			2,280,137.39	520,652.75		9,469,289.86
Retirement	2,783,579.48						2,783,579.48
State & County Assessments	1,015,466.23						1,015,466.23
Unclassified	31,393.86		27,124.74			5,298,882.11	5,357,400.71
							0.00
Total Expenditures	66,277,364.17	10,668,524.30	4,327,131.36	4,617,303.90	1,716,389.31	5,298,882.11	92,905,595.15
Other Financing Sources (Uses)							
Transfers	(3,385,086.24)	1,023,000.00	(84,079.76)	(709,660.00)	(247,525.00)	3,403,351.00	(0.00)
Debt Activity		7,900,000.00	(540,000.00)				7,360,000.00
Other	(21,391.23)		(574.00)	23,590.52	(2,213.76)		(588.47)
							0.00
Total Other Financing Sources (Uses)	(3,406,477.47)	8,923,000.00	(624,653.76)	(686,069.48)	(249,738.76)	3,403,351.00	7,359,411.53
Excess (Deficiency) of Revenues over (Under) expenditures and other Financing Sources (Uses)	1,562,198.58	(1,578,452.78)	244,510.62	626,169.38	388,915.60	242,162.23	908,288.27
Fund Balance July 1, 1997	8,312,976.35	6,622,744.58	1,130,610.82	580,047.90	122,754.18	7,450,271.03	24,219,404.86
Fund Balance June 30, 1998	9,875,174.93	5,044,291.80	1,375,121.44	1,206,217.28	511,669.78	7,692,433.26	25,127,693.13

TOWN OF ANDOVER, MASSACHUSETTS
 RECAP OF GENERAL FUND - BUDGET
 FISCAL YEAR ENDED 06/30/98

	CONTINUED APPROP	APPROP (ORIGINAL)	OFFSET RECEIPTS	RECEIPTS	RESERVE FUND	COMP FUND	OTHER ACCOUNTS	INTERNAL TRANSF	OTHER (STM)	TOTAL AVAILABLE	EXPENDED	TRANS TO UNRE FD BL	RES FOR ENCUM
GENERAL GOVERNMENT													
Personal Services	106,526.60	2,556,345.00	267,386.00	400.00	37,070.00	115,265.98				3,082,993.58	3,082,959.86	33.72	0.00
Other Expenses	214,908.15	1,095,580.00	217,060.00	25,970.17	29,541.00					1,593,059.32	1,402,260.19	484.57	180,314.56
	321,434.75	3,651,925.00	484,446.00	26,370.17	66,611.00	115,265.98	0.00	0.00	0.00	4,866,052.90	4,485,220.05	518.29	180,314.56
MUNICIPAL MAINTENANCE													
Personal Services	67,920.97	1,958,053.00	150,000.00						65,000.00	2,240,973.97	2,179,177.31	61,796.66	0.00
Other Expenses	450,252.28	2,266,095.00		34,595.97						2,750,943.25	1,897,355.94	703.62	852,883.69
	518,173.25	4,224,148.00	150,000.00	34,595.97	0.00	0.00	0.00	0.00	65,000.00	4,991,917.22	4,076,533.25	62,500.28	852,883.69
PUBLIC SAFETY													
Personal Services	3,218.01	7,633,161.00	325,315.00		92,000.00	45,168.90			313,000.00	8,411,862.91	8,408,552.43	3,310.48	0.00
Other Expenses	65,517.78	420,510.00	123,310.00	1,380.97	7,700.00					618,418.75	555,541.37	11,491.20	51,386.18
	68,735.79	8,053,671.00	448,625.00	1,380.97	99,700.00	45,168.90	0.00	0.00	313,000.00	9,030,281.66	8,964,093.80	14,801.68	51,386.18
DEPARTMENT OF PUBLIC WORKS													
Personal Services	95,158.87	2,427,877.00							(80,000.00)	2,443,035.87	2,309,696.54	133,339.33	0.00
Other Expenses	297,434.85	6,113,525.00		28.23						6,410,988.08	5,533,356.55	285,682.23	591,949.30
	392,593.72	8,541,402.00	0.00	28.23	0.00	0.00	0.00	0.00	(80,000.00)	8,854,023.95	7,843,053.09	419,021.56	591,949.30
LIBRARY													
Personal Services	108,691.28	1,331,473.00	29,007.00						(7,000.00)	1,462,171.28	1,462,141.45	29.83	0.00
Other Expenses	7,130.33	455,945.00	82,105.00	1,279.67					95,466.00	641,946.00	596,722.21	61.28	45,162.51
	115,821.61	1,787,418.00	111,112.00	1,279.67	0.00	0.00	0.00	0.00	88,466.00	2,104,117.28	2,058,863.66	91.11	45,162.51
SCHOOL													
Personal Services	0.00	25,461,207.00	20,000.00					166,808.78		25,651,000.78	25,261,615.39	0.00	389,385.39
Other Expenses	509,204.96	5,708,009.00	70,784.08					(166,808.78)	90,000.00	6,211,189.26	5,846,525.58	0.00	364,663.68
GLRVTHS	0.00	104,544.00		0.00						104,544.00	104,544.00	0.00	0.00
	509,204.96	31,273,760.00	20,000.00	73,769.08	0.00	0.00	0.00	0.00	90,000.00	31,966,734.04	31,212,684.97	0.00	754,049.07
UNCLASSIFIED													
Other Expenses	116,664.93	250,000.00			(200,000.00)	(160,434.88)				6,230.05	0.00	6,230.05	0.00
	116,664.93	250,000.00	0.00	0.00	(200,000.00)	(160,434.88)	0.00	0.00	0.00	6,230.05	0.00	6,230.05	0.00
FIXED EXPENSES													
Debt Service	0.00	9,528,999.00			33,689.00				(140,000.00)	9,422,688.00	9,469,289.86	(46,601.86)	0.00
Stabilization	0.00	60,000.00								60,000.00	60,000.00	0.00	0.00
Insurance	35,321.83	611,000.00							(100,000.00)	472,529.83	415,797.17	20,938.71	35,793.95
Health Insurance Fund	0.00	3,325,000.00		18,351.00			(73,792.00)			3,343,351.00	3,343,351.00	0.00	0.00
Retirement	0.00	2,706,455.00								2,706,455.00	2,706,455.00	0.00	0.00
Contributory	0.00	78,000.00								90,629.52	77,124.48	13,505.04	0.00
Non-Contributory	35,321.83	16,309,454.00	0.00	30,980.52	33,689.00	0.00	(73,792.00)	0.00	(240,000.00)	16,095,653.35	16,072,017.51	(12,158.11)	35,793.95
	2,077,950.84	74,091,778.00	1,214,183.00	168,404.61	0.00	0.00	(73,792.00)	0.00	236,486.00	77,715,010.45	74,712,466.33	491,004.86	2,511,539.26

TOWN OF ANDOVER, MASSACHUSETTS
 DETAIL OF SPECIAL ARTICLES
 PERIOD ENDED June 30, 1998

ARTICLE NUMBER	ARTICLE TITLE	CONTINUED APPROPRIATION	APPROP	CASH RECEIPTS	NEW BONDING	BOND PYMTS	BONDING	OTHER A/C	TRANS FROM OTHER	TOTAL AVAILABLE	EXPENDED	TRANSFER TO UNRESERVE	CONTINUED APPROP
ART 24, 1989	PUBLIC SAFETY	20,000.00								20,000.00			20,000.00
ART 46, 1996	PUBLIC SAFETY STUDY DISPATCH CENTER	17,038.00								17,038.00	1,391.53		15,646.47
	TOTAL PUBLIC SAFETY	37,038.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	37,038.00	1,391.53	0.00	35,646.47
ART 27, 1997	TOWN GENERAL	2,500.00								2,500.00	2,500.00		0.00
ART 62, 1997	SCH FD VOL COL	25,000.00								25,000.00	4,490.00		20,510.00
ART 40, 1997	MVRT TRANSP		1,000.00							1,000.00	592.31		407.69
ART 45, 1997	FIREWORKS	5,000.00								5,000.00	3,500.00		1,500.00
ART 77, 1996	MVRTA TRANSPORTATION	22,606.00								22,606.00	20,538.50		2,067.50
ART 8A, 1996	GROWTH RATE STUDY	9,209.84								9,209.84	7,000.00		2,209.84
ART 10A, 1996	YOUTH SERVICES VAN	66.00								66.00	66.00		0.00
ART 57, 1998	ACCUMULATED LEAVE	0.00					400,000.00			400,000.00	65,403.42		334,596.58
ART 82, 1998	FIREWORKS	0.00					7,500.00			7,500.00	7,500.00		0.00
	UNPAID BILLS	0.00					33,448.86			33,448.86	33,448.86		0.00
	TOTAL	64,383.84	1,000.00	0.00	0.00	0.00	440,948.86	0.00	0.00	506,332.70	137,541.09	0.00	368,791.61
ART 48, 1997	PUBLIC WORKS	5,000.00								5,000.00			5,000.00
ART 58, 1997	RIVER ROAD LAND	38,000.00								38,000.00	12,281.90		25,718.10
ART 59, 1997	ACQUIRE COLONIAL	17,000.00								17,000.00	6,396.10		10,603.90
ART 49, 1997	ACQUIRE PATRIOT	100.00								100.00			100.00
ART 44, 1987	ELM SQ TRAFFIC SIGNAL	7,633.08								7,633.08			7,633.08
ART 29, 1997	RECONSTRUCT OSGOOD ST	70,000.00								70,000.00			70,000.00
ART 31, 1997	RECONSTRUCT SIDEWALKS	250,000.00								250,000.00			250,000.00
ART 45, 1992	WAR MEMORIAL	3,218.47								3,218.47			3,218.47
ART 21, 1995	TRAFFIC SIGNAL	75,840.00								75,840.00	258.00		72,870.00
ART 57, 1995	WETLAND BYLAW	20,000.00								20,000.00	17,049.48		2,950.52
ART 65-3, 1998	ARIAL MAPPING	0.00					250,000.00			250,000.00			250,000.00
ART 65-4, 1998	TRAFFIC SIGNALS	0.00					12,000.00			12,000.00			12,000.00
ART 63, 1998	SIDEWALK PLAN CHESTNUT	0.00					10,000.00			10,000.00			10,000.00
ART 95, 1998	DAVID DRIVE	0.00					60,000.00			60,000.00			60,000.00
	TOTAL PUBLIC WORKS	486,791.55	0.00	0.00	0.00	0.00	332,000.00	(320,000.00)	0.00	498,791.55	38,955.48	0.00	459,836.07
ART 65-8, 1998	PLANT AND FACILITIES	0.00								0.00	960.00		44,040.00
ART 55, 1998	SKATEBOARD BARK	0.00					45,000.00			45,000.00			44,040.00
ART 65-6, 1998	BALLARVALE IRRIGATION PUMPS POND IMPROVEMENT	0.00					5,000.00			5,000.00			5,000.00
	TOTAL PLANT AND FACILITIES	0.00	0.00	0.00	0.00	0.00	80,000.00	0.00	0.00	80,000.00	960.00	0.00	79,040.00
ART 30, 1995	SENIOR TAX VOUCHER	9,500.00								0.00			0.00
ART 61, 1996	SENIOR TAX VOUCHER	16,500.00								0.00			0.00
ART 70, 1996	FRIENDLY VISITOR	5,000.00								0.00			0.00
ART 22, 1997	SENIOR TAX VOUCHER	50,000.00								0.00			0.00
ART 23, 1998	SENIOR TAX VOUCHER	0.00					36,000.00			36,000.00			6,500.00
	TOTAL	81,000.00	0.00	0.00	0.00	0.00	36,000.00	0.00	0.00	117,000.00	60,500.00	0.00	50,000.00
ART 60, 1993	350TH CELEBRATION	14,852.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,852.98	14,852.98		0.00
	TOTAL	14,852.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,852.98	14,852.98		0.00
ART 54, 1996	PUBLIC SERVICES	20,116.00								20,116.00	682.88		19,433.12
	CONSERVATION LAND	20,116.00								20,116.00	682.88		19,433.12
	TOTAL PUBLIC SERVICE	704,182.37	1,000.00	0.00	0.00	0.00	888,948.86	(320,000.00)	0.00	1,274,131.23	254,883.96	0.00	1,019,247.27

TOWN OF ANDOVER, MASSACHUSETTS
 DETAIL OF SPECIAL ARTICLES
 PERIOD ENDED June 30, 1998

ARTICLE NUMBER	ARTICLE TITLE	CONTINUED APPROPRIATION	APPROV	CASH RECEIPTS	NEW BONDING	BOND PYMTS	BONDING	OTHER A/C	TRANS FROM OTHER	TOTAL AVAILABLE	EXPENDED	TRANSFER TO UNRESERVE	CONTINUED APPROP
CAPITAL PROJECTS													
ART 35, 1995	ROAD AND BRIDGE												
ART 17, 1986	STORM DRAINS	5,371.33								5,371.33	4,600.00		771.33
ART 46, 1990	RIVER ROAD	1,006.28								1,006.28			1,006.28
ART 52, 1992	SIGNAL DASCOMB RD	28,592.34								28,592.34			28,592.34
ART 51, 1994	SIDEWALK IMPROVE	9,868.35								9,868.35			9,868.35
ART 25, 1996	BRIDGE REPAIR	46,969.68								46,969.68			46,969.68
ART 66, 1996	STORM DRAIN IMPROV	263,364.51								263,364.51	221,629.39		41,735.12
ART 43, 1991	CENTER ST SIDEWALK	45,000.00								45,000.00			45,000.00
ART 30, 1997	STORM DRAINS	2,151.75		1,148.90	500,000.00		500,000.00			473,538.60	323,847.13		149,691.47
ART 32, 1997	ROAD IMPROVEMENTS	(27,610.30)			200,000.00		200,000.00			200,000.00	91,682.87		108,317.13
	GUARDRAILS	0.00		1,148.90	700,000.00	0.00	700,000.00	0.00	0.00	1,075,862.84	641,759.39	0.00	434,103.45
ART 56, 1997	PUBLIC SAFETY	0.00		0.00	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00	19,317.35	0.00	5,682.65
	PUBLIC SAFETY CENTER	0.00		0.00	0.00	0.00	25,000.00	0.00	0.00	25,000.00	19,317.35	0.00	5,682.65
ART 62, 1993	CONSERVATION/LAND ACQUISITION	117,250.77								547,250.77	547,250.77		0.00
ART 53, 1996	CONSERVATION				430,000.00		430,000.00			1,000,000.00	1,000,000.00		0.00
ART 9A, 1996	CONSERVATION				600,000.00		600,000.00			600,000.00	533,136.92		66,863.08
ART 55, 1992	CONSERVATION	117,250.77		0.00	2,030,000.00	0.00	2,030,000.00	0.00	0.00	2,147,250.77	2,080,387.69	0.00	66,863.08
CAPITAL PROJECTS-SCHOOL													
ART 1A, 1992	SCHOOL PLANS	(447.21)								(447.21)			(447.21)
ART 20-1, 1994	SCHOOL REMODEL	74,648.97								74,648.97	78,585.00		(3,936.03)
ART 20-2, 1994	SCHOOL OVERRIDE	2,003,369.24		136,810.00	2,426,552.00		2,426,552.00			4,566,731.24	4,339,440.37		227,290.87
ART 44, 1996	SCHOOL OVERRIDE	1,109,409.15								1,109,409.15	855,871.19		253,537.96
ART 26, 1997	MID SCH ROOF REPLACE	25,230.82			200,000.00		200,000.00			25,230.82	174,947.63		25,230.82
ART 70, 1998	SCHOOL BUILDING PROGRAM	0.00								200,000.00	174,947.63		25,052.37
	AHS TRACK IMPROVEMENT	3,212,210.97		0.00	2,626,552.00	0.00	2,626,552.00	0.00	0.00	5,975,572.97	5,478,416.24	0.00	(29,572.05)
NOT OTHER WISE CLASSIFIED													
ART 25, 1996	REC PARK IMPROV	(92,693.70)			213,000.00		213,000.00			120,306.30	72,534.51		47,771.79
ART 45, 1996	MHL HVAC	2,120.01								2,120.01			2,120.01
ART 28, 1996	LAND FILL CLOSURE	60,533.95								60,533.95	32,387.13		28,146.82
ART 65-1, 1998	STORM DRAINAGE	0.00						300,000.00		300,000.00			300,000.00
ART 65-2, 1998	LAND FILL CLOSURE	0.00						125,000.00		125,000.00			125,000.00
ART 65-7, 1998	BALLFIELD/ENGINEER/DESIGN	0.00						138,000.00		138,000.00			138,000.00
ART 29, 1997	TOWN CAPITAL	0.00						100,000.00		100,000.00			100,000.00
ART 31, 1997	RECONSTR OSGOOD	0.00						70,000.00		70,000.00			70,000.00
ART 47, 1996	RECONSTR SIDEWALKS	0.00						250,000.00		250,000.00			250,000.00
ART 24, 1996	SHAWSHEN FIELD IMP	121,114.38			25,000.00		25,000.00			121,114.38	5,646.60		115,467.78
ART 36, 1998	SENIOR CITIZEN CENTER	0.00								25,000.00	24,193.64		806.36
	TOWN BUILDING IMPROVEME	91,074.64		0.00	238,000.00	0.00	238,000.00	663,000.00	320,000.00	1,312,074.64	177,345.37	0.00	(1,194.50)
				0.00									1,134,729.27

TOWN OF ANDOVER, MASSACHUSETTS
 DETAIL OF SPECIAL ARTICLES
 PERIOD ENDED June 30, 1998

ARTICLE NUMBER	ARTICLE TITLE	CONTINUED APPROPRIATION	APPROP	CASH RECEIPTS	NEW BONDING	BOND PYMTS	BONDING	OTHER A/C	TRANS FROM OTHER	TOTAL AVAILABLE	EXPENDED	TRANSFER TO UNRESERVE	CONTINUED APPROP
SEWER													
ART 18, 1985	SANITARY SEWER SYS	279,211.18		26,452.00						305,663.18	19,824.93		285,838.25
ART 26, 1985	SEWER-LOWELL STREET	72,594.71								72,594.71			72,594.71
ART 28, 1989	SEWER-WEST PARISH	45,155.11								45,155.11			45,155.11
ART 33, 1989	SEWER - NORTH	62.86								62.86			62.86
ART 41, 1991	NORTH STREET SEWER	82,545.21								82,545.21			82,545.21
ART 69, 1995	BEACON ST SEWER	125,000.00								125,000.00	4,592.50		120,407.50
ART 69, 1996	SEWER-PILGRIMPIONER	144,435.00								144,435.00			144,435.00
ART 21, 1984	RIVERINA ROAD	2,798.49								2,798.49			2,798.49
ART 34, 1997	SEWER-PILGRIM	(11,403.78)			190,000.00					178,596.22	135,655.07		42,941.15
ART 84, 1998	ROCK O'DUNDEE SEWER EXT	0.00					40,448.00			40,000.00			40,000.00
ART 35, 1997	SEWER MAYFLOWER	0.00			40,448.00					40,448.00	6,513.70		33,934.30
ART 31, 1998	SEWER PLANS-SOUTH	740,398.78	0.00	26,452.00	230,448.00	0.00	230,448.00	40,000.00	0.00	1,037,298.78 *	168,743.08	0.00	868,555.70 **
WATER													
ART 1A, 1987	TREATMENT PLANT EXP	10,846.78								10,846.78	(34,447.36)		45,294.14
ART 16, 1985	WOOD HILL STANDPIPE	12,121.33								12,121.33			12,121.33
ART 15, 1985	WATER MAIN CONST	3,897.26								3,897.26			3,897.26
ART 46, 1992	WATER BETTERMENTS	423,064.68								423,064.68			423,064.68
ART 53, 1992	PUMPING STATION	153,396.33								153,396.33			153,396.33
ART 31, 1995	FISHBROOK IMPROVEMENT	318,697.85								318,697.85	212,728.36		105,969.49
ART 32, 1995	WTP IMPROVEMENTS	411,612.73								411,612.73	290,289.11		121,323.62
ART 17, 1978	FISH BROOK IMPROVE	2,648.13								2,648.13			2,648.13
ART 52, 1983	WATER MAIN INT	2,484.59								2,484.59			2,484.59
ART 37, 1987	WATER MAINS	397,817.34		2,660.62						400,477.96	5,087.50		395,390.46
ART 53, 1994	WATER MAINS	1,284.92								1,284.92			1,284.92
ART 33, 1995	WATER MAINS	407,112.44								407,112.44	163,465.47		243,646.97
ART 67, 1995	ABBOTT WELL	1,335.22								1,335.22			1,335.22
ART 46, 1993	PUMPING STATION PUMP	33,311.02								33,311.02	32,614.71		696.31
ART 31, 1989	ENGINEERING SPECS	13,500.00								13,500.00			13,500.00
ART 24, 1996	WATER DIST IMPROVEMENT	(356,035.14)			2,050,000.00					1,693,964.86	1,432,817.39		261,147.47
ART 27, 1996	REPAINT WATER TANKS	250,000.00				2,050,000.00				250,000.00			250,000.00
TOTAL CAPITAL FUNDS		2,087,095.48	0.00	2,660.62	2,050,000.00	0.00	2,050,000.00	0.00	0.00	4,139,756.10	2,102,555.18	0.00	2,037,200.92 **
		6,622,744.58	0.00	167,071.52	7,987,500.00	0.00	7,900,000.00	703,000.00	320,000.00	15,712,816.10 *	10,668,524.30	0.00	5,044,291.80 **

TOWN OF ANDOVER, MASS
 RECAP OF SPECIAL REVENUE FUNDS
 JUNE 30, 1998

FUND/TITLE	BALANCE			INCREASES			TOTAL AVAILABLE			OTHER EXPENSES			DECREASES		TOTAL EXPEND		06/30/98 BALANCE
	JULY 1, 1997	MISC	INTERNAL	RECEIPTS	NEW BONDING	BOND PAYMENTS	BONDING	AVAILABLE	PERSONAL SERVICES	EXPENSES	EXPEND	INTERNAL	MISC TRANSFERS	EXPEND	BALANCE		
DRUG USE/ABUSE	4,942.76							4,942.76						0.00	4,942.76		
COLLINS CENTER REVOLVING	13,602.50			3,297.00				16,899.50	2,367.98	2,061.26				4,429.24	12,470.26		
EARLY CHILDHOOD REVOLVING	12,814.89			12,795.00				25,609.89	17,396.88	17,396.88				17,396.88	8,213.01		
AIRS	8,543.70			14,078.91				22,622.61	6,356.70	7,419.47				13,776.17	8,846.44		
READING			9,331.16	125,449.00				134,780.16	101,876.28	4,448.37				106,324.63	28,455.53		
ANDOVER CARES	420.87							420.87						0.00	420.87		
DIGITAL EDUCATION	1,380.71							1,380.71		694.84				694.84	885.87		
SCIENCE COLLABORATION	2,407.76			3,000.00				5,407.76		4,426.50				4,426.50	981.26		
PALMS STATE LEAS	4,225.38							4,225.38		4,225.38				4,225.38	0.00		
HEALTH PROTECTION	36,847.48							36,847.48	36,647.48	36,647.48				36,647.48	0.00		
READING	2,195.55		(9,331.18)	26,610.00				19,474.39	19,474.39	19,474.39				19,474.39	(0.00)		
TECH MEDIA	1,496.75							1,496.75	1,496.75	1,496.75				1,496.75	(0.00)		
DRUG FREE SCHOOLS	10,427.35							10,427.35	10,427.35	10,427.35				10,427.35	0.00		
CURRICULUM STUDY GROUPS	14,996.88			8,292.00				23,288.88	16,927.00	6,361.86				23,288.86	0.00		
EARLY CHILDHOOD ALLOCATION	425.00							425.00		425.00				425.00	0.00		
ANDOVER BUDDY CORPS	529.98							529.98		3,546.00				3,546.00	529.98		
SPECIAL NEEDS	3,548.00							3,548.00		6,064.51				6,064.51	320.00		
EISENHOWER PROF DEVELOP	6,384.51							6,384.51	27,072.50	27,072.50				241,303.89	9,260.11		
SPECIAL EDUCATION				250,564.00				250,564.00	214,231.39	21,109.75				32,371.84	2,275.16		
DRUG FREE SCHOOLS	34,647.00							34,647.00	21,568.07	11,262.09				21,568.07	337.93		
EARLY CHILDHOOD ALLOCATION	21,966.00							21,966.00	8,473.00	9,916.82				16,389.82	1,340.18		
PROF DEVELOPMENT/TEACHER TRAIN	17,730.00							17,730.00	7,500.00	7,500.00				7,500.00	0.00		
ED REFORM/ESSENTIAL SKILLS	7,500.00							7,500.00	64,494.35	42,877.52				107,371.87	3,447.13		
HEALTH PROTECTION	125,819.00		(15,000.00)	12,097.00				112,916.00	17,744.20	17,744.20				17,744.20	(5,647.20)		
SPEC CURRICULUM FRAMEWORKS	16,916.00							16,916.00	15,711.22	15,711.22				15,711.22	1,204.78		
MEDIA/TECH	7,500.00							7,500.00	7,500.00	7,500.00				7,500.00	0.00		
ADVANCE PLACEMENT PROGRAM	14,000.00							14,000.00	14,000.00	14,000.00				14,000.00	0.00		
PALMS-VOYCE DEMONSTRATION	13,800.00							13,800.00	12,980.00	12,980.00				12,980.00	820.00		
GOALS 2000	16,000.00							16,000.00	14,338.00	14,338.00				14,338.00	1,662.00		
SCHOOL BASED COMM SERVICE	8,775.00							8,775.00	6,775.00	6,775.00				6,775.00	2,000.00		
DATING VIOLENCE PREVENTION	17,085.00							17,085.00	10,889.52	10,889.52				10,889.52	6,195.48		
TECH LITERACY - CHALLENGE 1	7,835.25							7,835.25	8,440.71	8,440.71				8,440.71	(805.46)		
NORTHEAST/CECSAME GRANT	2,250.00							2,250.00	2,250.00	2,250.00				2,250.00	0.00		
SAFE SCHOOLS								0.00	455,404.50	334,373.62				789,778.12	88,016.09		
	124,988.05	0.00	(15,000.00)	767,806.16	0.00	0.00	0.00	877,794.21	455,404.50	334,373.62		0.00	0.00	789,778.12	0.00		
METROPOLITAN LIFE REVOL	560.45							560.45		135.39				135.39	445.06		
MUSIC/FINE ARTS	4,277.88			25,400.50				29,678.38	1,620.00	12,502.24				14,122.24	15,556.14		
OUTSIDE ACTIVITIES REVOLVING	141,772.84			58,244.78				200,017.62	31,614.17	8,884.50				40,498.67	158,518.95		
OUTSIDE ACTIVITIES REVOLVING	4,497.49							4,497.49						4,497.49	0.00		
PHYSICAL EDUCATION REVOL	4,023.37			630.00				4,653.37		814.41				814.41	3,838.96		
SHED CONTRIBUTIONS	7,762.65							7,762.65						0.00	7,762.65		
PARENT TO PARENT REVOL	8,015.33			14,505.00				22,520.33		10,223.72				10,223.72	12,296.61		
STUDENT TEACHERS	1,759.98							1,759.98						0.00	1,759.98		
ALUMNI REVOLVING	1,000.00							1,000.00						0.00	1,000.00		
AFE SCI/SOCIAL STUDIES REVOLVING	183.13							183.13		183.13				183.13	0.00		
	173,873.12	0.00	0.00	98,760.28	0.00	0.00	0.00	272,633.40	33,234.17	32,743.39		0.00	4,497.49	70,475.05	202,178.35		
SCHOOL LUNCH REVOLVING	10,434.23			779,528.41				789,962.64	396,401.44	377,609.62				774,011.06	15,951.58		
	10,434.23	0.00	0.00	779,528.41	0.00	0.00	0.00	789,962.64	396,401.44	377,609.62		0.00	0.00	774,011.06	15,951.58		
MEALS TAX	0.00	457.71	0.00	1,658.17				2,115.88	0.00	1,550.47				1,550.47	565.41		
		457.71	0.00	1,658.17	0.00	0.00	0.00	2,115.88	0.00	1,550.47				1,550.47	565.41		
ATHLETIC REVOLVING	20,487.48			77,069.85				97,557.33	4,450.14	79,194.35				83,644.49	13,912.82		
	20,487.48	0.00	0.00	77,069.85	0.00	0.00	0.00	97,557.33	4,450.14	79,194.35		0.00	0.00	83,644.49	13,912.82		
LEA	41,462.26			71,148.95				112,611.21	13,281.18	46,885.60				60,166.78	52,444.43		
	41,462.26	0.00	0.00	71,148.95	0.00	0.00	0.00	112,611.21	13,281.18	46,885.60		0.00	0.00	60,166.78	52,444.43		
CHAPTER 90 REVOLVING*	188,049.07			979,681.54				627,730.61	0.00	626,783.04				626,783.04	947.57		
	188,049.07	0.00	0.00	979,681.54	0.00	0.00	(540,000.00)	627,730.61	0.00	626,783.04		0.00	0.00	626,783.04	947.57		

TOWN OF ANDOVER, MASS
 RECAP OF SPECIAL REVENUE FUNDS
 JUNE 30, 1998

FUND/TITLE	BALANCE JULY 1, 1997	MISC	INTERNAL	INCREASES RECEIPTS	NEW BONDING	BOND PAYMENTS	BONDING	TOTAL AVAILABLE	PERSONAL SERVICES	OTHER EXPENSES	DECREASES EXPEND	INTERNAL	MISC TRANSFERS	TOTAL EXPEND	06/30/98 BALANCE
RIVER RD JOB 2816	37,842.00							37,842.00			0.00			0.00	37,842.00
HIGHWAY SAFETY GRANT	429.64							429.64			0.00			0.00	429.64
MASS ARTS LOTTERY	10,120.66			8,026.00				18,146.66		8,423.41	6,423.41			6,423.41	11,725.27
STRATEGIC PLANNING	140.00							140.00			0.00			0.00	140.00
RIGHT TO KNOW	973.30							973.30			0.00			0.00	973.30
LIBRARY GIFTS & DONATIONS	116.19			5,000.00				5,116.19		2,907.73	2,907.73			2,907.73	2,208.46
LIBRARY NON-RESIDENT CIRC	4,363.30							4,363.30		4,357.32	4,357.32			4,357.32	5.98
REACH CHINESE & RUSSIAN PATRONS	2,117.56			2,200.00				4,317.56	531.41	3,786.15	4,317.56			4,317.56	(0.00)
TOBACCO CONTROL PROGRAM	26,614.37			30,573.85				59,388.02	45,973.72	10,228.33	56,200.05			56,200.05	3,187.97
HEALTHY COMMUNITY TOBACCO	84,917.04	0.00	0.00	107,061.44	0.00	0.00	0.00	237,061.44	15,797.04	65,023.62	15,797.04	0.00	0.00	15,797.04	22,037.78
				152,883.08				43,497.98	115,731.75	159,229.73	159,229.73	0.00	0.00	159,229.73	78,550.40
PARKING METER RECEIPTS	77,440.04	(77,440.04)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OFF STREET PARKING FUND	0.00	77,440.04	0.00	68,613.72	0.00	0.00	0.00	164,053.76	0.00	0.00	0.00	0.00	65,625.00	65,625.00	98,428.76
				88,613.72				164,053.76	0.00	0.00	0.00	0.00	65,625.00	65,625.00	98,428.76
INSURANCE REIMBURSEMENTS	(0.00)			6,086.04				(0.00)		11,236.93	11,236.93			11,236.93	(0.00)
LIBRARY - DAMAGES/RESTITUTION	13,912.06			9,953.34				24,998.10		6,816.38	6,816.38			6,816.38	10,761.17
LOST BOOK REVOLVING	6,859.50			36,283.74				18,812.84		19,686.47	19,686.47			19,686.47	11,996.46
DMJM INSURANCE REIMB	24,483.89	0.00	0.00	54,303.12	0.00	0.00	0.00	78,767.01	0.00	37,739.78	37,739.78	0.00	0.00	37,739.78	41,027.23
Ins Reimb > 20,000	97,059.27	96,432.50	0.00	4,755.80	0.00	0.00	0.00	101,615.07	0.00	96,432.50	96,432.50	0.00	0.00	96,432.50	5,382.57
INSURANCE REIMBURSEMENTS	97,059.27	(96,432.50)	0.00	4,755.80	0.00	0.00	0.00	101,615.07	0.00	96,432.50	96,432.50	0.00	0.00	96,432.50	5,382.57
CD&P LEGAL HEARINGS	8,418.43	0.00	0.00	44,484.40	0.00	0.00	0.00	52,902.83	2,838.08	32,133.24	34,971.32	0.00	0.00	34,971.32	17,931.51
				44,484.40				52,902.83	2,838.08	32,133.24	34,971.32	0.00	0.00	34,971.32	17,931.51
FY88 FOUNDATION RESERVE	0.00	0.00	0.00	375,000.00	0.00	0.00	0.00	375,000.00	0.00	176,381.62	176,381.62	0.00	0.00	176,381.62	198,618.38
				375,000.00				375,000.00	0.00	176,381.62	176,381.62	0.00	0.00	176,381.62	198,618.38
COMM SEPTIC MGMTM PROG	18,000.00	0.00	0.00	0.00	0.00	0.00	0.00	18,000.00	0.00	0.00	0.00	0.00	0.00	0.00	18,000.00
	18,000.00	0.00	0.00	0.00	0.00	0.00	0.00	18,000.00	0.00	0.00	0.00	0.00	0.00	0.00	18,000.00
DMJM (FIELDS) REVOLVING	2,946.75			10,522.00				13,468.75		10,953.75	10,953.75			10,953.75	2,515.00
ANDOVER YOUTH SERVICES	26,331.48	48,745.00	0.00	75,656.35				153,734.83	2,897.96	66,021.20	68,919.16			68,919.16	84,815.67
DCS TICKET SALES	30,925.34			152,911.26				183,836.62	10,108.95	125,931.75	136,040.70			136,040.70	47,795.92
YOUTH SERVICES HEALTH PROTECTION	62,203.57	48,745.00	15,000.00	239,091.63	0.00	0.00	0.00	366,040.20	27,948.81	202,964.80	230,913.61	0.00	0.00	230,913.61	135,126.59
				239,091.63				366,040.20	27,948.81	202,964.80	230,913.61	0.00	0.00	230,913.61	135,126.59
ELECTION OT GRANT	2,534.61	0.00	0.00	0.00	0.00	0.00	0.00	2,534.61	0.00	2,163.00	2,163.00	0.00	0.00	2,163.00	371.61
	2,534.61	0.00	0.00	0.00	0.00	0.00	0.00	2,534.61	0.00	2,163.00	2,163.00	0.00	0.00	2,163.00	371.61
COUNCIL ON AGING CH44 SEC 53E1/2	3,731.70			59,704.37				63,436.07		51,773.34	51,773.34			51,773.34	11,662.73
FY87 COA FORMULA GRANT	2,738.03			15,991.00				18,729.03		2,641.61	2,641.61			2,641.61	94.42
FY88 COA FORMULA GRANT	(859.87)			75,695.37				15,991.00	15,361.91	636.20	15,998.11			15,998.11	(7.11)
COA SERVICE INCENTIVE GRANT	5,807.68	0.00	0.00	0.00	0.00	0.00	0.00	61,503.23	57,051.15	2,000.00	2,000.00	0.00	0.00	2,000.00	(2,659.87)
				75,695.37				61,503.23	57,051.15	2,000.00	2,000.00	0.00	0.00	2,000.00	9,090.17
UTILITY FORCE-PARK & RIDE	(35,396.43)			47,763.41				12,366.98	18,175.37	16,175.37	16,175.37			16,175.37	(5,810.39)
CDAG CITY NORTH	11,883.10			23,897.64				11,883.10	0.00	3,333.01	3,333.01			3,333.01	11,883.10
PIWED G-9403	(44,079.98)	0.00	0.00	71,661.05	0.00	0.00	0.00	27,581.09	0.00	21,508.38	21,508.38	0.00	0.00	21,508.38	6,072.71
				71,661.05				27,581.09	0.00	21,508.38	21,508.38	0.00	0.00	21,508.38	6,072.71
ALTERNATIVE SENTENCING	300.00			0.00				300.00		0.00	0.00			0.00	300.00
LOCAL EMERG PLAN COM	950.00			0.00				950.00		0.00	0.00			0.00	950.00
	1,250.00	0.00	0.00	0.00	0.00	0.00	0.00	1,250.00	0.00	0.00	0.00	0.00	0.00	0.00	1,250.00

TOWN OF ANDOVER, MASS
 RECAP OF SPECIAL REVENUE FUNDS
 JUNE 30, 1998

FUND/TITLE	BALANCE JULY 1, 1997	MISC	INTERNAL	INCREASES RECEIPTS	NEW BONDING	BOND PAYMENTS	BONDING	TOTAL AVAILABLE	PERSONAL SERVICES	OTHER EXPENSES	DECREASES EXPEND	INTERNAL	MISC TRANSFERS	TOTAL EXPEND	06/30/98 BALANCE
WETLAND FILING FEES	19,919.50	(19,919.50)						0.00			0.00			0.00	0.00
WETLAND FILING FEES	26,902.27	19,919.50		13,535.75				33,455.25			0.00		6,800.00	6,800.00	26,655.25
UNALLOCATED	3,855.88							28,902.27			0.00		26,902.27	26,902.27	0.00
FRONTAGE ROAD	5,695.38							3,855.68			0.00			0.00	3,855.68
NURSES SALARIES	27.38							5,695.38	5,695.36		5,695.36			5,695.36	0.00
COMMUNITY GARDEN PROG	8,589.14			227.50				7,796.64		1,832.50	1,832.50			1,832.50	27.38
CONSERVATION GIFT	3,053.84							6,796.64			0.00			0.00	4,964.14
RECYCLABLE BATTERY PROG	234.85							3,053.84			0.00			0.00	3,053.84
CONSERVATION TRAIL A/C	488.78							234.85			0.00			0.00	234.85
OLD TOWN HALL RESTORATION	2,092.74			4,098.45				468.78		4,107.43	4,107.43			4,107.43	468.78
COLLABORATIVE REVOLVING	2,688.82			4,000.00				6,191.19		8,500.00	6,500.00			6,500.00	2,083.78
JULY 4th FIREWORKS	599.82							6,688.62		408.85	408.85			408.85	186.82
ART 27, 1995 DISABILITIES COMM/GIFTS	812.88							599.82		79.00	79.00			79.00	190.77
VETERAN'S MEMORIAL CONTRIBUTIONS								79.00			0.00			0.00	0.00
DCS-GIFT								812.88		5,790.00	5,790.00			5,790.00	812.88
TOWN GIFT & DONATIONS				5,790.00				5,790.00			0.00			0.00	0.00
YOUTH SERVICES GIFTS/CONTRIBUTIONS				5,815.00				5,815.00			0.00			0.00	5,815.00
COA BUILDING FUND				1,797.00				1,797.00			0.00			0.00	1,797.00
COA SCHOLARSHIPS				150.00				150.00			0.00			0.00	150.00
COMMUNITY ASK	7,089.04			6,020.00				13,109.04		8,004.00	8,004.00			8,004.00	5,105.04
SALE OF REAL ESTATE	80,088.48	0.00	0.00	41,433.70	0.00	0.00	0.00	121,520.18	5,695.36	26,721.78	32,417.14	0.00	33,702.27	66,119.41	55,400.77
	18,870.00							18,870.00		0.00	0.00			0.00	18,870.00
	18,870.00	0.00	0.00	0.00	0.00	0.00	0.00	18,870.00	0.00	0.00	0.00	0.00	0.00	0.00	18,870.00
CEMETERY SALE OF LOTS FUND	0.00	0.00	0.00	200,493.90	0.00	0.00	0.00	200,493.90	0.00	0.00	0.00	0.00	30,000.00	30,000.00	170,493.90
PRIVATE CEMETERY FUNDS	0.00	0.00	0.00	687.60	0.00	0.00	0.00	687.60	0.00	640.52	640.52	0.00	0.00	640.52	47.08
PWED	58,971.38	0.00	0.00	887.60	0.00	0.00	0.00	887.60	0.00	640.52	640.52	0.00	0.00	640.52	47.08
	58,971.38	0.00	0.00	2,537.92	0.00	0.00	0.00	59,509.30	0.00	0.00	0.00	0.00	0.00	0.00	59,509.30
FY95 COMMUNITY POLICING GRANT	1,858.00			(1,031.31)				828.69		828.69	828.69			828.69	0.00
DISASTER REIMBURSEMENTS	4.08							4.08			0.00			0.00	4.08
FY96 DARE GRANT	9,431.22			17,300.00				9,431.22	1,284.15	1,377.32	2,661.47			2,661.47	6,769.75
FY88 DARE GRANT	20,000.00			2,500.00				17,300.00	3,552.21	5,272.20	8,824.41			8,824.41	8,475.59
BLOCK GRANT				22,000.00				2,500.00	2,500.00	2,500.00	2,500.00			2,500.00	0.00
FY97 COMMUNITY POLICING GRANT				41,800.00				20,000.00	7,967.34	7,967.34	7,967.34			7,967.34	12,032.66
FY98 COMMUNITY POLICING GRANT	31,293.30	0.00	(1,031.31)	41,800.00	0.00	0.00	0.00	22,000.00	1,982.18	10,778.27	12,760.45			12,760.45	9,239.55
CEMETERY FUNDS	38,253.35	0.00	0.00	0.00	0.00	0.00	0.00	72,061.99	9,318.54	28,221.82	35,540.36	0.00	0.00	35,540.36	36,521.63
	36,253.35							36,253.35			0.00			0.00	36,253.35
	36,253.35	0.00	0.00	0.00	0.00	0.00	0.00	38,253.35	0.00	0.00	0.00	0.00	0.00	0.00	36,253.35
RECYCLE GRANT	0.00	0.00	0.00	37,500.00	0.00	0.00	0.00	37,500.00	0.00	37,500.00	37,500.00	0.00	0.00	37,500.00	0.00
SEWER RELIEF GRANT	0.00	0.00	0.00	7,809.00	0.00	0.00	0.00	7,809.00	0.00	0.00	0.00	0.00	0.00	0.00	7,809.00
FISHING LICENSES 10 STATE	454.02			17,520.00				12,643.75		12,643.75	12,643.75			12,643.75	0.00
FIREMEN OFF DUTY	9,393.35	0.00	0.00	983,862.08	0.00	0.00	0.00	17,974.02	18,555.69	18,555.69	18,555.69			18,555.69	(581.67)
POLICE OFF DUTY	9,847.37	0.00	0.00	5,196,295.74	0.00	0.00	0.00	963,121.68	956,169.38	956,169.38	956,169.38			956,169.38	6,952.30
	1,130,810.82	50,202.71	(1,031.31)	5,196,295.74	0.00	0.00	0.00	2,054,390.95	2,272,740.41	4,327,131.36	4,327,131.36	0.00	133,824.76	4,460,956.12	1,375,121.84

TOWN OF ANDOVER, MASSACHUSETTS
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ISSUE	ARTICLE	DATE	RATE	LOAN									
				1999	2000	2001	2002	2003	2004-2008	2009-2013	2014-2017	07/01/98	
SCHOOL BONDS EXEMPT	ART 20-1, 1994	01-Nov-94	5.715%	422,000.00	422,000.00	380,000.00	380,000.00	380,000.00	380,000.00	1,942,000.00	1,777,000.00	2,850,000.00	5,703,000.00
SCHOOL BONDS EXEMPT	ART 20-1, 1994	15-Nov-95	5.153%	855,000.00	855,000.00	855,000.00	895,000.00	895,000.00	895,000.00	3,860,000.00	4,225,000.00	15,290,000.00	15,290,000.00
SCHOOL BONDS EXEMPT	ART 20-2, 1994	15-Nov-95	5.153%	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	250,000.00	250,000.00	150,000.00	900,000.00
SCHOOL BONDS EXEMPT	ART 20-1, 1994	01-Dec-96	4.915%	595,000.00	595,000.00	595,000.00	595,000.00	595,000.00	595,000.00	2,960,000.00	3,090,000.00	2,600,000.00	11,610,000.00
SCHOOL BONDS EXEMPT	ART 20-2, 1994	01-Dec-96	2.983%	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	250,000.00	250,000.00	200,000.00	950,000.00
				1,972,000.00	1,972,000.00	1,930,000.00	1,970,000.00	1,955,000.00	1,955,000.00	9,262,000.00	9,592,000.00	5,800,000.00	34,453,000.00
SCHOOL DEBT													
ANDOVER HS ROOF	ART 25, 1989	01-Aug-90	6.469%	38,900.00	38,800.00								77,700.00
ANDOVER HS ROOF	ART 25, 1989	01-Jul-92	4.788%	5,000.00									5,000.00
SCHOOL RENOVATIONS	ART 1A, 1992	01-Jul-93	4.210%	240,000.00	240,000.00	240,000.00	240,000.00	240,000.00	240,000.00	240,000.00	40,000.00	40,000.00	1,440,000.00
MIDDLE SCHOOL ROOF REPL	ART 44, 1996	01-Dec-96	4.950%	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	50,000.00	50,000.00	140,000.00	140,000.00
H/S RENOVATION	ART 23, 1996	14-Nov-97	4.644%	87,000.00	90,000.00	90,000.00	90,000.00	90,000.00	90,000.00	460,000.00	590,000.00	1,497,000.00	1,497,000.00
H/S RENOVATION	ART 23, 1996	15-Dec-98	3.828%	49,552.00	49,552.00	50,000.00	50,000.00	50,000.00	50,000.00	595,000.00	135,000.00	929,552.00	929,552.00
SCHOOL PLANS	ART 26, 1997	15-Dec-98	3.401%	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	390,000.00	200,000.00	200,000.00	200,000.00
SCHOOL RENOVATIONS	ART 69, 1998	15-Dec-98	3.880%	43,000.00	43,000.00	40,000.00	40,000.00	40,000.00	40,000.00	350,000.00	225,000.00	750,000.00	750,000.00
TRACK/WINDOWS	ART 70, 1998	15-Dec-98	3.890%	380,900.00	561,352.00	530,000.00	530,000.00	530,000.00	530,000.00	2,085,000.00	1,190,000.00	768,000.00	5,807,252.00
				380,900.00	561,352.00	530,000.00	530,000.00	530,000.00	530,000.00	2,085,000.00	1,190,000.00	0.00	5,807,252.00
WATER DEBT													
WATER BONDS	ART 52, 1983	15-Jul-84	8.000%										20,000.00
WATER MAINS	ART 37, 1987	15-Jul-88	6.345%	20,000.00									155,000.00
TREATMENT PLANT	ART 1A, 1987	15-Jul-88	6.343%	155,000.00									465,000.00
ADVANCE REFUNDING	ART 1A, 1987	01-Feb-84	6.431%	232,500.00	232,500.00								220,000.00
ADVANCE REFUNDING	ART 1A, 1987	01-Feb-94	6.353%	54,250.00	54,250.00	46,750.00	46,750.00	46,750.00	46,750.00	10,000.00	423,000.00	1,804,000.00	1,804,000.00
WATER MAIN CONST	ART 37, 1987	01-Jul-92	5.061%	35,000.00	35,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	220,000.00	220,000.00
WATER MAIN CONST	ART 46, 1992	01-Jul-92	5.038%	180,000.00	180,000.00	210,000.00	210,000.00	210,000.00	210,000.00	200,000.00	200,000.00	980,000.00	980,000.00
BANCROFT PUMPING ST	ART 53, 1992	01-Jul-92	5.025%	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00	275,000.00	275,000.00	275,000.00
TREATMENT PLANT	ART 1A, 1987	01-Jul-93	3.926%	10,000.00	15,000.00								25,000.00
WATER MAIN	ART 46, 1992	01-Jul-93	4.136%	45,000.00	65,000.00	40,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	240,000.00	240,000.00
BANCROFT PUMPING ST	ART 53, 1992	01-Jul-93	4.065%	65,000.00	65,000.00	45,000.00	40,000.00	40,000.00	40,000.00	10,000.00	10,000.00	240,000.00	240,000.00
ADVANCE REFUNDING	ART 1A, 1987	15-Nov-93	4.886%	72,000.00	67,000.00	280,000.00	238,000.00	238,000.00	238,000.00	1,101,000.00	423,000.00	2,425,000.00	2,425,000.00
ADVANCE REFUNDING	ART 1A, 1987	15-Nov-93	4.358%	313,000.00	313,000.00	315,000.00	313,000.00	313,000.00	313,000.00	440,000.00	440,000.00	1,804,000.00	1,804,000.00
ADVANCE REFUNDING	ART 1A, 1987	15-Nov-93	4.708%	313,000.00	313,000.00	315,000.00	313,000.00	313,000.00	313,000.00	317,000.00	62,000.00	509,000.00	509,000.00
WATER BONDS	ART 37, 1987	01-Nov-94	5.612%	40,000.00	40,000.00	70,000.00	70,000.00	70,000.00	70,000.00	377,000.00	178,000.00	845,000.00	845,000.00
WATER MAINS	ART 46, 1992	01-Nov-94	5.565%	14,000.00	14,000.00	25,000.00	26,000.00	26,000.00	26,000.00	135,000.00	45,000.00	285,000.00	285,000.00
WATER PLANNING	ART 53, 1994	01-Nov-94	5.449%	40,000.00	40,000.00							80,000.00	80,000.00
WATER PLANT IMPROVEMENTS	ART 32, 1995	15-Nov-95	4.844%	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	150,000.00	330,000.00	400,000.00	400,000.00
WATER MAINS	ART 33, 1995	15-Nov-95	5.020%	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00	385,000.00	990,000.00	990,000.00	990,000.00
FISH BROOK IMPROVEMENTS	ART 31, 1995	15-Nov-95	4.975%	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	125,000.00	75,000.00	325,000.00	325,000.00
WATER MAIN CONSTRUCTION	ART 46, 1992	15-Nov-95	4.947%	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	65,000.00	30,000.00	170,000.00	170,000.00
WATER PUMP ST. REPAIR	ART 46, 1993	15-Nov-95	4.975%	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	50,000.00	30,000.00	130,000.00	130,000.00
WATER TRMT PLANT IMP	ART 32, 1995	01-Dec-96	5.130%	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	200,000.00	30,000.00	450,000.00	450,000.00
WATER MAIN CONSTRUCTION	ART 46, 1992	15-Nov-97	5.070%	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	90,000.00	215,000.00	215,000.00	215,000.00
WATER DIST IMPROVEMENT	ART 24, 1996	15-Nov-97	4.534%	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	600,000.00	600,000.00	1,800,000.00	1,800,000.00
WATER DIST IMPROVEMENT	ART 24, 1996	15-Dec-98	3.840%	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	120,000.00	50,000.00	250,000.00	250,000.00
WATER MAINS	ART 61, 1998	15-Dec-98	3.832%	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	245,000.00	100,000.00	525,000.00	525,000.00
FISH BROOK	ART 63, 1998	15-Dec-98	3.852%	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	195,000.00	80,000.00	375,000.00	375,000.00
				1,680,750.00	1,615,750.00	1,576,750.00	1,552,000.00	1,552,000.00	1,552,000.00	4,605,000.00	2,003,000.00	0.00	14,353,250.00

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ISSUE	ARTICLE	DATE	LOAN RATE	1999	2000	2001	2002	2003	2004-2008	2009-2013	2014-2017	07/01/98
SEWER DEBT												
SANITARY SEWER	ART 18, 1985	01-Aug-89	6.416%	34,000.00	34,000.00							68,000.00
SEWER-NORTH STREET	ART 41, 1991	01-Jul-92	5.026%	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00				150,000.00
ADVANCE REFUNDING	A21,84/26,85	15-Nov-93	4.468%	230,000.00	230,000.00	230,000.00	230,000.00	230,000.00	920,000.00			2,070,000.00
ADVANCE REFUNDING	ART 28, 1989	01-Aug-90	6.353%	60,350.00	60,450.00	51,750.00						172,550.00
ADVANCE REFUNDING	ART 28, 1989	15-Nov-93	4.701%				56,000.00	45,000.00	224,000.00	45,000.00		370,000.00
SEWER PILGRIM/PIONEER	ART 32, 1997	15-Nov-97	4.464%	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	90,000.00			190,000.00
SEWER MAYFLOWER	ART 35, 1997	15-Dec-98	3.840%	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	235,000.00	55,000.00		350,000.00
SEWER PLANS	ART 31, 1998	15-Dec-98	3.485%	260,000.00	260,000.00	260,000.00	260,000.00	260,000.00	260,000.00			1,300,000.00
SEWER BROOK/CHESTNUT	ART 33, 1998	15-Dec-98	3.914%	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	215,000.00	135,000.00		410,000.00
PLANS - ROGERS BROOK	ART 34, 1998	15-Dec-98	3.848%	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00			300,000.00
SEWER BALMORAL	ART 51, 1998	15-Dec-98	3.842%	374,350.00	729,450.00	686,750.00	691,000.00	680,000.00	2,049,000.00	280,000.00	0.00	5,490,550.00
STREET												
TRAFFIC SIG/FRONT&DASC	ART 46, 1990	01-Jul-92	4.849%	15,000.00	15,000.00							30,000.00
SIDEWALK IMPROVE	ART 52, 1992	01-Jul-93	3.851%	20,000.00								20,000.00
BRIDGE REPAIR	ART 51, 1994	01-Nov-94	5.213%	11,000.00	11,000.00	20,000.00	19,000.00	19,000.00	38,000.00			118,000.00
DRAINAGE PROJECT	ART 38, 1987	15-Jul-88	6.345%	25,000.00								25,000.00
STORM DRAINS	ART 32, 1989	01-Jul-92	5.031%	20,000.00	20,000.00	15,000.00	10,000.00	10,000.00				75,000.00
STORM DRAINS	ART 43, 1991	01-Jul-92	5.059%	60,000.00	65,000.00	40,000.00	45,000.00	45,000.00				255,000.00
STORM DRAINS	ART 35, 1995	15-Nov-95	4.661%	40,000.00	40,000.00	40,000.00						120,000.00
STORM DRAINS	ART 50, 1994	01-Nov-94	5.244%	43,000.00	43,000.00	42,000.00	42,000.00	42,000.00	84,000.00			296,000.00
ROAD REPAIR	ART 36, 1995	15-Nov-95	4.824%	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	150,000.00			400,000.00
ROAD REPAIR	ART 66, 1996	01-Dec-96	4.960%	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	15,000.00			40,000.00
ROAD IMPROVEMENTS	ART 26, 1996	01-Dec-96	5.130%	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	200,000.00			450,000.00
STORM DRAINAGE IMPROVEMEN	ART 25, 1996	01-Dec-96	3.870%	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	250,000.00			240,000.00
ROAD IMPROVEMENTS	ART 30, 1997	15-Nov-97	4.468%	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00			500,000.00
GUARDRAILS	ART 32, 1997	15-Dec-98	3.401%	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	200,000.00			200,000.00
HUSSEY BROOK/RIVER ST	ART 59, 1998	15-Dec-98	3.769%	449,000.00	469,000.00	432,000.00	391,000.00	331,000.00	787,000.00	10,000.00	0.00	2,869,000.00
MUNICIPAL FACILITIES												
MHL-HVAC	ART 45, 1996	01-Dec-96	4.920%	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	80,000.00	80,000.00		235,000.00
SENIOR CENTER	ART 24, 1997	15-Dec-98	3.814%	10,448.00	10,448.00	10,000.00	10,000.00	10,000.00	90,000.00	20,000.00		150,448.00
PUBLIC SAFETY CENTER	ART 56, 1997	15-Dec-98	3.469%	35,000.00	35,000.00	30,000.00	30,000.00	30,000.00	25,000.00			150,000.00
PEARSON ST ACO	ART 58, 1998	15-Dec-98	3.740%	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	110,000.00	10,000.00		180,000.00
TOWN BUILDING RENOVATION	ART 36, 1998	15-Dec-98	3.768%	15,000.00	67,000.00	65,000.00	65,000.00	65,000.00	325,000.00	65,000.00		652,000.00
				15,000.00	142,448.00	135,000.00	135,000.00	135,000.00	630,000.00	175,000.00	0.00	1,367,448.00
PUBLIC SAFETY												
FIRE TRUCK	ART 37, 1995	15-Nov-95	4.798%	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	75,000.00			225,000.00
FIRE TRUCK	ART 55, 1997	15-Dec-98	3.814%	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	360,000.00	80,000.00		600,000.00
				30,000.00	70,000.00	70,000.00	70,000.00	70,000.00	435,000.00	80,000.00	0.00	825,000.00

TOWN OF ANDOVER, MASSACHUSETTS
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JULY 01, 1998 (With Issue of 12/15/98)

ISSUE	ARTICLE	LOAN DATE	RATE	1999	2000	2001	2002	2003	2004-2008	2009-2013	2014-2017	07/01/98
LAND ACQUISITION	ART 20, 1986	15-Jul-88	6.345%	50,000.00								50,000.00
LAND ACQUISITION	A26,88;21,87	09-Aug-89	6.416%	33,500.00	33,500.00							67,000.00
LAND ACQUISITION	A21,87/26,88	01-Aug-90	6.356%	56,500.00	56,500.00							169,500.00
ADVANCE REFUNDING	A21,87/26,88	15-Nov-93	4.507%			56,500.00	58,000.00	56,000.00	168,000.00			282,000.00
LAND ACQUISITION	ART 54, 1994	01-Nov-94	5.225%	15,000.00	15,000.00	24,000.00	24,000.00	24,000.00	46,000.00			148,000.00
LAND ACQUISITION	ART 62, 1993	01-Nov-94	5.201%	15,000.00	15,000.00	39,000.00	39,000.00	39,000.00	78,000.00			225,000.00
LAND ACQUISITION	ART 62,1993	15-Nov-95	4.975%	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	100,000.00	60,000.00		260,000.00
LAND ACQUISITION	ART 62,1993	15-Dec-98	3.822%		25,000.00	25,000.00	25,000.00	25,000.00	270,000.00	60,000.00		430,000.00
LAND ACQUISITION	ART 53, 1996	15-Dec-98	3.784%		90,000.00	90,000.00	90,000.00	90,000.00	530,000.00	110,000.00		1,000,000.00
LAND ACQUISITION	ART 9A, 1996	15-Dec-98	3.942%	190,000.00	335,000.00	334,500.00	336,000.00	334,000.00	1,752,000.00	850,000.00	0.00	4,131,500.00
LIBRARY LEASE				555,000.00	590,000.00							1,145,000.00
TOWN HALL LEASE INT.		01-May-90	6.654%	295,000.00	155,000.00							450,000.00
OLD TOWN HALL LEASE/SEMI		15-Jul-85		17,700.00	8,850.00							26,550.00
LIBRARY LEASE/LEASEBACK				185,000.00	195,000.00	215,000.00	230,000.00	250,000.00	560,000.00			1,635,000.00
		15-Dec-89	7.363%	1,052,700.00	948,850.00	215,000.00	230,000.00	250,000.00	3,672,000.00	1,640,000.00	0.00	3,256,550.00
MRI- CH 14, ACTS OF 1993				70,000.00	65,000.00							135,000.00
SHAWSHEEN FIELD IMPROVEME	ART 47, 1996	01-Jul-93	3.905%	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	55,000.00	40,000.00		170,000.00
LAND FILL CLOSURE	ART 28, 1996	01-Dec-96	4.890%	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	100,000.00	10,000.00		100,000.00
REC PARK IMPROVE	ART 25, 1995	15-Nov-97	3.870%	23,000.00	20,000.00	20,000.00	20,000.00	20,000.00	100,000.00	10,000.00		213,000.00
			4.482%	133,000.00	125,000.00	60,000.00	60,000.00	35,000.00	155,000.00	50,000.00	0.00	618,000.00
GRAND TOTAL BY YEAR				6,277,700.00	6,968,850.00	5,970,000.00	5,965,000.00	5,640,000.00	23,876,000.00	15,050,000.00	5,800,000.00	73,171,550.00

TOWN OF ANDOVER, MASSACHUSETTS
DEBT SCHEDULE-INTEREST
JULY 01, 1998 (With Issue of 12/15/98)

ISSUE	ARTICLE	DATE	RATE	LOAN											
				1999	2000	2001	2002	2003	2004-2008	2009-2013	2014-2017	07/01/98			
SCHOOL BONDS EXEMPT	ART 20-1, 1994	01-Nov-94	5.71%	304,096.75	283,524.25	263,738.00	244,738.00	225,500.50	816,885.50	229,290.00					
SCHOOL BONDS EXEMPT	ART 20-1, 1994	15-Nov-95	5.15%	743,700.00	704,156.25	665,681.25	628,046.25	588,666.25	2,362,597.50	1,357,437.50			229,781.25	2,367,773.00	
SCHOOL BONDS EXEMPT	ART 20-1, 1994	15-Nov-95	5.15%	43,800.00	41,497.50	39,237.50	37,087.50	34,887.50	138,075.00	73,606.25			12,093.75	420,275.00	
SCHOOL BONDS EXEMPT	ART 20-1, 1994	01-Dec-96	5.00%	566,177.50	542,377.50	518,577.50	494,182.50	469,217.50	1,847,902.50	1,061,810.00			266,906.25	5,767,151.25	
SCHOOL BONDS EXEMPT	ART 20-2, 1994	01-Dec-96	5.00%	46,287.50	44,287.50	42,287.50	40,237.50	38,112.50	148,012.50	82,900.00			20,531.25	462,656.25	
				1,704,061.75	1,615,833.00	1,529,521.75	1,444,291.75	1,356,384.25	5,313,473.00	2,805,043.75			529,312.50	16,297,921.75	
SCHOOL DEBT															
ANDOVER HS ROOF	ART 25, 1989	01-Aug-90	6.47%	3,718.28	1,241.60									4,959.88	
ANDOVER HS ROOF	ART 25, 1989	01-Jul-92	4.79%	240.00										240.00	
SCHOOL RENOVATIONS	ART 1A, 1992	01-Jul-93	4.21%	61,680.00	52,320.00	42,480.00	32,400.00	21,840.00	11,040.00					221,760.00	
MIDDLE SCHOOL ROOF REPL	ART 44, 1996	01-Dec-96	4.95%	6,885.00	6,285.00	5,885.00	5,475.00	5,050.00	16,740.00					50,082.50	
H/S RENOVATION	ART 23, 1996	14-Nov-97	4.64%	67,996.88	63,018.75	57,956.25	53,625.00	49,980.00	191,962.50	57,850.00				542,389.38	
H/S RENOVATION	ART 23, 1996	15-Dec-98	3.83%	18,660.89	35,760.89	32,825.00	30,587.50	28,850.00	90,247.50	2,700.00				239,631.78	
SCHOOL PLANS	ART 26, 1997	15-Dec-98	3.40%	4,687.50	7,800.00	4,850.00	2,612.50	875.00	0.00					20,825.00	
SCHOOL RENOVATIONS	ART 69, 1998	15-Dec-98	3.88%	15,162.50	29,065.00	26,705.00	24,915.00	23,525.00	78,257.50	8,980.00				206,610.00	
SCHOOL RENOVATIONS	ART 69, 1998	15-Dec-98	3.88%	15,652.00	29,949.50	27,220.00	24,982.50	23,245.00	80,742.50	10,517.50				212,309.00	
				194,483.05	225,440.74	197,921.25	174,597.50	153,365.00	468,990.00	84,020.00			0.00	1,498,817.54	
WATER DEBT															
WATER MAINS	ART 37, 1987	15-Jul-88	6.34%	650.00										650.00	
TREATMENT PLANT	ART 1A, 1987	15-Jul-88	6.34%	5,037.50										5,037.50	
ADVANCE REFUNDING	ART 1A, 1987	01-Feb-94	6.43%	22,552.50	7,556.25	1,507.69	5,275.00	2,650.00	14,468.89					30,108.75	
WATER MAIN CONST	ART 37, 1987	01-Jul-92	5.06%	11,255.00	9,575.00	7,825.00	5,275.00	2,650.00	14,468.89					36,580.00	
WATER MAIN CONST	ART 46, 1992	01-Jul-92	5.04%	49,975.00	41,335.00	32,335.00	21,625.00	10,600.00	155,870.00					155,870.00	
BANCROFT PUMPING ST	ART 53, 1992	01-Jul-92	5.02%	13,997.50	11,357.50	8,607.50	5,802.50	2,915.00	42,680.00					42,680.00	
TREATMENT PLANT	ART 1A, 1987	01-Jul-93	3.93%	1,005.00	615.00				1,620.00					1,620.00	
WATER MAIN	ART 46, 1992	01-Jul-93	4.14%	10,105.00	8,350.00	5,685.00	4,005.00	2,025.00	30,170.00					30,170.00	
BANCROFT PUMPING ST	ART 53, 1992	01-Jul-93	4.06%	9,985.00	7,450.00	4,785.00	2,895.00	1,135.00	460.00					26,710.00	
ADVANCE REFUNDING	ART 1A, 1987	15-Nov-93	4.69%	108,475.00	105,695.00	98,615.00	87,877.00	77,633.00	234,548.50	20,575.00				733,418.50	
WATER IMPROVEMENTS	A15,85/16,85/1A,87	01-Nov-94	6.70%	69,811.00	57,291.00	44,573.50	31,543.00	22,605.00	41,250.00					0.00	
ADVANCE REFUNDING	ART 1A, 1987	15-Nov-93	4.36%	23,401.00	23,401.00	23,401.00	22,036.00	19,273.50	53,405.00	1,550.00				166,467.50	
ADVANCE REFUNDING	ART 37, 1987	01-Nov-94	5.61%	45,218.00	43,268.00	40,543.00	37,043.00	33,499.25	108,636.77	11,280.00				319,488.02	
WATER BONDS	ART 46, 1992	01-Nov-94	5.56%	15,119.01	14,436.51	13,470.26	12,195.26	10,879.01	32,707.16	2,430.00				101,237.21	
WATER MAINS	ART 53, 1994	01-Nov-94	5.45%	2,925.00	975.00				3,900.00					3,900.00	
WATER PLANNING	ART 32, 1995	15-Nov-95	4.84%	17,625.00	15,312.50	13,062.50	10,912.50	8,712.50	12,125.00					77,750.00	
WATER PLANT IMPROVEMENTS	ART 33, 1995	15-Nov-95	5.02%	47,382.50	44,838.75	42,363.75	39,998.75	37,578.75	142,477.50	25,822.50				380,462.50	
WATER MAINS	ART 31, 1995	15-Nov-95	4.98%	15,175.00	14,018.75	12,893.75	11,818.75	10,718.75	35,412.50	5,868.75				105,906.25	
FISH BROOK IMPROVEMENTS	ART 46, 1992	15-Nov-95	4.95%	7,832.50	7,138.75	6,463.75	5,818.75	5,158.75	15,377.50	2,347.50				50,137.50	
WATER MAIN CONSTRUCTION	ART 46, 1992	15-Nov-95	4.98%	6,070.00	5,607.50	5,157.50	4,727.50	4,287.50	14,165.00	2,347.50				42,362.50	
WATER PUMP ST REPAIR	ART 46, 1993	15-Nov-95	4.98%	21,250.00	19,250.00	17,250.00	15,200.00	13,075.00	24,000.00					110,025.00	
WATER TRMT PLANT IMP	ART 32, 1995	01-Dec-96	5.13%	10,025.00	9,025.00	8,025.00	7,000.00	5,937.50	10,200.00					50,212.50	
WATER MAIN CONST	ART 46, 1992	15-Nov-97	4.53%	81,585.00	74,385.00	68,085.00	62,310.00	57,450.00	210,300.00	73,095.00				627,210.00	
WATER DIST IMPROVEMENT	ART 24, 1996	15-Dec-98	3.84%	5,153.75	9,677.50	7,602.50	6,907.50	6,907.50	21,978.75	2,037.50				61,855.00	
WATER DIST IMPROVEMENT	ART 61, 1998	15-Dec-98	3.83%	10,866.25	20,315.00	17,660.00	15,646.25	14,082.50	44,047.50	4,075.00				126,692.50	
WATER MAINS	ART 63, 1998	15-Dec-98	3.85%	7,643.75	14,500.00	13,025.00	11,906.25	11,037.50	35,220.00	3,260.00				96,592.50	
FISH BROOK				628,330.08	570,125.39	493,831.70	423,238.01	358,161.01	1,036,311.18	154,688.75			0.00	3,664,686.12	

TOWN OF ANDOVER, MASSACHUSETTS
DEBT SCHEDULE-INTEREST
JULY 01, 1998 (With Issue of 12/15/98)

ISSUE	ARTICLE	DATE	LOAN RATE	1999	2000	2001	2002	2003	2004-2008	2009-2013	2014-2017	07/01/98
SEWER DEBT												
SANITARY SEWER	ART 18, 1985	01-Aug-89	6.42%	3,298.00	1,105.00							4,403.00
SEWER- NORTH STREET	ART 41, 1991	01-Jul-92	5.03%	7,635.00	6,195.00	4,695.00	3,165.00	1,590.00				23,280.00
ADVANCE REFUNDING	A21,84/26,65	15-Nov-93	4.47%	85,100.00	75,900.00	66,585.00	57,040.00	47,265.00	86,250.00			418,140.00
ADVANCE REFUNDING	ART 28, 1989	01-Aug-90	6.35%	9,122.80	5,272.28	1,668.94						16,064.02
ADVANCE REFUNDING	ART 28, 1989	15-Nov-93	4.70%	16,973.00	16,973.00	16,973.00	15,797.00	13,653.50	37,827.00	1,125.00		119,321.50
SEWER PILGRIM/PIONEER	ART 32, 1997	15-Nov-97	4.46%	8,352.50	7,227.50	6,102.50	5,140.00	4,330.00	9,050.00			40,207.50
SEWER MAYFLOWER	ART 35, 1997	15-Dec-98	3.84%	6,970.00	13,467.50	11,911.25	11,390.00	11,390.00	36,556.25	1,100.00		93,977.50
SEWER PLANS	ART 31, 1998	15-Dec-98	3.48%	29,055.00	49,920.00	34,580.00	22,945.00	13,910.00	4,680.00			155,090.00
SEWER BROOK/CHESTNUT	ART 33, 1998	15-Dec-98	3.91%	8,231.25	15,990.00	15,105.00	14,433.75	13,912.50	50,682.50	6,227.50		124,582.50
PLANS - ROGERS BROOK	ART 34, 1998	15-Dec-98	3.85%	6,705.00	11,520.00	7,980.00	5,295.00	3,210.00	1,080.00			35,790.00
SEWER BALMORAL	ART 51, 1998	15-Dec-98	3.94%	2,238.75	4,320.00	4,025.00	3,801.25	3,627.50	13,862.50	2,352.50		34,227.50
				183,681.30	207,890.28	170,296.94	139,528.25	112,888.50	239,988.25	10,805.00	0.00	1,065,078.52
STREET												
TRAFFIC SIG/FRONT&DASC	ART 46, 1990	01-Jul-92	4.85%	1,470.00	750.00							2,220.00
SIDEWALK IMPROVE	ART 52, 1992	01-Jul-92	4.78%									0.00
SIDEWALK IMPROVE	ART 52, 1992	01-Jul-93	3.85%	780.00								780.00
BRIDGE REPAIR	ART 51, 1994	01-Nov-94	5.21%	5,746.88	5,210.63	4,442.50	3,467.50	2,505.63	2,030.64			23,403.78
DRAINAGE PROJECT	ART 38, 1987	15-Jul-88	6.34%	812.50								812.50
STORM DRAINS	ART 32, 1989	01-Jul-92	5.03%	3,780.00	2,820.00	1,820.00	1,055.00	530.00				10,005.00
STORM DRAINS	ART 35, 1995	15-Nov-95	4.66%	12,917.50	10,037.50	6,787.50	4,747.50	2,385.00				36,875.00
STORM DRAINS	ART 35, 1995	15-Nov-95	4.66%	4,500.00	2,650.00	850.00						8,000.00
ROAD REPAIR	ART 50, 1994	01-Nov-94	5.24%	13,959.38	11,863.13	9,765.00	7,665.00	5,538.75	4,488.75			53,280.01
ROAD CONSTRUCTION	ART 36, 1995	15-Nov-95	4.82%	17,625.00	15,312.50	13,062.50	10,912.50	8,712.50	12,125.00			77,750.00
CENTER ST SIDEWALK	ART 66, 1996	01-Dec-96	4.96%	1,825.00	1,625.00	1,425.00	1,220.00	1,007.50	1,350.00			8,452.50
ROAD IMPROVEMENTS	ART 26, 1996	01-Dec-96	5.13%	21,250.00	19,250.00	17,250.00	15,200.00	13,075.00	24,000.00			110,025.00
STORM DRAINAGE IMPROV	ART 25, 1996	01-Dec-96	3.87%	8,520.00	6,120.00	3,720.00	1,260.00					19,620.00
ROAD IMPROVEMENTS	ART 30, 1997	15-Nov-97	4.47%	22,006.25	19,193.75	16,381.25	13,975.00	11,950.00	27,687.50			111,193.75
GUARDRAILS	ART 32, 1997	15-Dec-98	3.40%	4,687.50	7,800.00	4,850.00	2,612.50	875.00				20,825.00
HUSSEY BROOK/RIVER ST	ART 59, 1998	15-Dec-98	3.77%	2,080.00	3,845.00	3,255.00	2,807.50	2,460.00	6,777.50	200.00		21,425.00
				121,960.01	106,477.51	83,608.75	64,922.50	49,039.38	78,459.39	200.00	0.00	504,667.54
MUNICIPAL FACILITIES												
MHL-HVAC	ART 45, 1996	01-Dec-96	4.92%	11,245.00	10,645.00	10,045.00	9,430.00	8,792.50	31,080.00	7,945.00		89,182.50
SENIOR CENTER	ART 24, 1997	15-Dec-98	3.81%	3,056.61	5,784.11	5,180.00	4,732.50	4,385.00	13,375.00	400.00		36,913.22
PUBLIC SAFETY CENTER	ART 56, 1997	15-Dec-98	3.47%	3,420.00	5,737.50	3,810.00	2,467.50	1,425.00	450.00			17,310.00
PEARSON ST ACQ	ART 58, 1998	15-Dec-98	3.74%	3,656.25	6,840.00	5,955.00	5,283.75	4,762.50	10,160.00	200.00		36,857.50
TOWN BUILDING RENOVATION	ART 36, 1998	15-Dec-98	3.77%	13,583.00	25,055.50	21,157.50	18,248.75	15,990.00	44,053.75	1,300.00		139,388.50
				34,960.86	54,062.11	46,147.50	40,162.50	35,355.00	99,118.75	9,845.00	0.00	319,651.72
PUBLIC SAFETY EQUIPMENT												
FIRE TRUCK	ART 37, 1995	15-Nov-95	4.80%	9,815.00	8,427.50	7,077.50	5,787.50	4,467.50	6,062.50			41,637.50
FIRE TRUCK	ART 55, 1997	15-Dec-98	3.81%	12,170.00	23,080.00	20,720.00	18,930.00	17,540.00	53,500.00	1,600.00		147,540.00
				21,985.00	31,507.50	27,797.50	24,717.50	22,007.50	59,562.50	1,600.00	0.00	189,177.50

TOWN OF ANDOVER, MASSACHUSETTS
DEBT SCHEDULE-INTEREST
JULY 01, 1998 (With Issue of 12/15/98)

ISSUE	ARTICLE	LOAN DATE	RATE	1999	2000	2001	2002	2003	2004-2008	2009-2013	2014-2017	07/01/98
LAND ACQUISITION	ART 20, 1986	15-Jul-88	6.34%	1,625.00								1,625.00
LAND ACQUISITION	A26,88;21,87	09-Aug-89	6.42%	3,249.50	1,088.75							4,338.25
LAND ACQUISITION	A21,87/26,88	01-Aug-90	6.36%	9,054.13	5,452.26	1,822.13						16,328.52
ADVANCE REFUNDING	A21,87/26,88	15-Nov-93	4.51%	12,460.00	12,460.00	12,460.00	11,242.00	8,820.00	11,592.00			69,034.00
ADVANCE REFUNDING	ART 54, 1994	01-Nov-94	5.22%	7,170.63	6,439.38	5,473.76	4,273.76	3,058.76	2,458.14			28,874.43
LAND ACQUISITION	ART 62, 1993	01-Nov-94	5.20%	11,139.38	10,408.13	9,067.50	7,117.50	5,143.13	4,168.14			47,043.78
LAND ACQUISITION	ART 62, 1993	15-Nov-95	4.98%	12,140.00	11,215.00	10,315.00	9,455.00	8,575.00	28,330.00	4,695.00		84,725.00
LAND ACQUISITION	ART 62, 1993	15-Dec-98	3.82%	8,662.50	16,537.50	15,062.50	13,943.75	13,075.00	40,316.25	1,200.00		108,797.50
LAND ACQUISITION	ART 53, 1996	15-Dec-98	3.78%	20,645.00	38,455.00	33,145.00	29,117.50	25,990.00	74,192.50	2,200.00		223,745.00
LAND ACQUISITION	ART 9A, 1996	15-Dec-98	3.94%	30,740.00	58,960.00	54,240.00	50,660.00	47,880.00	183,110.00	33,150.00		458,740.00
				<u>116,886.14</u>	<u>161,016.02</u>	<u>141,585.89</u>	<u>125,809.51</u>	<u>112,541.89</u>	<u>344,167.03</u>	<u>41,245.00</u>	<u>0.00</u>	<u>1,043,251.48</u>
LIBRARY LEASE		01-May-90	6.65%	59,580.00	20,355.00							79,935.00
TOWN HALL LEASE INT.		15-Jul-85		30,352.25	6,238.75							36,591.00
OLD TOWN HALL LEASE		15-Dec-89	7.36%	116,472.50	103,362.50	88,357.50	71,225.00	52,745.00	43,890.00			476,052.50
				<u>206,404.75</u>	<u>129,956.25</u>	<u>88,357.50</u>	<u>71,225.00</u>	<u>52,745.00</u>	<u>43,890.00</u>	<u>0.00</u>	<u>0.00</u>	<u>592,578.50</u>
SPECIAL LEGISLATION												
MRI- CH 14, ACTS OF 1993		13-May-11	3.90%	5,395.00	2,665.00							8,060.00
SHAWSHEEN FIELD IMP	ART 47, 1996	01-Dec-96	4.89%	7,910.00	7,310.00	6,710.00	6,095.00	5,457.50	16,890.00	3,972.50		54,345.00
LAND FILL CLOSURE	ART 28, 1996	01-Dec-96	3.87%	3,550.00	2,550.00	1,550.00	525.00					8,175.00
REC PARK IMPROVEMENTS	ART 25, 1995	15-Nov-97	4.48%	9,346.88	8,137.50	7,012.50	6,050.00	5,240.00	13,375.00	230.00		49,391.88
				<u>26,201.88</u>	<u>20,662.50</u>	<u>15,272.50</u>	<u>12,670.00</u>	<u>10,697.50</u>	<u>30,265.00</u>	<u>4,202.50</u>	<u>0.00</u>	<u>119,971.88</u>
GRAND TOTAL BY YEAR				<u>3,238,954.82</u>	<u>3,122,971.30</u>	<u>2,794,341.28</u>	<u>2,521,162.52</u>	<u>2,263,185.52</u>	<u>7,714,225.10</u>	<u>3,111,650.00</u>	<u>529,312.50</u>	<u>25,295,802.55</u>

TOWN OF ANDOVER, MASSACHUSETTS
ANALYSIS OF LONG TERM DEBT AUTHORIZED
JUNE 30, 1998 (REFLECTED TO SHOW DEC 15, 1998 ISSUE)

ARTICLE	PROJECT NAME	AUTHORIZED AMOUNT JUNE 30, 1998	ISSUE DATED DEC 15, 1998	AUTHORIZED JAN 01, 1999
ART 18, 1985	SEWER SYSTEM IMPROVEMENTS	1,160,000.00		1,160,000.00
ART 62, 1993	CONSERVATION	430,000.00	430,000.00	0.00
ART 26, 1995	FIELD IMPROVEMENTS	384,000.00		384,000.00
ART 23, 1996	HIGH SCHOOL RENOVATION	929,552.00	929,552.00	0.00
ART 24, 1996	WATER DISTRIBUTION IMPROVEMENTS	250,000.00	250,000.00	0.00
ART 47, 1996	SHAWSHEEN FIELD IMPROVEMENTS	4,000.00		4,000.00
ART 53, 1996	CONSERVATION FUND	1,000,000.00	1,000,000.00	0.00
ART 9A, 1996	CONSERVATION LAND ACQ	1,500,000.00	1,500,000.00	0.00
ART 24, 1997	SENIOR CITIZEN CENTER	500,000.00	150,448.00	349,552.00
Art 26, 1997	SCHOOL BUILDING PLANS	200,000.00	200,000.00	0.00
Art 32, 1997	REPLACE GUARDRAILS	200,000.00	200,000.00	0.00
Art 35, 1997	SEWER MAYFLOWER	350,000.00	350,000.00	0.00
Art 55, 1997	FIRE TRUCK	600,000.00	600,000.00	0.00
Art 56, 1997	PUBLIC SAFETY CENTER	150,000.00	150,000.00	0.00
Art 31, 1998	SEWER PLANS - SOUTH MAIN STREET AREA	2,000,000.00	1,300,000.00	700,000.00
Art 33, 1998	SEWER CONSTRUCTION - BROOK/CHESTNUT ST	410,000.00	410,000.00	0.00
Art 34, 1998	SEWER PLANS - ROGERS BROOK	500,000.00	300,000.00	200,000.00
Art 36, 1998	TOWN BUILDING IMPROVEMENTS	652,000.00	652,000.00	0.00
Art 51, 1998	SANITARY SEWER - BALMORAL ST	110,000.00	110,000.00	0.00
Art 58, 1998	PEARSON ST ACQUISITION	180,000.00	180,000.00	0.00
Art 59, 1998	HUSSEY BROOK/RIVER ST REPAIRS	100,000.00	100,000.00	0.00
Art 61, 1998	WATER MAIN CONST - BURNHAM ROAD	525,000.00	525,000.00	0.00
Art 63, 1998	FISH BROOK PUMPING STATION	375,000.00	375,000.00	0.00
Art 69, 1998	SCHOOL BUILDING RENOVATIONS	750,000.00	750,000.00	0.00
Art 70, 1998	IMPROVEMENTS AHS TRACK/WINDOWS	768,000.00	768,000.00	0.00
		<u>14,027,552.00</u>	<u>11,230,000.00</u>	<u>2,797,552.00</u>

TOWN OF ANDOVER, MASSACHUSETTS
 ANALYSIS OF RESERVE ACCOUNT AND COMPENSATION FUND
 YEAR ENDING JUNE 30, 1998

RESERVE FUND

Transfers by Authority of the Finance Committee:		Transfers by Vote of Town Meeting, April , 1997	
Finance Committee - Other Expenses	5,455.00	From Taxation	200,000.00
Central Purchasing - Other Expenses	37,070.00		
Town Clerk - Other Expenses	6,586.00		
Employee Benefits	17,500.00		
Police - Other Expenses	7,700.00		
Fire - Personal Services	92,000.00		
Debt Service	33,689.00		
Transferred to Surplus	0.00		
	<u>200,000.00</u>		<u>200,000.00</u>
	=====		=====

COMPENSATION FUND

Transfers by Authority of the Board of Selectmen:		Transfers by Vote of the Town Meeting, April , 1997	
General Government	115,265.98	From Taxation	50,000.00
Public Safety	45,168.90	From Carryover	116,664.93
	<u>160,434.88</u>		<u>166,664.93</u>
Balance to Surplus	6,230.05		
	<u>166,664.93</u>		<u>166,664.93</u>
	=====		=====

TRUST-CEMETERY - SPECIAL FUNDS
IN CUSTODY OF THE TOWN TREASURER
YEAR ENDING JUNE 30, 1998

FUND	BENEFICIARY	PRINCIPAL	BALANCE				BALANCE
			JULY 1, 1997	DEPOSITS	INCOME	DRAWN	
SPRING GROVE CEMETERY	LOT SALES	50000.00	178,987.84	1,520.00	2,181.77	162,689.61	0.00
CEMETERY SALE OF LOTS			(178,987.84)	(1,520.00)	(2,181.77)	(182,689.81)	0.00
			0.00	0.00	0.00	0.00	0.00
M.V. LIBRARY CONSORTIUM	LIBRARY		87,284.03	100,000.00	8,368.59	99,615.00	96,037.82
CHRIST CHURCH			6,071.13		464.34	461.13	8,074.34
WEST PARISH		2310.00	2,450.00		140.98	140.00	2,450.98
ST. AUGUSTINES		650.00	689.39		39.66	39.39	689.66
			96,494.55	100,000.00	9,013.57	100,255.52	107,252.60
CEMETERY FUNDS			58,334.73				56334.73
SPRING GROVE		275000.00	693,065.07	36,000.00	33,358.77		762,423.84
			749,399.60	36,000.00	33,358.77	0.00	818,758.57
UNEMPLOYMENT COMPENSATION			278,618.61		15,279.54	32,000.00	261,898.15
			278,618.61	0.00	15,279.54	32,000.00	281,898.15
EMILINE LINCOLN	A.V.I.S	1000.00	1,133.32		87.40		1,200.72
EMMA J. LINCOLN	A.V.I.S		617.20		36.71		653.91
CONSERVATION FUND	CONSERVATION		37,525.00		2,227.33	584.32	39,168.01
			39,275.52	0.00	2,331.44	584.32	41,022.64
J. GREELEY	LIBRARY	5000.00	5,186.30		302.12	186.30	5,302.12
			5,186.30	0.00	302.12	166.30	5,302.12
STABILIZATION	TOWN		1,466,244.23	60,000.00	90,604.80		1,818,849.03
			1,466,244.23	60,000.00	90,604.80	0.00	1,618,849.03
INSURANCE	TOWN		218,795.92	96,432.50	11,623.15	92,317.00	234,734.57
			218,795.92	98,432.50	11,823.15	92,317.00	234,734.57
BXBC WORKING CAPITAL DEPOSIT			368,416.00			(10,244.00)	378,660.00
			(368,416.00)			(368,416.00)	0.00
TOWN INSURANCE HEALTH			2,417,595.61	4,648,808.43	57,849.32	4,500,800.97	2,623,652.39
			2,417,595.61	4,648,808.43	57,849.32	4,121,940.97	3,002,312.39
SPRING GROVE CEMETERY	INCOME						
FARRINGTON	FLOWERS	600.00	1,143.46		68.02		1,211.48
BALLARDVALE MEMORIAL	FLOWERS	532.88	911.96		54.24		966.20
ALLEN	FLOWERS	200.00	218.94		13.01		231.95
DRAPER	SCHOOL	1058.93	9,813.28		583.68		10,396.96
RICHARDSON	SHAW SHEEN SCHOOL	1000.00	7,620.98		317.94	3,971.00	3,967.92
A. & A.V. LINCOLN	SPELLING BEE	1000.00	5,118.74		304.45		5,423.19
SPRING GROVE CEMETERY	PRINCIPAL		24,110.11	377.30	1,322.20		25,809.61
RAFTON (PRINCIPAL)	SCHOLARSHIP	598.50	598.50				598.50
RAFTON (INTEREST)			1,349.45	144.00	82.78		1,576.23
CONROY	HIGH SCHOOL	291.71	991.16		58.96		1,050.12
AMERICAN LEGION	HIGH SCHOOL	200.00	730.88		43.47		774.35
CHRIS MAYNARD BOOKS	SOUTH SCHOOL	3787.68	3,743.70	250.00	222.35	247.00	3,969.05
SMART	FLOWERS	1000.00	8,898.18		529.25		9,427.43
MARGARET G. TOWLE	INCOME		160,459.71		23,675.47	31,069.29	153,065.89
SUNSET ROCK EXT	HAMMOND WAY		5,098.06		130.81		5,228.87
JOHN CORNELL	WOOD & COAL	5000.00	38,966.37		2,098.68	598.84	40,466.61
MARGARET G. TOWLE	PRINCIPAL	345825.50	345,825.50				345,825.50
DAVID & LUCY SHAW	WELFARE	10000.00	30,573.18		1,818.45		32,391.63
W.L. RAYMOND	WELFARE	7845.81	31,892.47		1,945.63		33,838.10
A.J. LINCOLN	NEEDY CHILDREN	5000.00	15,111.42		775.92		15,887.34
E.I. RAYMOND	WELFARE/FLOWERS	1302.77	1,699.61		97.68	94.18	1,703.33
TAYLOR	FUEL	300.00	1,176.62		69.98		1,246.60
C.D. WOOD	MEMORIAL		781,192.45		48,464.56		827,657.01
CD&P-ROGERS BROOK			4,095.13		59.75		4,154.88
TOWN 400TH CELEBRATION			0.00	5,014.98	170.94		5,185.92
POLICE DRUG ACCOUNT	POLICE		14,865.22		407.02	2,555.00	12,737.24
ESTATE S.P. WHITE	SPRING GROVE	5766.63	10,303.43		578.98		10,882.39
HOLT	SCHOOL	81.95	448.16		26.68		474.82
			1,506,976.67	5,786.28	81,919.26	38,533.09	1,556,149.12
WORKERS COMP TRUST							
1998 CONTRIBUTION					73,792.00		73,792.00
ADJUSTMENT OF 1997 SCHEDULE A			32,000.00			146,500.00	(114,500.00)
1997 CONTRIBUTION			146,500.00				146,500.00
1996 CONTRIBUTION			146,500.00				146,500.00
1995 CONTRIBUTION			137,157.00			129,081.00	8,078.00
			462,157.00	0.00	73,792.00	275,581.00	260,368.00
GRAND TOTAL ALL TRUST FUNDS			7,244,744.21	4,947,027.21	376,273.97	4,661,398.20	7,908,647.19
CEMETERY SALE OF LOTS ADJUSTMENT						178,987.84	(178,987.84)
			0.00	0.00	0.00	178,987.84	(178,987.84)
MV LIBRARY CONSORTIUM (TRUST AND AGENCY)			(67,284.03)	(100,000.00)	(8,368.59)	(99,615.00)	(96,037.82)
TRUST AND AGENCY			(11,210.52)	(644.98)	640.52		(11,214.98)
TRANSFER TO TRUST AND AGENCY			(98,494.55)	(100,644.98)	(7,728.07)	(99,615.00)	(107,252.60)
A/P DUE GF RE: CEMETERY PERPETUAL CARES						70,000.00	(70,000.00)
			0.00	0.00	0.00	70,000.00	(70,000.00)
DUE TO GENERAL FUND			82,105.37	325,111.75		265,283.80	141,953.32
			82,105.37	325,111.75	0.00	265,283.80	141,953.32
			7,228,355.03	5,171,493.98	368,545.90	5,076,034.84	7,692,360.07

ANNUAL TOWN MEETING - APRIL, 27, 28, 29, 1998

<u>WARRANT ART. NO.</u>	<u>DESCRIPTION</u>	<u>ACTION TAKEN</u>	<u>ATT. GEN. APPROVAL</u>
1.	Town Election	Approved	
2.	Elect Other Offices	Approved	
3.	Salaries of Elected Officials	Approved	
5.	Town Budget Transfers	Approved	
6.	Supplemental Budget Approp.	Approved	
7.	Grant Program Authorization	Approved	
8.	Road Contracts	Approved	
9.	Free Cash	Approved	
10.	Unexpended Appropriations	Withdrawn	
11.	Chapter 90 Road Easements	Approved	
12.	Unpaid Bills	Approved	
13.	Town Report	Approved	
14.	Property Tax Exemptions	Approved	
15.	Rescind Bond Authorizations	Withdrawn	
16.	Community Services Rev. Acct.	Approved	
17.	Comm. Development Rev. Acct.	Approved	
18.	Municipal Maint. Rev. Account	Approved	
19.	Elder Services Revolving Acct.	Approved	
20.	Contracts in Excess of Three Years	Approved	
21.	Accepting Easements	Approved	
22.	Granting Easements	Approved	
23.	Tax Voucher Program	Approved	
24.	Recreation Land Fund	Disapproved	
25.	Regional Library Appropriation	Approved	
26.	Sr. Center Lease/Williams Hall	Withdrawn	
27.	Fire Dept. Insurance Reimburse.	Approved	
28.	Town Office Building Purchase	Approved	
29.	Middle School Architect Service	Withdrawn	
30.	Sewer/Forest Hills Drive Area	Withdrawn	
31.	Eng. Designs/Sewer/So. Main	Approved	
32.	Sewer So. Main/Ballardvale	Withdrawn	
33.	Sewer Construction/Relief Sewer	Approved	
34.	Plans/Sewer/Rogers Brook	Approved	
35.	Sewer/Riverina Rd.	Disapproved	

ANNUAL TOWN MEETING - APRIL 27, 28, 29, 1998

<u>WARRANT ART. NO.</u>	<u>DESCRIPTION</u>	<u>ACTION TAKEN</u>	<u>ATT. GEN. APPROVAL</u>
36.	Town Building Improvcmts	Approved	
37.	Retirement Bd. Compensation	Disapproved	
38.	Conserv. Agreement Voc. Tech.	Approved	
39.	Official Warrant	Disapproved	
40.	Moderator 2/3 Votc	Approved	August 31, 1998
41.	Yard Sales	Withdrawn	
42.	Nonconformance/Zoning	Approved	August 31, 1998
43.	Rctail Property Overlay Dist.	Withdrawn	
44.	Earth Removal	Approved	August 31, 1998
45.	Earth Removal	Withdrawn	
46.	Opcn Space Residential Devcl.	Disapproved	
47.	Wireless Communications Facil.	Approved	August 31, 1998 w/exceptions
48.	Wctland Protection Bylaw	Disapproved	
49.	Conservation Revolving Acct.	Withdrawn	
50.	Outside Consults./Conservation	Withdrawn	
51.	Sanitary Sewer/Balmoral St.	Approved	
52.	Sewer Service Agreement	Withdrawn	
53.	Salaries of Elected Officials	Approved	
54.	Record Selectmen Meeting	Disapproved	
55.	Record Finance Committee	Disapproved	
56.	COLA/Municipal Retirees	Approved	
57.	Accum. Employee Benefit Acct.	Approved	
58.	Pearson Street Acquisition	Approved	
59.	Hussey Brook/River St. Repairs	Approved	
60.	Land Acquisition/Parking Lot	Withdrawn	
61.	Water Main Const. Burnham Rd.	Approved	
62.	Numbering Warrant	Disapproved	
63.	Fish Brook Pumping Station II	Approved	
64.	Sidewalk Restoration Program	Approved	
65.	Town Projects	Approved	
66.	Public Safety Building Plans	Withdrawn	
67.	West Knoll Road	Approved	
68.	West Knoll Road Right of Way	Withdrawn	
69.	School Building Renovations	Approved	

ANNUAL TOWN MEETING - APRIL 27, 28, 29, 1998

<u>WARRANT ART. NO.</u>	<u>DESCRIPTION</u>	<u>ACTION TAKEN</u>	<u>ATT. GEN. APPROVAL</u>
70.	AHS Track, Windows, Shades	Approved	
71.	Licenses and Permits	Approved	August 31, 1998
72.	Trans/Sales/Tax Delinquent	Disapproved	
73.	Subdivision/Tax Delinquent	Disapproved	
74.	Amend Tax Delinquent Bylaw	Disapproved	
75.	Amend Ballardvale Hist. Dist.	Withdrawn	
76.	Andover Link to the Future	Withdrawn	
77.	Appropriation/Future Corp.	Withdrawn	
78.	Main St. Park Garage Plan	Disapproved	
79.	Main St. Parking Lot	Withdrawn	
80.	Main St. Park Garage	Withdrawn	
81.	Smoke Bomb/Silly String BL	Approved	August 31, 1998
82.	Fireworks	Approved	
83.	Sidewalk/Chestnut St.	Approved	
84.	Sewer Ext./Rock O'Dundee	Approved	
85.	Ballardvale Green Irrigtn.	Approved	
86.	Sister-City Associations	Approved	
87.	Williams St. Easement	Approved	
88.	Rezone/Parcels of Land	Approved	August 31, 1998
89.	Accept Land/Haverhill St.	Approved	
90.	2 nd Hand Dealer/Pawnbroker	Approved	August 31, 1998
91.	Noel Road	Withdrawn	
92.	Paddock Lane	Approved	
93.	Warwick Circle	Approved	
94.	West Hollow	Approved	
95.	David Drive	Approved	
96.	Deca Circle	Approved	
97.	Basswood Lane	Withdrawn	
98.	Hazelwood Circle	Withdrawn	
99.	Buttonwood Drive	Withdrawn	
100.	Acorn Drive	Withdrawn	
101.	Radcliffe Drive	Withdrawn	
102.	Yardley Road	Withdrawn	
103.	Devonshire Place	Approved	
104.	Lenox Circle (P)	Approved	

ANNUAL TOWN ELECTION
MARCH 24, 1998

ANNUAL TOWN ELECTION TOTAL: 3212

The total number of ballots cast was 3212, viz:

Precinct 1	2232	Precinct 2	2484	Precinct 3	2251	Precinct 4	2472
Precinct 5	2633	Precinct 6	2509	Precinct 7	2298	Precinct 8	2499

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	TOTAL
MODERATOR (1)									
James D. Doherty	329	284	264	315	283	285	264	313	2337
John Doyle	71	87	68	72	106	83	66	84	637
All Others	2	1	4	1	4	1	2	0	15
Blanks	46	21	26	30	28	24	28	20	223
SELECTMAN (2)									
John P. Hess	313	263	242	289	270	268	252	295	2192
Lon A. Becker	208	227	193	213	234	209	179	197	1660
Ruben Nieves	204	159	161	204	197	193	169	216	1503
All Others	2	2	1	0	2	0	0	2	9
Blanks	169	135	127	130	139	116	120	124	1060
SCHOOL COMMITTEE (2)									
Tina Girdwood	299	193	211	242	191	200	208	230	1774
Joan N. Cohen	221	172	169	217	249	218	217	241	1704
Richard J. Collins	239	285	235	260	256	251	198	240	1964
All Others	1	0	0	1	2	0	0	2	6
Blanks	136	136	109	116	144	117	97	121	976
HOUSING AUTHORITY (1)									
Norma Villarreal	176	146	146	180	201	226	215	210	1500
Calvin A. Deyermond	146	156	146	132	113	97	84	128	1002
Denise A. Fraize	78	53	40	60	64	33	37	46	411
All Others	0	1	0	2	1	1	0	0	5
Blanks	48	37	30	44	42	36	24	33	294
TRUSTEE PUNCHARD FREE SCHOOL (1) FOR ONE YEAR TO FILL A VACANCY									
Eric Stubenhaus	324	294	269	302	278	294	273	323	2357
All Others	1	2	3	2	4	0	1	2	15
Blanks	123	97	90	114	139	99	86	92	840
TOTAL:									3212

Agreeably to a Warrant signed by the Selectmen on March 2, 1998 the Inhabitants of said Town who are qualified to vote in Elections and Town Affairs to meet and assemble at the designated polling place. All eight precincts: Precincts One, Two, Three, Four, Five, Six, Seven, Eight, are to vote at the Dunn Gymnasium, Andover High School, Shawsheen Road, in said Andover, on

TUESDAY, THE TWENTY-FOURTH DAY OF MARCH, 1998

at eight o'clock A.M. to eight o'clock P.M. to act upon the following articles:

Pursuant to the foregoing Warrant, I subscriber, one of the Constables of the Town of Andover, have notified the Inhabitants of said Town to meet at the time and place and for the purposes stated in said Warrant, by posting a true and attested copy of the same on the Town Hall, on each school house and in no less than five other public places where bill and notices are usually posted and by publication in the Andover Townsman. Said Warrants have been posted and published fourteen days.

Ronald F. Ford
Constable

ARTICLE 1. Took up Article One and proceeded to vote Town Offices. The ballot boxes were found to be empty and registered 0000. The polls were opened at eight o'clock A.M. and closed at eight o'clock P.M.

After the final action on the preceding Article One, the said meeting shall stand adjourned by virtue of Chapter 39, Section 20 of the Massachusetts General Laws, to April 27, 1998, at 7:00 P.M., at the Field House, Andover High School, Shawsheen Road, in said Andover.

ADJOURNED ANNUAL TOWN MEETING

APRIL 27, 1998

The check lists were used at the entrance and showed 980 voters admitted to the meeting.

The meeting was called to order by James D. Doherty, Moderator at 7:07 P.M.

The opening prayer was offered by The Reverend Dr. Calvin Mutti, South Church Congregational, Central Street, Andover, MA.

Salute to the flag was led by William T. Downs, Chairman, Board of Selectmen.

The song, America, written by Samuel Francis Smith in 1831 while attending Andover Theological Seminary, was sung by Jennifer Powers, a student at Andover High School.

Upon unanimous consent it was VOTED to admit seven (7) non-voters to the meeting and allow non-voters to be escorted to the non-voting section thereafter.

The Moderator announced there would be no smoking or food in the Gymnasium.

A motion was made and seconded to accept M.G.L. c. 39 Sec. 15 as amended by the Acts of 1996 to allow the moderator to declare a 2/3 vote. The motion carried by a majority vote.

Upon motion made and duly seconded, it was VOTED by unanimous consent to dispense with the reading of the Warrant and return of service of the Constable.

Upon motion made and duly seconded, it was VOTED by unanimous consent that the Moderator refer to the warrant articles by number and subject matter.

The voting sections of the hall were laid out by the Moderator for the counters and voters.

School Committee Chairman Eric Nadworny, recognized David Bimbach for his contribution to the School Committee for the recent term of three years he just completed on the Board. This was Mr. Bimbach's second non-consecutive term as a school committee member.

ARTICLE 1. To elect a Moderator for one year, two Selectmen for three years, two members of the School Committee for three years, one Trustee of Punchard Free School for two years to fill a vacancy and one member of the Andover Housing Authority for five years.

All the candidates above were voted for on one ballot on March 24, 1998:

The polls were open from 8:00 A.M. to 8:00 P. M.

Town Clerk, Randall L. Hanson, declared the successful candidates to be as follows:

James D. Doherty	Moderator for One Year
John P. Hess	Selectman for Three Years
Lori A. Becker	Selectman for Three Years
Tina Girdwood	School Committee for Three Years
Richard J. Collins	School Committee for Three Years
Norma L. Villarreal	Andover Housing Authority
Eric Stubenhaus	Trustee of Punchard Free School for Two Years to fill a vacancy

ARTICLE 2. To elect all other officers not required by law to be elected by ballot.

Upon motion made and duly seconded it was VOTED that John H. Caswell, 13 Rennie Drive, be elected Trustee of the Cornell Fund for three years by a Majority vote.

ARTICLE 3. To establish the salaries of the elected officers for the ensuing year.

Upon motion made and duly seconded it was VOTED by a Majority vote that the salaries of the elected Town Officers for Fiscal Year 1999 be established as follows:

Town Moderator -	\$125.00 for each Annual Town Meeting and \$30.00 for each Special Town Meeting except when it falls within the Annual Town Meeting.
Selectmen -	Chairman - \$1,500.00 Members - \$1,200.00
School Committee -	Chairman - \$1,500.00 Members - \$1,200.00

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 4. To see if the Town will vote to determine what sums of money the Town will raise and appropriate, including appropriations from available funds, to defray charges and expenses of the Town, including debt and interest, and to provide for a reserve fund for the Fiscal Year beginning July 1, 1998, and ending June 30, 1999.

Upon motion made and duly seconded it was MOVED to raise and appropriate the following sums of money:

GENERAL GOVERNMENT

1	PERSONAL SERVICES	Including \$173,250 in Community Services receipts, \$149,225 in Elder Services receipts, \$57,500 in Federal grants and \$20,000 in State Grants for Elder Services and \$13,000 in Wetland filing fees from Community Development	\$3,040,129.00
2	OTHER EXPENSES	Including \$226,750 in Community Services Receipts	1,463,488.00
		Total Appropriated	4,503,617.00

A motion was made and seconded to divide the General Government portion of the budget into four (4) motions to be acted on separately. The motion was APPROVED by a Majority vote.

VOTE: Yes: 291 No: 244

Motion I

Moved General Government in the amount of \$2,285,983:

Personal Services	\$1,421,266.00
Other Expenses	<u>864,717.00</u>
Total	\$2,285,983.00

The motion was APPROVED by a Majority vote.

Motion II

Moved Community Development in the amount of \$1,087,210:

Personal Services	\$ 923,020.00
Other Expenses	<u>164,190.00</u>
Total	\$1,087,210.00

The motion was APPROVED by a Majority vote.

Motion III

Moved Community Services in the Amount of \$603,056:

Personal Services	\$ 328,051.00
Other Expenses	<u>275,005.00</u>
Total	\$ 603,056.00

The motion was APPROVED by a Majority vote.

Motion IV

Moved Elder Services in the Amount of \$527,368:

Personal Services	\$ 367,792.00
Other Expenses	<u>159,576.00</u>
Total	\$ 527,368.00

Including the following receipts:

ANNUAL TOWN MEETING - APRIL 27, 1998

1	PERSONAL SERVICES	Including \$173,250 in Community Services receipts, \$149,225 in Elder Services receipts, \$57,500 in Federal grants and \$20,000 in State Grants for Elder Services and \$13,000 in Wetland filing fees from Community Development	
2	OTHER EXPENSES	Including \$226,750 in Community Services Receipts	

The motion was APPROVED by a Majority vote.

Total Appropriated	4,503,617.00
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PLANT AND FACILITIES

3	PERSONAL SERVICES	Including \$60,000 from rental income and \$70,000 from Cemetery interest income and \$40,000 from sale of lots	2,160,698.00
4	OTHER EXPENSES		2,484,260.00
		Total Appropriated	4,644,958.00

The motion was APPROVED by a Majority vote.

PUBLIC SAFETY

5	PERSONAL SERVICES	Including \$384,000 from ambulance receipts, \$33,677 from parking meter receipts and \$13,000 from State grants	8,258,954.00
6	OTHER EXPENSES	Including \$21,280 from parking meter receipts	565,253.00
		Total Appropriated	8,824,207.00

The motion was APPROVED by a Majority vote.

PUBLIC WORKS

7	PERSONAL SERVICES		2,440,516.00
8	OTHER EXPENSES		6,517,275.00
		Total Appropriated	8,957,791.00

The motion was APPROVED by a Majority vote.

LIBRARY

9	PERSONAL SERVICES		1,381,146.00
10	OTHER EXPENSES	Including \$48,000 from State Library Aid	588,404.00
Total Appropriated			1,969,550.00

The motion was **APPROVED** by a Majority vote.

UNCLASSIFIED

11	COMPENSATION FUND		576,500.00
12	RESERVE FUND		200,000.00
Total Appropriated			776,500.00

The motion was **APPROVED** by a Majority vote.

ANDOVER PUBLIC SCHOOLS

13	PERSONAL SERVICES	Including \$40,000 from Health Insurance Trust Fund	27,427,862.00
14	OTHER EXPENSES	Including \$50,000 in Medicaid receipts	6,109,290.00
Total Appropriated			33,537,152.00

The motion was **APPROVED** by a Majority vote.

GREATER LAWRENCE TECHNICAL HIGH SCHOOL

15	Total Appropriated	117,332.00
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FIXED

16	INTEREST EXPENSE	3,345,229.00
17	BOND REDEMPTION	6,277,700.00
18	STABILIZATION FUND	60,000.00
19	INSURANCE EXPENSES	516,400.00
20	RETIREMENT	3,076,772.00
21	HEALTH INSURANCE FUND	3,325,000.00
Total Appropriated		16,601,101.00

The motion was **APPROVED** by a Majority vote.

An amendment was made and seconded to reduce the budget by 1% excluding fixed costs.

The amendment was **DEFEATED** by a Majority vote.

Upon motion made and seconded it was **VOTED** to approve Article 4 in the amount of \$79,932,208.00 by a Majority vote.

TOTAL BUDGET APPROPRIATION \$79,932,208.00

Finance Committee Report: Approval

Selectmen Report: Approval

School Committee Report: Approval

SPECIAL ARTICLES - FREE CASH

Article 6	Supplemental Budget Appropriation FY 1998	\$ 141,000
	Public Safety - Personal Services \$51,000	
	School Department - Other Expenses \$90,000	
Article 9	Free Cash For FY 99 Budget	300,000
Article 12	Unpaid Bills	33,448.86
Article 23	Tax Voucher Program	36,000
Article 25	Regional Library Appropriation	95,486
Article 57	Accumulated Employee Benefit Account	400,000
Article 65	Town Projects	1,000,000
	Storm Drainage Improvements - \$300,000	
	Land Fill Closure - \$125,000	
	Aerial Mapping - \$250,000	
	Traffic Lights/Lovejoy & Dascomb - \$12,000	
	Various Capital Improvement Projects - \$100,000	
	Pomps Pond Improvements - \$30,000	
	Engineering Plans for Ballfields - \$138,000	
	Skateboard Park - \$45,000	
Article 82	Fireworks	7,500
Article 83	Engineering and Plans for sidewalk on Chestnut Street	10,000
Article 84	Sewer Extension - Rock O'Dundee	40,000
Article 85	Ballardvale Green Irrigation	5,000
Article 95	David Drive Acquisition	60,000
	TOTAL	\$2,128,434.86

SPECIAL ARTICLES - TRANSFER OF FUNDS

Article 5	Transfer from:	
	Public Works - Special Services	\$ 80,000
	Library - Personal Services	7,000
	Insurance - Other Expenses	100,000
	Debt Service - Interest Expense	140,000

and be appropriated to the following:

Plant and Facilities - Personal Services	\$ 65,000
Public Safety - Personal Services	262,000

Article 23	Transfer from:	
	Article 30 - 1995 Annual Town Meeting	\$ 9,500
	Article 61 - 1996 Annual Town Meeting	4,500

and be appropriated to the following:

Article 23 - Tax Voucher Program	\$ 14,000
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Article 27	Transfer from:	
	Insurance Recoveries in excess of \$20,000 Account	\$96,432.50

and be appropriated to the following:

Insurance Trust Account	\$96,432.50
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TOTAL \$437,432.50

RESCIND BOND AUTHORIZATIONS

NONE

SPECIAL ARTICLES - BORROWING

Article	31	Engineering Designs/Plans for Sewer on So. Main Street	\$2,000,000
Article	33	Relief Sewer Construction/Brook Street	410,000
Article	34	Sewer Plans/Rogers Brook Area	500,000
Article	36	Town Building Improvements	652,000
Article	51	Sanitary Sewer - Balmoral Street	110,000
Article	58	Pearson Street Acquisition	180,000
Article	59	Hussey Brook/River Street Repairs	100,000
Article	61	Water Main Construction - Burnham Road	525,000
Article	63	Fish Brook Pumping Station Phase II	375,000
Article	69	School Building Renovations	750,000
Article	70	Andover High School Improvements - Track, Windows, Shades and Furnishings	<u>768,000</u>
		TOTAL	\$ 6,370,000

UNEXPENDED APPROPRIATIONS

NONE

SPECIAL ARTICLES - CHAPTER 44 SEC. 53½ REVOLVING ACCOUNTS

Article	16	Department of Community Services	\$ 200,000
Article	17	Community Development & Planning	40,000
Article	18	Plant and Facilities	30,000
Article	19	Elder Services	<u>150,000</u>
		TOTAL	\$ 420,000

SPECIAL ARTICLES FROM TAXATION

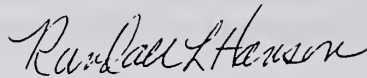
Article	64	Sidewalk Restoration	\$ 400,000
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SPECIAL ARTICLES FROM STABILIZATION FUND

Article 28 Town/School Office Building purchase \$1,800,000

A true record

A T T E S T



Randall L. Hanson
Town Clerk

ARTICLE 5. To see if the Town will vote to transfer from amounts previously appropriated at the April 14, 1997 Annual Town Meeting as authorized by Massachusetts General Laws, Chapter 44, Section 33B.

Upon Motion made and duly seconded it was VOTED by a Majority vote that the Town transfer the sum of \$327,000 from the following accounts:

Public Works - Personal Services	\$80,000
Library - Personal Services	\$ 7,000
Insurance - Other Expenses	\$100,000
Debt Service - Interest Expense	\$140,000

and appropriate to the following accounts:

Municipal Maintenance - Personal Services	\$ 65,000
Public Safety - Personal Services	\$262,000

Finance Committee Report: Approval

School Committee Report: Approval

ARTICLE 6. To see if the Town will vote to transfer from available funds a sum of money to supplement appropriations voted at the April 14, 1997 Annual Town Meeting.

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town transfer from Free Cash the sum of \$141,000 and appropriate to the following accounts:

Public Safety - Personal Services	\$51,000
School Department - Other Expenses	\$90,000

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 7. To see if the Town will vote to authorize the Board of Selectmen and/or the Town Manager to apply for, accept and enter into contracts from time to time for the expenditure of any funds allotted to Andover by the Commonwealth of Massachusetts or the U. S. Government under any State or Federal grant program.

Upon motion made and duly seconded it was VOTED to approve Article 7 as printed in the Warrant by a Majority vote.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 8. To see if the Town will vote to authorize the Town Manager to enter into a contract with the Massachusetts Highway Department Commissioners, the County Commissioners and/or either of them for the construction and maintenance of public highways in the Town of Andover for the ensuing year.

Upon motion made and duly seconded it was VOTED to approve Article 8 as printed in the Warrant by a Majority vote.

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 9. To see what amount the Town will vote to permit the Assessors to use in free cash to reduce the Fiscal Year 1999 tax rate and to effect appropriations voted at the 1998 Annual Town Meeting.

Upon motion made and duly seconded it was VOTED to approve Article 9 as printed in the Warrant in the amount of \$300,000 by a Majority vote.

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 10. To see what disposition shall be made of unexpended appropriations and free cash in the treasury.

WITHDRAWN

ARTICLE 11. To see if the Town will vote to authorize the Town to acquire any necessary easements by gift, by purchase or by right of eminent domain for Chapter 90 Highway Construction.

Upon motion made and duly seconded it was VOTED to approve Article 11 as printed in the Warrant.

VOTE: DECLARED MORE THAN 2/3 VOTE BY MODERATOR A 2/3 Vote Required

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 12. To see if the Town will vote to transfer from available funds a sum of money to pay unpaid bills for which obligation was incurred in prior Fiscal Years.

Upon motion made and duly seconded it was VOTED that Article 12 be approved as printed in the Warrant in the amount of \$33,448.86 from Free Cash for the following bills:

\$ 4,425.00	Wood Hill Contractors for snow plowing
\$ 123.86	Lahey Clinic Medical Bills
\$25,500.00	Ropes & Gray Bond Counsel Services
\$ 3,400.00	Ropes & Gray Bond Counsel Services

VOTE: YES: 701 NO: 2 A 4/5 Vote Required

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 13. To act upon the report of the Town officers.

Upon motion made and duly seconded it was VOTED to approve Article 13 as printed in the Warrant by a Majority vote.

Board of Selectmen Report: Approval

ARTICLE 14. To see if the Town will vote to accept the provisions of Section 4, Chapter 73 of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988 to allow an additional property tax exemption for Fiscal Year 1999 for those persons who qualify for property tax exemptions under Massachusetts General Laws Chapter 59, Section 5.

Upon motion made and duly seconded it was VOTED to approve Article 14 as printed in the Warrant by a Majority vote.

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 15. To see if the Town will vote to rescind unissued bond authorizations from prior Town Meetings or take any other action related thereto.

WITHDRAWN

ARTICLE 16. To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 44, Section 53E½ for the purpose of establishing a Community Services revolving account for ticket sales, related trip expenses, new special events and youth activities for Fiscal Year 1999; such expenses to be funded by revenues collected from these activities, and to authorize the Town Manager to make expenditures in an amount not to exceed \$250,000 for FY-1999, or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 16 as printed in the Warrant by a Majority vote not to exceed \$200,000.

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 17. To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 44, Section 53E½ for the purpose of establishing a Community Development and Planning revolving account for expenses charged for advertising or legal hearings and/or legal notices associated with permit applications and for expenses charged for health clinics and Title V upgrade permits and applications for the Building, Health, Conservation and Planning divisions of said department for Fiscal Year 1999; such expenses to be funded by fees collected from applicants and clinic participants, and to authorize the Town Manager to make expenditures in an amount not to exceed \$40,000 for Fiscal Year 1999 or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 17 as printed in the Warrant by a Majority vote not to exceed \$40,000.

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 18. To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 44, Section 53E½ for the purpose of establishing a Department of Plant and Facilities revolving account for field maintenance and related expenses for Fiscal Year 1999, such expenses to be funded by revenues collected by field rentals, and to authorize the Town Manager to make expenditures in an amount not to exceed \$30,000 for FY-1999, or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 18 as printed in the Warrant by a Majority vote not to exceed \$30,000.

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 19. To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 44, Section 53E½ for the purpose of establishing an Elder Services revolving account for expenses related to Senior activities and programs of said department for Fiscal Year 1999; such expenses to be funded by fees collected from participants, and to authorize the Town Manager to make expenditures in an amount not to exceed \$150,000 for Fiscal Year 1999 or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 19 as printed in the Warrant by a Majority vote not to exceed \$150,000.

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 20. To see if the Town will vote in accordance with the provisions of M.G.L. Chapter 30B, Section 12(b), to authorize the Town Manager, in his capacity as chief procurement officer, to solicit and award contracts for terms exceeding three years, including any renewal, extension or option, provided in each instance the longer term is determined to be in the best interest of the Town by a vote of the Board of Selectmen or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 20 as printed in the Warrant by a Majority vote.

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 21. To see if the Town will vote to authorize the Board of Selectmen and the School Committee to accept grants of easements for water drainage, sewage disposal and utility purposes on terms and conditions the Board and the Committee deem in the best interests of the Town or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 21 as printed in the Warrant by a Majority vote.

Board of Selectmen Report: Approval
Finance Committee Report: Approval
School Committee Report: Approval

ARTICLE 22. To see if the Town will vote to authorize the Board of Selectmen and the School Committee to grant easements for water drainage, sewage disposal and utility purposes on terms and conditions the Board and the Committee deem in the best interests of the Town or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 22 as printed in the Warrant by a Majority vote.

Finance Committee Report: Approval
Board of Selectmen Report: Approval
School Committee Report: Approval

ARTICLE 23. To see if the Town will vote to raise by taxation or transfer from available funds, the sum of \$50,000 for the purpose of providing senior citizens and disabled homeowners with a real estate tax payment voucher program pursuant to an agreement to be formulated by the Council on Aging and approved by the Town Manager or take any other action related thereto.

Upon motion made and duly seconded it was VOTED by a Majority vote that Article 23 be approved

as printed in the Warrant in the amount of \$50,000 by transfer of \$9,500 from Article 30, 1995 Annual Town Meeting, \$4,500 from Article 61, 1996 Annual Town Meeting, and \$36,000 from free cash.

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 24. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate the sum of \$1,000,000 for the acquisition of land for active and passive recreation purposes, or take any other action related thereto.

Upon motion made and duly seconded it was **MOVED** that the Town appropriate the sum of \$1,000,000 for the acquisition of land for recreational purposes and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen is hereby authorized to borrow said sum under and pursuant to Chapter 44, Section 7(3) of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor.

Article 24 was **DEFEATED** by majority vote.

VOTE: YES: 220 NO: 550 A 2/3 Vote Required

Upon motion made and duly seconded it was moved to that the Town Meeting give a vote of confidence for the Town to move forward with plans for active recreation. The Moderator saw no opposition.

Finance Committee Report: Disapproval
Board of Selectmen Report: Approval
Planning Board Report: Approval
Conservation Board Report: Approval

ARTICLE 25. To see if the Town will vote to transfer from available funds a sum of \$95,486 and appropriate to the Memorial Hall Library budget, said sum representing additional State Aid for support of regional library services or take any other action related thereto.

Upon motion made and duly seconded it was **VOTED** by a Majority vote that Article 25 be approved as printed in the Warrant in the amount of \$95,486 from Free Cash and appropriate to Memorial Hall Library - Other Expenses.

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 26. To see if the Town will vote to authorize the Board of Selectmen to enter into a lease of the building and land at Williams Hall at Phillips Academy for use as a Senior Center on terms and conditions deemed by the Board of Selectmen to be in the best interests of the Town and to authorize the Board of Selectmen and Town Manager to petition the General Court for special legislation for such a lease or take any other action related thereto.

WITHDRAWN

ARTICLE 27. To see if the Town will vote to transfer a sum of \$96,432.50 from the Insurance Recoveries In Excess of \$20,000 Account to the Insurance Trust Account, said sum representing insurance proceeds for damage to the Town's ambulance or take any other action related thereto.

Upon motion made and duly seconded it was VOTED by a Majority vote that Article 27 be approved as printed in the Warrant in the amount of \$96,432.50.

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 28. To see if the Town will vote to exercise its option to purchase the Buildings (known as Town and School Administration Offices, 36 Bartlet Street) from the Lessor, Andover Office Associates Limited Partnership, upon the expiration of the initial term on July 15, 1999 for the agreed amount of \$1,800,000 and that to meet this obligation shall appropriate \$1,800,000 from the Stabilization Fund for this purpose or take any other action related thereto.

Upon motion made and duly seconded it was VOTED that Article 28 be approved as printed in the Warrant in the Amount of \$1,800,000 from the Stabilization Fund.

VOTE: YES: 786 NO: 2 A 2/3 Vote Required

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 29. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate the sum of \$2,350,000 for architectural and engineering services and related costs for constructing, furnishing and equipping a Middle School including outside work and other costs incidental and related thereto; for engineering and design services to prepare plans for the construction of sidewalks in the area of the proposed Middle School; for engineering, design, and appraisal services to prepare plans for the construction of a sanitary sewer line from the end of the existing sewer along the Merrimack River near Hewlett Packard to the proposed Middle School site at Cross Street at High Plain Road via River Road and Cross Street or take any other action related thereto.

WITHDRAWN

ARTICLE 30. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate the sum of \$220,000 for engineering, design, and appraisal services to prepare plans for the construction of a sanitary sewer line in the following streets: Launching Road, portion from River Road to house #15; Mercury Circle, Apollo Circle; Gemini Circle; Forest Hill Drive; Aspen Circle; Bittersweet Lane; Wintergreen Circle; Deerbury Circle; Brierwood Circle; Sandalwood Lane, Pepperidge Circle; Alpine Drive; Sugarbush Lane; Brady Loop and Monahan Lane or take any other action related thereto.

WITHDRAWN

ARTICLE 31. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate a sum of \$2,000,000 for the cost of engineering and appraisal services to prepare plans for the construction of sanitary sewer lines in the Ballardvale Road area and South Main Street area as shown on the 1979 Wastewater Facilities Plan including adjacent streets in the Fosters Pond and Woburn Street area or take any other action related thereto.

Upon motion made and duly seconded it was MOVED that the Town appropriate the sum of \$2,000,000 for engineering and design services to prepare plans and specifications for the

construction of sanitary sewer lines in the Ballardvale Road area and the South Main Street area as shown on the 1979 Wastewater Facilities Plan, including adjacent streets in the Fosters Road and Woburn Street areas, and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44, Section 7(22) of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor.

Upon motion made and duly seconded it was moved to amend Article 31 so that the debt service resulting from this article be funded through general taxation and not through the sewer rates.

The amendment LOST by a Majority vote.

The original motion was APPROVED.

VOTE: YES: 634 NO: 142 A 2/3 Vote Required

Finance Committee Report: Approval
Board of Selectmen Report: Approval
Planning Board Report: Approval
Board of Health Report: Approval

ARTICLE 32. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate a sum of \$1,600,000 for the cost of engineering and appraisal services to prepare plans for the construction of sanitary sewer lines in the Ballardvale Road area and the South Main Street area as shown on the 1979 Wastewater Facilities Plan or take any other action related thereto.

On petition of Mark E. O'Malley and others

WITHDRAWN

ARTICLE 33. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate a sum of \$410,000 for the cost of constructing a relief sewer in Brook Street from Essex Street to Central Street and in Chestnut Street between Bartlet Street and Whittier Street or take any other action related thereto.

Upon motion made and duly seconded it was VOTED that the Town appropriate the sum of \$410,000 for constructing a relief sewer in Brook Street from Essex Street to Central Street and in Chestnut Street between Bartlet Street and Whittier Street, and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44, Section 7(1) of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: DECLARED UNANIMOUS BY THE MODERATOR A 2/3 vote required

Finance Committee Report: Approval
Board of Selectmen Report: Approval
Planning Board Report: Approval

ARTICLE 34. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate a sum of \$500,000 for the cost of engineering and appraisal services to prepare plans for the construction of sanitary sewer lines in the Rogers Brook Area as shown on the 1979 Wastewater Facilities Plan or take any other action related thereto.

On petition of Katherine Scapicchio, Carter Rountree and others

Upon motion made and duly seconded it was VOTED that the Town appropriate the sum of \$500,000 for engineering and design services to prepare plans and specifications for the construction of sanitary sewer lines in the Rogers Brook area as shown on the 1979 Wastewater Facilities Plan, and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44, Section 7(22) of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: DECLARED MORE THAN A 2/3 VOTE BY MODERATOR A 2/3 vote required

Finance Committee Report: Disapproval
Board of Selectmen Report: Disapproval
Planning Board Report: Disapproval
Board of Health Report: Approval

ARTICLE 35. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate a sum of \$9,450,000 for the rehabilitation of the oldest section of the original sections of the original sewerage system, such rehabilitation consisting of the replacement of the original trunk sewer from Riverina Road to Central Street and the initial replacement program for sewers in the Rogers Brook area.

On petition of J. Gregory Luckman and others

Upon motion made and duly seconded it was MOVED that the Town appropriate the sum of \$9,450,000 for the rehabilitation of the oldest section of the original sections of the original sewer system, such rehabilitation consisting of the replacement of the original trunk sewer from Riverina Road to Central Street and the initial replacement program for sewers in the Rogers Brook area, and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44, Section 7(1) of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor.

Article 35 was DEFEATED.

VOTE: DECLARED LESS THAN A 2/3 VOTE BY MODERATOR A 2/3 Vote Required

Finance Committee Report: Disapproval
Board of Selectmen Report: Disapproval
Planning Board Report: Disapproval

Upon motion made and duly seconded, it was voted to adjourn at 10:18 P.M., until Tuesday, April 28, 1998 at 7:00 P. M. at the Field House, Andover High School, Shawshcen Road.

ADJOURNED ANNUAL TOWN MEETING - APRIL 28, 1998

The check lists were used at the entrance and showed 698 voters were admitted to the meeting.

The meeting was called to order by James Doherty, Moderator, at 7:05 P.M.

A motion was made and seconded to accept M.G.L. c. 39, Sec. 15, as amended by the Acts of 1996 to allow the Moderator to declare a 2/3 vote. The motion was approved by a Majority vote.

By unanimous consent it was voted to admit thirteen (13) non-voters to the meeting and to escort non-voters to the non-voter section thereafter.

ARTICLE 36. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing, or by any combination of the foregoing and appropriate a sum not to exceed \$1,500,000 for the purpose of remodeling, reconstructing or making extraordinary repairs to public buildings, including necessary site improvements or take any other action related thereto.

Upon motion made and duly seconded it was VOTED that the Town appropriate the sum of \$652,000 for the purpose of remodeling, reconstructing or making extraordinary repairs to public buildings, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44, Section 7(3A) of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: DECLARED UNANIMOUS BY THE MODERATOR A 2/3 vote required

Finance Committee Report: Approval
Board of Selectmen Report: Approval
School Committee Report: Approval

ARTICLE 37. To see if the Town will vote to accept the provisions of Section 20(6) of M.G.L. Chapter 32 relative to compensation of Retirement Board members or take any other action related thereto.

Article 37 was DEFEATED by a Majority vote.

Finance Committee Report: Disapproval
Board of Selectmen Report: Approval

ARTICLE 38. To see if the Town will vote to authorize the Board of Selectmen and the Conservation Commission to enter into an Agreement or Agreements and to ratify any Agreements entered into with the Greater Lawrence Regional Vocational Technical High School District and Phillips Academy, including a Management Agreement with an initial duration of ten years with provision for automatic renewal or renegotiation by the Parties, upon terms and conditions the Board and Commission deem to be in the best interest of the Town, and to grant and accept easements in real estate and to convey and accept conveyances of real estate lying between River Road and the Merrimack River as shown on plans entitled "Plan of Land in Andover, Massachusetts" dated April 14, 1995 by Dana F. Perkins, Inc. And "Subdivision and Easement Plan of Land in Andover, Massachusetts" dated April 17, 1995 by Dana F. Perkins, Inc. on file with the Town Clerk's Office and to authorize such grants, conveyances and acceptances and to authorize the Town Manager and Board of Selectmen to petition the General Court for special legislation for such Agreements, real estate grants, conveyances and acceptances or take any other action related thereto.

Upon motion made and duly seconded it was MOVED to approve Article 38 as printed in the Warrant.

Upon motion made and duly seconded a motion was made to amend Article 38 by inserting the following sentence at the end of Article 38:

.....provided that before the execution of an agreement or agreements or petitioning the General Court for legislation, the "management agreement" will be ratified by vote of a regular or special town meeting.

The amendment was DEFEATED by a Majority vote.

The original motion was APPROVED.

VOTE: DECLARED MORE THAN A 2/3 VOTE BY MODERATOR A 2/3 Vote Required

Board of Selectmen Report: Approval
Planning Board Report: Approval

ARTICLE 39. To see if the Town will vote to require that, henceforth, the Selectmen shall provide each voter of the Town of Andover with an official copy of the Warrant for any annual or special

Town Meeting, to be used for the conduct of the business of such Town Meeting, and stating the time and place of holding the meeting and the subjects to be acted upon thereat, in compliance with Massachusetts General Laws, Chapter 39, Section 10; such document to be devoid of editorial comment, recommendations and statements of approval or disapproval of any kind.

On petition of John Doyle and others

Article 39 was DEFEATED by a Majority Vote

Finance Committee Report: Disapproval
Board of Selectmen Report: Disapproval

ARTICLE 40. To see if the Town will vote to amend Article II of the General By-laws by adding the following by-law:

“On matters requiring a two-thirds vote by statute, a count need not be taken unless the vote so declared is immediately questioned by seven or more voters as provided in General Laws Chapter 39, section 15.”

or take any other action related thereto.

Upon motion made and duly seconded it was VOTED that Article 40 be approved as printed in the Warrant by a Majority vote with the following amendment be added to the end of the first sentence:

“Before considering another warrant article the Moderator shall ask if the two-thirds vote is questioned.”

Board of Selectmen Report: Approval

ARTICLE 41. To see if the Town will vote to amend the General By-laws of the Town by adding the following to Article XII, Miscellaneous By-laws, Paragraph 39:

“Yard Sale shall mean the temporary use of residential, industrial or institutional premises for the sale of personal property by the owner or occupant with permission from the owner.

Personal property shall be limited to property owned and used previously by the owner or occupant.

No yard sale shall be held in any zoning district without the owner or occupant first obtaining a permit from the Office of the Inspector of Buildings. Unless specific written authorization is given by the Board of Selectmen, no such yard sale shall be held on any property more than twice in each calendar year nor more than once in any period of three (3) consecutive months. No such yard sale shall continue for more than two (2) consecutive days.

If several property owners in the same neighborhood or zoning districts wish to jointly hold a yard sale, such sale shall occur on the premises of one property owner only. Property offered for sale at such yard sale shall be personal property of said property owners or occupants only. No more than two (2) such yard sales shall be held in any calendar year, nor shall more than one such sale be held in any period of three (3) consecutive months.

These regulations shall also apply to all non-profit and charitable organizations.

Any violation of this bylaw shall be punishable by a fine not to exceed three hundred dollars (\$300.00). Each day that such violation continues shall constitute a separate violation.”

or take any other action related thereto.

WITHDRAWN

ARTICLE 42. To see if the Town will vote to amend Article VIII, Section VII of the Zoning By-law by deleting the first sentence in the first paragraph and substituting the following:

“A single-family or two-family dwelling which is nonconforming because of setback, yard, area and/or frontage requirements of this by-law may be altered, reconstructed, extended or structurally changed as of right through the issuance of a building permit and without a special permit or finding by the Board of Appeals as required in subsection VII.A below provided that such alteration, reconstruction, extension or structural change complies with all current setback, yard, building height, building story requirements, and other requirements of this by-law. Such alteration, reconstruction, extension or structural change shall not be considered an increase in the nonconforming nature of the dwelling.”

or take any other action related thereto.

Upon motion made and duly seconded it was VOTED that Article 42 be approved as printed in the Warrant.

VOTE: DECLARED UNANIMOUS BY MODERATOR **A 2/3 Vote Required**

ARTICLE 43. To see if the Town will vote to amend the Zoning By-law by adding to Section III.A.4. as follows:

“Retail Priority Overlay District”,

and, to see if the Town will vote to amend the Zoning By-law by adding a new Section IV.C. as follows:

(1) “IV.C. Overlay District Use Regulations:

1. Flood Hazard Overlay District: For rules and provisions regulating and limiting the use of land and construction of buildings in Flood Hazard Districts, see Section VI.I of this by-law.
2. Retail Priority Overlay District:
 - a. Purpose: The purpose of the Retail Priority Overlay District is: 1) to reinforce the retail base of Andover’s Central Business District; 2) to encourage the location of shopping opportunities in proximity to Main Street; and 3) to provide opportunities for retail services and associated uses to locate near one another for the convenience of the public.
 - b. Uses Allowed by Right: Only the following uses shall be permitted by right at the first floor street level within the Retail Priority Overlay District:
 - (1) establishment for retail sale of merchandise;
 - (2) establishment for personal or consumer service, but excluding financial institutions, financial services, stock brokers, insurance offices, real estate offices, accounting offices and law offices;
 - (3) restaurant where the principle activity is the service or sale of food or drink for consumption on or off the premises;
 - (4) advertising signs or devices subject to the requirements of Section VI.B. of this by-law.
3. Watershed Priority Overlay District: For rules and provisions regulating and limiting the use of land and construction of buildings in the Watershed Protection Overlay District, see Section VI.P. of this bylaw.”

(2) That each of the following areas of the Town of Andover lying within the General Business District be and hereby is established as a Retail Priority Overlay District, namely those areas specifically identified on Assessor’s Map 38 as lots numbered 117 and 118; and on Assessor’s Map

39 as lots numbered 3, 4, 5, 5A, 6, 7, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 33, 35, 36, 37, 38, 40, 41, 42, 43, and 54; and on Assessor's Map 55 as lots numbered 91, 92, 93, 98, 99, 100, 101, 102, 125, 128, 129, and 130; and as shown on a map entitled "Town of Andover Rctail Priority Overlay District", dated January 22, 1998, prepared by the Department of Community Development and Planning, said plan being on file in the Office of the Town Clerk, or take any other action related thereto.

WITHDRAWN

ARTICLE 44. To see if the Town will vote to amend the Zoning By-Law as follows:

(1) Delete Section II.20. (Removal) in its entirety and replace with the following:

"20. EARTH MOVEMENT -- The importing, exporting and/or regrading of soil, loam, peat, gravel, rock, or similar material by means of vehicles and machinery, to, from, or on land in Andover."

(2) Delete Section VI.E. (Removal of material) in its entirety and replace with the following:

"E. Earth Movement. The importing, exporting and/or regrading of earth materials as defined in Section II.20. of the By-Law:

1. Except on land in public use, no person shall conduct or cause to be made any earth movement activities for purposes not in conformity with the intent and purpose of this by-law. Earth movement activities as described above and defined shall be in accordance with one (1) of the following procedures:

1.1 Regrading, importing or exporting of earth materials incidental to subdivision development in single residence zones:

- a. A special permit from the Planning Board shall be required for any earth movement undertaken in connection with the construction of streets in a subdivision and, whenever and wherever possible, cuts and fills associated with the construction of such streets shall be balanced to minimize movement of materials on or off the right-of-way.
- b. A special permit from the Planning Board shall be required for earth movement associated with the preparation of lots in a subdivision. Under such a permit, regrading shall be in conformity with the slope requirements set forth in Section V.B.12. of this By-Law. Changes in the final elevations from those shown on the Definitive Plan shall be limited to less than one (1) foot.
- c. Applications for special permits for earth movement shall, at a minimum, indicate the quantity and composition of materials to be regraded, imported, or exported, the estimated number of truckloads involved, the purpose for which the materials are to be moved, and the location of the site on which the earth movement will be conducted. All calculations pertaining to the quantity of earth materials involved shall be prepared and certified by a Registered Professional Engineer. Before granting any special permit under Section VI.E.1.a., b. or c. the Planning Board must find that the subdivision plan as a whole makes the best feasible use of existing topography and in making such find the Board shall take into account the magnitude of the change in topography resulting from the subdivision plan, the extent of cuts and fills, the amounts of earth materials involved, the removal of existing vegetation, the preservation and protection of significant natural topographic features such as eskers, streams, mature vegetation, and rock outcrops, and the type and size of the subdivision plan, whether it be conventional or cluster. The Board shall consider the effects on adjacent properties and streets resulting from the earth movement activities, and may impose and set forth in the permit such restrictions and conditions as deemed reasonable and in the public interest, including but not limited to the following:

1. The duration of time during which the special permit may be exercised;
2. The extent, depth and contours of the land;
3. The grades of slopes;
4. The proximity to any public way;
5. The hours during the day during which the activities may be conducted;
6. The hours of the day during which vehicles may be loaded or unloaded, and the times during which such vehicles may enter or leave the property;
7. The use of covers over earth materials in vehicles involved in transporting earth materials.
8. The cleaning of street surfaces during and following the transport of earth materials.

Earth movement associated with the preparation of a specific building lot may take place only after the issuance of a building permit by the Building Inspector and such earth moving activities shall be subject to the provisions of all applicable special permits issued by the Planning Board. Earth movement solely associated with the required standards for construction or installation of a sewage disposal system is allowed subject to a report from the Board of Health certifying that the volumes of such earth materials are required for such system, and that such materials are solely associated with the required standards for construction or installation of the system, said report to be submitted to the Planning Board as part of the application for a special permit.

1.2 Regrading, importing, or exporting, of earth materials incidental to construction or improvements on individual lots in single residence zones: Regrading or importing of less than three hundred (300) cubic yards or exporting of less than fifty (50) cubic yards of earth materials during any three (3) year period is permitted. Where volumes in excess of these limits is desired, application must be made to the Inspector of Buildings for an earth moving permit. All regrading shall be in conformity with the slope requirements set forth in Section V.B.12. of this By-law and shall be limited to less than eight hundred (800) cubic yards on lot areas less than one (1) acre and eight hundred (800) cubic yards per acre of lot area on lots greater than one (1) acre. Importing or exporting shall be limited to five hundred (500) cubic yards per acre of lot area up to a maximum of two thousand (2,000) cubic yards for any single lot. The application shall contain the information required under Section 1.1c. above. All calculations pertaining to the quantity of earth materials involved shall be prepared and certified by a Registered Professional Engineer. The Inspector of Buildings may impose and set forth in the permit such restrictions and conditions as deemed reasonable and in the public interest, including but not limited to the conditions set forth in Section VI.E.1.1c.1. through 8. above. Regrading, importing, or exporting of earth materials in excess of the limits specified in this paragraph shall be permitted only if specifically required by the Board of Health for the construction of sewage disposal systems, and a report from the Board of Health certifying same shall be submitted to the Inspector of Buildings.

1.3 Earth movement incidental to construction or improvements in apartment, business, or industrial zones: Regrading, importing, or exporting of earth materials incidental to construction or improvements in apartment, business, or industrial zones shall be subject to the provisions of Sections VI.O. and Q. of the By-law which require site reviews by the Planning Board.

1.4 Miscellaneous earth movement: A special permit from the Board of Appeals shall be required for earth movement not covered under the provisions of Section VI.E.1.1, 1.2 and 1.3 above. Regrading or importing of less than three hundred (300) cubic yards or exporting of less than fifty (50) cubic yards of earth materials during any three (3) year period is allowed without special permit.”

- (3) Delete Section IV.B.34A. in the Table of Uses in its entirety.
- (4) Delete Sections IV.B.34B., 34C., 34D., and 34E. in their entirety and replace with the following:

or take any other action related thereto

	Residence				Business				Industrial			
	SRA	SRB	SRC	APT	LS	OP	GB	MU	IG	IA	ID	
34A. Earth Movement incidental to the construction of subdivision streets subject to the provisions of Section VLE.1.1a.	PB	PB	PB	N	N	N	N	N	N	N	N	
34B. Earth Movement incidental to preparation of lots in a subdivision subject to the provisions of Section VLE.1.1b.	PB	PB	PB	N	N	N	N	N	N	N	N	
34C. Earth Movement incidental to construction on individual lots subject to the provisions of Section VLE.1.2	Y	Y	Y	N	N	N	N	N	N	N	N	
34D. Earth Movement in business, apartment or industrial districts subject to the provisions of Section VLE.1.3	N	N	N	Y	Y	Y	Y	Y	Y	Y	Y	
34E. Miscellaneous Earth Movement subject to the provisions of Section VLE.1.4	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA	

Upon motion made and duly seconded it was VOTED that Article 44 be approved as printed in the Warrant.

VOTE: DECLARED MORE THAN A 2/3 VOTE BY MODERATOR A 2/3 Vote Required

Board of Selectmen Report: Approval
 Planning Board Report: Approval

ARTICLE 45. To see if the Town will vote to amend Article VIII, Section VI, Subsection E of the Andover Zoning By-laws as follows:

Delete heading:

“E. Removal of material:”

Replace by:

E. Earth movement: the importing, exporting and/or regrading of earth materials.

Delete paragraph:

“1. No person shall remove any soil except from land in public use for purposes not in conformity with the intent and purpose of this bylaw. The removal or regrading of earth material shall be in accordance with one (1) of the following procedures:”

Replace by:

1. The purpose and intent of this subsection shall be to: (i) protect the natural features of land such as the topography, drainage patterns, streams, mature vegetation, archeology and vistas from the damaging effects of large scale earth moving, (ii) minimize the undesirable side effects of earth moving such as noise, dust, vibration, safety and traffic on public roads and (iii) encourage innovative site planning, architectural design and landscaping to make the best possible use of existing topography. Except on land in public use, no person shall conduct or cause to be made any earth movement activities for purposes not in conformity with this purpose and intent. Earth movement activities shall be in accordance with one (1) of the following procedures:

Delete heading:

“1.1 General permit:”

Replace by:

1.1 General permit for sand and gravel pits:

In Section E1.1 delete all references to:

"Board of Selectmen" or "Selectmen"

Replace by:

Planning Board

Delete heading:

"1.2 Removal or regrading incidental to subdivision development or construction:"

Replace by:

1.2 Regrading, importing, or exporting of earth materials incidental to subdivision development in single residence zones:

Delete paragraph:

"a. The Planning Board may grant a special permit for the removal of earth materials in connection with the preparation of a subdivision, provided that such materials are removed solely from the road and from such side slopes and off-road easements as are necessary in the opinion of the Planning Board."

Replace by:

a. A special permit from the Planning Board shall be required for any earth movement undertaken in connection with the construction of streets in a subdivision and, whenever and wherever possible, cuts and fills associated with the construction of such streets shall be balanced to minimize movement of materials on or off the right-of-way.

Delete paragraph:

"b. The Planning Board may grant a special permit for the regrading of earth materials in connection with the preparation of a subdivision. Any such special permit shall permit changes in the approved final elevations as a result of regrading of less than three hundred (300) cubic yards of earth material on any lot."

Replace by:

b. A special permit from the Planning Board shall be required for earth movement associated with the preparation of lots in a subdivision. Under such a permit, regrading shall be limited to less than one thousand (1000) cubic yards on any one lot and all regrading shall be in conformity with the slope requirements set forth in Section V.B.12 of this By-law. Changes in the final elevations from those shown on the Definitive Plan shall be limited to less than one (1) foot.

Delete paragraph:

"c. The Planning Board may approve a special permit for removal or regrading only if it determines that the subdivision plan, as a whole, makes the best feasible use of existing topography. In granting any special permit under Section VI, Subsection E, Paragraph 1.2a or b above, the Planning Board shall impose and set forth in the permit such other restrictions and conditions as it deems reasonable and in the public interest, including but not limited to the conditions set forth in Section V, Subsection E, Paragraph 1.1c above."

Replace by:

c. A special permit from the Planning Board shall be required for earth movement involving the importing of more than three hundred (300) cubic yards or exporting of more than fifty (50) cubic yards of earth materials in connection with the preparation of lots in a subdivision. Under such a permit, importing or exporting shall be limited to eight hundred (800) cubic yards of material on any lot with a maximum of eight thousand (8000) cubic yards for any subdivision.

Delete paragraph:

"d. Where earth materials are to be removed in connection with the preparation of a specific site for building, removal may take place only after the issuance of a building permit by the Building Inspector. Removal will normally be only from areas of the building, the driveways, the parking areas and from areas where removal is specifically required by the Board of Health in connection with the disposal system. Regrading which is necessary and incidental to the construction of a building, driveway, parking area or sewage disposal

system is permitted. Additional removal is subject to the provisions of Section VI, Subsection E, Paragraph 1.3 below; additional regrading is subject to the provisions of Section VI, Subsection E, Paragraph 1.4 below."

Replace by:

- d. Applications for special permits for earth movement shall, at a minimum, indicate the quantity and composition of material to be moved, the estimated number of truck loads required, the purpose for which the materials are to be moved, and the location of the site on which the earth movement will be done. All calculations pertaining to the quantity of earth materials involved shall be prepared and certificated by a Registered Professional Engineer. Before granting any special permit under Section VI.E.1.2a, b, or c above, the Planning Board shall require that the subdivision plan as a whole makes the best feasible use of existing topography and in making such a finding the Board shall take into account the extent of the cuts and fills, the amount of earth materials involved, the preservation and protection of significant natural topographic features such as eskers, streams, mature vegetation, and rock outcrops, and the type and size of the subdivision plan, whether it be conventional or cluster, and may impose and set forth in the permit such restrictions and conditions as deemed reasonable and in the public interest, including but not limited to the conditions set forth in Section VI.E.1.1c above. Where earth materials are to be moved in connection with the preparation of a specific building lot, regrading, importing, or exporting may take place only after the issuance of a building permit by the Building Inspector and such earth moving activities shall be subject to the provisions of all applicable special permits issued by the Planning Board. Earth movement in excess of the limits specified in Section VI.E.1.2b and c above shall be permitted only if specifically required by the Board of Health for the construction of sewage disposal systems and a report from the Board of Health certifying the same shall be submitted to the Planning Board and/or the Building Inspector.

Delete paragraph:

- "1.3 Miscellaneous removal of soil incidental to improvements: Removal of miscellaneous amounts of soil not covered under the provisions of Section VI, Subsection E, Paragraph 1.1 or 1.2 above is permitted, provided that the removal is concomitant with the improvement of the property from which the removal takes place and provided that the removal is in accord with the expressed intent and purpose of the provisions of this bylaw. Removal of aggregate quantities of less than fifty (50) cubic yards from any one (1) general site requires no formal permit. Where removal of soil in quantities in excess of fifty (50) cubic yards but less than five hundred (500) cubic yards is desired, application must be made to the Building Inspector for a miscellaneous soil removal permit. If appropriate, the Building Inspector with the concurrence of the Town Engineer, may issue the permit. The permit if issued, shall indicate the approximate quantity of soil to be removed, the purpose of removal and the location of the site of removal. The permit shall also specify that upon completion of excavation, exposed subsoil shall be graded and covered with loam to a minimum depth of six (6) inches and that failure to do so shall be deemed a violation of the bylaw. Where special circumstances exist which indicate the removal of soil in excess of five hundred (500) cubic yards but for which a general permit under Section VI, Subsection E, Paragraph 1.1, above, is not appropriate, a permit for a larger amount, up to two thousand (2000) cubic yards, may be issued, provided that it additionally has the approval and bears the signature of the Chairman of the Board of Selectmen or his designated representative. Except where the removal under the Section VI, Subsection E, Paragraph 1.3, is done in connection with the formation or enlargement of a pond, excavation shall not be permitted below the mean grade of the street or road serving the property. Where the excavation is in the immediate vicinity of the street and in any case shall not be such as to change the direction of flow of a watercourse or to cause surface water to gather as in a sump or swale. Pits for burying large rocks, stumps or other large objects shall immediately be back filled for safety reasons."

Replace by:

- 1.3 Regrading, importing, or exporting, of earth materials incident to construction or improvements on individual lots in single residence zones:

Regrading or importing of less than three hundred (300) cubic yards or exporting of less than fifty (50) cubic yards of earth materials on any lot during any three (3) year period is permitted. Where volumes in excess of these limits is desired, application

must be made to the Building Inspector for an earth moving permit. All regrading shall be in conformity with the slope requirements set forth in Section V.B.12 of this By-law and shall be limited to less than one thousand (1000) cubic yards on lot areas less than one (1) acre and one thousand (1000) cubic yards per acre of lot area on lots greater than one (1) acre. Importing or exporting shall be limited to eight hundred (800) cubic yards per acre of lot area up to a maximum of eight thousand (8,000) cubic yards for any single lot. The application shall contain the information required under Section 1.2d above. All calculations pertaining to the quantity of earth materials involved shall be prepared and certified by a Registered Professional Engineer. Before granting a permit the Building Inspector shall require that the proposed plan makes the best feasible use of existing topography and shall impose and set forth in the permit such other restrictions and conditions as deemed reasonable and in the public interest, including but not limited to the conditions set forth in Section VI.E.1.1e above. Earth movement in excess of the limits specified in this paragraph shall be permitted only if specifically required by the Board of Health for the construction of sewage disposal systems and a report from the Board of Health certifying the same shall be submitted to the Planning Board and/or the Building Inspector.

Delete paragraph:

"1.4 Miscellaneous regrading: The Board of Selectmen may grant a special permit for the regrading of earth material not covered under the provisions of Section VI, Subsection E, Paragraph 1.2 above. A special permit shall not be required for regrading of less than three hundred (300) cubic yards on any lot."

Replace by:

1.4 Regrading, importing, or exporting of earth materials incidental to construction or improvements in apartment, business, or industrial zones:

Regrading, importing, or exporting of earth materials incidental to construction or improvements in apartment, business, or industrial zones shall be subject to the provisions of Section VI.O. and Q. of this By-law which require site reviews by the Planning Board.

Add paragraph:

1.5 Miscellaneous earth movement

A special permit from the Planning Board shall be required for earth movement not covered under the provisions of Section VI.E.1.2, 1.3, and 1.4 above. Regrading or importing of less than three hundred (300) cubic yards or exporting of less than fifty (50) cubic yards of earth materials on any lot during any three (3) year period is allowed without a special permit.

34A. General removal of earth materials subject to the provisions of § VI.E.1.1	N	N	N	N	N	N	N	N	N	N	BS	BS
34B. Removal of regrading incidental to subdivision development subject to the provisions of § VI.E.1.2.(a),(b),(c)	PB	PB	PB	PB	PB	PB	PB	PB	PB	PB	PB	PB
34C. Removal or regrading incidental to construction subject to the provisions of § VI.E.1.2.(d)	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
34D. Miscellaneous removal of earth materials incidental to improvements subject to the provisions of § VI.E.1.3	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
34E. Miscellaneous regrading subject to the provisions of § VI.E.1.4	BS	BS	BS	BS	BS	BS	BS	BS	BS	BS	BS	BS

replaced by:

34A. General exporting of earth materials subject to the provisions of § VI.E.1.1	N	N	N	N	N	N	N	N	N	N	PB	PB
34B. Moving of earth materials incidental to subdivision development subject to the provisions of § VI.E.1.2.(a),(b),(c)	PB	PB	PB	N	N	N	N	N	N	N	N	N
34C. Moving of earth materials incidental to construction on subdivision lots subject to the provisions of § VI.E.1.2.(d)	Y	Y	Y	N	N	N	N	N	N	N	N	N
34D. Moving of earth materials incidental to construction or improvements on individual lots subject to the provisions of § VI.E.1.3	Y	Y	Y	N	N	N	N	N	N	N	N	N
34E. Moving of earth materials in apartment, business, or industrial zones subject to the provisions of § VI.E.1.4	N	N	N	PB	PB	PB	PB	PB	PB	PB	PB	PB
34F. Miscellaneous moving of earth materials subject to the provisions of § VI.E.1.5	PB	PB	PB	PB	PB	PB	PB	PB	PB	PB	PB	PB

On petition of James C. Keck and others

WITHDRAWN

ARTICLE 46. To see if the Town will vote to amend the Zoning By-Law as follows:

(1) Delete Section VI.D. (Cluster development) in its entirety and replace with the following:

“VI.D. Open Space Residential Development:

1. Purpose: The purpose of this section is to encourage the preservation of open land for its scenic beauty and to enhance open space and recreational use; to protect the natural environment; to protect the value of real property; to promote more sensitive siting of buildings and better overall site planning; to preserve the natural landscape and environment of the Town; to provide critical connections to protected open space areas and neighborhoods; to facilitate the construction and maintenance of streets, utilities and public services in a more economic and efficient manner; and to promote alternative modes of transportation and create a greater sense of community.
2. Applicability: The Planning Board may grant a special permit for the construction and occupancy of an open space residential development on a tract of land in the Single Residence B, Single Residence C and Limited Service District subject to the provisions of this Section of the bylaw.
3. Design Requirements:
 - a. Lot size: No lot within an open space residential development shall be less than 2/3 of the required lot size for the zoning district in which the development is located.
 - b. Density: The total number of lots allowed shall be equivalent to the number of lots into which the parcel could be divided under normally applicable zoning and subdivision regulations.
 - c. Lot frontage: The minimum frontage of any lot shall not be less than one hundred (100) feet measured at the street line. Only lots fronting on a subdivision street in an open space residential development may have reduced lot area or frontage as allowed in this section.
 - d. Lot width: No lot may be less than one hundred (100) feet in width between side lot lines as measured along lines which are at ninety (90) degree angles to the side lot lines.
 - e. Open space: A minimum of 30% of the land area within the open space residential

development shall be common open space as defined in subsection VI.D.5 below.

- f. Yard depth: In consideration of a special permit for an open space residential development under Section VI.D.2. of this bylaw, the Planning Board may approve a reduction in the minimum side yard depth to 20 feet.
 - g. Documentation: All lots to be developed under the provisions of this section shall be shown on a recorded plan stating that this section applies. A notation shall be placed on the plan indicating that no additional building lots are to be created through future land division of such developed lots.
4. Application requirements:
- a. At the time of submission of a preliminary or definitive open space residential subdivision plan the applicant shall submit a sketch plan of a conventional subdivision layout (non-open space residential development) at a scale of one inch equals 40 feet or one inch equals 100 feet. The sketch plan shall at a minimum contain the information required for a preliminary subdivision plan.
 - b. The plans shall be accompanied by a written statement of the reason or reasons why the Board should give favorable attention to an application for an open space residential development.
5. Open space:
- a. All land not designated for roads, lots for dwellings or other development within the development shall be held for common open space. Common open space shall be preserved for recreation or conservation use and shall comprise not less than 30% of the land within the open space residential development. Such open land shall either be conveyed to the Town of Andover and accepted by it for recreation or open space use or be conveyed to a nonprofit organization, the principal purpose of which is the conservation of open space, or be conveyed to a corporation or trust owned or to be owned by the owners of lots or residential units within the plan, articles of corporation or trust to be legally drawn up and available for review by Planning Board prior to final approval of the plan. If such a corporation or trust is utilized, ownership thereof shall pass with conveyances of the lots or residential units. In any case where such land is not conveyed to the town, a restriction enforceable by the Town of Andover shall be recorded providing that such land shall be kept in an open or natural state and not be built upon or developed for accessory uses such as parking or roadway. All such open space shall be restricted by deed from all future building.
 - b. The Board may require the provision or reservation of pedestrian/bicycle access ways of suitable width and in locations suitable for pedestrian/bicycle movement of different types connecting open space areas within the open space residential development or to other adjacent open spaces and neighborhoods.
 - c. Before final approval of the special permit by the Planning Board, the developer shall state which of the three conveyance options in subsection a above is being proposed, and such disposition, if approved by the Board, shall be recorded as a restriction on the development plan.
 - d. Prior to issuance of a Clearance Certificate for the development of any lot shown on an open space residential development plan the required open space area shall be conveyed to the approved recipient, however, prior to such conveyance all taxes for the open space area shall have been paid through the full tax-year of such conveyance, and all property bounds for the open space area shall have been installed.
 - e. Areas deemed by the Board to be inappropriate for the uses of recreation, protection of significant natural features or buffering due to size, shape or location, may not be included in the minimum required open space area.

6. Decision: The Planning Board may approve a special permit for an open space residential development in accordance with the provisions of Section VIII.C. of the Zoning By-Law, and upon a finding that such open space residential development fulfills the objectives set forth in subsection I. of this by-law. In its consideration of a special permit for an open space residential development plan the Board shall give particular attention to, and may use as a basis for its decision, the following criteria:
- a. The arrangement of lots, streets and buildings as they may promote the harmonious integration of the proposed development with existing surrounding properties;
 - b. Originality in the overall layout and design to achieve the best possible relationship between the proposed development and the land;
 - c. Usability of open spaces for active or passive recreation, determined by size, shape, topography, location, and proximity to nearby recreation or conservation areas;
 - d. Inclusion within open spaces of irreplaceable natural features such as streams, mature trees or clusters of trees, rock outcrops, eskers, bluffs, slopes and historic or archaeological features;
 - e. Accessibility of open spaces to the handicapped, elderly and children;
 - f. Suitability of open spaces for scenic values and improvement or preservation of views."

(2) Amend Section V., first paragraph by replacing the words "Cluster development" with the words "Open space residential development".

(3) Amend Section V.A. by deleting the last sentence after **** and replacing with the following:

"The minimum yard depth requirement for an open space residential development under Section VI.D.3.e of this bylaw may be reduced by the Planning Board to 20 feet."

(4) Amend Section IV.B.1A. by replacing the words "Cluster development" with the words "Open space residential development".

(5) Amend the Zoning Bylaw, Article VIII, Section VIII.C.2.a.(2) by replacing the words "Cluster development" with the words "Open space residential development".

or take any other action related thereto.

Upon motion made and duly seconded it was moved that Article 46 be approved as printed in the Warrant.

Upon motion made and duly seconded it was moved to amend Article 46 by adding to the end of the last sentence in paragraph two (2) "subject to the provisions of this Section of the bylaw" the following words: "and provided also that the dwellings in such open space development will be connected to an existing sewer line."

The amendment LOST by a Majority vote.

Article 46 was DEFEATED by majority vote.

VOTE: YES: 190 NO: 277 A 2/3 Vote Required

Board of Selectmen Report: Approval
 Planning Board Report: Approval

ARTICLE 47. To see if the Town will vote to amend Section VI.N. of Zoning By-Law as follows:

(1) Delete Section II.25. (Communication Structure) in its entirety and replace with the following:

"25. Wireless Communications Facilities: Facilities used for the principle purpose of commercial or public wireless communications uses, such as cellular telephone services, enhanced specialized mobile radio services, microwave communications, personal wireless communications services, paging services and the like, as defined in Section 704 of the Federal Telecommunications Act of 1996, as amended. Such facilities shall include towers, antennae, antennae support structures, panels, dishes and accessory structures."

(2) Delete Section VI.N. in its entirety and replace with the following:

"N. Wireless Communications Facility or other similar communications use: The Board of Appeals may issue a special permit for a wireless communications facility or other similar communications use as defined in Section II.25. of the Zoning By-Law in districts where allowed by Section IV.B.50; excluding any office, storage, or repair use unless otherwise allowed by the regulations of the district. For purposes of this by-law, wireless communications facilities do not include the following accessory uses or structures: antennae or dishes used solely for residential household television and radio reception; antennae or dishes used for commercial or public purposes which are not visible from any neighboring property or public way, or dishes used for those purposes measuring 39 inches or smaller in diameter; nor amateur radio facilities actively used in accordance with the terms of any amateur radio service license issued by the Federal Communications Commission (FCC), provided that the tower is not used or licensed for any commercial use. Amateur radio facilities shall be subject to the requirements of Section VI.N.10. of this by-law. All other wireless communications facilities or other similar communications uses shall be subject to the following standards and conditions:

1. Setback and Height: Towers, antenna, antenna support structures and other vertical elements of wireless communications facilities located in a residential district or upon a property abutting a residential use shall be set back from the nearest residential lot line a distance at least equal to one and one-half times their height. In all districts, the height of wireless communications towers shall not exceed 125 feet above the ground. In all districts the height of a ground-mounted dish antenna shall not exceed 18 feet measured from the mean finished grade of the base. In non-residential districts, the Permit Granting Authority may allow a lesser setback or greater height if such modification provides adequate safety, promotes co-location or improves design, and will not significantly impact the character and appearance of the neighborhood. In making a request for a lesser setback, the manufacturer or qualified licensed designer shall certify that the tower is designed to collapse upon itself in the event of failure. The Permit Granting Authority may also allow lesser setbacks necessary to allow for the use of an existing structure.

2. Design provisions for such facilities shall include, but are not limited to:

- a. No new wireless communication facility tower shall be used which involves a lattice construction, requires three (3) or more legs and/or requires guy wire supports.
- b. No tower or other facility shall contain any signs or other devices for the purpose of advertisement.
- c. The visible portions of support facilities and structures such as vaults, equipment buildings or enclosures and utilities shall be constructed out of and/or furnished with non-reflective materials.
- d. All towers, antenna, antenna support structures and similar facilities shall be of neutral colors that are harmonious with, and blend with, the natural features, buildings and structures in the surroundings; provided, however, that such facilities located on the exterior of a building shall be of colors that match and/or blend with those of the building.
- e. All building-mounted facilities shall be designed and located so as to appear to be an integral part of the existing architecture of the building.

- f. All electronic and other related equipment and appurtenances necessary for the operation of any wireless communication facility shall, whenever possible, be located within a lawfully pre-existing structure or completely below grade. When a new structure is required to house such equipment, the siting, design and materials of said structure shall be harmonious with, and blend with, the natural features, buildings and structures in the surroundings.
- g. All satellite dishes shall be of mesh construction, unless technical evidence is submitted demonstrating that this requirement is infeasible. Microwave dishes are exempted from this provision.
- h. All wireless communications facilities shall be protected against unauthorized climbing or other access by the public.
- i. Whenever feasible, design and siting of towers shall avoid the need for application of Federal Aviation Administration (FAA) lighting and painting requirements. Except as required by the FAA, towers shall not be artificially lighted.
- j. The application shall include eight (8) view lines shown in a one (1) mile radius from the site, beginning at true north and continuing clock-wise at forty-five degree intervals. Said view lines shall, to the extent feasible, be taken from existing vantage points commonly used by the public, such as public ways, buildings or facilities. The submittal shall include unaltered photographs taken from eye level (5 feet above grade) which show the existing condition of these view lines, as well as accurate scale perspective elevation drawings, computer-altered photographs or other accurate representations showing said view lines with the facility in place.
- k. A landscape plan shall be submitted with the application identifying all existing vegetation and indicating which vegetation is to be retained on the site, and showing all proposed new vegetation and other landscape treatments.
- l. The application shall include a site plan prepared by a registered land surveyor or registered professional engineer showing the dimensions of the lot or site; the location of the proposed facility with distances to property lines; existing and/or proposed buildings on or adjacent to the lot or site; existing utility lines, and such other information as the Board may require to properly review the application.

3. Co-Location:

- a. All new wireless communication facilities shall be co-located, to the maximum extent practicable and technologically feasible, with one or more existing wireless communications facilities, towers, buildings or other structures whose height, locations and characteristics meet the needs of the proposed facility.
- b. All new wireless communication towers or support structures shall be designed, to the maximum extent practicable and technologically feasible, for co-location of antennas and other necessary facilities for at least three other wireless communications providers, shall offer space to all other providers at market rates, and shall provide for towers that can be extended upward. Any Special Permit granted for a new facility under this section may be conditioned upon the written agreement of the facility operator to allow the co-location of other wireless communication providers on commercially reasonable terms.
- c. Any applicant proposing not to co-locate their facility or proposing to locate their facility in a residential district shall provide written evidence and documentation demonstrating why it is not feasible for their facility to be co-located with existing facilities or sited in other, non-residential districts.

4. Frequencies: All telecommunications facilities shall be operated only at Federal Communications Commission (FCC) designated frequencies, power levels and standards, including FCC Radio Frequency Emissions standards. The applicant shall provide certification demonstrating that the maximum allowable frequencies, power levels and standards will not be exceeded. Certifications

shall include technical specifications, a written explanation of those specifications, and, if necessary, field verification. The Permit Granting Authority may condition any Special Permit granted under this section upon a periodic submittal of certification of compliance with said standards.

5. **Repair and Upkeep:** All wireless communications facilities shall be maintained in good order and repair. Paint finishes shall be maintained and repaired when blemishes are visible from the property line. The applicant shall provide an inspection schedule, and shall file copies of inspections with the Inspector of Buildings.

6. **License and Permits:** The operator of every wireless communications facility shall submit to the Inspector of Buildings copies of all licenses and permits required by other agencies and governments with jurisdiction over the design, construction, location and operation of said facility, and shall maintain such licenses and permits and provide evidence of renewal or extension thereof when granted.

7. **Removal:** All structures associated with a wireless communications use shall be removed within one (1) year of the cessation of said use. If applicable, an annual certification demonstrating continued compliance with the standards of the Federal Communications Commission, Federal Aviation Administration and the American National Standards Institute, including provisions for required maintenance, shall be filed with the Inspector of Buildings by the permit holder.

8. **Prior to the issuance of a building permit for a wireless communications use, the applicant shall post and submit a bond or other financial surety acceptable to the Town in an amount sufficient to cover the cost of demolishing and/or removing the facility in the event the Inspector of Buildings condemns the property or deems it to have been abandoned or vacant for more than one year. Said amount shall be certified by an engineer, architect or other qualified professional registered to practice in the Commonwealth of Massachusetts. In the event the posted amount does not cover the cost of demolition and/or removal, the Town may place a lien upon the property covering the difference in cost.**

9. **Modifications:** The Permit Granting Authority may modify any provision of these standards if it can be demonstrated that it is technically infeasible to meet said standards or conditions, or that their effect is to prohibit the proposed use throughout the town, or if such modification will promote use of existing buildings or structures, co-location of wireless communications uses, improved safety or design, or otherwise promote the purposes of this by-law.

10. **Amateur Radio Facilities:** The Board of Appeals may issue a special permit for an amateur radio facility (tower or antenna) subject to the following requirements:

- a. The application shall include a site plan showing the dimensions of the lot upon which the amateur tower is to be erected; the location of the tower base, and a notation as to the height of the tower; distances to property lines; the location of any anchor guys; and such other reasonable information as the Board may require to properly review the application. The applicant shall submit information giving the specifications for the tower materials and details for footing and guying.
- b. The height of an amateur radio tower, inclusive of its appurtenant devices, shall not exceed one hundred (100) feet, and no dish antenna may be mounted on an amateur radio tower.
- c. For purposes of public safety an amateur radio tower may not be erected nearer to any property line than a distance equal to the vertical height of the tower inclusive of any appurtenant devices measured from the base of the tower.
- d. A ground mounted amateur radio tower shall be located in the rear yard only. A tower or antenna affixed to a residential structure shall be located on the side or rear of such structure.
- e. In order to provide for visual buffering the Board may require fencing or vegetative screening at the base of an amateur radio tower.
- f. For purposes of safety the Board may require a fence or locked gate surrounding the base of

an amateur radio tower of height determined by the Board to be sufficient to restrict unauthorized access.

- g. No portion of an amateur radio tower shall be utilized as a sign or have signage attached to it.
- h. An amateur radio tower shall be dismantled by the applicant if:
 - (1) The use of the tower and its devices is discontinued for a period of two (2) years; or
 - (2) The Inspector of Buildings determines the tower to be structurally unsound and a danger to life and limb.
- i. A special permit for an amateur radio tower is not transferable. Within one hundred twenty (120) days of the transfer of the lot upon which the tower is situated, the new owner shall either apply for a new special permit or dismantle the tower.

(3) Delete Section IV.B.50. of the Zoning By-Law in its entirety and replace with the following:

	Residence				Business				Industrial		
	SRA	SRB	SRC	APT	LS'	OP	GB	MU	IG	IA	ID
50. Wireless Communications Facility as defined in Section II.25. subject to the provisions of Section VI.N. of the zoning by-law	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA	BA
50(a) Amateur Radio Facilities subject to the provisions of Section VI.N.10. of the zoning by-law	BA	BA	BA	BA	BA	BA	BA	BA	BA	EA	BA
50(b) Tower or antenna for commercial communications purposes subject to height, setback, design and review standards of Section VI.N.1. through 9. of the zoning by-law	N	N	N	N	BA	N	N	N	N	BA	BA

or take any other action related thereto.

Upon motion made and duly seconded Article 47 was moved as printed in the Warrant.

The following amendments were **MOVED** and seconded:

Amendment 1:

Revise Item 1. Setback and Height:.....*distance at least equal to three times their height in lieu of one and one-half.*

Motion passed by a Majority vote.

Amendment 2:

Revise item 2h. to read:....access by public. *No barbed wire fencing will be acceptable. Access to pole shall be by cherry picker only to limit inviting unauthorized access.*

Motion passed by a Majority vote.

Amendment 3:

Revise item 2i. To read:.....shall not be artificially lighted. *If lighting is required, lighting shall not be visible from ground level. Provide light shielding or baffling as required to eliminate light spread on or within setback distances.*

Motion passed by a Majority vote.

Amendment 4:

Revise item 2l. To read:.....properly review the application. *The plans shall indicate all property abutters within 300 feet of the site line as mandated by Massachusetts General Law 40A Section 11.*

Motion passed by a Majority vote.

Amendment 5:

Add item 2m. To read: *Towers equipped with generators shall be reviewed by a Sound Consultant hired by the Applicant. A certified report assuring acceptable noise levels based on the proposed installation shall be submitted with the application.*

Motion passed by a Majority vote.

Amendment 6:

Revise item 3c. To read:.....non-residential districts. *Applicant shall be prepared to submit more than one option based on the above. The Town will have an independent Radio Frequency Engineer review optional proposed location to determine its necessity. The town will have the option of back charging the applicant for the associated fees.*

Motion passed by a Majority vote.

Amendment 7:

Add item 9A. To read. *The Applicant shall not add equipment to an existing tower without reapplying for the additions and submitting revised emission levels below current safety guidelines.*

Motion passed by a Majority vote.

It was VOTED to approve Article 47 as amended.

VOTE: DECLARED MORE THAN A 2/3 VOTE BY MODERATOR A 2/3 Vote Required

Board of Selectmen Report: Approval

Planning Board Report: Approval

ARTICLE 48. To see if the Town will vote to amend the General By-laws of the Town by adding the following by-law:

"Section 1: Purpose

The purpose of this bylaw is to protect the wetlands, related water resources, and adjoining land areas in the Town of Andover by controlling activities likely to have a significant or cumulative effect upon the important public values of those areas, which include, without limitation, the following: public or private water supply, groundwater supply, flood control, erosion and sedimentation control, storm damage prevention, protection of surrounding land and other homes or buildings, prevention of pollution of groundwater and surface water, fisheries, wildlife habitat,

agriculture, recreation, and the historic and natural scenic character of wetland resource areas, watercourses, lakes and ponds (collectively, the "values protected by this bylaw").

Section 2: Jurisdiction

Except as permitted by the Conservation Commission or as provided in Section 3 of this bylaw, no person shall remove, fill, dredge, build upon, degrade, or otherwise alter the following resource areas: any bank, freshwater wetland, marsh, wet meadow, bog, swamp, vernal pool, reservoir, lake, pond, creek, river or stream, or any land under said waters, or any land within 100 feet of any of the aforesaid resource areas, or any land subject to flooding or inundation by groundwater or surface water, or within 200 feet of any river (collectively, the "resource areas protected by this bylaw").

Section 3: Exceptions

The application and permit required by this bylaw shall not be required for maintaining, repairing or replacing, but not substantially changing or enlarging, an existing and lawfully located structure or facility used in the service of the public and used to provide electric, gas, water, telephone, telegraph and other telecommunication services, provided that written notice has been given to the Commission prior to the commencement of the work, and provided that the work conforms to performance standards and design specifications in any regulations adopted by the Commission.

The application and permit required by this bylaw shall not be required for work performed for normal maintenance or improvement of land in agricultural use, provided that written notice has been given to the Commission prior to commencement of work, and provided that the work conforms to performance standards and design specifications in regulations adopted by the Commission.

The application and permit required by this bylaw shall not apply to emergency projects necessary for the protection of the health and safety of the public, provided that the work is to be performed by or has been ordered to be performed by an agency of the Commonwealth or a political subdivision thereof; provided that advance notice, oral or written, has been given to the Commission prior to commencement of work or within 24 hours after commencement; provided that the Commission or its agent certifies the work as an emergency project; provided that the work is performed only for the time and place certified by the Commission for the limited purposes necessary to abate the emergency; and provided that within 21 days of commencement of an emergency project a permit application shall be filed with the Commission for review as provided by this bylaw. Upon failure to meet these and other requirements of the Commission, the Commission may, after notice and a public hearing, revoke or modify an emergency project approval and order restoration and mitigation measures.

The application and permit required by this bylaw shall not be required for work performed more than 25 feet away from any bank, freshwater wetland, marsh, wet meadow, bog, swamp, vernal pool, reservoir, lake, pond, creek, river or stream, or any land under said waters or any land subject to flooding or inundation by groundwater or surface water, and which is performed in connection with the ordinary maintenance or improvement of a single- or two-family house lawfully in existence on January 1, 1998, including building additions and the conversion of lawn to accessory uses such as decks, sheds, patios and pools. This exception shall not apply to work performed in the Fish Brook/Haggetts Pond Watershed Protection Overlay District unless the work is performed more than 50 feet away from the resource areas listed above.

Other than stated in this section, the exceptions provided in the Wetlands Protection Act, G. L. c. 131 § 40, and Regulations, 310 CMR 10.00, shall not apply under this bylaw.

Section 4: Applications for Permits and Requests for Determination

Written application shall be filed with the Commission to perform activities affecting resource areas protected by this bylaw. The permit application shall include such information and plans as are deemed necessary by the Commission to describe proposed activities and their effects on the resource areas protected by this bylaw. No activities shall commence without receiving and complying with a permit issued pursuant to the bylaw.

The Commission in an appropriate case may accept as the permit application and plans under this bylaw the Notice of Intent and plans filed under the Wetlands Protection Act, G.L. c. 131, § 40, and Regulations, 310 CMR 10.00.

Any person desiring to know whether or not a proposed activity or an area is subject to this bylaw may in writing request a determination from the Commission. Such a request for determination shall include information and plans as are deemed necessary by the Commission. The Commission may determine that a proposed activity or an area is not subject to this bylaw subject to the observance of conditions by the applicant.

Section 5: Fees

Section 5.1: Administrative Fee

The Commission is authorized to include in any regulations adopted under this bylaw a fee schedule imposing fees for permits, determinations and certificates of compliance, provided that no such fee schedule shall go into effect until it is first approved by the Andover Finance Committee. Such fees must be based on a reasonable estimate of the actual costs incurred by the Commission in carrying out its duties under this bylaw, taking into account any fees provided under the Wetlands Protection Act. Failure to pay any fee required by regulations duly promulgated by the Commission shall be grounds for denial of the application.

Section 5.2 Consultant Fees

The Commission is authorized to require the applicant to pay the reasonable costs and expenses borne by the Commission for specific expert engineering and consulting services deemed necessary by the Commission to review any application. The maximum consultant fee to be charged shall be according to the following schedule:

<u>Project Cost</u>	<u>Maximum Fee</u>
UP TO \$250,000	NO FEE
\$250,001 to \$500,000	\$2,500
\$500,001 to \$1,000,000	\$5,000
\$1,000,001 to \$1,500,000	\$7,500
\$1,500,001 AND ABOVE	\$10,000

The project cost means the estimated, entire cost of the project including, without limitation, building construction, site preparation, landscaping, and all site improvements, but excluding land acquisition. Projects shall not be segmented to avoid being subject to a consultant fee. The applicant shall submit estimated project costs at the Commission's request. Consulting services may include, without limitation, the delineation and survey of wetland resource areas, analysis of resource area values, hydrogeological and drainage analyses, evaluation of wildlife habitat, and legal services. The Commission is authorized to charge the applicant for said fee based upon its reasonable finding that the additional information acquirable only through outside consultants would be necessary for the making of an objective decision, and when the application or request for determination proposes any of the following:

- (a) the alteration of more than 500 square feet or more of any land under a water body or bordering vegetated wetlands;
- (b) the alteration of 50 linear feet or more of the bank of any water body or waterway;
- © the alteration of five thousand (5000) square feet or more of the buffer zone; or
- (d) the creation or evaluation of any point source discharge, detention or retention basin, water control structure or wetland replication area;
- (e) that the Commission make a determination of the boundary line of any resource area pursuant to a request for determination of applicability.

Said fee may be requested of the applicant within thirty (30) days of the filing of the application, or from the last amendment thereto. In its request, the Commission shall identify the consultant it has selected and include an estimate of the charges for the proposed services. The applicant may appeal from the selection of the consultant to the Board of Selectmen within ten (10) days of receiving notice from the Commission of the same. The Selectmen may set aside the selection of the consultant only if the consultant lacks sufficient qualifications to perform the work or has a conflict of interest.

The Commission shall comply with the applicable competitive bidding requirements set forth in G.L. c. 30B before engaging a consultant under the provisions of this section.

If a revolving fund for consultant expenses and fees is authorized by town meeting vote, or by any general or special law, the applicant's fee shall be put into such revolving fund and the Commission may draw upon that fund for specific consultant services approved by the Commission at one of its public meetings. Any unused portion of said fee shall be returned to the applicant.

Section 5.3 Waiver/Non-Applicability of Fees

No application or consultant fees shall be due from the Town of Andover in connection with any project performed by the Town or on its behalf, or from any person having no financial connection with a project which is the subject of a request for determination.

Section 6: Notice and Hearings

Any person filing a permit application or a request for determination with the Commission at the same time shall give written notice thereof, by certified mail (return receipt requested) or hand delivered, to all abutters at their mailing addresses shown on the most recent applicable tax list of the assessors. The notice to abutters shall enclose a copy of the permit application or request, with plans, or shall state where copies may be examined and obtained by abutters. An affidavit of the person providing such notice, with a copy of the notice mailed or delivered, shall be filed with the Commission. When a person requesting a determination is other than the owner, the request, the notice of the hearing, and the determination itself shall be sent by the Commission to the owner as well as to the person making the request.

The Commission shall conduct a public hearing on any permit application or request for determination, with written notice given at the expense of the applicant, not less than five business days prior to the hearing, in a newspaper of general circulation in the Town of Andover.

The Commission shall commence the public hearing within 21 days from receipt of a completed permit application or request for determination unless an extension is authorized in writing by the applicant.

The Commission shall issue its permit or determination in writing within 21 days of the close of the public hearing thereon unless an extension is authorized in writing by the applicant.

The Commission in an appropriate case may combine its hearing under this bylaw with the hearing conducted under the Wetlands Protection Act, G. L. c. 131, § 40, and Regulations, 310 CMR 10.00. Notice of a hearing so combined shall not be considered defective solely because it fails to make reference to this bylaw.

The Commission shall have authority to continue the hearing to a date certain announced at the hearing, for reasons stated at the hearings, which may include receipt of additional information offered by the applicant deemed necessary by the Commission in its discretion, or comments and recommendations of the boards and officials listed in Section 9. In the event the applicant objects to a continuance or postponement, the hearing shall be closed and the Commission shall take action on such information as is available.

Section 7: Burden of Proof

The applicant shall have the burden of proving by a preponderance of the credible evidence that the work proposed in the permit application will not have unacceptable significant or cumulative effect upon the values protected by this bylaw. Failure to provide adequate evidence to the Commission supporting this burden shall be sufficient cause for the Commission to deny such permit or to grant a permit with conditions.

Section 8: Permits and Conditions

If, after said hearing, the Commission determines that the activities which are subject to the permit application are likely to have a significant or cumulative effect upon the values protected by this bylaw, the Commission, within 21 days of the close of the public hearing or such further time as the Commission and the applicant shall agree on, shall issue or deny a permit for the activities proposed. If it issues a permit, the Commission shall impose conditions which it deems necessary or desirable to protect those values, and all work shall be done in accordance with those conditions.

The Commission is empowered to deny a permit for failure to meet the requirements of this bylaw; for failure to submit necessary information and plans requested by the Commission; for failure to meet the design specifications, performance standards, and other requirements in regulations of the Commission; for failure to avoid or prevent unacceptable significant or cumulative effects upon the values protected by this bylaw; and where no conditions are adequate to protect those values. Due consideration shall be given to any demonstrated hardship on the applicant by reason of denial, as presented at the public hearing.

Lands within 200 feet of rivers, and lands within 100 feet of other resource areas, are presumed important to the protection of these resources because activities undertaken in close proximity to resource areas have a high likelihood of adverse impact upon the wetland or watercourse, either immediately, as a consequence of construction, or over time, as a consequence of daily operation or existence of those activities. In addition, such areas are often vital to the preservation of species that depend on wetlands for food or reproduction. The Commission may therefore require that the applicant maintain a continuous strip of continuous, undisturbed vegetative cover within the 200-foot [or 100-foot] area, unless the applicant demonstrates that the area or part of it may be disturbed without harm to the values protected by this bylaw.

In reviewing proposed activity in areas within 200 feet of rivers, no permit issued hereunder shall permit any activities unless the applicant, in addition to meeting the otherwise applicable requirements of this bylaw, has proved by a preponderance of the evidence that (1) there is no practicable alternative to the proposed project with less adverse effects, and that (2) such activities, taking into account proposed mitigation measures, will have no significant impact on the values protected by this bylaw. The Commission shall regard as practicable an alternative which is reasonably available and capable of being done after taking into consideration the proposed use of the property, the overall project purpose (e.g., residential, institutional, commercial, or industrial purpose), logistics, existing technology, and costs.

To prevent wetlands loss, the Commission shall require applicants to avoid wetlands alteration wherever feasible, to minimize wetlands alteration, and where alteration is unavoidable, to incorporate mitigation measures into the project design.

A permit shall expire three years from the date of issuance. Notwithstanding the above, the Commission in its discretion may issue a permit of unlimited duration for recurring or continuous maintenance work, provided that annual notification of time and location of work is given to the Commission. Any permit may be renewed once for one or more additional one year periods, provided that a request for a renewal is received in writing by the Commission prior to expiration.

For good cause the Commission may revoke or modify a permit or determination issued under this bylaw after notice to the holder of the permit or determination, notice to the public, abutters, and town boards, pursuant to Section 5 and 6, and a public hearing.

The Commission in an appropriate case may combine the permit or determination issued under this bylaw with the Order of Conditions or Determination of Applicability issued under the Wetlands Protection Act, G.L. c. 131, § 40, and Regulations, 310 CMR 10.00.

No work proposed in any permit application shall be undertaken until the permit issued by the Commission with respect to such work has been recorded in the Registry of Deeds or, if the land affected is registered land, in the registry section of the land court for the district wherein the land lies, and until the holder of the permit certifies in writing to the Commission that the permit has been recorded.

Section 9: Coordination with Other Boards

Any person filing a permit application or request for determination of applicability shall give notice thereof by certified mail or hand delivery to the Planning Board, the Board of Health and Board of Selectmen. If a permit is required from the Board of Appeals, the applicant shall also furnish a copy to that Board.

The Commission shall, to the extent practicable, coordinate with any other Board reviewing the project, and having similar authority to recover its consulting fees from the applicant, in an effort to avoid duplication of consulting services.

Section 10: Security

As part of a permit issued under this bylaw, the Commission may require, in addition to any security required by any other town or state board, commission, agency or officer, that the performance and observance of the conditions imposed hereunder be secured wholly or in part by one or more of the methods described below:

- (a) by a proper bond or deposit of money or negotiable securities, sufficient in the opinion of the Conservation Commission to secure performance of the conditions and observance of the safeguards of such permit, to be released upon the issuance of a certificate of compliance for work performed pursuant to the permit; or
- (b) by a conservation restriction, easement, or other covenant enforceable in a court of law, executed and duly recorded by the owner of record, running with the land to the benefit of the Commission whereby the permit conditions shall be performed and observed before any lot may be conveyed other than by mortgage deed.

Section 11: Regulations

The Commission shall promulgate after due notice and public hearing Rules and Regulations to effectuate the purposes of this bylaw. Failure by the Commission to promulgate such rules and regulations or a legal declaration of their invalidity by a court of law shall not act to invalidate or suspend the effect of this bylaw.

Section 12: Enforcement

No person shall remove, fill, dredge, build upon, degrade, or otherwise alter resource areas protected by this bylaw, or cause, suffer, or allow such activity to continue or allow such fill or other alteration to be left in place, without the required authorization pursuant to this bylaw.

The Commission, its agents, officers, and employees shall have authority, with prior approval from the property owner or pursuant to court process, to enter upon privately owned land for the purpose of performing their duties under this bylaw and may make or cause to be made such examinations, surveys, or sampling as the Commission deems necessary.

The Commission shall have authority to enforce this bylaw, its regulations, and permits issued thereunder by violation notices, administrative orders, and civil and criminal court actions. Any person who violates provisions of this bylaw may be ordered to restore the property to its original condition and take other action deemed necessary to remedy such violations.

Upon request of the Commission, the Town Manager and Town Counsel, with the approval of the Board of Selectmen, may take legal action for enforcement under civil law. Upon request of the Commission, the chief of police may take legal action for enforcement under criminal law.

Municipal boards and officers, including any police officer or other officer having police powers, shall have authority to assist the Commission in enforcement.

Any person who violates any provision of this bylaw, or regulations, permits, or administrative orders issued thereunder, shall be punished by a fine of not more than \$300. Each day or portion thereof during which a violation continues, or unauthorized fill or other alteration remains in place, shall constitute a separate offense, and each provision of the bylaw, regulations, permit, or administrative order violated shall constitute a separate offense.

As an alternative to criminal prosecution in a specific case, the Commission may issue citations under the non-criminal disposition procedure set forth in G. L. c. 40, § 21D.

Section 14: Relation to Wetlands Protection Act

This bylaw is adopted under the Home Rule Amendment of the Massachusetts Constitution and the Home Rule statutes, independent of the of the Wetlands Protection Act, G. L. c. 131, § 40, and regulations, 310 CMR 10.00, thereunder.

Section 15: Severability

The invalidity of any section or provision of this bylaw shall not invalidate any other section or provision thereof, nor shall it invalidate any Order of Conditions which has previously become final.

Section 16: Effective Date

This bylaw shall take effect as provided in General Laws, Chapter 40, Section 32, and shall apply to any activity described herein which occurs after its effective date, except that this bylaw shall not apply to any activity described in a Notice of Intent filed with the Conservation Commission under the Wetlands Protection Act on or before the date of its adoption by Town Meeting vote, provided that such activity is subsequently approved in a final Order of Conditions or Determination of Applicability issued under the said Act.

Section 17: Definitions

The following definitions shall apply in the interpretation and implementation of this bylaw.

Abutter - the owner of any land within 100 feet of the property line of the land where the activity is proposed, as determined by the most recent assessors' records, including any land located directly across a street, way, river, stream, or pond.

Alter - to change the conditions of any area subject to protection by this bylaw and shall include but not be limited to one or more of the following actions upon areas described in this bylaw:

- (a) the removal, excavation or dredging of soil, sand, gravel or aggregate material of any kind;
- (b) the changing of pre-existing drainage characteristics, flushing characteristics, salinity distribution, sedimentation patterns, flow patterns and flood storage retention areas;
- (c) the drainage, disturbance or lowering of the water level or water table;
- (d) the dumping, discharging or filling with any material which could degrade the water quality;
- (e) the driving of piling, erection of buildings or structures of any kind;
- (f) the placing of any object or obstruction whether or not it interferes with the flow of water;
- (g) the destruction of plant life, including the cutting of trees;
- (h) the changing of water temperature, biochemical oxygen demand and other natural characteristics of the receiving water;

- (i) any activities, changes or work which pollutes any body of water or groundwater;
- (j) the application of pesticides or herbicides.

Cumulative effect - an effect that is significant when considered in combination with other activities that have occurred, are going on simultaneously, or that are likely to occur, whether such other activities have occurred or are contemplated as a separate phase of the same project, such as the build-out of a subdivision or an industrial park, or unrelated but reasonably foreseeable actions, including other development projects that are currently under construction, under review or that may be expected to come forward.

Freshwater wetland, marsh, wet meadow, bog, or swamp - includes any area bordering a water body, or, if not bordering a water body, consisting of at least five thousand (5000) square feet, where surface or ground water, or ice, at or near the surface of the ground support a plant community dominated (at least 50 per cent) by wetland species.

Groundwater - all subsurface water contained in natural geologic formations or artificial fill, including soil water in the zone of aeration. Activities in or within 100 feet of resource areas shall not significantly alter the existing quality or elevation of naturally-occurring ground water.

Person - any individual, group or individuals, association, partnership, corporation, business organization, trust, estate, the Commonwealth of Massachusetts when subject to town bylaws, any public or quasi-public corporation or body when subject to town bylaws, or any other legal entity, including the Town of Andover or its legal representative, agents or assigns.

Private water supply - any source or volume of surface or ground water demonstrated to be in private use or shown to have potential for private use, including ground or surface water in the zone of contribution around a private well. Activities in or within 100 feet of a resource area shall not have a significant effect on the quality of a private water supply.

Public water supply - any source or volume of surface or ground water demonstrated to be in public use or approved for water supply pursuant to G.L. c. 111, § 160 by the Department of Environmental Protection Division of Water Supply, or demonstrated to have a potential for public use, in addition to all surface and ground water in zones of contribution. Activities subject to the Commission's jurisdiction under this Bylaw shall not have a significant effect on the quality of a public water supply.

Wildlife habitat - an area that provides breeding and nesting habitat, shelter, food and water to animal species. Includes areas identified as containing rare, threatened or endangered species as listed by the Massachusetts Natural Heritage Program. Structures and activities in any resource area shall not have a significant adverse effect on wildlife habitat.

Except as otherwise provided in this bylaw or in regulations of the Commission, the definitions of terms in this bylaw shall be as set forth in the Wetlands Protection Act, G. L. c. 131, § 40, and regulations, 310 CMR 10.00, thereunder."

or take any other action related thereto.

Upon motion made and duly seconded it was MOVED that Article 48 be approved as printed in the warrant with the following amendments:

SECTION 3

Move to amend Section 3 of the proposed General Bylaw for Wetland Protection by inserting, between the fourth and fifth paragraphs, the following paragraph:

"The application and permit required by this bylaw shall not be required for the maintenance and repair of buildings, other structures, driveways, roads, parking areas, drainage structures and basins, lawns or athletic fields in existence on January 1, 1998, provided that such work is conducted in conformity with any general guidelines or performance standards which the Conservation

Commission may, be regulation, adopt to protect the interests identified in Section 1 of this Bylaw."

SECTION 16

Move to amend Section 16 of the proposed General Bylaw for Wetland Protection by inserting, after the words "this bylaw shall not apply to any activity described in a Notice of Intent," the words "or Request for Determination of applicability".

SECTION 5.1

Move to amend Section 5.1 of the proposed General Bylaw for Wetland Protection by deleting the words, "provided that no such fee schedule shall go into effect until it is first approved by the Andover Finance Committec".

SECTION 5.2

Move to amend Section 5.2 of the proposed General Bylaw for Wetland Protection by deleting the words "Board of Slectmen" and "Slectmen", and inscribing the words "Town Manager" in the third paragraph.

Upon motion made and duly seconded it was MOVED to amend the amendment in the original motion to Section 3 by inserting the words "improvements including" before the word "buildings" in the second line of the amendment.

The amendments APPROVED by a Majority vote.

Upon motion made and duly seconded it was MOVED to amend the amendment in the original motion to Section 16 by inserting the words "as of January 1, 1998" after the words "Notice of Intent" and inserting the words "as of January 1, 1998: after the words " Request for Determination of Applicability".

The second motion was WITHDRAWN

Article 48 was DEFEATED.

VOTE: YES: 250 NO: 338

Board of Selectmen Report: Approval

Planning Board Report: Disapproval

Conservation Board Report: Approval

ARTICLE 49. To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 44 Section 53E½ for the purpose of establishing a Conservation Commission revolving account for Fiscal Year 1999 for expenses to be paid for consultants to review and provide comments on pending applications, and to ascertain compliance with outstanding permits or determinations, with such expenses to be funded by applicants, with any surplus fees for the cost of the consultant to be returned to the applicant, and to authorize the Town Manager to make expenditures in an amount not to exceed \$50,000 for Fiscal Year 1999 or take any other action related thereto.

WITHDRAWN

ARTICLE 50. To see if the Town will vote to authorize the Town Manager and the Board of Selectmen to file special legislation for the establishment of a special account for fees collected for the employment of outside consultants by the Town Manager on behalf of the Conservation Commission to review applications or take any other action related thereto.

WITHDRAWN

ARTICLE 51. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate a sum of \$110,000 for the cost of constructing a sanitary sewer in Balmoral Street between York Street and the Shawsheen River bridge, and to authorize the Town to acquire the necessary easements by gift, by purchase, or by seizure by right of eminent domain. Betterments are to be assessed.

Upon motion made and duly seconded it was VOTED that the Town appropriate the sum of \$110,000 for the purpose of constructing a sanitary sewer in Balmoral Street, between York Street and the Shawsheen River Bridge, and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44, Section 7(1) of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor, and further that the Selectmen are hereby authorized to acquire the necessary easements by gift, by purchase, by eminent domain or otherwise, and provided further that betterments shall be assessed in accordance with applicable law.

On petition of Robert and Kathy Deschene and others

VOTE: DECLARED UNANIMOUS BY MODERATOR

A 2/3 Vote Required

Finance Committee Report: Approval
Board of Selectmen Report: Approval
Planning Board Report: Approval
Health Department: Approval

ARTICLE 52. To see if the Town will vote to authorize, but not require, the Town Manager and the Board of Selectmen to enter into an agreement or agreements with the City of Lowell, the Town of Tewksbury and the House of Atreus Realty Trust for the provision of sewage disposal service to Lots 12, 13, 14, 15, 16, 17, 25, 27 and 29 in the subdivision known as Crystal Circle as shown on Plans recorded at the Essex North District Registry of Deeds Land Registration Office as Plans 35859B and 35859C, on terms and conditions deemed by the Town Manager and Board of Selectmen to be in the best interest of the Town, including a term of up to 25 years or take any other action related thereto.

On petition of Linda A. O'Connell, Esq. and others

WITHDRAWN

ARTICLE 53. To see if the Town will vote to establish the following salaries for certain elected officials, effective July 1, 1999:

Board of Selectmen

Chairman \$1,800.00 per year
Member \$1,500.00 per year

School Committee

Chairman \$1,800.00 per year
Member \$1,500.00 per year

Moderator

Annual Meeting \$250.00
Special Meeting \$60.00

or take any other action related thereto.

Upon motion made and duly seconded it was VOTED that Article 53 be approved as printed in the warrant by a Majority vote.

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 54. To see if the Town will vote to raise by taxation and appropriate a sum not to exceed \$4000 for the first year's operation, and to require that, henceforth, all regular and special meetings of the Board of Selectmen of the Town of Andover, including executive sessions, shall be recorded officially in their entirety by means of a tape recorder or by other means of sonic reproduction, from the resulting recordings of which transcripts shall be made, such recordings and transcripts to be preserved in perpetuity, and copies of both the recordings and the transcripts shall be made available to the public as soon as possible, at no greater than actual cost.

On petition of John Doyle and others

Article 54 was DEFEATED by a Majority vote.

Finance Committee Report: Disapproval

Board of Selectmen Report: Disapproval

ARTICLE 55. To see if the Town will vote to raise by taxation and appropriate a sum not to exceed \$4000 for the first year's operation, and to require that, henceforth, all meetings of the Finance Committee of the Town of Andover, including executive sessions, shall be recorded officially in their entirety by means of a tape recorder or by other means of sonic reproduction, from the resulting recordings of which transcripts shall be made, such recordings and transcripts to be preserved in perpetuity, and copies of both the recordings and the transcripts shall be made available to the public as soon as possible, at no greater than actual cost.

On petition of John Doyle and others

Article 55 was DEFEATED by a Majority vote.

Board of Selectmen Report: Disapproval

Finance Committee Report: Disapproval

ARTICLE 56. To see if the Town will vote to accept the provisions of M.G.L. Chapter 32, Section 103 relative to the cost of living adjustment for retirees or take any other action related thereto.

Upon motion made and duly seconded it was VOTED that Article 56 be approved as printed in the Warrant by a Majority vote.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 57. To see if the Town will vote to raise by taxation or by transfer from available funds and appropriate a sum not to exceed \$400,000 to the Accumulated Employee Benefit Account for funding accrued employee vacation and sick leave liabilities payable upon retirement or take any other action related thereto.

Upon motion made and duly seconded it was VOTED that Article 57 be approved as printed in the Warrant in the amount of \$400,000 from free cash by a Majority vote.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 58. To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase or taking by eminent domain the property at 19 Pearson Street, shown on Assessors Map 38, Lot 8, together with the improvements thereon for municipal purposes, and to raise by taxation, borrowing or transfer from available funds or any combination of the foregoing and appropriate the sum of \$180,000 for said acquisition and demolition or take any other action related thereto.

Upon motion made and duly seconded it was VOTED that (I) the Board of Selectmen is hereby authorized to acquire by purchase, by gift, by eminent domain or otherwise, the property located at

19 Pearson Street and shown on Assessor's Map 38 as Lot 8 and (ii) that in connection with such acquisition, the sum of \$180,000 is hereby appropriated, for the purpose of acquiring the aforementioned property for municipal purposes, including demolition and other costs incidental and related thereto, and that to raise this appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44, Section 7(3) of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: DECLARED MORE THAN A 2/3 VOTE BY MODERATOR A 2/3 Vote Required

Finance Committee Report: Approval
Board of Selectmen Report: Approval
Planning Board Report: Approval

ARTICLE 59. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate a sum of \$100,000 for repairs to the Hussey's Pond Dam and River Street Bridge including costs for engineering services and the acquisition of any easements required in connection therewith, or any other costs incidental and to authorize the Board of Selectmen to acquire said easements by gift, purchase or eminent domain or take any other action related thereto.

Upon motion made and duly seconded it was VOTED that the Town appropriate the sum of \$100,000 for the purpose of making repairs to the Hussey's Pond Dam and the River Street Bridge, including the acquisition of any necessary easements and the payment of all costs incidental and related thereto, and that to raise this appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44, Sections 7 and 8 of the Massachusetts General Laws, and any other enabling authority, and to issue bonds or notes of the Town therefor, and that in connection with the projects authorized to be undertaken hereunder, the Board of Selectmen is hereby authorized to acquire any necessary easements by gift, by purchase, by eminent domain or otherwise.

VOTE: DECLARED UNANIMOUS BY MODERATOR A 2/3 Vote Required

Finance Committee Report: Approval
Board of Selectmen Report: Approval
Planning Board Report: Approval

ARTICLE 60. To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain, the real property at 35 Elm Street and to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate the sum of \$350,000 for the purpose of acquiring real property at 35 Elm Street and the construction of a municipal parking lot, including costs for land acquisition, engineering, construction, drainage, landscaping, pedestrian walkways or any other costs incidental or related thereto, and to authorize the Board of Selectmen to acquire any necessary easements by gift, purchase, or eminent domain or take any other action related thereto.

WITHDRAWN

ARTICLE 61. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate a sum of \$525,000 for the purpose of laying and relaying a new water main in Burnham Road and Dufton Road and for costs incidental and related thereto, including the acquisition of any easements required in connection therewith and to authorize the Board of Selectmen to acquire said easements by gift, purchase or eminent domain or take any other action related thereto.

Upon motion made and duly seconded it was moved that the Town appropriate the sum of \$525,000, for the purpose of laying a new water main in Burnham Road and Dufton Road and for the payment

of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44, Sections 7 and 8 of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor.

The following two amendments were MOVED and seconded:

1. That the recent resurfacing of Burnham Rd. will not be compromised by the installation of the new water main and that the road surface will be the same as it is now.
2. Due to the heavy vehicle and pedestrian traffic from High Street to the Penguin Park area, that the sidewalks on the east side of Burnham Road be rebuilt and curbstones installed.

The amendments were WITHDRAWN.

The original motion was APPROVED.

VOTE: DECLARED UNANIMOUS BY MODERATOR A 2/3 Vote Required

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 62. To see if the Town will vote to amend the General Bylaws of the Town of Andover by inserting in the appropriate place the following:

1. All articles in the warrant shall be numbered sequentially by the Board of Selectmen. At Town Meeting, the Town Clerk shall place all article numbers in a container. The Town Moderator shall draw a number and that article shall be presented to Town Meeting for action. Another number may not be drawn until Town Meeting has acted upon that article.
2. Certain articles that are related to each other (or one another) - whereby passage of the article is dependent upon the action of another article - shall be taken as one drawing for action.
3. When the Budget (Omnibus) article is drawn, the order of consideration of said article shall be drawn from a second container, which shall contain function headings: Administration, Public Safety, Public works, Education, etc.
4. During Town Meeting, after an article has been acted upon and prior to another number being drawn, any voter may move to consider any remaining article. This motion shall require a four-fifths vote of Town Meeting.
5. Once an article has been drawn, any voter may move to postpone consideration to another time. Such motion shall require a two-thirds vote of Town Meeting.
6. The official record of each Town Meeting shall report the articles in the order as printed in the warrant.

On petition of John Doyle and others

Article 62 was DEFEATED by a Majority vote.

Board of Selectmen Report: Disapproval

ARTICLE 63. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate a sum of \$375,000 for the purpose of replacing the two remaining pumps at the Fish Brook Water Pumping Station including mobilization, electrical work, installation of required piping and monitoring instrumentation and all necessary design and engineering services or take any other action related thereto.

Upon motion made and duly seconded it was VOTED that the Town appropriate the sum of \$375,000, for the purpose of replacing the two remaining pumps at the Fish Brook Water Pumping Station, including design work, mobilization, electrical work, installation of required piping and monitoring instrumentation, and for the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44, Sections 7 and 8 of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: DECLARED UNANIMOUS BY MODERATOR

A 2/3 Vote Required

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 64. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate the sum of \$2,500,000 for the purpose of constructing or reconstructing sidewalks, including installing granite curbs and planting strips with trees, or any other costs incidental or related thereto and to authorize the Board of Selectmen to acquire any necessary easements by gift, purchase, or eminent domain or take any other action related thereto.

Upon motion made and duly seconded it was VOTED that Article 64 be approved as printed in the warrant in the amount of \$400,000 from taxation.

VOTE: DECLARED UNANIMOUS BY MODERATOR

A Majority Vote Required

Board of Selectmen Report: Approval
Finance Committee Report: Approval
Planning Board Report: Approval

ARTICLE 65. To see if the Town will vote to transfer from available funds and appropriate the sum of \$1,000,000 for the following Town projects: Storm Drainage Improvements; Landfill Closure; Aerial Mapping; Traffic Signals - Lovejoy Road/Dascomb Road Intersection - Engineering and Design; Town Capital Projects; Pumps Pond Improvements; New Ballfields - Engineering and Design; and Skateboard Park or take any other action related thereto.

Upon motion made and duly seconded it was MOVED that the Town approve a Skateboard Park in the amount of \$45,000 from Free Cash.

Upon motion made and seconded it was MOVED to amend the motion to add: "No money will be spent on converting and /or decommissioning and existing playing field."

The amendment LOST by a Majority vote.

The original motion was APPROVED by a Majority vote.

Upon motion made and duly seconded, it was VOTED to adjourn at 10:15 P.M., until Wednesday, April 29, 1998 at 7:00 P. M. at the Field House, Andover High School, Shawsheen Road to finish the rest of the motions to Article 64 any articles thereafter.

ADJOURNED ANNUAL TOWN MEETING - APRIL 29, 1998

The check lists were used at the entrance and showed 403 voters were admitted to the meeting.

The meeting was called to order by James Doherty, Moderator, at 7:02 P.M.

A motion was made and seconded to accept M.G.L. c. 39, Sec. 15, as amended by the Acts of 1996 to allow the Moderator to declare a 2/3 vote.

The motion was **APPROVED** by a Majority vote.

By unanimous consent it was VOTED to admit six (6) non-voters to the meeting and to escort non-voters to the non-voter section thereafter.

ARTICLE 65 CONTINUED from previous night's Town Meeting

Upon motion made and duly seconded it was VOTED that the Town approve Storm Drainage Improvements in the amount of \$300,000 from Free Cash by a Majority vote.

Upon motion made and duly seconded it was VOTED that the Town approve money for Land Fill Closure in the amount of \$125,000 from Free Cash by a Majority vote.

Upon motion made and duly seconded it was VOTED that the Town approve an Aerial Mapping of the Town in the amount of \$250,000 from Free Cash by a Majority vote.

Upon motion made and duly seconded it was VOTED that the Town approve engineering and design plans for traffic signal improvements at Lovejoy and Dascomb Road in the amount of \$12,000 from Free Cash by a Majority vote.

Upon motion made and duly seconded it was VOTED that the Town approve Town Capital Projects in the amount of \$100,000 from Free Cash by a Majority vote.

Upon motion made and duly seconded it was VOTED that the Town approve Pumps Pond Improvements in the amount of \$30,000 from Free Cash by a Majority vote.

Upon motion made and duly seconded it was VOTED that the Town approve engineering and design plans for new ball fields in the amount of \$138,000 from Free Cash by a Majority vote.

Finance Committee Report: Approved all motions except \$138,000 for playing fields
Board of Selectmen Report: Approval

ARTICLE 66. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing, or by any combination of the foregoing and appropriate a sum not to exceed \$1,500,000 for architectural/engineering fees associated with the preparation of plans and designs for additions, renovations, replacements or construction of the Public Safety Center, Police Station or Fire Station and cost related and incidental thereto or take any other action related thereto.

WITHDRAWN

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 67. To see if the Town will vote, pursuant to General Laws, Chapter 40, Section 15A, to transfer the care, custody, management and control of the "40-foot-Right-of-Way" at the end of West Knoll Road described in the Order of Taking dated July 31, 1967 and recorded with the Essex North District Registry of Deeds at Book 1087, Page 289 and shown on a plan entitled "Plan of Land Prepared for the Town of Andover, Andover, Massachusetts, Scale 1" = 100', July 20, 1967, Harry R. Feldman, Inc., Surveyors", recorded with said Order of Taking from the School Committee to the Board of Selectmen and to authorize the Board of Selectmen to grant easements to affected abutters and to petition the Planning Board to approve said Right-of-Way as an allowed way for zoning and subdivision control purposes or take any other action related thereto.

Upon motion made and duly seconded it was VOTED that the Town vote, pursuant to General Laws, Chapter 40, Section 15A, to transfer the care, custody, management and control of a portion of the "40-foot-Right-of-Way" at the end of West Knoll Road described in the Order of Taking dated July 31, 1967 and recorded with the Essex North District Registry of Deeds at Book 1087, Page 289 and shown on a plan entitled "Plan of Land Prepared for the Town of Andover, Andover, Massachusetts,

Scale 1"=100', July 20, 1967, Harry R. Feldman, Inc. Surveyors", recorded with said Order of Taking from the School Committee to the Board of Selectmen and to authorize the Board of Selectmen to grant easements to affected abutters and to petition the Planning Board to approve said Right-of-Way as an allowed way for zoning and subdivision control purposes. The portion of the 40 foot Right-of-Way to be so transferred is described as follows:

Commencing at the stone bound marking the northeasterly corner of West Knoll Road and running northeasterly along the southern property line of Kendrick (the northern line of the 40 foot wide right-of-way) a distance of 425 feet; thence southeasterly at a 90 degree angle to the northerly line of the right-of-way, a distance of 40 feet; and thence southwesterly along the southern line of the 40 foot right-of-way back to the right-of-way line of West Knoll Road, said southern line being a distance of 40 feet from the northern line of the right-of-way and parallel thereto.

VOTE: DECLARED UNANIMOUS BY MODERATOR

A 2/3 Vote Required

Board of Selectmen Report: Approval
 Planning Board Report: Approval
 School Committee Report: Approval

ARTICLE 68. To see if the Town will vote, pursuant to General Laws, Chapter 40, Section 15A, to transfer the care, custody, management and control of the "40 Foot Right of Way" at the end of West Knoll Road described in the Order of Taking dated July 31, 1967, and recorded with the Essex North District Registry of Deeds at Book 1087, Page 289, and shown on a Plan entitled, "Plan of Land Prepared for the Town of Andover, Andover, Massachusetts; Scale 1" = 100'; July 20, 1967, Harry R. Feldman, Inc., Surveyors," recorded with said Order of Taking, from the School Committee to the Board of Selectmen and to authorize the Board of Selectmen to grant easements to affected abutters for legal frontage and access according to the Town's zoning and subdivision regulations and to petition the Planning Board to approve said Right of Way as an allowed way solely "for school purposes", as stipulated in the aforesaid Order of Taking, dated July 31, 1967.

On petition of Charles and Suzanne Kendrick and others

WITHDRAWN

ARTICLE 69. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing, or by any combination of the foregoing and appropriate a sum not to exceed \$2,956,000 for the purpose of remodeling, reconstructing or making extraordinary repairs to various School buildings or take any other action related thereto.

Upon motion made and duly seconded it was VOTED that the Town appropriate the sum of \$750,000, for remodeling, reconstructing and making extraordinary repairs to various school buildings and for the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44, Section 7(3A) the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: DECLARED UNANIMOUS BY MODERATOR

A 2/3 Vote Required

Finance Committee Report: Approval
 Board of Selectmen Report: Approval
 School Committee Report: Approval

ARTICLE 70. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing, or by any combination of the foregoing and appropriate a sum not to exceed \$768,000 for the purpose of remodeling, reconstructing, constructing or making extraordinary repairs including site work at the Andover High School or take any other action related thereto.

Upon motion made and duly seconded it was MOVED that the Town appropriate the sum of \$768,000, for remodeling, reconstructing and making extraordinary repairs to the Andover High School including but not limited to: window replacement and installation; reconstruction of the running track at Lovely Field; the installation of window shades in the field house; furnishings and equipment, and for the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said sum under and pursuant to Chapter 44, Sections 7(3A) the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor.

Upon motion made and seconded it was it was MOVED to amend Article 70 by replacing the motion with the following: "To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing, or by any combination of the foregoing and appropriate a sum not to exceed \$768,000 for the purpose of replacement and installation of windows at Andover High School, reconstruction of the running track at Lovely Field and installation of window shades in the Field House.

Upon discussion the motion was WITHDRAWN.

The original motion was APPROVED.

VOTE: YES: 332 NO: 14 A 2/3 Vote Required

Finance Committee Report: Approval
Board of Selectmen Report: Approval
School Committee Report: Approval

ARTICLE 71. To see if the Town will vote to amend Article XII, Section 32(a) of the General By-laws to insert after the word "charges" in line 7 the words "including amounts assessed under the noncriminal disposition provisions of Article I, Section 4,"

or take any other action related thereto.

Upon motion made and duly seconded it was VOTED that Article 71 be approved as printed in the Warrant by a Majority vote.

Board of Selectmen Report: Approval

ARTICLE 72. To see if the Town will vote to require that all current and overdue property tax liens, including interest and fines, must be paid to the Town Treasurer/Tax Collector before the sale or transfer of any tax-delinquent real estate property can be finalized.

On petition of Joseph E. O'Brien and others

Article 72 was DEFEATED by a Majority vote.

Finance Committee Report: Disapproval
Board of Selectmen Report: Disapproval

ARTICLE 73. To see if the Town will vote to prohibit any sub-dividing of tax-delinquent property until all of its current and overdue tax liens, including interest and fines, are paid in full.

On petition of Joseph E. O'Brien and others

Article 73 was DEFEATED by a Majority vote.

Finance Committee Report: Disapproval

Board of Selectmen Report: Disapproval

ARTICLE 74. To see if the Town will vote to amend Article 32 of the General By-laws by substituting the words "shall deny, revoke, or suspend building permits" (for property-tax delinquency) in place of the words "may revoke, deny, or suspend building permits."

On petition of Joseph E. O'Brien and others

Article 74 was DEFEATED by a Majority vote.

Finance Committee Report: Disapproval

Board of Selectmen Report: Disapproval

ARTICLE 75. To see if the Town will vote to amend the General By-laws of the Town and change Section 8, Article C of the BallardVale Historic District By-law to read as follows:

"In order for an application for any certificate to be reviewed at the next regularly scheduled monthly meeting, the application must be filed a minimum of fourteen days prior to said meeting date. At that meeting, the Commission shall be required to determine whether the application involves any exterior architectural features which are within the jurisdiction of this by-law."

or take any other action related thereto.

WITHDRAWN

ARTICLE 76. To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to enact legislation establishing the Andover Link To The Future Corporation or take any other action related thereto.

On petition of Michael H. Miller and others

WITHDRAWN

Finance Committee Report: Disapproval

Board of Selectmen Report: Approval

ARTICLE 77. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate the sum of \$250,000 for the purpose of funding the establishment and operation of the Andover Link To The Future Corporation or take any other action related thereto.

On petition of Michael H. Miller and others

WITHDRAWN

ARTICLE 78. To see if the Town will vote to raise by taxation and/or by transfer from available funds and appropriate the sum of \$100,000 to be used for a site location study and conceptual design and planning, and publishing a design RFP for a multi-level parking garage. The location at the rear of the Town parking lot located on Main Street shown as Lot 127 on Assessors Map 55 and shown on a sketch prepared by D.R. Viehmann on file at the Town Offices is recommended as first choice.

On petition of Norman Viehmann and others

Upon motion made and duly seconded it was VOTED that the Town vote to raise by transfer from Free Cash and appropriate the sum of \$40,000 to be used for a comprehensive study of the present and future parking needs for the Downtown locale, such study to include site locations, conceptual designs and planning and publishing a design RFP for parking facilities and other possible solutions to address said parking needs.

Article 78 was DEFEATED by a Majority vote.

Board of Selectmen Report: Approval
Finance Committee Report: Disapproval
Planning Board Report: Approval

ARTICLE 79. To see if the Town will vote to authorize the division and sale for business development, approximately 20,000 square feet more or less of Town-owned parking lot located on Main Street between Olde Andover Village and House-of-Clean, shown as a portion of Lot 127 on Assessors Map 55, and shown on a sketch prepared by D.R. Viehmann on file at the Town Offices, for the purpose of Downtown business development, and to transfer the control from Selectmen for municipal purposes to the Selectmen for purposes of sales, and to authorize the Town Manager and Selectmen petition the General Court for special legislation for such a division and sale or transfer and for such a change of use to take any other action related thereto.

On petition of Norman Viehmann and others

WITHDRAWN

ARTICLE 80. To see if the Town will vote to raise by borrowing, taxation and/or by transfer from available funds and appropriate the sum of \$4,200,000 to be used with other funds to be provided by gift, grant or otherwise for detailed design, construction and landscaping of; a multi-level parking garage for 400 or more cars on Town property located at the rear of 83-87 Main Street or such other location as determined by the site location and conceptual design study authorized by Article 78.

On petition of Norman J. Viehmann and others

WITHDRAWN

ARTICLE 81. To see if the Town will vote to amend the General By-laws of the Town by adding the following by-law:

- “(a) **Purpose:** The Town has experienced severe problems with persons discharging stink bombs, smoke bombs and silly string and other aerosol products in and around the Andover Public Schools and in and around public ways of the Town. School days have been disrupted due to the discharge of these products in the schools. Stink bombs, smoke bombs, silly string and other aerosol products are causing a deterioration of the aesthetics of the community. The public safety, health and welfare are adversely affected by the discharge of stink bombs, smoke bombs, silly string and other aerosol products at parades and other public gatherings. It is the purpose and intent of this Bylaw to eliminate the adverse secondary effects caused by these products, with those secondary effects having been clearly confirmed by reports given by public school and safety officials, which have been relied upon in the enactment of this By-law.

(b) Definitions:

Silly String - an aerosol devise that upon discharge, emits a string like substance.

Smoke Bomb - a chemical bomb that upon detonation discharges smoke.

Stink Bomb - a chemical bomb that upon detonation emits a foul odor.

©) The sale, distribution and discharge of stink bombs, smoke bombs and aerosol silly string products within the Town of Andover are prohibited.

(d) This By-law shall not apply to public safety personnel in the conduct of their duties.”

or to take any other action related thereto.

Upon motion made and duly seconded it was VOTED that Article 81 be approved as printed in the Warrant by a Majority vote.

Board of Selectmen Report: Approval

ARTICLE 82. To see if the Town will vote to appropriate from available funds the sum of \$7,500 for the July 4, 1998 fireworks or take any other action related thereto.

Upon motion made and duly seconded it was VOTED that Article 82 be approved as printed in the Warrant in the amount of \$7,500 from Free Cash.

At this point in the meeting the Chairman of the Board of Selectmen asked the Moderator for a break in the meeting to recognize Jerry Silverman for his eighteen (18) years of faithful and dedicated service as Selectman in the Town of Andover. Mr. Silverman was not present at the meeting And a gift was presented to his wife, Myrna, in his honor.

Article 82 was APPROVED by a Majority vote.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ARTICLE 83. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate the sum of \$100,000 for the purpose of constructing a new bituminous concrete sidewalk with granite curb on Chestnut Street from Upland Road to Highland Street, and further to authorize the Board of Selectmen to acquire by gift, by purchase or by seizure by right of eminent domain such land as may be required for this sidewalk; or take any other action related thereto.

On petition of Emilie E. Gilbert and others

Upon motion made and duly seconded it was VOTED that the Town approve \$10,000 from Free Cash for sidewalk design and engineering costs related to adding an additional sidewalk to Chestnut Street from Upland Road to Highland Road by a Majority vote.

Finance Committee Report: Disapproval

Board of Selectmen Report: Disapproval

Planning Board Report: Approval

ARTICLE 84. To see if the Town will vote to raise, by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate a sum not to exceed \$40,000 total for the extension of a sanitary sewer line to 14 Rock O’Dundee Road. Betterments to be assessed.

On petition of Francis W. Robinson and others

Upon motion made and duly seconded it was VOTED that the Town appropriate a sum of \$40,000 from available funds for the extension of a sanitary sewer line to 14 Rock O'Dundec Road. Betterments to be assessed.

VOTE: DECLARED MORE THAN A 2/3 VOTE BY MODERATOR

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ARTICLE 85. To see if the Town will appropriate \$5,000.00 from available funds for the installation of an in-ground irrigation system for BallardVale Green, or take any other action relating thereto.

On petition of Richard J. Bowen and others

Upon motion made and duly seconded it was VOTED that the Town appropriate \$5,000.00 from available funds to install an in-ground irrigation system for BallardVale Green, or take any other action relating thereto by a Majority vote.

Finance Committee Report: Disapproval
Board of Selectmen Report: Approval

ARTICLE 86. To see if the Town will vote to permit the Board of Selectmen to enter into agreements with other cities or towns to form sister-city relationships. The purpose of the agreements will be to encourage opportunities for governmental, cultural, academic and athletic community exchanges to enrich the lives of Andover residents. In order to develop these sister-city relationships, the Town Meeting further recommends that the Board of Selectmen take an active role in supporting these exchanges by encouraging municipal departments, residents and active Town groups to form an association. A member of the Board of Selectmen will become a liaison to the association's board so that the Town can actively participate in the welcoming of sister-city exchanges.

On petition of Judith A. Goonyep and others

Upon motion made and duly seconded it was VOTED that Article 86 be approved as printed in the Warrant by a Majority vote.

Board of Selectmen Report: Approval

ARTICLE 87. To see if the Town will vote to:

(a) transfer custody and control of the Board of Selectmen to abandon all of the Town's right, title and interest in and to a portion of certain drainage easements which are located on Lot 8 off William Street and described in a written easement from Carmelina M. Grieco, Edna Grieco Thomas and Richard N. Grieco to the Inhabitants of the Town of Andover dated March 31, 1972 and duly recorded with Essex North District Deeds in Book 1191, Page 625 and shown on the following plans: (I) a Plan entitled, "Plan Showing Proposed Drainage Easement on Land of Carmelina M. Grieco, Edna Grieco Thomas, Richard N. Grieco, Andover, Mass." Scale 1" = 80', dated January, 1972 and recorded at the Essex North District Registry of Deeds as Plan No. 6588; and (ii) a plan entitled "Subdivision Plan of Land in Andover, Mass. entitled William Street Lot Layout Plan" dated February 14, 1994 Scale 1" = 40' and recorded at the Essex North District Registry of Deeds as Plan 12416. Said abandonment shall be upon the following conditions: (I) that prior to the abandonment of the easement the Selectmen accept the grant of the drainage easement referred in section (b) of this article; and (ii) that prior to the abandonment of the easement the owner of said property relocate or reconstruct portions of existing drain pipes within the easement area to be abandoned to the new easement described in section (b) to the satisfaction of the Andover Department of Public Works.

(b) authorize the Board of Selectmen to accept a grant of easement for drainage purposes over Lot 8 off of William Street, said easement shown as a "Drainage Easement" on a plan of "Easement in Andover, Mass., Owner J and V Nominee Trust dated January 19, 1998, Scale 1" = 20' to be recorded and is further described as follows:

A Drainage Easement over Lot 8 William Street, Andover, Ma owned by J and V Nominee Trust, as shown on a plan entitled "Plan of Easement in Andover, Mass. dated January 19, 1998 and prepared by Andover Consultants, Inc." Beginning at a stone bound on the northerly sideline of William Street, 152.28 feet west of the southeasterly corner of Lot 8 as shown on N.D.E.R.D. Plan No. 12416; thence N13-25-30 W a distance of 16.00 feet to a point; thence N 58-30-52 E a distance of 94.35 feet to a point; thence N 71-39-33 E a distance of 60.00 feet to a point at land of Joanne Jawitz; thence N 16-57-00 W by said land of Joanne Jawitz a distance of 39.79 feet to a point; thence S 3 4-21-35 W a distance of 32.64 feet to a point; thence S 71-39-33 W a distance of 38.24 feet to a point; thence S 58-30-52 W a distance of 135.87 feet to a point; thence N 86-53-03 W a distance of 75.57 feet to a point; thence N 06-48-12 W a distance of 120.31 feet to a point; thence N 10-13-14 E a distance of 93.83 feet to a point on the southerly terminus of Yale Road; thence S 65-48-44 W along said terminus of Yale Road and by land of Frank and Claire Severin a distance of 24.24 feet to a point; thence S 10-13-14 W a distance of 83.13 feet to a point; thence S 06-48-12 E a distance of 123.41 feet to a point; thence S 76-02-45 W a distance of 17.23 feet to a point at land of Julie S. Springwater; thence S 55-04-33 E by said land of Julie S. Springwater a distance of 26.55 to a point; thence N 76-02-45 E a distance of 7.09 feet to a point; thence S 86-53-03 E a distance of 102.49 feet to a point on the northerly sideline of William Street; thence in an easterly direction and curving to the right along an arc of a curve having a radius of 185.00, a distance of 31.13 along the northerly sideline of William Street to the stone bound at the point of beginning.

(c) or take any other action relation thereto.

On petition of Mark B. Johnson, Esq. and others

Upon motion made and duly seconded it was VOTED that Article 87 be approved as printed in the Warrant.

VOTE: YES: 124 NO: 52 A 2/3 Vote Required

Board of Selectmen Report: Approval

Planning Board Report: Approval

ARTICLE 88. To see if the Town will vote to amend the Andover Zoning By-law in Section III, District Boundaries (and make the appropriate changes to the Zoning Map of Andover, Massachusetts) to rezone to Industrial A District (IA) from Industrial D District (ID) those certain parcels of land situated on the southerly side of Dascomb Road, being bounded by said Dascomb Road, Interstate Rte. 93 and the Tewksbury-Andover Town Line, said parcels of land being shown as Lots 1, 2, 3, and 4 of Town of Andover Assessor's Map 203.

On petition of Richard G. Asoian and others

Upon motion made and duly seconded it was VOTED that Article 88 be approved as printed in the Warrant.

VOTE: YES: 136 NO: 33 A 2/3 Vote Required

Board of Selectmen Report: Approval

Planning Board Report: Approval

ARTICLE 89. To see if the Town will vote to authorize the Board of Selectmen to accept a grant of land for purposes of expanding the existing layout of a portion of Haverhill Street, at no cost to the Town, which layout expansion involves a strip of land on the north side of Haverhill Street totaling approximately 2,129 square feet and approximately shown on a Plan of land entitled

"Subdivision Plan of Land in Andover, Massachusetts prepared for: Marriott Senior Living Services" dated September 25, 1997, prepared by Vanasse Hangen Brustlin, Inc. (VHB); the final layout to be depicted on a plan of land duly recorded with the Registry of Deeds and acceptable to the Board; or to take any other action relative thereto.

On petition of Richard G. Asoian and others

Upon motion made and duly seconded it was VOTED that Article 89 be approved as printed in the Warrant by a Majority vote.

Board of Selectmen Report: Approval
 Planning Board Report: Approval

ARTICLE 90. To see if the Town will vote to amend the General By-laws of the Town by adding the following by-law:

I. Preamble

The intent of this bylaw is to establish a system which fairly and impartially regulates retail transactions of a pawnbroker or a second-hand dealer for the purpose of:

- a) Identifying stolen property unintentionally received by the regulated parties; and
- b) Detention of regulated parties intentionally transacting business in stolen property.

II. Definitions

Second-Hand Dealer - shall mean any person, firm, partnership or corporation whose business is the retail buying, selling, buy-back, exchanging, dealing in or dealing with second-hand articles including but not limited to jewelry, watches, diamonds or other precious stones or gems, gold silver, platinum or other precious metals, musical instruments and equipment, cameras, furs, small collectible antiques, home and auto stereo equipment, compact discs, cassette tapes, televisions, VCR's, tools, computers and computer equipment, firearms, auto accessories, sporting equipment and collectibles. Mail order transactions or retail stores that exchange or provide cash or credit for returned articles shall not be included within these definitions.

Pawnbroker - shall mean any person, firm, partnership or corporation engaged in the business of lending money secured by taking possession of jewelry, wearing apparel, household goods or other personal property, with the right to sell the personal property if it is not redeemed. A person, firm, partnership or corporation shall be deemed to be a pawnbroker whether the transaction takes the form of a loan by the pawnbroker secured by the property or a sale to the pawnbroker with the rights to repurchase within a stated period of time.

Customer - shall mean any person who sells, exchanges or otherwise transfer a second-hand article to a second-hand dealer; or any person who receives a loan from a pawnbroker secured by personal property or sells personal property to a pawnbroker with a right to repurchase within a stated period of time.

Minor - shall mean any person under the age of eighteen (18) years of age.

III. Licensing Procedure

A. No person, firm, partnership or corporation shall operate, conduct or engage in business as a second-hand dealer/pawnbroker unless such person, firm, partnership or corporation shall first obtain a license from the Board of Selectmen or their designee, i.e. Chief of Police.

B. Applications for new licenses and renewal licenses for a second-hand dealer/pawnbroker shall be made in writing to the Town Clerk on forms provided for this purposes by the Town of Andover. Each application will be reviewed by the Chief of Police or his designee and approved by the Board of Selectmen. Each issued license and applicable licensing requirement shall be issued on a location specific basis. No such license shall be issued to any person, firm or corporation who has in the last ten years been convicted of receiving stolen property or who has repeatedly violated ordinances, bylaws or statutes of this state or any other state or territory related to the business license in this state or any state or territory. Refusal of a license shall be based on just cause.

C. Upon approval, a license shall be issued and continue in force until May 1st next following unless sooner revoked. Each license fee and renewal fee shall be \$50.00. Said license may not be assigned or transferred and will be clearly and prominently displayed.

D. A second-hand dealer may apply for a waiver of the licensing requirements hereunder. The Board of Selectmen or their designee, i.e. Chief of Police, may grant such waiver if it is determined that the applicant is in a business which (a) receives its stock-in-trade from charitable donations; or (b) is a business the nature of which is not susceptible to the purchase and resale of stolen property.

Applications for waivers shall be made in writing to the Police Department on forms provided for this purpose by the Town of Andover and shall be renewed on a yearly basis on such terms and conditions as the Town shall mandate.

IV. Purchasing from Minors

A. No second-hand dealer/pawnbroker, nor any person employed by the second-hand dealer/pawnbroker, shall directly or indirectly purchase any aforementioned article from anyone under 18 years of age, knowing or having reason to believe him or her to be such except when said minor is accompanied by a parent or legal guardian who shall sign the transaction record in person before said dealer.

V. Records, Inspections, Re-Sale, Changes, Alterations

A. Every second-hand dealer/pawnbroker, upon the acquisition of any aforementioned article, shall prepare transaction records upon forms approved by the Town of Andover stating the full name, ID number, date of birth, telephone number and address of the seller, date of the transaction and full, legible, accurate and detailed description (to include make, model and serial number) of each article. Dealer shall attach a photocopy of the identification to the form along with the seller's signature. A photocopy of the article, if required by the nature or the size of the item, will also be attached to the form. These forms shall be delivered to the commanding officer of the Detective Division of the Andover Police Department every business day before the hour of 10:00 A.M.

The commanding officer of the Detective Division will designate an officer of his command who will review each police report received listing lost/stolen property and also ensure that a report is received from all junk, precious and/or old metals and second-hand articles, shopkeepers/dealers for the purpose of identifying any article that is like or similar to one which has been reported lost or stolen. Should this situation occur, a "stop order" shall be issued by the Chief of Police or his designee, to the shopkeeper/dealer prohibiting the resale of the particular article(s) until it can be determined whether the particular piece(s) is in fact that which has been reported lost/stolen. If it is determined that the particular article is not reported lost/stolen, the "stop order" shall be lifted forthwith.

B. Jewelry, watches, diamonds or other precious stones or gems, gold, silver, platinum or other precious metals or items by virtue of their size shall be photocopies by use of a document copier.

C. Positive identification in the form of a government photo ID shall be required of the seller and the type of identification used shall be photocopied. This shall not apply with a transaction between second-hand dealers/pawnbrokers as herein defined.

D. Said dealer shall retain copies of purchase records in his possession which, together with any article listed therein, may be inspected at any time by any duly authorized Andover police officer

during regular business hours while making all reasonable efforts not to disrupt the normal course of business.

All transaction records shall be kept by said second-hand dealers/pawnbrokers for a minimum of seven years.

No article shall be sold, encumbered by sales contract or otherwise disposed of or altered in its appearance within fifteen days of purchase unless the second-hand dealer is granted permission in writing from the Chief of Police but in any case not within twenty-four (24) hours of time of purchase. Pawnbrokers shall retain non-perishable articles for at least four months and perishable articles for one month.

VI. Removal of Articles by Police Officers

A. If the Andover Police Department determines that an article is needed for evidence in a criminal investigation, the Police Department shall seize that evidence pursuant to applicable criminal procedures. The second-hand dealer/pawnbroker shall be issued a receipt for the article.

B. The Andover Police Department shall keep seized articles under the court's direction as long as necessary to permit the article to be used as evidence. At the conclusion of all court proceedings or closure of the police investigation, the Police Department shall notify the original owner, the second-hand dealer/pawnbroker and any person who may have a lawful interest that the property will be released in thirty (30) calendar days to the original owner if no other claim is placed on the property.

VII. Penalties

A. Any violation of this chapter shall be punishable by a fine not exceeding \$200.00 per day.

B. The Chief of Police may suspend or revoke said license for just cause. Said action will be stayed if an appeal is filed.

C. Any suspension or license revocation by the Chief of Police may be appealed by the licensee to the Board of Selectmen. That appeal must be made within ten (10) business days from the date of action by the Chief of Police."

or take any other action related thereto.

Upon motion made and duly seconded it was VOTED that Article 90 be approved as printed in the Warrant with the following amendments:

Amend Section V. A., Records, Inspections, Re-Sale, Changes, Alterations, by deleting the last sentence of paragraph one and replacing it with the following sentence: "The prior day's forms shall be delivered to the Andover Police Department every business day before the hour of 10:00 A.M., in person or by fax;

Amend the words in the third paragraph of Section V. D. by adding "or his designee" after the words "Chief of Police";

And by amending Section II., Definitions, Second-Hand Dealer, by adding the words " purchased by the second-hand dealer or any person so employed at the place of business described on the license issued by the Board of Selectmen as required by Section III of this bylaw" after the words "second-hand articles" in the second line of the proposed section.

Article 90 was APPROVED as amended by a Majority vote.

Board of Selectmen Report: Approval

ARTICLE 91. To determine if the Town of Andover will vote to accept and name as a public way

Noel Road as shown on a Plan approved by the Andover Planning Board entitled "Hyatt Crossings" and recorded with the Essex North District Registry of Deeds as Plan number 12277 dated July 1993.

On petition of Hills-Mor Construction Company, Inc. and others

NOT LAID OUT

ARTICLE 92. To see if the Town will approve the actions of the Board of Selectmen in laying out as a public way under provisions of Chapter 82, Section 21 of the Massachusetts General Laws designated as Paddock Lane and approve the Drainage Easements and Water Easements as shown on the plans provided. Copies of the following plans have been filed with the Town Clerk as required under Section 23 of Chapter 82: "Street Acceptance Plan of Land in Andover, Massachusetts, Paddock Lane, Scale 1" = 40' date: August 21, 1996".

On petition of North Andover Realty Corp. and others

Upon motion made and duly seconded it was VOTED to approve Article 92 as printed in the Warrant by a Majority vote.

Board of Selectmen Report: Approval
Planning Board Report: Approval

ARTICLE 93. To see if the Town will approve the actions of the Board of Selectmen in laying out as a public way under provisions of Chapter 82, Section 21 of the Massachusetts General Laws designated as Warwick Circle and approve the Drainage Easements and Water Easements as shown on the plans provided. Copies of the following plans have been filed with the Town Clerk as required under Section 23 of Chapter 82: "Street Acceptance Plan of Land in Andover, Massachusetts, Warwick Circle, Scale 1" = 40' date: September 12, 1997".

On petition of North Andover Realty Corp. and others

Upon motion made and duly seconded it was VOTED to approve Article 93 as printed in the Warrant by a Majority vote.

Board of Selectmen Report: Approval
Planning Board Report: Approval

ARTICLE 94. To see if the Town will vote to accept "West Hollow" as a public street, including the fee of said street and all appurtenant easements, as more particularly shown on a plan entitled "Subdivision Plan of Land in Andover, MA" prepared by Beals and Thomas, Inc. dated April 29, 1994 and filed with the Land Court, a copy of a portion of which is filed with Essex North Registry District of the Land Court as Plan 1462-11 and upon which Land Court plan West Hollow is shown as Lot 67.

On petition of Irving E. Rogers, Jr. and other others

Upon motion made and duly seconded it was VOTED to approve Article 94 as printed in the Warrant by a Majority vote.

Board of Selectmen Report: Approval
Planning Board Report: Approval

ARTICLE 95. To see if the Town will vote to accept and name David Drive as a public way and

authorize the Board of Selectmen to acquire by eminent domain, gift, purchase, otherwise any fee, easement or other interest in land known as David Drive as shown on a plan entitled Pendleton Estates, prepared by Emmons, Fleming & Bienvenu, Inc., dated August 1975, said plan being recorded in the North Essex Registry of Deeds as Plan Number 7863, and on file in the Office of the Town Clerk, and as constructed, and to award no damages for said taking or payment for said acquisition, and to appropriate and raise by taxation, transfer from available funds or borrowing or any combination thereof a sum of \$60,000.00 for required engineering services, legal services,

repairs and improvements to David Drive and expenses incidental thereto, or take any action related thereto.

On petition of Joan Green and others

Upon motion made and duly seconded it was VOTED to approve Article 95 as printed in the Warrant.

VOTE: DECLARED MORE THAN A 2/3 VOTE BY MODERATOR A 2/3 Vote Required

Board of Selectmen Report: Approval
Finance Committee Report: Approval
Planning Board Report: Approval

ARTICLE 96. To petition the Town Meeting to accept as a public way Deca Circle as shown on a plan entitled "Subdivision Plan of Land in Andover, Mass. entitled "The Brownwoods", owner and applicant Deca Corporation, 175 Kendall Road, Tewksbury, Mass. Merrimack Engineering Services, 66 Park Street, Andover, Massachusetts, 01810, dated May 29, 1992, which plan is recorded in Essex North District Registry of Deeds as plan number 12228 and also at Middlesex North District Registry of Deeds in plan book 125 as plan 70.

On petition of DECA Corporation and others

Upon motion made and duly seconded it was VOTED to approve Article 96 as printed in the Warrant by a Majority vote.

Board of Selectmen Report: Approval
Panning Board Report: Approval

ARTICLE 97. To see if the Town will vote to accept and name as a public way, Basswood Lane, as shown on a plan approved by the Andover Planning Board and entitled, "Definitive Subdivision Plan 'Fieldstone Meadows' Andover, Mass. Scale: 1" = 100' Date: January 15, 1991 Owner & Applicant Wyncrest Development Corp., 108 Dascomb Road, Andover, Mass. Surveyor Andover Consultants, Inc., 1 East River Place, Methuen, Mass.", which plan is recorded with Essex North District Registry of Deeds as Plan Number 12000.

On petition of Philip F. Sullivan and others

NOT LAID OUT

ARTICLE 98. To see if the Town will vote to accept and name as a public way, Hazelwood Circle, as shown on a plan approved by the Andover Planning Board and entitled, "Definitive Subdivision Plan 'Fieldstone Meadows' Andover, Mass. Scale 1" = 100' Date: January 15, 1991 Owner & Applicant Wyncrest Development Corp. 108 Dascomb Road, Andover, Mass. Surveyor Andover Consultants, Inc., 1 East River Place, Methuen, Mass.", which plan is recorded with the Essex North District Registry of Deeds as Plan Number 12000.

On petition of Philip F. Sullivan and others

NOT LAID OUT

ARTICLE 99. To see if the Town will vote to accept and name as a public way, Buttonwood Drive, as shown on a plan approved by the Andover Planning Board and entitled, "Definitive Subdivision Plan 'Fieldstone Meadows' Andover, Mass. Scale 1" = 100' Date: January 15, 1991 Owner & Applicant Wyncrest Development Corp. 108 Dascomb Road, Andover, Mass. Surveyor Andover Consultants, Inc. 1 East River Place, Methuen, Mass." which plan is recorded with the Essex North District Registry of Deeds as Plan Number 12000.

On petition of Philip F. Sullivan and others

NOT LAID OUT

ARTICLE 100. To see if the Town will vote to accept and name as a public way, Acorn Drive, as shown on a plan approved by the Andover Planning Board and entitled, "Definitive Subdivision Plan 'Fieldstone Meadows' Andover, Mass. Scale 1" = 100' Date: January 15, 1991 Owner & Applicant Wyncrest Development Corp. 108 Dascomb Road, Andover, Mass. Surveyor Andover Consultants, Inc. 1 East River Place, Methuen, Mass." which plan is recorded with the Essex North District Registry of Deeds as Plan Number 12000.

On petition of Philip F. Sullivan and others

NOT LAID OUT

ARTICLE 101. To see if the Town will vote to accept and name as a public way, Radcliffe Drive, as shown on a plan approved by the Andover Planning Board, as shown on a plan entitled, "Definitive Plan of Belmont Park in Andover, Mass." dated June 8, 1973 and recorded with Essex North District Registry of Deeds as Plan Number 6985.

On petition of Philip F. Sullivan and others

NOT LAID OUT

ARTICLE 102. To see if the Town will vote to accept and name as a public way, Yardley Road, as shown on a plan approved by the Andover Planning Board, as shown on a plan entitled, "Definitive Plan of Belmont Park in Andover, Mass." dated June 8, 1973 and recorded with Essex North District Registry of Deeds as Plan Number 6985.

On petition of Philip F. Sullivan and others

NOT LAID OUT

ARTICLE 103. To petition the Town to accept as a public way Devonshire Plan as shown on a plan entitled "Definitive Subdivision Plan, Devonshire Place, Andover, Mass., Scale 1" = 40' date: July 13, 1995, Andover Consultants, Inc." which plan is recorded at the Essex North District Registry of Deeds as Plan No. 12706.

On petition of Linda A. O'Connell and others

Upon motion made and duly seconded it was VOTED to approve Article 103 as printed in the Warrant by a Majority vote.

Board of Selectmen Report: Approval
Planning Board Report: Approval

ARTICLE 104. To petition the town to accept as a public way Lenox Circle as shown on a plan entitled "Definitive Subdivision Plan, Devonshire Place, Andover, Mass., Scale 1" = 40' date: July 13, 1995, Andover Consultants, Inc." which plan is recorded at the Essex North District Registry of Deeds as Plan No. 12706.

On petition of Linda A. O'Connell, Esq. and others

Upon motion made and duly seconded it was VOTED to approve Article 104 as printed in the Warrant by a Majority vote.

Board of Selectmen Report: Approval
Planning Board Report: Approval

Upon motion made by Town Counsel Thomas Urbelis and duly seconded it was voted by a Majority vote to dissolve the Annual Town Meeting at 10:40 P.M.

A true record

A T T E S T



Randall L. Hanson
Town Clerk

DEMOCRATIC STATE PRIMARY

SEPTEMBER 15, 1998

DEMOCRATIC PARTY TOTAL: 3,640

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	TOTAL
GOVERNOR									
Bnan J. Donnelly	41	42	53	51	39	46	21	40	333
Scott Harshbarger	172	159	187	154	154	143	136	194	1299
Patricia McGovern	262	270	241	225	201	241	201	263	1904
All Others	0	2	1	2	0	0	0	2	7
Blanks	18	14	13	13	11	7	8	13	97
Total	493	487	495	445	405	437	366	512	3640
LIEUTENANT GOVERNOR									
Dorothy A. Kelly Gay	174	160	179	152	130	153	122	153	1223
Warren E. Tolman	173	208	187	183	173	187	146	209	1466
All Others	0	0	1	2	1	1	1	3	9
Blanks	146	119	128	108	101	96	97	147	942
Total	493	487	495	445	405	437	366	512	3640
ATTORNEY GENERAL									
Lois G. Pines	221	212	212	195	159	189	168	247	1603
Thomas F. Reilly	225	236	252	225	226	228	179	236	1807
All Others	1	0	1	1	0	0	0	1	4
Blanks	46	39	30	24	20	20	19	28	226
Total	493	487	495	445	405	437	366	512	3640
SECRETARY OF STATE									
William Francis Galvin	299	326	323	290	268	294	233	333	2366
All Others	0	2	0	2	1	3	2	1	11
Blanks	194	159	172	153	136	140	131	178	1263
Total	493	487	495	445	405	437	366	512	3640
TREASURER									
Shannon P. O'Brien	292	328	330	290	258	295	236	320	2349
All Others	0	2	1	1	1	1	1	1	8
Blanks	201	157	164	154	146	141	129	191	1283
Total	493	487	495	445	405	437	366	512	3640
AUDITOR									
A. Joseph DeNucci	293	324	319	284	257	294	227	317	2315
All Others	0	1	0	1	3	0	0	2	7
Blanks	200	162	176	160	145	143	139	193	1318
Total	493	487	495	445	405	437	366	512	3640
REPRESENTATIVE IN CONGRESS									
Fifth District									
Martin T. Meehan	386	368	363	347	306	342	289	401	2802
All Others	1	4	3	7	2	2	5	4	28
Blanks	106	115	129	91	97	93	72	107	810
Total	493	487	495	445	405	437	366	512	3640
COUNCILLOR									
Fifth District									
Patricia A. Dowling	182	178	184	198	150	176	165	192	1425
Michael K. Callahan	38	46	63	36	41	49	26	57	356
Christopher T. Casey	20	14	18	11	14	14	15	18	124
Mary-Ellen Manning	34	27	28	31	28	28	23	27	226
John F. McCarthy	87	117	104	87	80	74	46	89	684
All Others	2	4	2	1	2	3	4	1	19
Blanks	130	101	96	81	90	93	87	128	806
Total	493	487	495	445	405	437	366	512	3640
SENATOR IN GENERAL COURT									
Second Essex & Middlesex District									
David O'Brien	32	38	9	27	12	20	10	14	162
Fredenck Simon	9	7	22	15	25	14	3	7	102
Mary K. Small	1	2	1	3	0	0	0	0	7
Susan C. Tucker	296	222	235	210	180	252	219	350	1964
John V. Tudisla	0	0	0	0	0	0	0	0	0
John J. "Jack" Wilson, Jr.	44	51	64	61	32	27	21	35	335
All Others	1	3	1	1	4	0	6	3	19
Blanks	110	164	163	128	152	124	107	103	1051
Total	493	487	495	445	405	437	366	512	3640
REPRESENTATIVE IN GENERAL COURT									
Seventeenth Essex District									
Barry R. Finegold	339	355	347	308	0	332	280	381	2342
All Others	3	9	4	9	0	5	2	6	38
Blanks	151	123	144	128	0	100	84	125	855
Total	493	487	495	445	0	437	366	512	3235
P-5 REPRESENTATIVE IN GENERAL COURT									
Eighteenth Middlesex District									
Scott J. Consaul	0	0	0	0	40	0	0	0	40
Stephen B. Geary	0	0	0	0	44	0	0	0	44
William F. Martin, Jr.	0	0	0	0	55	0	0	0	55
Rita M. Mercer	0	0	0	0	16	0	0	0	16
David M. Nangle	0	0	0	0	17	0	0	0	17
Karin Theodoros	0	0	0	0	177	0	0	0	177
All Others	0	0	0	0	5	0	0	0	5
Blanks	0	0	0	0	51	0	0	0	51
Total	0	0	0	0	405	0	0	0	405
DISTRICT ATTORNEY									
Eastern District									
Kevin M. Burke	304	318	334	285	253	287	236	321	2338
All Others	1	3	0	1	2	0	0	1	8
Blanks	188	166	161	159	150	150	130	190	1294
Total	493	487	495	445	405	437	366	512	3640

DEMOCRATIC STATE PRIMARY

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	TOTAL
SHERIFF									
Essex County									
Neil J. Harrington	117	142	129	116	105	124	86	134	953
John J. Hartly	53	64	64	68	36	63	40	52	440
Michael T. Phelan	89	96	111	92	103	85	88	105	769
Alex Teixeira	8	17	22	16	10	17	13	25	128
All Others	0	2	2	3	1	0	0	2	10
Blank	226	166	167	150	150	148	139	194	1340
Total	493	487	495	445	405	437	366	512	3640
COUNTY COMMISSIONER									
Essex County									
Christie Chns Ciampa, Jr.	128	153	153	157	139	148	110	148	1136
James P. Mahoney	120	142	143	115	84	115	93	135	947
All Others	0	0	1	1	3	0	1	1	7
Blank	245	192	198	172	179	174	162	228	1550
Total	493	487	495	445	405	437	366	512	3640

REPUBLICAN STATE PRIMARY

SEPTEMBER 15, 1998

REPUBLICAN PARTY TOTAL: 1808

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	TOTAL
GOVERNOR									
Argeo Paul Celluci	120	126	122	119	100	104	87	125	903
Joseph D. Malone	86	117	107	115	118	114	98	124	879
All Others	0	1	1	0	1	0	4	3	10
Blanks	1	3	7	0	1	1	1	2	16
Total	207	247	237	234	220	219	190	254	1808
LIEUTENANT GOVERNOR									
Janet E. Jeghelian	93	115	96	116	119	112	100	125	876
Jane Mana Swift	97	113	116	103	82	92	77	110	790
All Others	0	1	0	2	0	0	0	0	3
Blanks	17	18	25	13	19	15	13	19	139
Total	207	247	237	234	220	219	190	254	1808
ATTORNEY GENERAL									
Brad Bailey	164	171	168	171	158	170	142	177	1321
All Others	0	7	3	1	1	3	2	3	20
Blanks	43	69	66	62	61	46	46	74	467
Total	207	247	237	234	220	219	190	254	1808
SECRETARY OF STATE									
Dale C. Jenkins, Jr.	158	173	160	166	154	158	134	176	1279
All Others	1	0	1	1	1	2	0	1	7
Blanks	48	74	76	67	65	59	56	77	522
Total	207	247	237	234	220	219	190	254	1808
TREASURER									
Robert A. Maginn	167	166	160	161	155	159	131	171	1270
All Others	0	1	1	0	0	0	1	0	3
Blanks	40	80	76	73	65	60	58	83	535
Total	207	247	237	234	220	219	190	254	1808
AUDITOR									
Michael T. Duffy	163	157	157	163	152	154	130	174	1250
All Others	0	1	0	1	0	1	1	0	4
Blanks	44	89	80	70	68	64	59	80	554
Total	207	247	237	234	220	219	190	254	1808
REPRESENTATIVE IN CONGRESS									
Fifth District									
David E. Coleman	154	166	156	162	149	153	129	165	1234
All Others	0	2	1	1	1	1	0	1	7
Blanks	53	79	80	71	70	65	61	88	567
Total	207	247	237	234	220	219	190	254	1808
COUNCILLOR									
Fifth District									
All Others	5	4	5	3	4	6	7	3	37
Blanks	202	243	232	231	216	213	183	251	1771
Total	207	247	237	234	220	219	190	254	1808
SENATOR IN GENERAL COURT									
Second Essex & Middlesex District									
Kevin C. Anderson	150	163	151	155	149	156	132	157	1213
All Others	9	10	6	6	6	6	2	18	63
Blanks	48	74	80	73	65	57	56	79	532
Total	207	247	237	234	220	219	190	254	1808
REPRESENTATIVE IN GENERAL COURT									
Seventeenth Essex District									
Salim (Sal) R. Tabit	164	171	165	167	0	158	129	177	1131
All Others	0	2	2	1	0	1	2	1	9
Blanks	43	74	70	66	0	60	59	76	448
Total	207	247	237	234	0	219	190	254	1588
P-5 REPRESENTATIVE IN GENERAL COURT									
Eighteenth Middlesex District									
Karen Simao	0	0	0	0	156	0	0	0	156
All Others	0	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	64	0	0	0	64
Total	0	0	0	0	220	0	0	0	220
DISTRICT ATTORNEY									
Eastern District									
All Others	2	7	2	1	2	5	2	6	27
Blanks	205	240	235	233	218	214	188	248	1781
Total	207	247	237	234	220	219	190	254	1808
SHERIFF									
Essex County									
Frank G. Cousins, Jr.	121	126	135	126	108	125	106	120	967
Charles J. Chisholm	23	30	28	24	29	19	29	29	211
Theodore E. Harvey	20	36	34	32	36	29	27	40	254
All Others	0	0	0	1	0	0	1	0	2
Blanks	43	55	40	51	47	46	27	65	374
Total	207	247	237	234	220	219	190	254	1808
COUNTY COMMISSIONER									
Essex County									
Timothy F. Sullivan	157	159	157	156	143	152	124	170	1218
All Others	0	1	0	1	0	1	0	2	5
Blanks	50	87	80	77	77	66	66	82	585
Total	207	247	237	234	220	219	190	254	1808

REFORM STATE PRIMARY

SEPTEMBER 15, 1998

REFORM PARTY TOTAL: 1

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	TOTAL
GOVERNOR									
All Others	0	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	0	0	1	1
Total	0	0	0	0	0	0	0	1	1
LIEUTENANT GOVERNOR									
All Others	0	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	0	0	1	1
Total	0	0	0	0	0	0	0	1	1
ATTORNEY GENERAL									
All Others	0	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	0	0	1	1
Total	0	0	0	0	0	0	0	1	1
SECRETARY OF STATE									
All Others	0	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	0	0	1	1
Total	0	0	0	0	0	0	0	1	1
TREASURER									
All Others	0	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	0	0	1	1
Total	0	0	0	0	0	0	0	1	1
AUDITOR									
All others	0	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	0	0	1	1
Total	0	0	0	0	0	0	0	1	1
REPRESENTATIVE IN CONGRESS									
Fifth District									
All Others	0	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	0	0	1	1
Total	0	0	0	0	0	0	0	1	1
COUNCILLOR									
Fifth District									
All Others	0	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	0	0	1	1
Total	0	0	0	0	0	0	0	1	1
SENATOR IN GENERAL COURT									
Second Essex & Middlesex District									
All Others	0	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	0	0	1	1
Total	0	0	0	0	0	0	0	1	1
REPRESENTATIVE IN GENERAL COURT									
Seventeenth Essex District									
All Others	0	0	0	0	N/A	0	0	0	0
Blanks	0	0	0	0	N/A	0	0	1	1
Total	0	0	0	0	0	0	0	1	1
P-5 REPRESENTATIVE IN GENERAL COURT									
Eighteenth Middlesex District									
All others	0	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0
DISTRICT ATTORNEY									
Eastern District									
All Others	0	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	0	0	1	1
Total	0	0	0	0	0	0	0	1	1
SHERIFF									
Essex County									
All Others	0	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	0	0	1	1
Total	0	0	0	0	0	0	0	1	1
COUNTY COMMISSIONER									
Essex County									
All Others	0	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	0	0	1	1
Total	0	0	0	0	0	0	0	1	1

NOVEMBER 3, 1998

TOTAL: 11,969

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	TOTAL
GOVERNOR & LIEUTENANT GOVERNOR									
Celluci and Swift	693	842	767	895	1076	961	825	943	7002
Harshbarger and Tolman	639	626	610	568	547	538	572	589	4689
Cook and Israel	26	27	24	19	29	13	14	22	174
Pat McGovern	0	0	0	0	0	0	0	2	2
All Others	1	2	0	1	2	1	2	1	10
Blanks	9	18	10	17	7	7	12	12	92
Total	1368	1515	1411	1500	1661	1520	1425	1569	11969
ATTORNEY GENERAL									
Brad Bailey	495	618	526	605	712	643	597	665	4861
Thomas F. Reilly	791	837	831	818	891	822	760	837	6587
Lois Pines	0	0	0	0	2	0	0	0	2
All Others	3	3	4	1	0	1	1	1	14
Blanks	79	57	50	76	56	54	67	66	505
Total	1368	1515	1411	1500	1661	1520	1425	1569	11969
SECRETARY OF STATE									
William Francis Galvin	789	827	829	817	829	820	765	801	6477
Dale C. Jenkins, Jr.	428	535	454	542	685	574	530	615	4363
David L. Atkinson	48	57	48	48	54	36	46	57	394
All Others	0	2	3	0	1	1	1	2	10
Blanks	103	94	77	93	92	89	83	94	725
Total	1368	1515	1411	1500	1661	1520	1425	1569	11969
TREASURER									
Bob Maginn	562	657	576	687	848	747	640	745	5462
Shannon P. O'Brien	667	728	699	671	661	651	660	691	5428
Merton B. Baker	36	36	45	30	42	36	30	38	293
All Others	0	1	1	0	0	0	0	0	2
Blanks	103	93	90	112	110	86	95	95	784
Total	1368	1515	1411	1500	1661	1520	1425	1569	11969
AUDITOR									
A. Joseph DeNucci	696	781	777	747	793	745	698	751	5988
Michael T. Duffy	485	541	470	586	674	600	545	610	4511
Carla A. Howell	56	90	69	68	75	69	72	89	588
All Others	0	0	1	0	0	1	0	2	4
Blanks	131	103	94	99	119	105	110	117	878
Total	1368	1515	1411	1500	1661	1520	1425	1569	11969
REPRESENTATIVE IN CONGRESS									
Fifth District									
Martin T. Meehan	911	941	904	910	981	932	903	922	7404
David E. Coleman	406	530	450	530	631	537	475	581	4140
All Others	0	0	2	0	0	0	0	3	5
Blanks	51	44	55	60	49	51	47	63	420
Total	1368	1515	1411	1500	1661	1520	1425	1569	11969
COUNCILLOR									
Fifth District									
Patricia A. Dowling	873	962	878	931	1005	930	902	930	7411
All Others	12	15	23	10	8	14	7	12	101
Blanks	483	538	510	559	648	576	516	627	4457
Total	1368	1515	1411	1500	1661	1520	1425	1569	11969
SENATOR IN GENERAL COURT									
Second Essex & Middlesex District									
Kevin C. Anderson	420	520	463	520	633	517	464	548	4085
Susan C. Tucker	909	946	916	937	990	963	918	972	7551
Fred Simon	0	0	0	0	0	0	1	0	1
All Others	1	1	0	0	0	0	1	2	5
Blanks	38	48	32	43	38	40	41	47	327
Total	1368	1515	1411	1500	1661	1520	1425	1569	11969
REPRESENTATIVE IN GENERAL COURT									
Seventeenth Essex District									
Barry R. Finegold	904	946	873	910	0	960	934	960	6487
Salim (Sal) R. Tabi	425	533	508	564	0	537	455	579	3601
All Others	0	0	1	3	0	0	1	2	7
Blanks	39	36	29	23	0	23	35	28	213
Total	1368	1515	1411	1500	0	1520	1425	1569	10308
P-5 REPRESENTATIVE IN GENERAL COURT									
Eighteenth Middlesex District									
David M. Nangle	0	0	0	0	629	0	0	0	629
Karen Simao	0	0	0	0	926	0	0	0	926
All Others	0	0	0	0	4	0	0	0	4
Blanks	0	0	0	0	102	0	0	0	102
Total	0	0	0	0	1661	0	0	0	1661
DISTRICT ATTORNEY									
Eastern District									
Kevin M. Burke	921	1044	959	996	1064	964	930	978	7856
All Others	5	9	12	4	6	10	7	9	62
Blanks	442	462	440	500	591	546	488	582	4051
Total	1368	1515	1411	1500	1661	1520	1425	1569	11969

STATE ELECTION

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	TOTAL
SHERIFF									
Essex County									
Frank G. Cousins, Jr.	545	646	606	666	801	716	629	759	5368
Michael T. Phelan	527	553	540	510	512	488	500	477	4107
Bryan Delloio	11	17	25	14	25	14	12	24	142
Kevin Leach	103	163	107	152	147	128	132	133	1065
All Others	0	1	0	0	1	2	1	0	5
Blanks	182	135	133	158	175	172	151	176	1282
Total	1368	1515	1411	1500	1661	1520	1425	1569	11969
COUNTY COMMISSIONER									
Essex County									
James P. Mahoney	573	623	578	534	550	519	538	518	4433
Timothy F. Sullivan	534	669	623	719	862	757	672	785	5621
All Others	0	2	1	1	1	3	0	3	11
Blanks	261	221	209	246	248	241	215	263	1904
Total	1368	1515	1411	1500	1661	1520	1425	1569	11969
QUESTION #1									
YES									
YES	811	910	852	935	1022	938	926	952	7346
NO									
NO	444	490	464	498	548	510	442	562	3958
Blanks									
Blanks	113	115	95	67	91	72	57	55	665
Total	1368	1515	1411	1500	1661	1520	1425	1569	11969
QUESTION #2									
YES									
YES	833	894	820	923	967	894	909	921	7161
NO									
NO	411	508	491	474	575	541	453	561	4014
Blanks									
Blanks	124	113	100	103	119	85	63	87	794
Total	1368	1515	1411	1500	1661	1520	1425	1569	11969
QUESTION #3									
YES									
YES	1103	1238	1137	1280	1419	1303	1254	1378	10112
NO									
NO	162	166	172	136	142	139	115	127	1159
Blanks									
Blanks	103	111	102	84	100	78	56	64	698
Total	1368	1515	1411	1500	1661	1520	1425	1569	11969
QUESTION #4									
YES									
YES	935	1066	964	1039	1132	1043	1005	1065	8249
NO									
NO	335	375	378	403	450	417	366	452	3176
Blanks									
Blanks	98	74	69	58	79	60	54	52	544
Total	1368	1515	1411	1500	1661	1520	1425	1569	11969

QUESTION 1
PROPOSED AMENDMENT
TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the constitution summarized below, which was approved by the general court in joint sessions of the two houses on July 29, 1996 (yeas 127 - nays 65); and again on June 9, 1998 (yeas 149 - nays 41)?

SUMMARY

This proposed constitutional amendment would prohibit the state legislature from changing the base compensation received by members of the Legislature as of January 1, 1996. As of the first Wednesday in January of 2001, and every second year thereafter, the base compensation would be increased or decreased at the same rate as increases or decreases in the median household income for the Commonwealth for the preceding two-year period, as ascertained by the Governor.

A *yes vote* would prohibit state legislature from changing their base pay and instead would adjust that pay according to changes in median household income.

A *no vote* would make no change in the method for setting legislator's base pay.

QUESTION 2
LAW PROPOSED BY
INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the house of Representatives before May 6, 1998?

SUMMARY

This proposed law would create a new voluntary system allowing candidates for state office who agree to campaign spending limits to receive a set amount of public funds for their campaigns, starting with the 2002 election. The proposed law would also limit transfers of money from national political parties to state political parties for administrative, overhead, or party-building activities. It would also require candidates for state office who had raised or spent at least a set minimum amount in an election cycle to file their required campaign finance reports with the state electronically, and the public would have prompt electronic access to such reports.

The new funding system would replace the existing system of limited public financing of campaigns for statewide office. To participate in the new system, a candidate would have to raise a minimum number of contributions from registered voters in the relevant district, as follows: Governor, 6000; Lt. Governor, Attorney General, or Treasurer, 3000; Secretary of State or Auditor, 2000; Executive Councillor, 400; State Senator, 450; State Representative, 200. Such contributions would have to be between \$5 and \$100 and be collected during a limited period: for statewide candidates beginning on August 1 of the year before the election, for other candidates beginning on January 1 of the election year, and for all candidates ending on the last day to file nomination papers with the Secretary of State.

For any election, a participating candidate could not accept contributions of more than \$100 from any person or political committee and could not raise or spend any money other than these contributions and public funds.

Candidates meeting all of these requirements would, subject to appropriation by the legislature, receive public funding in the primary and general elections. This would come from a new state Clean Elections Fund, consisting of amounts voluntarily contributed through the checkoff on the state income tax return, any amounts appropriated by the Legislature, and any money in the existing state election campaign fund.

The chart below shows the amounts of public funds a candidate could receive in the primary and general elections. A candidate could raise and spend private contributions in order to bring his or her spending up to the spending limit shown below.

Office	Primary Election: Public Funds	Primary Election: Spending Limit	General Election: Public Funds	General Election: Spending Limit
Governor	\$1,500,000	\$1,800,000	\$1,050,000	\$1,200,000
Lt. Governor	\$383,000	\$450,000	\$255,000	\$300,000
Atty. General or Treasurer	\$360,000	\$450,000	\$240,000	\$300,000
Secretary of State or Auditor	\$120,000	\$150,000	\$80,000	\$100,000
Councillor	\$19,000	\$24,000	\$13,000	\$16,000
Senator	\$43,000	\$54,000	\$29,000	\$36,000
Representative	\$15,000	\$18,000	\$9,000	\$12,000

A participating candidate running unopposed would receive only half the listed amount of public funds and could spend correspondingly less than a candidate with an opponent. All funds could be spent only for campaign purposes. Any unspent public funds from a primary or general election would have to be returned after that election. A participating candidate who violated the contribution or spending limits would have to return all public funds, become ineligible for further funds, and in some cases pay fines.

Candidates who do not accept public funds would have to report any spending in excess of the limit shown above and could be fined for failing to do so. If such a non-participating candidate spent more than the limit, participating candidates in that race would immediately receive, and could spend, public "matching funds" equal to the amount of the excess spending. The total amount of public funding (including matching funds) a candidate could receive would be limited to twice the spending limit for that race. During the general election campaign, running mates for Governor and Lt. Governor would be treated as teams in order to determine the distribution of any matching funds.

An individual or political committee's total in-kind contributions (such as goods and some services) to a participating candidate would be limited to \$500 per election. Higher limits would govern political parties' in-kind contributions. Participating candidates could not accept more than a set amount in such contributions, ranging from \$3,000 per election for Representative up to \$35,000 for Governor.

The expenditure, contribution, and public funding limits would be adjusted every two years for inflation. A special commission (including elected officials and private citizens) would be set up to meet every two years to review the system and recommend any needed changes. The state Director of Campaign Finance could issue regulations to interpret and enforce the proposed law.

The proposed law states that if any of its parts were declared invalid, the rest of the law would stay in effect.

A *yes* vote would change the laws governing public financing of campaigns.

A *no* vote would make no change in the laws governing public financing of campaigns.

QUESTION 3 LAW PROPOSED BY AN INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 6, 1998?

SUMMARY

This proposed law would change the state income tax rate on interest and dividend income, which was 12% as of September 1997, to whatever rate applies to Part B taxable income (such as wages and salaries), which was 5.95% as of September 1997. The change would take effect starting in tax year 2000.

A *yes* vote would reduce the state tax rate for interest and dividend income.

A *no* vote would make no change in the current state tax rate for interest and dividend income.

QUESTION 4
REFERENDUM ON AN EXISTING LAW

Do you approve of a law summarized below, which was approved by the House of Representatives on November 19, 1997 by a vote of 32 to 6?

SUMMARY

The law changes the state's electric utility industry. Starting in March 1998, instead of buying power from the utility that owns the power lines, customers may choose to buy power from separate generating companies competing with each other to sell power to be delivered by the existing utility. Customers not choosing a new competing generating company will be provided power by their existing utility under a transition rate for 7 years, starting from a rate 10% less than 1997 rates. By September 1999, rates for such customers must be further reduced from 1997 rates (adjusted for inflation) by 5%. Subject to restrictions in the law, rates paid by such customers may be adjusted up or down if approved by the new state Department of Telecommunications and Energy (DTE).

The law lets a utility recover, from customers, previously incurred costs related to generating plants and contracts that have become uneconomical under competition. Utilities must first reduce such "transition costs" in all reasonable ways, which may include selling non-nuclear generating plants. DTE must approve such sales and the utility's way of financing transition costs, and DTE may limit which costs may be charged to customers. Public agencies may arrange the sale of special bonds to help a utility finance transition costs to provide savings to customers.

Utilities claiming they cannot offer the required rate reductions must work with DTE to find all possible ways to do so. State tax revenues related to sales of power plants may be used, if found necessary by DTE and subject to legislative appropriation, to ensure that utilities provide the 15% rate reduction. Utilities must maintain discounts for low-income customers.

DTE must issue consumer protection and related regulations related to energy sales and the law lets the state Attorney General enforce consumer protection laws and regulations against energy companies. To maintain reliability, DTE must set performance-based rates and service quality standards for electric and gas utilities. Utilities failing to meet the standards may be fined up to 2% of their annual revenues.

Such utilities will not be allowed to cut staff levels unless either the relevant unions agree or DTE finds that the cuts will not lead to sub-standard service. Utility employees who are laid off due to the law will, if eligible for unemployment benefits, also be eligible for reemployment assistance benefits.

If a generating plant loses value due to the law, the responsible company must pay the affected city or town until 2009 to offset lost property tax revenue. Cities and towns may set up power purchasing cooperatives for local customers. Businesses and other organizations may also set up cooperatives. A municipal lighting plant that chooses to sell power outside its own service area must compete with other generating companies within its service area.

The law requires electric utilities to continue energy efficiency and demand management programs until 2003 and directs DTE to ensure that such programs are cost effective. The law imposes a charge on electricity consumers to promote renewable energy projects and to help cities and towns pay to add pollution control equipment to existing trash-to-energy plants. By 2003, power supplies must provide an annually increasing percentage of power from new renewable sources, and fossil-fuel power plants must start to meet efficiency standards limiting pollution. The law ends the requirement that the state find a need for a proposed power plant but preserves environmental reviews.

The law changes the state Department of Public Utilities to the new DTE, controlled by a 5-member commission with expertise on specified issues. The law gives the state Division of Energy Resources new duties related to energy restructuring, such as educating consumers and helping cities and towns.

A *yes* vote would continue the new law changing the electric utility industry.

A *no* vote would undo these changes in the electric utility industry.



DIRECTORY OF TOWN OFFICIALS
AS OF DECEMBER 31, 1998

ELECTED

BOARD OF SELECTMEN

William T. Downs, Ch. - 1999
John P. Hess - 2001
Brian P. Major - 2000
Larry L. Larsen - 2000
Lori A. Becker - 2001

SCHOOL COMMITTEE

Eric Nadworny, Ch. - 1999
Frank Eccles - 2000
Timothy M. McCarron - 2000
Tina B. Girdwood - 2001
Richard J. Collins - 2001

ANDOVER HOUSING AUTHORITY

Ronald C. Hajj, Ch. - 2001
Jason V. Fox - 2000
Norma Villareal - 2003
James A. Cuticchia - 1999
Hartley M. Burnham* - 2001

* Appointed by Commissioner
of Dept. of Comm. Affairs

REGIONAL SCHOOL COMMITTEE

Leo J. Lamontagne, Ch., Lawr. - 1999
Joseph M. Gleason, Andover - 2000
Thomas L. Grondine, Methuen - 1999
Michael E. Condon, Methuen - 1999
Evelyn A. Burke, Lawrence - 1999
Sean Neilon, Lawrence - 1999
Mark Ford, No. Andover - 1999

TOWN MODERATOR

James D. Doherty - 1999

TRUSTEES, CORNELL FUND

John H. Caswell - 2001
Edvin F. Reidel - 1999
Virginia H. Cole - 2000

TRUSTEES OF PUNCHARD FREE SCHOOL

Earl G. Efinger - 2000
Joan M. Lewis - 2000
John R. Petty - 2000
Donna C. Ellsworth - 2000
Dr. Eric Stubenhaus - 2000

Reverend Calvin F. Mutti
Reverend James M. Diamond
Reverend Joseph W. LaDu

APPOINTED

TOWN MANAGER - REGINALD S. STAPCZYNSKI

FINANCE COMMITTEE

Donald F. Schroeder, Ch. - 2000
Margaret I. Jurgen - 1999
Donald W. Robb - 1999
Joanne F. Marden - 2000
Robert T. King - 1999
Cynthia Milne - 1998
Thomas E. Fardy - 1998
Richard D. Fox - 2000

ZONING BOARD OF APPEALS

Daniel S. Casper, Ch. - 2000
Paul Bevacqua - 2001
Carol C. McDonough - 2001
Peter F. Reilly - 1999
Pamela H. Mitchell - 1999
Associate Members:
David W. Brown - 1999
Alan R. Shulman - 2000
Stephen D. Anderson - 2001
Lois Karfunkel - 2000

PLANNING BOARD

Michael H. Miller, Ch. - 2001
Paul J. Salafia - 2002
Vincent A. Chiozzi, Jr. - 2003
Susan A. Aloviseti - 2000
Linn N. Anderson - 1999
Associate Member:
Sheila M. Doherty - 2001

CONSERVATION COMMISSION

Robert A. Pustell, Ch. - 2000
Donald D. Cooper - 1999
Paul J. Finger - 2001
Thomas J. Murphy - 2000
Gail L. Ralston - 2000
Joyce J. Robinson - 1999
Philip Sutherland - 2001

MEMORIAL HALL LIBRARY TRUSTEES

Karen M. Herman, Ch. - 1999
Patricia H. Edmonds - 2000
Matthew L. Russell - 2001
Thomas J. Swift - 2001
Laurence J. Lamagna - 2000
Ruth M. Dunbar - 1999
Maria A. Rizzo - 2000

PRESERVATION COMMISSION

Karen M. Herman, Ch. - 2000
Ann E. Constantine - 1999
Norma A. Gammon - 1999
James S. Batchelder - 2000
Dennis Ingram - 2001
Raymond H. Flynn - 2001
John S. Sullivan - Emeritus

BOARD OF HEALTH

Dr. Douglas Dunbar, Ch. - 2000
Joseph I. Pelc - 2001
Dr. Daniel E. Coleman - 1999

BOARD OF ASSESSORS

William Krajewski - 2001
Archibald D. Maclaren - 2000
John R. Petty - 1999

DESIGN ADVISORY GROUP

Ann E. Constantine - 2001
Susan W. Aloviseti - 2001
Donald J. Harding - 1999

TOWLE FUND

Phillip F. Sullivan - 1999
Ruth E. Westcott - 2000

BOARD OF REGISTRARS

Joanne D. Dee - 2000
Carolyn Simko - 1999
Wendell A. Mattheson - 2001

CABLE ADVISORY COMMITTEE

John R. Dempsey, Ch. - 1999
 Annetta R. Freedman - 2000
 Barbara Worcester - 2000
 James M. Lyman - 1999
 Roger L. Jenkins - 2001

CULTURAL COUNCIL

John Zipeto, Ch. - 1999
 Marcelle Gregg - 1999
 Mark E. Efinger - 2001
 Sharon R. Mason - 2001
 Barbara Rogers - 2001
 Robert Katz - 2001
 Norma Villarreal - 2001

BALLARD VALE HISTORIC DISTRICT COMM.

Dennis Ingram, Ch. - 2001
 Diane R. Derby - 1999
 Ron Abraham - 2000
 Bruce Taylor - 1999
 Sherron Heller - 2001
 Perry M. Raffi - 1999
 Christian Huntress - 2000

COMMISSION ON DISABILITIES

Michael Warshawsky, Ch. - 2001
 Mark Walker - 2001
 Olivia Scileppi - 2001
 Paul A. Clinton - 2000
 Neil R. Gordon - 2000
 Timothy J. McCarron - 1999
 Yoang Hoon Jung - 1999
 Mark E. Van Doren - 1999
 Justin J. Coppola, Jr. - 2001

INDUSTRIAL DEV. FINANCING AUTHORITY

Michael W. Morris, Esq., Ch. - 2000
 Dr. Thomas J. Swift - 2000
 John E. Shuman - 2001
 Charles H. Wesson, Jr. - 2001

DEVELOPMENT & INDUSTRIAL COMM.

Dr. Thomas J. Swift - 2000
 S. Joseph Hoffman - 2000

RETIREMENT BOARD

James Cuticchia, Ch. - 1999
 Marianne O'Leary - 2001
 John C. Doherty - 1999
 James L. Edholm - 2000
 Rodney P. Smith - Open

PATRIOTIC HOLIDAY COMMITTEE

Calvin A. Deyermond, Ch. - 1999
 John A. Campbell - 1999
 John J. Lewis - 1999
 Harold W. Wright - 1999
 John C. Doherty - 1999
 Edward J. Morrissey - 1999
 Edward Cole - 1999
 Susan W. Ratya - 1999
 James M. Deyermond - 1999

SHAWSHEEN VILLAGE HISTORIC DISTRICT STUDY COMMITTEE

Raymond H. Flynn, Ch. - 2000
 James R. Sellers - 2000
 Christine E. Bobek - 2001
 Robert A. Bramhall - 1999
 Leslie A. Frost - 1999
 Jude A. Curtis - 2001

COUNCIL ON AGING

Dorothy L. Bresnahan, Ch. - 1999
 Martin Epstein - 1999
 Oscar Rosenberg - 1999
 Paul J. Salafia - 2000
 Paul L. Twomey - 1999
 Robert J. Schneider, M.D. - 2001
 Arthur W. Smith - 2000
 Deborah Silberstein - 2001
 Elizabeth Tice - 2001
 Maureen Jandovitz - 2001
 Marlies Zammuto - 2001
 Leo Doherty - 2000
 Doreen Correnti - 2000
 Zeff Marusich - 2000

INSPECTOR OF ANIMALS

Richard D. Lindsay, DVM - 1999

SCHOLARSHIP COMMITTEE

Kathleen M. Hess - 2000
Win Ryan - 2000
Madhu Sridhar - 2000
Cynthia Milne - 2000
Sheila Doherty - 2000
Ruby Easton - 2000
David Reilly - 2000
Stephanie Smith - 2000
Rosalie Konjoian - 2000

SENIOR CENTER BUILDING COMM.

Dorothy L. Bresnahan - 2001
Spencer Johnson - 2001
Frank Sherman - 2000
Doreen Correnti - 1999
Parke Sickler - 2000
Tim Sullivan - 2001
Doreen LaConti - 1999

MERR. VALLEY REG. TRANSIT AUTHORITY

Stephen L. Colyer - 1999

SPRING GROVE CEMETERY TRUSTEES

Paul Caselle, Ch. - 1999
John S. Bigelow - 1999
Robert S. Hamilton - 2001
Arthur H. Richter - 2000
Joyce M. Ritterhaus - 2001

YOUTH COUNCIL

Richard K. Yost - 1999
Colleen Georgian - 1999

VETERANS SERVICES AGENT

John C. Doherty - 1999

DIR. OF EMERGENCY MANAGEMENT

Police Chief Brian J. Pattullo - 1999

NORTHEAST SOLID WASTE COMM. REP.

Robert E. McQuade - 1999

MERR. VALLEY PLANNING COMM. REP.

Stephen L. Colyer - 1999

TOWN OF ANDOVER DEPARTMENT/DIVISION HEAD DIRECTORY

Animal Inspector	Richard D. Lindsay, D.V.M.
Civil Defense Director	Brian J. Pattullo
Community Development & Planning Department	
Director of Health	Everett F. Penney
Director of Planning	Stephen L. Colyer
Conservation Administrator	James A. Greer
Inspector of Buildings	Kaija M. Gilmore
Electrical Inspector	Richard J. Salenas
Plumbing, Gas & Sewer Inspector	Bruce P. Hale
Director of Elder Services	Jeanne M. Madden
Finance and Budget Department	
Finance Director	Anthony J. Torrisi
Chief Assessor	William J. Krajewski
Collector/Treasurer	David J. Reilly
Information Systems Manager	Barbara D. Morache
Purchasing Agent/Insurance Coordinator	Elaine M. Shola
Veterans Service Agent	John C. Doherty
Fire Chief	Harold J. Wright
Housing Authority Executive Director	Christine L. Metzemaekers
Human Resources Director	Candace Hall
Plant and Facilities Department	
Director	Joseph R. Piantedosi
Superintendent of Building Maintenance	Kenneth H. Parker
Superintendent of Parks and Grounds	John D. O'Donnell, Jr.
Superintendent of Plumbing, Heating and Electrical	Stephen J. George
Police Chief	Brian J. Pattullo
Operations Commander	Lt. Richard W. Enos
Public Works Department	
Director	Robert E. McQuade
Highway Superintendent	John F. Canavan, Jr.
Town Engineer	Brian W. Moore
Memorial Hall Library Director	James E. Sutton
Superintendent of Schools	Dr. Claudia L. Bach
Town Accountant	Rodney P. Smith
Town Clerk	Randall L. Hanson
Town Counsel	Thomas J. Urbelis
Town Manager	Reginald S. Stapczynski

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HOW CAN WE HELP YOU?

* * * * *

Mailing Address:

Town Offices, 36 Bartlet Street, Andover, MA 01810

Business Hours at the Town Offices:

8:30 A.M. - 4:30 P.M. Monday - Friday
(Building Division - 8:00 A.M. - 4:00 P.M.)

Telephone Numbers:

POLICE/FIRE - EMERGENCY	911
Fire Department - Business	623-8466
Police Department - Business	475-0411
Animal Control Officer	475-0411
Town Offices Switchboard	623-8200
Fax Number	623-8221
DCS Classes & Activities	623-8273/8274
Department of Public Works	623-8350
Memorial Hall Library	623-8400
Senior Center	623-8321
Superintendent of Schools	623-8501
Human Resources Office	623-8530

Andover's Home Page: <http://www.town.andover.ma.us>

Memorial Hall Library's Home Page: www.mhl.org

Andover's Population: 31,047 **Square Miles:** 32

Number of Acres: 19,900
1,600 (7.5%) controlled by Conservation Commission
1,000 (5%) owned by A.V.I.S.
889 (4.5%) owned by Commonwealth - Harold Parker State Forest

Town Meeting and Election:

Town Election is held the fourth Tuesday of March. Andover has an Open Town Meeting which is generally held four weeks following the Town Election.

Voter Registration Information:

Town Clerk's Office 623-8255

Where To Inquire About or Obtain Licenses & Permits:

Ballfield Permits & Rentals	Facilities Coordinator 623-8450 at Town House
Birth Certificate	Town Clerk's Office 623-8255
Building Permits (construction, plumbing, gas, electric)	Building Division 623-8301 (Office Hours: 8:00 A.M. - 10:00 A.M.)
Business Certificate	Town Clerk's Office 623-8255
Death Certificate	Town Clerk's Office 623-8255
Dog License	Town Clerk's Office 623-8255
Fishing & Hunting License	Town Clerk's Office 623-8255
Food Service License	Health Division 623-8295 or Town Clerk's Office 623-8255
Liquor License	Town Clerk's Office 623-8255
Marriage License	Town Clerk's Office 623-8255
Open Air Burning Permit	Fire Department 623-8466
Smoke Detector Permit	Fire Department 623-8466
Street Opening Permit	Dept. of Public Works 623-8350
Town House Rental	Facilities Coordinator 623-6450 at Town House
Zoning By-law Variance	Building Division 623-8301 or Board of Appeals Off. 623-8315

Andover's Tax Rate: \$15.17 - Residential and Open Space
\$21.74 - Commercial/Industrial & Personal Property
\$16.72 - Equalized Tax Rate

When are Taxes Due: Taxes are due quarterly on the following dates:
August 1st - November 1st - February 1st - May 1st

Excise Tax Information: Call Assessor's Office at 623-8264

Recycling:

Curbside Pickup: Every other week - recyclables (glass - clear, green & brown - newspapers, magazines, and steel & tin cans - crush/flatten) will be collected on the same day as the trash collection. Place recycling bin curbside by 7:00 A.M. on your pick up day.

Recycling Information & Complaints: Call Waste Management, Inc. at 1-800-562-0321

Recycling Site: Third Saturday of each month at West Middle School from 9:00 A.M. to 1:00 P.M. Plastics (#1 & #2) and aluminum materials.

Compost Site: High Plain Road (Bald Hill area). Leaves and grass clippings. Open year round for walk-ins, drive-ins as announced in local newspapers.

Rubbish Complaints or Inquiries: Vining Disposal at 1-800-432-9996

Pothole or Snow Removal Complaints: Highway Division at 623-8426 or
Dept of Public Works at 623-8350

How to Dispose of an Appliance: Appliances can no longer be left curbside with your trash - their disposal is the homeowner's responsibility. Suggestions for disposal: hire a private contractor or check with the company where your new appliance was purchased to see if they will take the old appliance.

* * * * *

HOW TO REACH YOUR ELECTED OFFICIALS

* * * * *

United States Senators:

The Honorable Edward M. Kennedy (D)
2400 John F. Kennedy Federal Building, Boston, MA 02203
(617) 565-3170
SR-315 Russell Senate Office Building, Washington, DC 20510
(202) 224-4543

The Honorable John F. Kerry (D)
One Bowdoin Square, Boston, MA 02114
(617) 565-8519
SR-362 Russell Senate Office Building, Washington, DC 20510
(202) 224-2742

United States Representative:

Honorable Martin T. Meehan (D)
Fifth Congressional District
11 Kearney Square, Lowell, MA 01852
(508) 459-0101
1216 Longworth House Office Building, Washington, DC 20515
(202) 225-3411

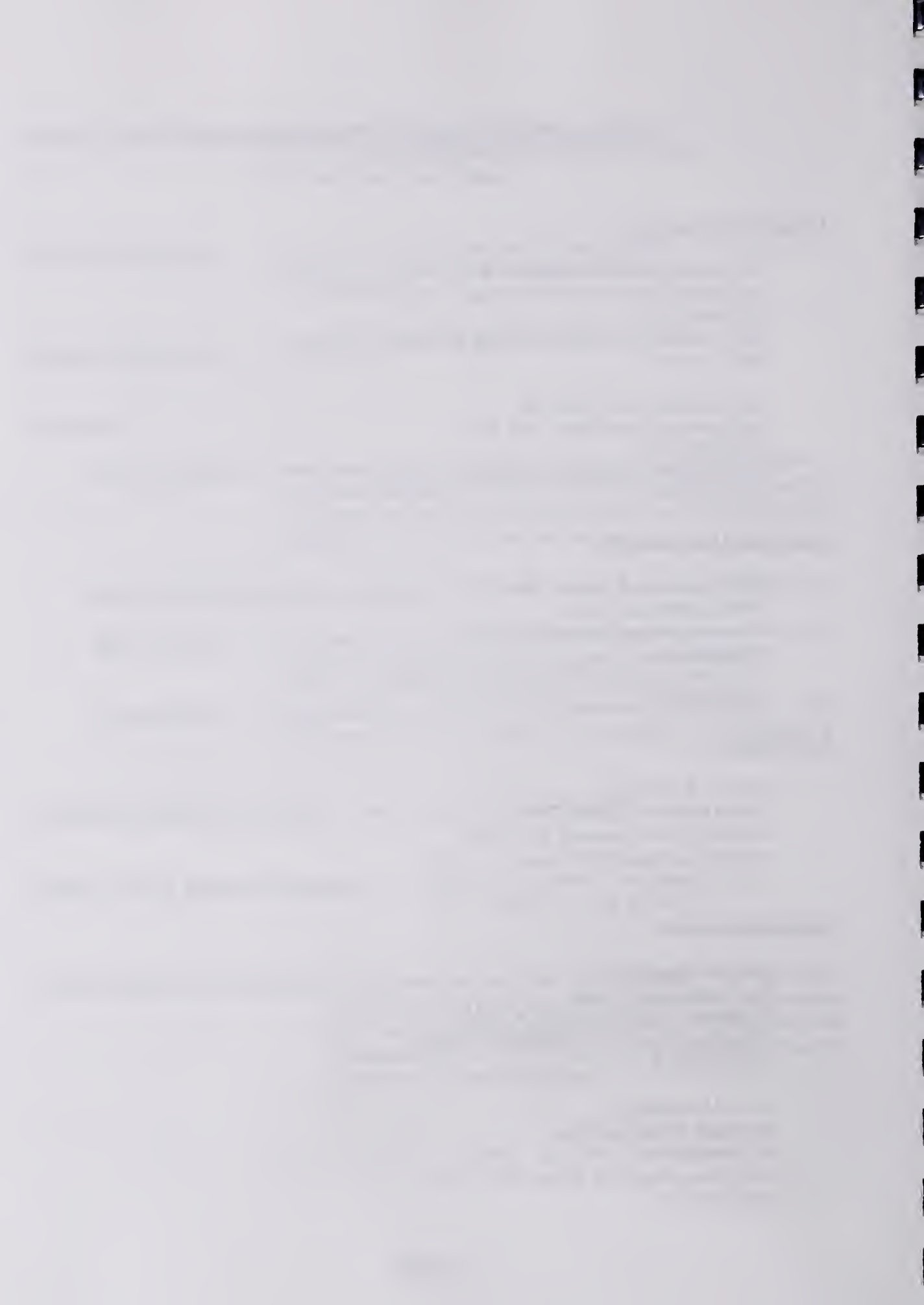
State Senator:

Susan C. Tucker (D)
Second Essex & Middlesex District
6 Farrwood Drive, Andover, MA 01810
State House, Room 416B, Boston, MA 02133
(617) 722-1612

State Representatives:

Barry R. Finegold (D)
Seventeenth Essex District
16 Balmoral Street, Andover, MA 01810
State House, Room 436, Boston, MA 02133
(617) 722-2575

David M. Nangle (D)
Eighteenth Middlesex District
43 Crowley Street, Lowell, MA 01852
State House, Room 448, Boston, MA 02133
(617) 722-2582



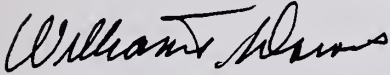
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WE WOULD LIKE TO HEAR FROM YOU

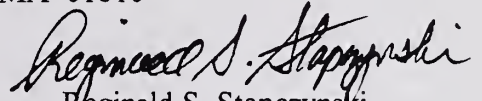
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The Board of Selectmen and Town Manager welcome your ideas and comments about our municipal services and policies, or any general comments you may have about the Town of Andover. Please let us know what you think on this survey and return it to:

TOWN MANAGER'S OFFICE
TOWN OFFICES
36 BARTLET STREET, ANDOVER, MA 01810



William T. Downs
Chairman, Board of Selectmen



Reginald S. Stapczynski
Town Manager

* * * * *

Tell us one thing that you really like that the Town does.

Tell us one thing that you would like to see improved upon.

Name and Address (Optional)

